

CYFARFOD CYFFREDIN O GYNGOR TREF MACHYNLLETH **ORDINARY MEETING OF MACHYNLLETH TOWN COUNCIL**

Gwysir chi i fynychu cyfarfod o Cyngor Tref Machynlleth
yn ystafell Vane Tempest ar **Dydd Llun Ebrill 24ain 2023** am 6:30yh.

You are hereby summoned to attend a meeting of Machynlleth Town Council
In the Vane Tempest Room on **Monday 24th April 2023** at 6:30pm.

Agenda	
1.	<p><u>YMDDIHEURIADAU / APOLOGIES</u></p> <p>To receive apologies as reported to the Clerk before the meeting.</p>
2.	<p><u>DATGANIAD O FUDDIANT / DECLARATION OF INTEREST</u></p> <p>To receive any declarations of interest.</p>
3.	<p><u>CYFRANOGIAD Y CYHOEDD / PUBLIC PARTICIPATION</u></p> <p>20 minutes allowed</p> <p>There will also be a brief presentation by Rod King from the 20 is plenty campaign.</p>
4.	<p><u>ADRODDIAD Y MAER / MAYOR'S REPORT</u></p> <p>To receive a report from the Mayor</p>
5.	<p><u>COFNODION / MINUTES</u></p> <p>To agree the following minutes as a correct record</p> <p>5.1 Full Council Meeting 27/03/23 5.2 Finance Committee 17/04/23 5.3 Facilities Committee 17/4/23</p>
6.	<p><u>MATERION YN DEILLIO / MATTERS ARISING</u></p>
7.	<p><u>ADRODDIAD Y CYNGHORYDD SIR / COUNTY COUNCILLOR REPORT</u></p> <p>To receive a report from the County Councillor</p>
8.	<p><u>CYNLLUNIO / PLANNING</u></p> <p>None</p>
9.	<p><u>CYLLID / FINANCE</u></p> <p>To approve invoices for payment.</p>

10.	<p><u>TOILEDAU CYHOEDDUS MAES PARCIO HEOL MAENGWYN / HEOL MAENGWYN CAR PARK PUBLIC CONVENIENCES</u></p> <p>To debate the motion recommended to Full Council by the Facilities Panel.</p> <p>Recommend the following to Full Council.</p> <ul style="list-style-type: none"> • To minimise the effect on the MTC budget resulting from the lack of a response from Powys County Council to our letter of 6th of February – close the facility with immediate effect. • Give notice to Powys County Council of our intention to return the keys within three months unless a satisfactory solution can be found. • Use the three months to consult town residents and hold a public meeting on the matter to try and help find a solution.
11.	<p><u>PROSIECT YR HEN STABLAU / THE HEN STABLAU PROJECT</u></p> <p>To receive a report from the Clerk and elect a council representative to the board of the CIC.</p>
12.	<p><u>BT BOXES IN TOWN</u></p> <p>Placed on the Agenda at the request of Councillor Rwth Hughes</p> <p>“That the Council write a letter to BT asking them to allow the youth club to paint the BT Boxes in town as has been done in Shrewsbury. It would look much better than the graffiti currently on the boxes (picture attached) The youth club are keen, but have asked us to help them obtain the required permission.”</p>
13.	<p><u>MAER A DIRPRWY FAER / MAYOR AND DEPUTY MAYOR</u></p> <p>To consider nominations for the roles of Mayor and Deputy Mayor in advance of the AGM.</p>
14.	<p><u>ADRODDIADAU GAN GYNRYCHIOLWYR AR GYRFF ALLANOL / REPORTS FROM NOMINATED REPRESENTATIVES ON OUTSIDE BODIES</u></p> <p>To receive report from members representing the Council on outside bodies.</p>
15.	<p><u>GOHEBIAETH / CORRESPONDENCE.</u></p> <p>15.1 Cllr Jackie Charlton, PCC – Environment and Nature event 14th June 2023.</p> <p>15.2 Dr Ian Gardner, Ennerdale Consulting Ltd – Health and Safety review</p>
16.	<p><u>ADRODDIAD Y CLERC / CLERK REPORT</u></p> <p>To update Councillors on work carried out and not specifically covered in the Agenda.</p>
17.	<p><u>GWYBODAETH GAN AELODAU / INFORMATION FROM MEMBERS</u></p>
18.	<p><u>EITEMAU I'R RHAGLEN NESAF / ITEMS FOR THE NEXT AGENDA</u></p>
19.	<p><u>*MATERION STAFFIO / STAFFING MATTERS</u></p> <p>To receive an update from the Clerk</p>
20.	<p><u>DYDDIAD Y CYFARFOD NESAF / DATE OF THE NEXT MEETING</u></p> <p>22/05/2023</p>

* The Chairperson shall propose that the press and public be excluded from the meeting during the discussion of these items as it is likely that exempt information, as defined in part 4, Schedule 12A, Local Government Act 1972

COFNODION CYFARFOD CYFFREDIN CYNGOR TREF MACHYNLLETH

Nos Lun Mawrth 27ain 2023 am 6.30yh yn ystafell Vane Tempest yn y Plas

PRESENNOL:

J.Paige (Maer a Chadeirydd y cyfarfod), Cyng J Honeybill, Cyng L.Griffith, Cyng K.Bryan, Cyng A.MacGarry, Cyng N.McCarten, Cyng M.Williams, Cyng R.Hughes a Cyng G. Jones.

YMDDIHEURIADAU: Cyng M.Atkins, Cyng A.Evans, Cyng P.Jones.

HEFYD YN BRESENNOL:

Dewi Jones (Clerc y Dref)

Nicole Beaumont (Swyddog Gweinyddol a Chyllid - Cymerwr cofnodion)

2 aelod o'r cyhoedd.

1 / PRESENOLDEB AC YMDDIHEURIADAU : Gweler y rhestr uchod.

2 / DATGAN CYSYLLTIAD :

Cyng J.Paige mewn perthynas ag eitem 12 ar yr agenda gan ei fod yn aelod o'r CBC.

3 / Cyfranogiad y Cyhoedd :

Rhoddodd Val Hawkins, Prif Weithredwr Twristiaeth Canolbarth Cymru, gyflwyniad llawn gwybodaeth ar y gwaith amrywiol y mae MWT yn ei wneud i gefnogi busnesau twristiaeth yng nghymunedau lleol Canolbarth Cymru ac yn arbennig dyffryn Dyfi a Machynlleth.

4/ Adroddiad y Maer:

Cyfarfu'r Cynghorydd Paige â'r asiantaeth priffyrdd a Chyngor Sir Powys i gael gwybod am y coed yn Stryd Maengwyn. Roedd y cyfarfod yn un cynhyrchiol. Gofynnodd y Cyngor i'r Clerc wneud yr awgrym i Gyngor Sir Powys eu bod yn gosod byrddau gwybodaeth i ddangos pam a beth sy'n cael ei wneud gyda'r coed hyn.

5/ Cofnodion y cyfarfod diwethaf :

5.1/ Derbyniwyd cofnodion cyfarfod y Cyngor Llawn a gynhaliwyd ar 27/2/2023 drwy bleidlais fwyafrifol fel cofnod cywir.

5.2/ Derbyniwyd cofnodion cyfarfod y Pwyllgor Gweithredu ar yr Hinsawdd a gynhaliwyd ar 6/3/2023 drwy bleidlais fwyafrifol fel cofnod cywir.

6/ Materion yn codi :

Dim

7/ Adroddiad gan y Cyng M.Williams - Cynghorydd Sir :

Roedd rhai cwestiynau ynghylch sut y gallai Machynlleth gael cyfran o'r cyllid a amlinellwyd yn Eitem 4.5 o adroddiad y Cynghorydd M.Williams : "Galwad agored am geisiadau i Gronfa Ffyniant Gyffredin Canolbarth Cymru". Eglurodd y Clerc y byddai'n ddibynnol ar bobl a sefydliadau yn cyflwyno prosiectau oedd yn cyfateb i feini prawf y gronfa.

8/ Cynllunio :

Dim

9/ Cyllid :

9.1 / Penderfynodd y Cyngor dalu anfonebau mis Mawrth yn unol â'r rhestr a gyflwynwyd. (Unfrydol)

9.2 / Cytunodd y Cyngor â'r argymhelliad a wnaed gan Glerc y Dref i benodi WJ Matthews o Gaernarfon yn archwilyr mewnol ar gyfer BA2023-24. (Unfrydol)

10/ Strategaeth fuddsoddi :

Penderfynodd y Cyngor fabwysiadu'r polisi fel y'i cyflwynwyd gan Glerc y Dref. (Unfrydol)

11/ Polisi Iaith Gymraeg :

Penderfynodd y Cyngor fabwysiadu'r polisi, gyda'r diwygiad fel bod 9.2 bellach yn darllen "Pan ddaw swydd y Clerc yn wag fe'i hysbysebir yn cadarnhau y bydd sgiliau dwyieithog yn hanfodol oni bai bod y Cyngor yn gallu egluro'n iawn sut y bydd fel arall yn cynnig gwasanaeth dwyieithog". (Pleidlais fwyafrif)

12/ The Hen Stablau project :

Penderfynodd y Cyngor gytuno ar y Memorandwm Cyd-ddealltwriaeth ar gyfer prosiect Hen Stablau yn amodol ar y CBC yn gwneud y newidiadau a ganlyn :

1/ bod cynrychiolydd o'r Cyngor Tref ar fwrdd y CBC. Bydd y Cyngor yn ethol cynrychiolydd yn y cyfarfod cyntaf yn dilyn yr arwyddo.

2/ Newid y cworwm ar gyfer cyfarwyddwyr [erthygl 15.2] o ddau i dri, fel na all y Cadeirydd orfodi penderfyniad, fel y gallai ar bleidlais fwrw pe bai'r cworwm yn ddau.

Ymhellach er mwyn cydymffurfio ag erthygl 5.5 bydd y Cyngor Tref yn pleidleisio ar atal rheoliadau ariannol ar gyfer gwario'r grant a chaniatáu i'r CBC gydymffurfio â gofynion cyllidwyr. (Unfrydol)

13/ Heol Maengwyn Car Park Public Conveniences :

Eglurodd Clerc y Dref i'r Cyngor nad oedd unrhyw ymateb sylweddol wedi ei dderbyn gan CSP ac nad oedd cyllideb bellach i'r Cyngor Tref barhau i ariannu toiledau CSP.

Awgrymwyd bod CSP yn ildio i MTC ganran fisol/blyneddol o'r ffioedd a godir yn y maes parcio cyfagos, i'w ddefnyddio fel arian i helpu i gadw'r cyfleuster yn agored ac mewn cyflwr da.

Awgrym arall oedd gofyn i fasnachwyr lleol a fyddent yn fodlon noddi er mwyn i'w busnes gael ei hysbysebu ar fwrdd/baner wedi'i gosod ar wal allanol y cyfleuster.

Penderfynodd y Cyngor fod Clerc y Dref yn parhau i fynd ar ôl CSP am ymateb o sylwedd. (Unfrydol)

14/ Ci a gwyllanod ar dir y Plas :

Awgrymwyd yn hytrach na gosod llawer mwy o arwyddion o amgylch tir y Plas bod un arwydd mawr yn cael ei osod wrth bob mynedfa i dir y Plas yn rhestru'r holl reolau.

Cyfeiriodd y Cyngor y mater i gyfarfod nesaf y panel Cyfleusterau ar gyfer geiriad a dyluniad yr arwyddion. (Unfrydol)

15/ Eisteddfod Yr Urdd 2024 :

Pasiwyd y cynnig canlynol

"Mae Cyngor Tref Machynlleth yn nodi'r datganiad y bydd Eisteddfod yr Urdd 2024 yn cael ei gynnal ym Meifod yn hytrach na Machynlleth.

Mae Cyngor Tref Machynlleth yn siomedig gyda'r penderfyniad hwn oherwydd bod y rhan fwyaf o'r cyhoeddusrwydd a'r trafodaethau blaenorol yn canolbwyntio ar Fachynlleth fel y lleoliad. Roedd trigolion lleol yn edrych ymlaen at y digwyddiad ac roedd ein busnesau eisoes yn paratol i groesawu'r ŵyl i'r ardal. Mae'r penderfyniad anffafriol hwn yn golled i Fachynlleth o ran bri ac mae'r golled mewn incwm yn anfesuradwy.

Mae Cyngor Tref Machynlleth yn gobeithio croesawu Eisteddfod i'r dref yn y dyfodol.

Gadawodd y Cyng G.Jones a'r Cyng K.Bryan y cyfarfod ar y pwynt hwn.

16/Adroddiadau gan gynrychiolwyr enwebedig ar gyrff allanol :

Adroddodd y Cyng Ann MacGarry ar amrywiol gyfarfodydd ULIC,

17/Gohebiaeth :

17.1/Penderfynodd y Cyngor adnewyddu aelodaeth Un Llais Cymru ar gyfer 2023-24 (Unfrydol).

17.2/ Bydd Clerc y Dref yn ymateb i arolwg Hyfforddiant Un Llais Cymru ar ran y Cyngor.

17.3/Penderfynodd y Cyngor y byddai Clerc y Dref yn gwneud hynny

- Ysgrifennu at Bowys i ofyn yn benodol faint o arian sy'n cael ei ddarparu gan CSP ar gyfer darparu Clybiau Brecwast yn yr ysgol.
- Ysgrifennwch yn ôl at Jeremy Miles yn amlinellu ymateb y Cyngor.
- Anfon copi o'r ddau lythyr at Russell George AS (Unfrydol)

Gadawodd y Cyng R.Hughes y cyfarfod ar y pwynt hwn.

18/ ADRODDIAD Y CLERC :

Penderfynodd y Cyngor ddirprwyo dyfarnu'r contract i gynnal yr arolygon coed i'r Panel Cyfleusterau. (unfrydol)

19/ GWYBODAETH GAN AELODAU :

Dim

20/EITEMAU AR GYFER YR AGENDA NESAF :

- CBC a'r Hen Stablau.
- Toiledau Maes Parcio Maengwyn.

Penderfynodd y Cyngor y dylid gwahardd aelodau'r wasg a'r cyhoedd o'r cyfarfod yn ystod y drafodaeth ar yr eitemau a ganlyn gan ei bod yn debygol y byddai gwybodaeth eithriedig, fel y'i diffinnir yn rhan 4, Atodlen 12A, Deddf llywodraeth leol 1972, yn cael ei datgelu.

21/ Cronfa Plas :

Penderfynodd y Cyngor fabwysiadu'r argymhellion a amlinellwyd yn yr adroddiad, sef.

- Nodi'r wybodaeth sydd wedi ei ddarparu ynglŷn â hanes diweddar Plas Machynlleth a'i dir.
- Nodi statws anelusenol presennol y Plas a'r tiroedd a'r amgylchiadau sy'n arwain at ddadgofrestru elusenol yn 2007
- Bydd yn derbyn adroddiad pellach ar statws y Plas a'r tiroedd unwaith y bydd atebion wedi'u derbyn gan Gyngor Sir Powys a'r Comisiwn Elusennau.
- Bydd yn ystyried yn y dyfodol fanteision ceisio adfer hen statws elusenol y Plas a'r Tiroedd.

(Unfrydol)

Bydd yr adroddiad yn cael ei gyflwyno eto i'r Cyngor yn ei gyfarfod nesaf fel Ymddiriedolwr yr Elusen ar 31/7/2023 yn syth ar ôl cyfarfod y Cyngor Llawn am 6.30pm.

22/ DYDDIAD Y CYFARFOD NESAF DYDD LLUN 24^{ed} EBRILL 2023 am 6.30pm yn ystafell Vane Tempest yn y Plas.

MINUTES OF THE ORDINARY MEETING OF MACHYNLLETH TOWN COUNCIL
on Monday March 27th 2023 at 6.30pm in the Vane Tempest room at the Plas

PRESENT:

Cllr J.Paige (Mayor and Chair of the meeting), , Cllr J Honeybill, Cllr L.Griffith, Cllr K.Bryan, Cllr A.MacGarry, Cllr N.McCarten, Cllr M.Williams, Cllr R.Hughes and Cllr G.Jones.

APOLOGIES : Cllr M.Atkins, Cllr A.Evans, Cllr P.Jones.

ALSO IN ATTENDANCE:

Dewi Jones (Town Clerk)

Nicole Beaumont (Admin & Finance Officer - Minutes taker)

2 members of the public.

1 / ATTENDANCE AND APOLOGIES : See list above.

2 / DECLARATION of INTERESTS :

Cllr J.Paige with reference to item 12 of the agenda as he is a member of the CIC.

3 / Public Participation :

Val Hawkins, Chief Executive of Mid Wales Tourism, gave an informative presentation on the diverse work that MWT does to support tourism businesses in local communities of Mid Wales and in particular the Dyfi valley and Machynlleth.

4/ Mayor's report :

Cllr Paige met with the highways agency and Powys CC to find out about the trees in Maengwyn Street. The meeting was productive. Council asked the Clerk to make the suggestion to Powys CC that they put physical boards to give info on why and what is being done with these trees.

5/ Minutes of the last meeting :

5.1/ The minutes of the Full Council meeting held on 27/2/2023 were agreed by majority vote as a true record.

5.2/ The minutes of the Climate Action Committee meeting held on 6/3/2023 were agreed by majority vote as a true record.

6/ Matters arising :

None

7/ Report from Cllr M.Williams - County Councillor :

There were some questions on how Machynlleth could get a share of the funding outlined in Item 4.5 of Cllr M.Williams report : "Open call for Mid Wales Shared Prosperity Fund applications". The Clerk explained that it would be dependent on people and organisations putting forward projects which matched the criteria for the fund.

8/ Planning :

None

9/ Finance :

9.1 / Council resolved to pay March invoices as per list presented. (Unanimous)

9.2 / Council agreed the recommendation made by Town Clerk to appoint WJ Matthews of Caernarfon as the internal auditors for FY2023-24. (Unanimous)

10/ Investment strategy :

Council resolved to adopt the policy as presented by Town clerk. (Unanimous)

11/ Welsh Language policy :

Council resolved to adopt the policy, with and amendment so that 9.2 now reads "When the Clerk's post becomes vacant it will be advertised confirming that bilingual skills will be essential unless the Council can explain properly how it will otherwise offer a bilingual service". (Majority vote)

12/ The Hen Stablau project :

Council resolved to agree the MoU for the Hen Stablau project subject to the CIC making the following amendments :

1/ that there be a Town Council representative on to the board of the CIC. Council will elect a representative at the first meeting following the signing.

2/ Change the quorum for directors [article 15.2] from two to three, so that the Chair cannot dictate a resolution, as they could on a casting vote if the quorum were two.

Furthermore in order to comply with article 5.5 the Town Council will vote on suspending financial regulations for the spending of the grant and allow the CIC to comply with the requirements of funders. (Unanimous)

13/ Heol Maengwyn Car Park Public Conveniences :

The Town Clerk explained to Council that no substantive response had been received from PCC and that there was now no budget for the Town Council to continue to fund the PCC toilets.

A suggestion was made that PCC surrenders to MTC a monthly/yearly percentage of the fees charged at the adjacent carpark, to be used as funds to help maintain the facility open and in good order.

Another suggestion was to ask local traders if they would be willing to sponsor in way of having their business advertised on a board/banner put on the outside wall of the facility.

Council resolved that Town Clerk keeps on chasing PCC for a substantive response. (Unanimous)

14/ Dog and seagulls on Plas grounds :

A suggestion was made that rather than put many more signs up around the Plas grounds that one large sign be placed at each entrance to the Plas grounds listing all rules.

Council referred the matter to the next Facilities panel meeting for the wording and design of signs. (Unanimous)

15/ Eisteddfod Yr Urdd 2024 :

The following motion was passed

"Machynlleth Town Council resolves to note the announcement that the 2024 Urdd Eisteddfod will now be held in Meifod rather than Machynlleth.

Machynlleth Town Council is disappointed by this decision because most prior publicity and discussions centred around Machynlleth as the location. Local residents were looking forward to the event and our businesses were already gearing up and preparing to welcome the festival to the area. This adverse decision is a kick in the teeth to Machynlleth in terms of prestige and the loss of income is incalculable.

Machynlleth Town Council hopes to welcome a future Eisteddfod to the town.

Cllr G.Jones and Cllr K.Bryan left the meeting at this point.

16/ Reports from nominated representatives on outside bodies :

Cllr Ann MacGarry reported on various meetings of OVW,

17/ Correspondence :

17.1/ Council resolved to renew One Voice Wales membership for 2023-24 (Unanimous).

17.2/ Town Clerk will respond to the OVW Training survey on behalf of the Council.

17.3/ Council resolved that the Town Clerk will

- Write to Powys to specifically ask how much funding is being provided by PCC for the provision of Breakfast Clubs at the school.
- Write back to Jeremy Miles outlining the response of the Council.
- A copy of both letters be sent to Russell George AS (Unanimous)

Cllr R.Hughes left the meeting at this point.

18/ CLERK REPORT :

Council resolved that the awarding of the contract to carry out the tree surveys be delegated to the Facilities Panel. (unanimous)

19/ INFORMATION FROM MEMBERS :

None

20/ ITEMS FOR THE NEXT AGENDA :

- CIC and Hen Stablau.
- Maengwyn Street carpark toilet facility.

Council resolved that members of the press and public be excluded from the meeting during discussion of the following items as it is likely that exempt information, as defined in part 4, Schedule 12A, local government Act 1972, would be disclosed.

21/ Plas Fund :

Council resolved to adopt the recommendations outlined in the report, namely..

- Note the information that has been provided regarding the recent history of Plas Machynlleth and its ground.
- Note the present non-charitable status of the Plas and grounds and the circumstances leading to charitable de-registration in 2007
- Will receive a further report on the Plas and grounds status once replies have been received from Powys County Council and the Charity Commission.
- Will consider at a future date the benefits of seeking to reinstate the former charitable status of the Plas and Grounds.

(Unanimous)

The report will be presented again to Council at its next meeting as Trustee of the Charity on 31/7/2023 immediately after the Full council meeting at 6.30pm.

22/ DATE OF THE NEXT MEETING WILL BE ON MONDAY 24th APRIL 2023 at 6.30pm in the Vane Tempest room at the Plas.

COFNODION CYFARFOD PANEL CYLLID CYNGOR TREF MACHYNLLETH

Nos Lun Ebrill 17eg 2023 am 6.30pm yn ystafell John Edwards

PRESENNOL:

Cyng J Paige (Cadeirydd)¹, Cyng J Honeybill, Cyng A MacGarry, Cyng N McCarten, Cyng M. Atkins

YMDDIHEURIADAU:

Cyng Ll.Griffith, Cyng M Williams, Cyng G.Jones, Cyng R.Hughes.

HEFYD YN BRESENNOL:

Dewi Jones (Clerc y Dref a Swyddog Ariannol Cyfrifol) Nicole Beaumont (Swyddog Gweinyddol a Chyllid – Cymerwr cofnodion)

1/ PRESENOLDEB AC YMDDIHEURIADAU :

Gweler y rhestr uchod.

2 / DATGAN DIDDORDEB :

Dim wedi'i ddatgan

3/ ADOLYGIAD O'R GYLLIDEB

Adolygodd y Pwyllgor adroddiad terfynol ar wariant ac incwm yn erbyn y gyllideb ar gyfer Blwyddyn Ariannol 2022-23.

4/ CYFRIFON TREIAL FY2022-23

Derbyniodd y Pwyllgor falans prawf ar gyfer BA2022-23 a fydd yn sail i'r cyfrifon ac fe'i diweddarwyd ar y broses archwilio ar gyfer BA22-23. Clerc yn disgwyl i set lawn o gyfrifon fod yn barod cyn diwedd mis Mai, ac i'r broses archwilio mewnol gael ei chwblhau o fewn pythefnos i gynhyrchu'r cyfrifon.

5/ Yn dibynnu ar gytundeb yng Nghyfarfod Cyffredinol Blynnyddol y Cyngor, bydd cyfarfod nesaf y Panel Cyllid ar 10^{ed} Gorffennaf 2023 am 6.30pm yn ystafell Vane Tempest yn y Plas.

¹ Mae'r rhai mewn print bras yn Aelod o'r pwyllgor a chanddynt bleidlais.

MINUTES OF THE FINANCE PANEL MEETING OF MACHYNLLETH TOWN COUNCIL

on Monday April 17th 2023 at 6.30pm in the John Edwards room

PRESENT:

Cllr J Paige (Chair)², Cllr J Honeybill, Cllr A MacGarry, Cllr N McCarten, Cllr M. Atkins

APOLOGIES :

Cllr Ll.Griffith, Cllr M Williams, Cllr G.Jones, Cllr R.Hughes.

ALSO IN ATTENDANCE:

Dewi Jones (Town Clerk and RFO) Nicole Beaumont (Admin & Finance Officer – Minute taker)

1/ ATTENDANCE AND APOLOGIES :

See list above.

2 / DECLARATION of INTERESTS :

None declared

3/ BUDGET REVIEW

Committee reviewed a final report on expenditure & income against budget for the FY2022-23.

4/ TRIAL BALANCE ACCOUNTS FY2022-23

The Committee received a trial balance for FY2022-23 which will form the basis of accounts and were updated on the audit process for FY22-23. Clerk expects a full set of accounts to be ready before the end of May, and for the internal audit process to be completed within a fortnight of production of accounts.

5/ Dependent on agreement at the Council AGM, the next Finance panel meeting will be on 10th July 2023 at 6.30pm in the Vane Tempest room at the Plas.

² Those in bold are voting members of the Panel.

COFNODION CYFARFOD Y PANEL CYFLEUSTERAU O GYNGOR TREF MACHYNLLETH

Nos Lun Ebrill 17eg 2023 am 6.45pm yn ystafell John Edwards

PRESENNOL:

J Paige (Cadeirydd), Cyng J Honeybill, Cyng A MacGarry, Cyng N McCarten, Cyng M. Atkins

YMDDIHEURIADAU:

Cyng Ll.Griffith, Cyng M Williams, Cyng G.Jones, Cyng R.Hughes.

HEFYD YN BRESENNOL:

Dewi Jones (Clerc y Dref a Swyddog Ariannol Cyfrifol) Nicole Beaumont (Swyddog Gweinyddol a Chyllid)

1/ PRESENNOLDEB AC YMDDIHEURIADAU :

Gweler y rhestr uchod.

2 / DATGAN DIDDORDEB :

Dim wedi'i ddatgan

3/ TOILEDAU MAES PARCIO

Derbyniodd y Pwyllgor adroddiad ysgrifenedig gan y Clerc a phenderfynwyd

Argymhell y canlynol i'r Cyngor Llawn.

- I leihau'r effaith ar gyllideb MTC o ganlyniad i ddiffyg ymateb gan Gyngor Sir Powys i'n llythyr o 6^{ed} mis Chwefror – cau'r cyfleuster ar unwaith.
- Rhoi rhybudd i Gyngor Sir Powys o'n bwriad i ddychwelyd y goriadau o fewn tri mis oni bai y gellir dod o hyd i ateb boddhaol.
- Defnyddio'r y tri mis i ymgynghori â thrigolion y dref a chynnal cyfarfod cyhoeddus ar y mater i geisio dod o hyd i ateb.

4/ CLOC TREF

Derbyniodd y Pwyllgor adroddiad ysgrifenedig gan y Clerc a phenderfynwyd

Argymhell y canlynol i'r Cyngor Llawn

- Bod y Cyngor yn derbyn y pris tendro isaf o £54,837.58 +TAW i atgyweirio'r cloc.
- Gofyn i'r Pwyllgor Cyllid glustnodi £15,000 o arian wrth gefn o adnoddau'r Cyngor i dalu am y posibilrwydd bod y Clerc yn methu wrth geisio am nawdd gan darpar gyllidwyr eraill.

5/ A PLAS

Derbyniodd y Pwyllgor ddiweddariad byr gan y Clerc ar waith a chynnal a chadw yn y Plas.

6/ CAFFI Y PLAS

Derbyniodd y Pwyllgor adroddiad ysgrifenedig gan y Rheolwr Cyfleusterau ar Gaffi'r Plas.

7/ TIROEDD PLAS

Derbyniodd y Pwyllgor adroddiad ysgrifenedig gan y Clerc a phenderfynwyd

Argymhell i'r Cyngor Llawn bod yr ardal drws nesaf i'r Hen Stablau sydd â lle i 10 cerbyd yn dod yn faes parcio trwyddedig ar gost (o leiaf) o £150 y flwyddyn.

O dan awdurdod dirprwyedig (Cyngor Llawn, 24/3/23, Eitem 18)

penderfynodd y pwyllgor dderbyn y pris tendro isaf o £950+TAW ar gyfer gwaith arolwg coed ar dir y Plas.

8/ HEN STABLAU

Derbyniodd y Pwyllgor adroddiad llafar byr gan y Clerc yn cadarnhau bod cais llwyddiannus am grant wedi'i wneud ar gyfer gwaith i'r Hen Stablau, ond roedd hyn yn dibynnu ar sicrhau cyllid grant pellach a chaniatâd cynllunio. Tynnodd y Clerc sylw'r pwyllgor at broblemau llif arian posibl a allai gael eu hachosi o ystyried maint y prosiect a'r oedi posibl wrth adennill TAW. Bydd y mater yn cael ei roi gerbron cyfarfod nesaf y Cyngor Llawn.

9/ RHANDIROEDD

Derbyniodd y Pwyllgor adroddiad ysgrifenedig gan y Clerc a phenderfynodd

Argymhell i'r Cyngor y dylid codi cost yr holl randiroedd o £25 y flwyddyn i £35 y flwyddyn o 1^o o Ebrill 2024.

10/ Yn dibynnu ar gytundeb yng Nghyfarfod Cyffredinol Blyneddol y Cyngor, bydd cyfarfod nesaf y Panel Cyllid ar 10^{ed} Gorffennaf 2023 am 6.30pm yn ystafell Vane Tempest yn y Plas.

DRAFT

MINUTES OF THE FACILITIES PANEL MEETING OF MACHYNLLETH TOWN COUNCIL

on Monday April 17th 2023 at 6.45pm in the John Edwards room

PRESENT:

Cllr J Paige (Chair), Cllr J Honeybill, Cllr A MacGarry, Cllr N McCarten, Cllr M. Atkins

APOLOGIES :

Cllr Ll.Griffith, Cllr M Williams, Cllr G.Jones, Cllr R.Hughes.

ALSO IN ATTENDANCE:

Dewi Jones (Town Clerk and RFO) Nicole Beaumont (Admin & Finance Officer)

1/ ATTENDANCE AND APOLOGIES :

See list above.

2 / DECLARATION of INTERESTS :

None declared

3/ CAR PARK TOILETS

Committee received a written report from the Clerk and resolved to

Recommend the following to Full Council.

- **To minimise the effect on the MTC budget resulting from the lack of a response from Powys County Council to our letter of 6th of February – close the facility with immediate effect.**
- **Give notice to Powys County Council of our intention to return the keys within three months unless a satisfactory solution can be found.**
- **Use the three months to consult town residents and hold a public meeting on the matter to try and help find a solution.**

4/ TOWN CLOCK

Committee received a written report from the Clerk and resolved to

Recommend the following to full Council

- **That Council accept the lowest tender price of £54,837.58 ex VAT to repair the clock.**
- **Ask the Finance Committee to identify £15,000 of contingency funding from the resources of the Council to cover the possibility that the Clerk draws a blank with other potential funders.**

5/ Y PLAS

The Committee received a brief update from the Clerk on works and maintenance at the Plas.

6/ PLAS CAFE

The Committee received a written report from the Facilities Manager on the Plas Café.

7/ PLAS GROUNDS

Committee received a written report from the Clerk and resolved to

Recommend to full Council that the area next to the Hen Stablau which has space for 10 vehicles become permit parking at a cost of at least £150 per year.

Under delegated authority (Full Council, 24/3/23, Item 18)

the committee resolved to accept the lowest tender price of £950+VAT for tree survey work on the Plas grounds.

8/ HEN STABLAU

The Committee received a brief verbal report from the Clerk confirming that a successful grant application had been made for works to the Hen Stablaau, but this was dependent on securing further grant funding and planning permission. The Clerk drew the attention of the committee to possible cash flow problems that might be caused given the size of the project and the possible delay in reclaiming VAT. The matter will be put before the next meeting of Full Council.

9/ ALLOTMENTS

The Committee received a written report from the Clerk and resolved to

Recommend to Council that the cost for all allotments be raised from £25 per year to £35 per year from 1st of April 2024.

10/ Dependent on agreement at the Council AGM, the next Finance panel meeting will be on 10th July 2023 at 6.30pm in the Vane Tempest room at the Plas.

Machynlleth Town Council on Monday, 24th April 2023.

1. Purpose of this Report:
To report on county council matters.
2. Press/Media Releases (21-3-23 to 5-4-23):
 - 2.1 Broadband deployment changes could further disadvantage Powys communities (21st March):
Changes to the way a broadband subsidy programme is rolled out could see Powys residents and businesses disadvantaged even further, a senior county councillor has warned.
The Gigabit Infrastructure Subsidy Programme, part of the UK Government's £5billion Project Gigabit programme, aims to deliver high-speed broadband to the hardest to reach areas of the UK that might otherwise not be reached by commercial rollouts.
However concerns have been raised that hard-to-reach households and businesses in the county will be negatively impacted if potential changes to the deployment of this broadband programme are given the go-ahead.
The Department for Digital, Culture, Media and Sport's current intention is to designate all of Mid Wales as a Category C procurement area but this classification could potentially exclude many Broadband Alternative Network Providers installing broadband schemes in the county, leaving only the largest providers capable of installing ultrafast broadband.
In contrast, other areas of Wales will be in a different category which will provide greater competition for all providers to deliver their full-fibre networks within shorter timeframes.
 - 2.2 Ambitious council housing programme unveiled (22nd March):
More than £159 million investment is planned as part of a five-year programme that will be new council homes built and improvements made to existing council homes, Powys County Council has said.
The council has unveiled its new "At Home in Powys – Housing Business Plan", which will be considered by Cabinet on 28th March.
The ambitious plan would see the council build more than 310 new council homes by 2027/28 as part of an investment package worth almost £79 million.
The plan also includes investment worth more than £31 million over the next five years in the council's existing homes to make sure they continue to meet the Welsh Housing Quality Standard, which requires houses owned by housing associations and local authorities to be in good condition.
Other programmes of work as part of the Housing Business Plan includes:
 - Compliance One Hundred – More than £9.3 million to make sure all council homes and associated assets are 100% compliant with all relevant and applicable legislation and regulation.
 - Green Powys – More than £15.6 million to increase fuel efficiency in council homes, reduce fuel poverty, help cut carbon emissions and tackle climate change. This will also include funding to encourage and support a greener future for council housing estates.
 - Fit for Life – More than £6.8 million to make council homes better suited to the needs of older people and those with health-related needs that impair or adversely affect their mobility.
 - Love Where You Live – More than £7.9 million to improve the wellbeing of communities through improvements to council homes and estates.
 - 2.3 Launch event of the Mid Wales Employment and Skills Plan 2022-2025 (30th March):

Mid Wales businesses and organisations who are thinking ahead about their future workforce needs recently came together for an engagement day, Grow – Define – Deliver Together where the Mid Wales Regional Skills Partnership Employment and Skills Plan 2022-25 was officially launched.

Held by the Mid Wales Regional Skills Partnership (RSP), the event was an opportunity for businesses to network and explore the opportunities around upskilling, training and apprenticeships and guidance around procurement and tendering.

The plan identifies key sectors and skills, priorities for regional investment to support jobs and growth in the Mid Wales region and sets out the mechanism to create a more prosperous skills infrastructure for the region for the next three years and beyond.

If you missed the event but would like to get involved with the work of the RSP you may be interested in joining the Business Cluster Group that is being set up. Mid Wales business leaders/experts can join the group which aims to help the RSP identify and address the barriers and issues affecting business in Mid Wales.

More members are needed to ensure there is a balance of representatives from different sectors and a variety in micro, medium and large businesses.

To join the cluster group, email: midwalesrsp@powys.gov.uk

You can view the Employment and Skills Plan on the Growing Mid Wales website: www.growingmid.wales/midwaleskillspartnership

2.4 Corporate and Strategic Equality Plan published (31st March):

A document which outlines Powys County Council's vision, objectives and objectives for the next four years has been published.

The Corporate and Strategic Equality Plan 2023-27 has been published on the council's website.

The plan sets out the well-being priorities for Powys County Council and what action is needed to deliver them.

Whilst the plan has been developed based on what the people of Powys have said, the conversation is not over, and we would welcome any ongoing feedback around the work of the council. Our consultations and engagements projects can be viewed at:

<https://en.haveyoursaypowys.wales>

The Corporate and Strategic Equality Plan 2023-27 is now available at

<https://en.powys.gov.uk/ourvision>

2.5 Learn to swim with Freedom Leisure (31st March):

Freedom Leisure in Powys are urging parents to make sure their children know how to stay safe and enjoy the water as we move into the warmer months in spring and summer.

With many of us opting for staycations over Easter and the summer many families will flock to beaches and inland water locations, without considering the potential dangers, putting themselves and others at risk. Or for those of us who will be venturing abroad, they may find themselves using non-lifeguarded pools and therefore be at risk if they do not have the necessary water safety skills.

Figures indicate that around 25 per cent of primary school pupils leave school unable to swim, and experts fear that as a result of the pandemic many young people lacking the ability to swim or self-rescue.

Freedom Leisure in Powys who operate many swimming pools across the county such as Maldwyn in Newtown, Flash in Welshpool and Bro Dyfi in Machynlleth have fantastic Learn to Swim programmes accredited by Swim Wales which has seen thousands of children and adults learn this life saving skill. They have limited spaces available now and as part of the programme you will also benefit from free swimming from any public swim time across Powys.

Over 400 people accidentally drown in the UK and Ireland every year and many more suffer injury, sometimes life-changing, when they survive drowning.
Visit www.freedom-leisure.co.uk to enquire about swimming lessons at your local, community leisure centre.

2.6 Mid Wales Growth Deal looking to secure first tranche of funding from governments (31st March):

At the Growing Mid Wales Board meeting on 28th March, key documents have been approved, moving the Mid Wales Growth Deal a step closer to unlocking £110 million combined funding from both the UK and Welsh Government.

The updated Strategic Portfolio Business Case, which is the overarching document detailing how the Growth Deal Portfolio will be delivered and meet its objectives, will now be submitted to both governments along with vital supporting documents so that they can consider issuing the first tranche of funding for the Mid Wales Growth Deal.

Part of this process has included an independent assurance review which was undertaken in February. The purpose of the review was to provide UK and Welsh Governments with confidence that the Growth Deal has the right arrangements to begin delivering.

You can receive monthly news for all the work that is happening in Growing Mid Wales by signing up to the newsletter, by sending an email to growingmidwales@ceredigion.gov.uk

For further information on the Growth Deal, please visit the website:

www.growingmid.wales

2.7 Powys roads winter service review agreed by cabinet (31st March):

Proposals to review the way Powys roads are serviced during the winter months were considered and agreed by Powys County Council's Cabinet on 28th March.

The road network within Powys stretches more than 5,500 km and is made up of county roads (maintained and managed by Powys County Council) and trunk roads (maintained and managed by North and Mid Wales Trunk Road Agency (NMWTRA) on behalf of Welsh Government).

Working with the guidance from the National Winter Service Research Group (NWSRG) and the Well-managed Highway and Infrastructure: A Code of Practice, it was proposed to categorise all Powys roads using a risk and evidence-based approach. In layman's terms this means we will consider a number of factors for each road, including traffic volume, public transport links, amenities and essential services such as schools, medical centres and the location of emergency services.

Once the proposed category for each road is confirmed, we can these in practical terms, developing a proposed set of winter service routes for the whole county which will have been created using an open, consistent and fair approach that will provide an equitable service for all of Powys.

The Powys Roads Winter Service Review public engagement exercise will be online from 3rd April: www.haveyoursay.powys.wales

2.8 Council and schools to support Month of the Military Child (3rd April):

An awareness month that highlights the important role service children play in the Armed Forces community is being supported by Powys County Council.

April is designated as the Month of the Military Child and this year, the council and schools across Powys are supporting this important month.

Month of the Military Child is also supported by SSCE Cymru – who promote awareness of the educational needs of children from Armed Forces families in Wales – and aims to highlight the important role service children play in the Armed Forces community.

Schools will be taking part in the event by carrying out activities and raise awareness. Activities suggested by SSCE Cymru encouraging Service children to get creative and write their own stories about being a Service child, pinpointing on a world map where Service children have lived or their parents have been posted, and asking pupils to say a few words of appreciation about the Armed Forces through writing poems, songs or writing letters. Schools are also encouraged to share their activities on social media by tagging @SSCECymru and using the #MilitaryChild Month Cymru and #MofMC hashtags. A full list of suggested activities for schools can be found on the SSCE Cymru website.

2.9 Young and adult carers inspire Powys councillors to champion their cause (3rd April):

Hearing the stories of unpaid young and adult carers in the council chamber on 27th March, councillors from across Powys immediately signed up to champion their cause. This means:

- Helping to raise awareness of the 35,000 people of all ages across Powys who are looking after loved ones with ill health or disability.
- Valuing carers of all ages, they can be so invisible, yet they provide 96% of care in our communities, worth over £8 billion to the Welsh economy.
- Considering and collaborating with young and adult carers in making decisions and developing policies on health and social care.
- Inviting others in their area to support, value and respect young and adult carers, such as local schools, services and community groups.

If you look after someone or you would like to champion young or adult carers in your community or organisation in Mid Wales, please do contact Ceredu. We would love to hear from you: 01597 823800 / carers@ceredu.cymru

2.10 Rogue trader jailed (4th April):

A Herefordshire rogue trader, who targeted victims in Powys, has been jailed for 33 months. Naheed Plumridge was sentenced by Worcester Crown Court on Friday, March 24th after being found guilty of 14 counts of fraud and one count of fraudulent trading.

The successful prosecution was led by Herefordshire County Council with the support of Powys County Council's Trading Standards Service.

An investigation by trading standards officers in Powys found that early in 2020, Plumridge had carried out roof works at a property in Llandrindod Wells for £2,000, intending to make a gain of £1,245 for himself.

Officers also found that in 2021, Plumridge built and installed electrical sockets at a property in Rhayader for £795, intending to make a gain of £375 for himself.

Witness statements were obtained from the victims as part of the investigation and were shared with Herefordshire County Council, which assisted in the prosecution of Plumridge.

3. Meeting of the Planning Committee on Thursday, 6th April 2023:

3.1 Planning Decisions of the Head of Regeneration, Property and Commissioning on Delegated Applications. (Date of Decision Brackets):

- a) Application Number 22/1992/LBC: Listed Building Consent for the removal of existing access ramp, alterations and improvements to pedestrian access area and alterations to fenestrations, Y Plas Community Centre, Machynlleth – Approve (24-3-23).

4. Press/Media Releases (12-4-23 to 17-4-23):

4.1 Powys Arts Strategy consultation (12th April):

A three-week consultation period on the development of a new Arts Strategy for Powys has begun the county council has said.

Powys County Council's Arts Service currently supports various independent arts organisations to deliver arts provision across Powys. These arts organisations provide theatre, dance, music, visual and digital arts, performing arts festivals and crafts.

Richie Turner Associates has been commissioned by the council to undertake a review of current arts service provision in Powys, and work with council staff, Powys venues, the wider arts sector, and their communities to co-develop a new arts strategy and delivery plan.

Complete the online survey: <https://www.surveymonkey.co.uk/r/PowysArtsStrategy> The closing date is 2nd May 2023.

4.2 Leisure review – update (17th April):

An in-depth review of leisure facilities is being carried out by Powys County Council supported by its partner Freedom Leisure to create a sustainable service for the future.

The council has 14 leisure facilities including 12 swimming pools that are currently managed by not-for-profit company Freedom Leisure as part of a 15-year contract which was started on 1st July 2015.

Cabinet Member for a More Prosperous Powys, Cllr. David Selby said: "The county council is carrying out a thorough review of the leisure facilities across the county to create a sustainable model for future generations.

"We know that leisure services are facing unprecedented pressures, as a result of the cost-of-living crisis and the catastrophic increase in energy prices which is particularly damaging for high energy users such as swimming pools.

"The current service model is not sustainable and needs to change to make it affordable and fit-for-purpose for the people of Powys. Working with our partner, we are undertaking a thorough review of all facilities, considering a wide range of data, including building condition, facilities provided, cost, public and stakeholder use, and levels of investment needed, to consider options for the future.

"The review will be thorough and will not be rushed and will gather the opinions of all interested parties, the people of Powys, schools, community and sport organisations, public service partners and staff. Leisure facilities are precious to us all and we need to put them on a sound footing for the future and that will take serious engagement with everyone.

"We have established a review team and have identified a lead officer to progress this important work. We will provide regular review bulletins going forward and we look forward to progressing the work with all stakeholders."

.....
County/Town Councillor J. Michael Williams.

April 2023.



List of Invoices For Payment
20th March to 16th April 2023
Correct to end of day on 16/4/2023.

Dyddiad Talu / Payment Date	Enw / Name	Rhif TAW / VAT Number	Llinell Gyllidol / Budget Line	Manylion / Particulars	Swm /Amount	Sylwadau / Observations	O dan pa rym y gwnaethpwyd y gwariant / spent under which local government power.
Paid by Direct Debit							
05/05/2023	PCC Council rates			Council rates for Plas/Vortex/Hall/Caffi/Hen Stablau	£ 22,010.87	£2201.09 in 10 monthly instalments from 5/5/2023	
10/05/2023	Rijof42			coffee beans/chocolate supplies for Caffi Y Plas	£ 698.18		
27/05/2023	PEAC Finance Ltd			photocopier leasing (May>August 2023)	£ 478.80		
20/04/2023	SSE Wales/Southern electric			Plas electricity (Jan>March 2023)	£ 2,079.66		
21/04/2023	BNP Paribas			monthly lease coffee machine	£ 269.83		
25/04/2023	Total Energies			Carpark bus electricity (March 2023)	£ 574.29		
25/04/2023	Total Energies			Building by Remembrance Garden electricity (March 2023)	£ 7.49		
28/03/2023	Total Energies			Hen Stablau electricity (Feb.2023)	£ 6.47		
28/03/2023	Total Energies			Hen Stablau electricity (March 2023)	£ 7.16		
28/03/2023	Total Energies			Town clock electricity (Feb.2023)	£ 46.32		
25/04/2023	Total Energies			Town clock electricity (March 2023)	£ 13.87		
05/04/2023	Xero			accounting software technical support	£ 39.60		
15/04/2023	Sage			accounting software technical support	£ 108.60		
15/04/2023	LAS Recycling			waste disposal/recycling	£ 534.02		
25/04/2023	Castell Howell Foods Ltd			food/beverages supplies for Caffi Y Plas	£ 3,870.26		
03/04/2023	Barclays BK charges			BK charges & commissions	£ 60.10		
Paid under delegated powers before council meeting on 24/4/2023							
17/04/2023	Vital skills			HSQE training	£ 300.00		
17/04/2023	Zoom			setup account for hybrid council meetings	£ 119.90		
17/04/2023	BT			telephone and internet services (Feb>April 2023)	£ 1,209.89		
25/4/2023	Travis Perkins			various for repairs & maintenance	£ 328.32		
19/4/2023	Amazon			various for repairs/maintenance/janitorial supplies	£ 300.12		
To be authorised for payment on 24/4/2023							
25/4/2023	Powys county council			12.5% due on market takings FY2022-23	£ 1,925.31		
25/4/2023	The Store (IG Owen)			various for repairs & maintenance	£ 36.06		
25/4/2023	Dyrl Skips Ltd			hire of skips to clear out Hen Stablau	£ 532.80		
25/4/2023	Byrne Scaffolding Ltd			for roof work at Hen Stablau	£ 720.00		
25/4/2023	Davies & Evans Ltd			repairs work at Hen Stablau	£ 14,820.00		
25/4/2023	Hughes-Jones, Dyson & Co			Audit fees FY2022-23	£ 528.00		
25/4/2023	WR Partners			March payroll processing	£ 71.40		
25/4/2023	Viking-Raja			stationery items	£ 52.97		
25/4/2023	Kane Mailing			updating franking machine (FY23-24)	£ 130.80		
25/4/2023	Initial			janitorial supplies	£ 836.50		
25/4/2023	Miliwyn Jenkins Solicitors			legal fees	£ 384.00		
25/4/2023	Julie Humphreys			travelling expenses to Castell Howells food show	£ 69.49		
25/4/2023	One Voice Wales			Training & Membership renewal	£ 579.00		
25/4/2023	Lite			Xmas lights and power cables	£ 1,202.50		
				TOTAL	£ 54,952.58		

Cyfrifogau / Wages		
Mis / Month	Enw / Name	Swm / Sum
	March wages	£ 14,849.33

Cyfraniadau Pensiwn / Pension Contributions		
	March payroll PCC Pens	£ 4,458.85

Cyfraniadau HMRC / HMRC Contributions		
	March payroll PAYE	£ 3,618.37

total income	£ 28,500.17
total expenditure	-£ 77,879.13
var +/-	-£ 49,378.96

Incwm / Income	
Gan Bwy / From	Swm / Sum (£)
allotments	£ 250.00
bar bookings in hall	£ 50.00
Barclays Loyalty rewards	£ 12.90
buffets & functions	£ 272.16
café cash takings	£ 2,794.57
carpark bus coinage	£ 53.65
Grant for Hen Stablau project	£ 7,750.00
ground/land rents & leases	£ 430.00
Hall hires	£ 545.00
HMRC VAT refund	£ 7,027.71
market stall fees	£ 850.00
Office rentals	£ 2,652.00
printing/postage/photocopying service	£ 93.00
room hires	£ 652.00
Worldpay café creditcard takings	£ 5,067.18
TOTAL	£ 28,500.17

ALL income as at end of day on 16/4/2023



MTC Town Clerk

From: Sam Lloyd-Clayton
Sent: 12 April 2023 16:15
To: 'town-clerk@machynlleth-tc.gov.uk'
Cc: ke
Subject: R574 Old Stables, Machynlleth Grant Offer Pack
Attachments: R574 Old Stables - TTPG_MW_GrantOfferPack.pdf; R574 Old Stables Grant Acceptance Form.docx; BACS FORM.dotx

Mr Dewi Jones,

Following Regional Panel meeting on 27th March 2023, I am pleased to confirm that the grant application for works on the Old Stables in Machynlleth has been approved. Please find attached the formal offer grant pack, New Supplier form and the grant acceptance form.

Please ensure you read the Terms and Conditions of the grant and return the signed acceptance form by the 27th April.

As per the terms and conditions of the grant, a legal charge will be required for the grant amount, and I would be grateful if you could provide me with a copy of the title deeds for our legal team.

You will also note in the offer letter additional conditions on the grant, works cannot commence until the following evidence is provided:

1. Planning Permission approved.
2. Evidence of approved match funding applied for through Heritage Lottery Funding.
3. Confirmation from Freeholder that works can commence.

If you require any further assistance or wish to discuss any issues, please contact me.

Many thanks,

Sam

Sam Lloyd-Clayton
Town Centre Regeneration Lead
Economi a Gwasanaethau Digidol/ Economy and Digital Services
Cyngor Sir Powys County Council

Croeso i chi gysylltu â ni yn Gymraeg. Byddwn yn ymateb yn Gymraeg, heb oedi. / You are welcome to contact us in Welsh. We will respond in Welsh, without delay.



**Transforming Towns Placemaking Grant – Mid Wales
Grant Acceptance Form**

I wish to accept the offer of Transforming Towns Placemaking Grant (Mid Wales) funding. I confirm that I have read the Conditions attached to the grant offer and I agree to abide by them.

Enquiry Number: R574

**Address of Business/
Property to be
Grant aided:** Y PLAS MACHYNLLETH
FFORDD ABERSYTWYTH
MACHYNLLETH
POWYS
SY20 8ER

Post Code

Applicant Name: MR DEWI JONES / MR CHARLES FALZON

Position: Leaseholder/Agent

**Applicants
Address (if
different to grant
aided property)** MACHYNLLETH TOWN COUNCIL
Y PLAS MACHYNLLETH
FFORDD ABERSYTWYTH
MACHYNLLETH
POWYS
SY20 8ER

Contact Tel No: 01654702571 / 07971072285

Contact Email: town-clerk@machynlleth-tc.gov.uk
chuckenviro@gmail.com

Signed (Applicant):

Dated:

Please complete ALL of the following questions:-



Diane Reynolds
Pennaeth Gwasanaethau Digidol (Economi a
Gwasanaethau Digidol) / Head of Digital
Services (Economy and Digital Services)

Cyngor Sir Powys/Powys County Council
Neuadd y Sir/County Hall
Llandrindod Wells
Powys LD1 5LG

Machynlleth Town Council
Y plas
Ffordd Aberystwyth
MACHYNLLETH
Powys
SY20 8ER

Tel / Ffôn: 01597 827656/ 827670
Fax / Ffacs:
Mobile / Ffon symudol:
Email / Llythyru electronig: regeneration@powys.gov.uk
Our ref / Ein cyf: R574/SLC
Date / Dyddiad: 27th March 2023

Dear Mr Dewi Jones,

Transforming Towns Placemaking Grant (Mid Wales): Grant Offer

Ref: (R574) Old Stables, Ffordd Aberystwyth, Machynlleth TTPG-MW (22-25).

Your application in respect of the above has now been considered. I am pleased to inform you that approval has been given to grant-aid your proposals.

The grant aid will be no more than 59% of the cost actually expended, up to a maximum grant of **£243,668**. This figure is based on the Schedule of Works provided in your application.

The final date for completion of this project will be Wednesday 31st January 2024 and all original invoices/ receipts for eligible expenditure must be submitted by this date.

All payments relating to the project must be paid by BACS/ cheque/ debit/ credit card. Cash payments/hire purchase/lease purchase/part exchange/contra invoices are ineligible and cannot be considered for grant funding. "

Grant approval is subject to the attached conditions. Please read the conditions carefully, as failure to comply with them may result in the grant payment being withdrawn.

www.powys.gov.uk

Croeso i chi gysylltu â ni yn Gymraeg. Byddwn yn ymateb yn Gymraeg, heb oedi. You are welcome to contact us in Welsh. We will respond in Welsh, without delay.



Standard Conditions:

- Transforming Towns Placemaking Grant (Mid Wales)
- *Note: Conditions 15.1e, 15.2c: Grant aided projects of £50,000 or greater will require a legal charge applied to the grant aided premises in line with conditions attached to the Welsh Government award of funding for the Transforming Towns Place Making Grant (Mid Wales) programme.
- Powys County Council will require the title deeds of the grant aided premises within 28 days of the offer of grant.

Other Conditions:

1. Planning Permission approved.
2. Evidence of approved match funding applied for through Heritage Lottery Funding.
3. Confirmation from Freeholder that works can commence.

Please complete the attached acceptance form and return it to your project officer no later than 27th April 2023.

Yours faithfully,



Jenni Thomas.

Professional Lead – Town Centre and Community Regeneration, Powys County Council

Project Lead, Transforming Towns Placemaking Grant – Mid Wales

Cc Mr Charles Falzon



TRANSFORMING TOWNS PLACE MAKING GRANT – MID WALES

General Terms and Conditions

1. The grant will be used for exactly the purpose set out in the application form.
2. Applicants must comply with the procurement process of the relevant local authority for works connected with the grant.
3. A successful application for grant will not imply any continuation of funding for the project and will not automatically fund any subsequent projects.
4. The applicant will not make any major changes to the project without first receiving agreement in writing from the Council.
5. The applicant will comply with any legislation relevant to the project delivery.
6. Works must be completed within the agreed grant period unless in exceptional circumstances the Council approves an extension of this period in writing.
7. Original invoices, receipts, payroll, timesheets or other evidence of payment must be made available for all expenditure relating to the project, when the applicant is making a claim for the grant.
8. All recipients of grant must be willing to make their records and activities available for inspection by Officers appointed by the Council.
9. The information that is provided on the application form and supporting papers may be shared, for the prevention of fraud. The information may also be shared with other bodies administering public funds, for this purpose.
10. The Council may use the applicant's name and the name of the project in its own publicity materials. The applicant will inform the Council in writing, of any situation where confidentiality is a particular issue.

11. Any promotional or publicity material the applicant produces will acknowledge the Council and Welsh Government as a funder of the project.
12. If the applicant's contact details as identified in the application changes, the applicant must notify the Council immediately and provide the new details.
13. The applicant will complete a monitoring report on the completion of the project as required by the Council and specific targets and outcomes as detailed in the offer letter
14. If interim payments are agreed, the grant would be required to be repaid in full on demand if the applicant is found to have made any misrepresentation; has breached the grant terms and conditions; or, the property is not fully re-instated within 12 months of any occurrence giving rise to loss of or damage to the property.

15. REPAYMENT OF GRANT

15.1 Freehold owned property

If you dispose of a property within your ownership that has received any part of the Funding a part of the Purposes then clawback will apply in the following circumstances:

- a. Where such funding is less than £50,000 or relates to pedestrianisation /de-pedestrianisation schemes, traffic management, highway improvements, environmental improvements, or any feasibility reports etc. or any works relating to the same then no clawback will be applicable upon a disposal, provided always that there is no potential for future development value.
- b. Where the funding is £50,000 or more then the clawback to us will be a proportionate amount based on the level of funding given compared to the level of funding given by you. You will need to provide evidence of the level of funding that you have given to the property, together with a current independent report which provides verification of the open market value ("the OMV") of the property at the date of disposal. Should another form of valuation be provided then the independent valuation report must validate the form of valuation being used.
- c. Where the funding relates to a development site:-
 - i. if the disposal OMV or the residual value of the development site is less than the funding provided then the clawback to us will be a proportionate amount based on the level of grant funding given by you. You will need to provide evidence of the level of funding that you have contributed to the development site from your own funds, together with a current independent report which provides verification of the OMV of the development site at the date of disposal.
 - ii. if the disposal value is equal to the level of funding then the clawback is the full amount of the funding.
 - iii. if the disposal value is in excess of the funding then the clawback is the full amount of the funding.
- d. If you are of the view that there is a change in circumstances relating to clawback or in relation to the disposal value of a property that we should be made aware of then you should refer the matter to the Project Officer.
- e. Grant aided projects of £50,000 or greater will require a legal charge applied to the grant aided premises in line with conditions attached to the Welsh Government award of funding

for the Mid Wales Transforming Towns programme.

15.2 Third Party owned property

- a. Where grant funding has been provided to a third party for refurbishment or new build of a property and the third party makes a disposal, within the 5 year grant period if the grant funding is £50,000 - £225,000 then clawback is the full level of grant funding that was provided unless otherwise agreed at time of grant approval.
- b. Should you be aware of any change in circumstance relating to the clawback due to us by virtue of these provisions, then you should speak to the Project Officer at the appropriate time. Such clawback provisions are in addition to our rights contained with TCPIF scheme terms and conditions.
- c. Grant aided projects of £50,000 or greater will require a legal charge applied to the grant aided premises in line with conditions attached to the Welsh Government award of funding for the Mid Wales Transforming Towns programme.

In the case of development sites with after value, specific terms and conditions in relation to Property Development Grants will apply.



MTC Town Clerk

From: Climate Hub <climate@powys.gov.uk>
Sent: 05 April 2023 11:49
Cc: Tom Yeo; Ieuan Davies; Kay Francis; Sarah Price; Catherine Pugh
Subject: Cyngorau Tref a Chymuned Powys – Digwyddiad Amgylchedd a Natur – 14 Mehefin 2023 Powys Town and Community Council – Environment and Nature event - 14th June 2023
Attachments: 050423 Gwahoddiad.docx; 050422 Ffurflen y digwyddiad.docx; Invitation - Environment Nature Event 14th June 2023.docx; Booking Form - Environment Nature Event 14th June 2023.docx

At sylw'r Clerc a'r Cyngor,

Cyngorau Tref a Chymuned Powys – Digwyddiad Amgylchedd a Natur – 14 Mehefin 2023

Hoffem estyn gwahoddiad ffurfiol i chi i ddigwyddiad **Amgylchedd a Natur – Cyngorau Tref a Chymuned Powys** ar 14 Mehefin 2023 yn y Pafiliwn, Llandrindod, yn dechrau am 10:00 (te a choffi ar gael o 9:30) gyda'r diwrnod yn dod i ben am 15:30.

Mae'r digwyddiad yn gyfle cadarnhaol i Gymunedau Tref a Chymuned ddod at ei gilydd a chydweithio i rannu syniadau a fydd yn cefnogi datblygu amgylcheddau llewyrchus oddi fewn i gymunedau Powys.

Gweler y gwahoddiad atodedig sy'n cynnwys yr holl wybodaeth. Edrychwn ymlaen at eich gweld chi yn y digwyddiad.

Cofion gorau.

Tîm yr Hinsawdd, ar ran



Y Cyngorydd Jackie Charlton, Aelod Cabinet ar gyfer Powys Wyrddach

Croeso i chi gysylltu â ni yn Gymraeg. Byddwn yn ymateb yn Gymraeg, heb oedi.
You are welcome to contact us in Welsh. We will respond in Welsh, without delay.



For the attention of the Clerk & Council,

Powys Town and Community Council – Environment and Nature event - 14th June 2023

We would like to formally invite you to a **Powys Town and Community Council – Environment and Nature event** on 14th June 2023 at the Pavilion, Llandrindod Wells, starting at 10:00 (tea and coffee available from 9:30) and closing at 15:30.

At sylw'r Clerc a'r Cyngor,

Hoffem estyn gwahoddiad ffurfiol i chi i ddigwyddiad **Amgylchedd a Natur – Cyngorau Tref a Chymuned Powys** ar 14 Mehefin 2023 yn y Pafiliwn, Llandrindod, yn dechrau am 10:00 (te a choffi ar gael o 9:30) gyda'r diwrnod yn dod i ben am 15:30.

Mae'r digwyddiad yn gyfle cadarnhaol i Gymunedau Tref a Chymuned ddod at ei gilydd a chydweithio i rannu syniadau a fydd yn cefnogi datblygu amgylcheddau llewyrchus oddi fewn i gymunedau Powys.

Wrth weithio mewn partneriaeth â Chyngor Tref Llandrindod, rydym ni'n cynnig cyfle i gyd-drafod y canlynol â chi: heriau, materion neu bryderon y mae eich Cyngor Tref / Cymuned yn eu hwynebu wrth greu, ehangu neu weithredu cynlluniau amgylcheddol a natur lleol.

Bydd y digwyddiad yn cynnwys siaradwyr allweddol sy'n cynrychioli sefydliadau amgylcheddol a phanel (o arbenigwyr) mewn sesiwn Cwestiwn ac Ateb i ddarparu cyngor ac atebion i'ch cwestiynau. Gallwch ymgysylltu â'r drafodaeth ynghylch yr amgylchedd a natur drwy ddod i'r gweithdai, ymweld â'r stondinau gwybodaeth, rhwydweithio, rhannu eich profiadau a dysgu oddi wrth eraill sydd wedi teithio ymhellach ar eu taith.

Hoffem wahodd Cadeirydd, neu Glerc pob Cyngor, neu gynrychiolydd arall, i'r digwyddiad. Er mwyn cadw rheolaeth ar faint o le sydd yn y lleoliad a darparu cyfle cyfartal i bawb, rhaid i ni gyfyngu gwahoddiadau i un gynrychiolydd o bob Cyngor Tref a Chymuned. Bydd te a choffi ar gael drwy gydol y dydd a chinio ysgafn hefyd. (Rhowch wybod am unrhyw ofynion dietegol yn eich ymateb).

Byddwn yn darparu manylion pellach o'r digwyddiad yn y man a gobeithio y gwelwn ni chi ym mis Mehefin. Byddem yn gwerthfawrogi os wnewch chi **ateb erbyn dydd Gwener 28 Ebrill** gan ddychwelyd y ffurflen isod i'r cyfeiriad e-bost yma (climate@powys.gov.uk) i gadw eich lle.

Os nad ydych chi'n gallu cyflwyno hyn i'ch cyngor mewn cyfarfod cyn y dyddiad cau, a wnewch chi drafod y peth â'ch Cadeirydd a darparu cynrychiolwyr enwebedig.

Os oes unrhyw gwestiynau gennych neu eitemau yr ydych am eu trafod ar y dydd, anfonwch e-bost i climate@powys.gov.uk

Cofion gorau



Y Cyngorydd Jackie Charlton, Aelod Cabinet ar gyfer Powys Wyrddach

Croeso i chi gysylltu â ni yn Gymraeg. Byddwn yn ymateb yn Gymraeg, heb oedi.
You are welcome to contact us in Welsh. We will respond in Welsh, without delay.





Enw'r Cyngor Tref neu Gymuned:

.....

Enw'r Sawl sy'n Mynychu :

.....

Rôl:

.....

Gofynion Diet:

.....

Gofynion hygrychedd (lŵp clywed, gofynion symudedd ac ati):

.....

.....

Hoffech chi dderbyn cyfieithiad byw Cymraeg o'r sgysiau a'r cwestiynau ac atebion gan ddefnyddio clustffonau? (Dilëer fel sy'n briodol) Hoffwn / Dim diolch

Unrhyw beth arall ddylen ni wybod amdano?

.....

.....

.....

Croeso i chi gysylltu â ni yn Gymraeg. Byddwn yn ymateb yn Gymraeg, heb oedi.
You are welcome to contact us in Welsh. We will respond in Welsh, without delay.





For the attention of the Clerk & Council,

We would like to formally invite you to a **Powys Town and Community Council – Environment and Nature event** on 14th June 2023 at the Pavilion, Llandrindod Wells, starting at 10:00 (tea and coffee available from 9:30) and closing at 15:30.

The event is a positive opportunity for Town and Community Councils to come together in the spirit of collaboration to share ideas which will support the development of vibrant environments within Powys communities.

Working in partnership with Llandrindod Wells Town Council, we are offering an opportunity to discuss with you, the challenges, issues or concerns your Town/Community Council is facing with creating, expanding, or executing your local environment and nature plans.

The event will host key speakers representing environmental organisations, along with Q&A panels (of experts) providing advice and answers to your questions. Engage in the discussion around environment and nature by attending the workshops, visiting information stands, networking, sharing your experiences and learning from others further along on their journey.

We would like to invite the Chair, or the Clerk of each Council, or an alternative representative, to the event. To manage venue capacity and provide equal opportunity for all we must limit invites to one representative from each Town and Community Council. Tea and coffee will be available throughout the day and a light lunch will be provided. (Please include any dietary requirements in your response.)

We will provide further event details in due course and hope to see you all in June. If we could ask you to please **RSVP by Friday 28th April** returning the below form to this email address (climate@powys.gov.uk), to book your place.

If you are unable to present this to your council at a meeting prior to the deadline, please can you discuss with your Chair and provide nominated attendees.

Should you have any questions or items you wish to be discussed on the day please do email these to climate@powys.gov.uk

Best Regards

Cllr Jackie Charlton, Cabinet Member for a Greener Powys

Croeso i chi gysylltu â ni yn Gymraeg. Byddwn yn ymateb yn Gymraeg, heb oedi.
You are welcome to contact us in Welsh. We will respond in Welsh, without delay.





Name of Town or Community Council:

.....

Name of Attendee:

.....

Role:

.....

Dietary requirements:

.....

Accessibility requirements (hearing loops, mobility requirements, etc):

.....

.....

Would you like to receive a live Welsh translation of talks and Q&As using a headset? (Please delete as appropriate) Yes / No

Anything else we should know?

.....

.....

.....

Croeso i chi gysylltu â ni yn Gymraeg. Byddwn yn ymateb yn Gymraeg, heb oedi.
You are welcome to contact us in Welsh. We will respond in Welsh, without delay.



15.2

MTC Town Clerk

From: Ian Gardner
Sent: 15 March 2023 20:21
To: MTC Town Clerk
Subject: Health and Safety Review
Attachments: Ennerdale Consulting Ltd Local Council Services.pdf; Ian Gardner One Page CV 2023.docx; Dr Ian Gardner Health and Safety Competence 2023.docx

Dear Mr Jones,

You may recall that some time ago we spoke regarding the Health and Safety Review service I offer via Ennerdale Consulting Ltd and SLCC's Local Council Consultancy Service and I thought that I should let you have some further information so you can consider whether it would be of benefit to the Town Council.

The review is a diagnostic assessment of the Council's safety compliance across three broad areas – Property, People and Processes. It is undertaken remotely via e-mail and telephone and kicks off with a request for documents from the Town Council. The document request is quite extensive, typically generates some initial work for the Clerk / nominated contact and involves follow up requests / clarifications until the information used to form a judgement regarding compliance is complete. This phase of the project can extend over several days / weeks depending on the Town Council's resources and the other priorities it is addressing.

The next phase of the review involves me reading the gathered materials and seeking clarification on their content. This could be asking whether there are current versions of policies / risk assessments etc., or asking what actions have been taken arising from inspections so a better understanding of the current situation is gained. This can be done by e mail and again response times can be flexible depending on the Council's other activities.

Once I have a reasonable understanding of arrangements I will discuss my initial observations on each area (Property, People and Processes) with the Clerk / other nominated officer. This provides an opportunity for further clarification and for testing emerging conclusions and recommendations. I would also expect there to be some knowledge transfer at this point – where I explain why various things are required and what the legal basis for the requirement may be. At Chirk Town Council the Clerk found this particularly helpful, the feedback process extending over several long telephone calls. We could alternatively do this via Zoom / Teams if this is better for the Town Council.

Inevitably the feedback process generates some additional queries or clarifications so it is not the end of the process of gathering information. When I have enough confidence to provide a written report, I will do this and then brief the Council Clerk on the findings and recommendations, the latter being prioritised using Red / Amber / Green with suggested timescales for completion.

It may be that the report provides plenty of actions for the Council if it has not previously undertaken an audit of this type. This may come as a bit of a shock but it is an essential first step in knowing what needs to be done to meet relevant regulatory requirements. At Chirk the Council decided to break the recommendations down into two categories – those that the Clerk could address without support and those which required additional resources. This seemed to be a sensible approach and is one that I would recommend should you choose to proceed with the audit.

I have undertaken two reviews of this type so far – at Chirk and Corwen and following completion the Clerks provided testimonials as the work was well received. I would recommend speaking with Karen Brown at Chirk ; matters have moved on quite a lot at Corwen and have to a large extent become overshadowed by the findings from work I did on the War Memorial Park. Alternatively you could speak with the former Chairman, Cllr Gordon Hughes who also provided a Testimonial on work undertaken at Corwen.

I would expect the project to take around 4/5 days to complete and my fee rate if the work was undertaken via Ennerdale Consulting Ltd would be £1500 plus VAT. I would not expect there to be any expenses as the project

would be completed remotely. I am equally happy for the work to be commissioned via SLCC where I am an associate. My charge to SLCC would be the same fixed rate of £1500 but there would probably be a 20% addition to reflect the Local Council Consultancy Service's profit margin on work undertaken by Associates. The Local Council Consultancy Manager, Debra Harper can advise what the costs would be if you would prefer the SLCC route and I will happily liaise with Debra depending on your thoughts.

Finally, I attach some general information on the services Ennerdale Consulting offers to Local Councils which was prepared in 2021. Since then the company has undertaken work at Corwen Town Council, Machynlleth Town Council and I am currently working with Denbigh Town Council to update the business case for a possible Community Asset Transfer of Denbigh Town Hall.

I hope that this information is helpful but if there is anything I have missed, please let me know.

Kind Regards

Dr. Ian Gardner
Managing Director
Ennerdale Consulting Ltd

Tel
Mobile 0.
Web www.ennerdaleconsulting.co.uk

What Clients say about us:

You have helped the Council as a corporate body, its residents who use their buildings and the staff to highlight areas of non-compliance and an action for improvement. I will be forever grateful for that work and we are a better Council as a result of it.

Ennerdale Consulting Limited is a company registered in England & Wales, Company Reg No 4017355. Our Registered Office is Ground Floor, Unit 15 Somerville Court Trinity Way, Banbury Business Park, ADDERBURY, Oxfordshire, OX17 3SN

WARNING

This e-mail and any attachments contained in it are confidential and may be privileged. It is intended for the recipient only. If you are not the intended recipient, any use, disclosure, distribution, printing or copying of this e-mail is unauthorised. If you have received this e-mail in error, please immediately notify the sender and delete the message from your computer.

Although Ennerdale Consulting has taken all reasonable precautions to ensure that this e-mail is free from viruses, the Company cannot accept any responsibility for any loss or damage arising from the use of this e-mail or attachments.

Dr Ian Gardner - Health and Safety Training and Consultancy Experience

My background is one of a Local Authority Chief Officer with responsibility for housing. I have also undertaken Interim and permanent roles at Director level in Housing Associations and in all cases I have been responsible for H&S. Most recently as Asset Management Director at Severnside Housing I was responsible for

- Drafting and implementation of a comprehensive Health and Safety Statement of Arrangements & Safety Management System
- Reviewing and updating the Approved List of Contractors and Consultants, strengthening Health and Safety requirements
- Reviewing Health and Safety arrangements across the Asset Management Directorate and revising Safety Policies.
- Achieving a 5 Star H&S accreditation via the British Safety Council

The organisations that I have managed have typically been quite large with a range of safety risks. Many of these have been property related (asbestos, fire, construction etc.) but they have also encompassed risks arising from non-property related activities (e.g. stress, VDU use, occupational road risk, manual handling, work at height etc.). I have employed and commissioned safety professionals over many years and have developed my own knowledge through formal training including

- Managing Safely – IOSH
- Safety for Senior Executives - IOSH
- Leading Safely (a version of IOSH Safety for Senior Execs for Pennaf HA Board Members)
- CSCS Card Health & Safety Test
- Asbestos Duty to Manage
- Fire Safety - Responsible Person
- First Aid at Work - 3 day
- Food Safety in Catering (Level 2)
- Asbestos Awareness
- Fire Safety - Responsible Person (Refresher)

My consultancy and interim management projects / roles have included

- Providing consultancy advice on new Fire Safety Regulations for a SE England Housing Association and updating their Fire Safety Policy
- Reviewing H&S arrangements for two North Wales Town Councils
- Provision of advice on Facilities Management and H&S to a North Wales Town Council as part of a proposed Community Asset Transfer
- Drafting and implementation of a comprehensive Health and Safety Statement of Arrangements & Safety Management System for a SE England Housing Association (HA)
- Preparing an Asbestos Register reconciled to the property database of a HA in SE England
- Undertaking a Review of Landlord Compliance for a HA in SE England
- Reviewing occupiers leases and preparation of Memoranda of Understanding for Facilities Management and Statutory Compliance responsibilities for a Welsh Town Council
- Reviewing Facilities Management arrangements and premises related Statutory Compliance for a Welsh Town Council
- Undertaking a Health & Safety review of ongoing Major Works Projects in a large UK HA ensuring CDM compliance
- Provision of Health and Safety Advice to an East Midlands City Council Neighbourhood Management Team and compilation of a team Risk Register.
- Reviewing gas servicing arrangements & made changes to improve performance in a NE England HA.
- Providing technical support to address key Health & Safety risks in a Welsh HA including Staff Induction, Contractor Competence, Asbestos management & CDM compliance.
- Reviewing the impact of Fire Risk Assessments and other statutory requirements in a large UK HA and made adjustments to Major Works Programme to meet statutory duties;
- Initiating a Health & Safety focus for Managers in a Yorks & Humber City Council and strengthened Landlord accountabilities for Gas Servicing.
- Increasing resources for and managerial emphasis on Health & Safety at work in a W Midlands City Council, including revising H&S Policy Statement and establishing an H&S Consultative Committee.

Some relevant testimonials from clients are set out below:

“Denbigh Town Council engaged Dr Ian Gardner in January 2019 after advertising for a suitably qualified person to complete an independent, impartial Business Case for the Asset transfer of Denbigh Town Hall from County Council ownership to Denbigh Town Council. Dr Gardner had already completed an initial review allowing for the town councillors to make an informed decision on the first part of the asset transfer, i.e. to express an interest. This was completed at the end of 2018. Dr Gardner was engaged following Denbigh Town Council’s procurement process.

Between January and September 2019 Dr Gardner worked closely with myself and various officers from Denbighshire County Council to ensure that the correct, relevant information was received. The information collated was put into a working document to include detailed reports and costings. At regular points in the business case Dr Gardner attended meetings with both Town and County Councillors, ensuring that everyone was up to date on the project and all were aware of the outstanding items. Monthly invoices were received detailing accurate costings for the work provided to include expenses.

Dr Gardner assisted with a public consultation exercise in April, actioned the survey monkey questions, inputted the paper forms onto the system as well as attending the actual public consultation to answer any questions from the general public.

Dr Gardner procured suitably qualified, independent consultants to work on specialised aspects of the business case to include: Marketing, VAT & Legal advice. It was advantageous for the town council to have all the information provided at one source. All the information was then added to the actual business case document where applicable. Once the business case had been completed a draft copy was circulated with the Town Council and an overview was given by Dr Gardner to the Town Councillors.

At all stages of the business case, Dr Gardner showed professionalism and a keen interest in the project. The research completed was second to none. The town councillors are currently liaising with Denbighshire on the finer details required, prior to the actual decision is made. The decision to take over the management of the town hall is very important and will have a major impact on the town council, its budget as well as importance for the residents and service users of the hall. The information received from Dr Gardner was invaluable and the Town Councillors are very grateful to Dr Gardner for the information received.”

**Jenny Barlow, Town Clerk
Denbigh Town Council**

“Bay of Colwyn Town Council commissioned One Voice Wales to undertake a review of Facilities Management at the Town Council Offices in May 2016. The detailed review was undertaken by Dr Ian Gardner who visited the Council’s building, interviewed the Town Clerk and looked through documents. Based on this a report was prepared and presented to the Council’s Buildings Sub Committee in July. Dr Gardner clearly explained the findings of the review and the recommendations relating to the management of asbestos, legionella, fire safety and other statutory requirements and answered questions from Councillors.

The Town Council subsequently commissioned Dr Gardner to prepare Memoranda of Understanding for the Town Council’s lessees and tenants. Dr Gardner met with each occupier and discussed their responsibilities before drafting documents setting out how the Town Council and occupiers of the Town Council’s offices would share responsibility for statutory compliance. The two commissions were undertaken professionally and delivered on time and within budget and the Town Council would recommend that other Councils with premises undertake similar reviews to help them manage their buildings and the responsibilities that arise from being a landlord.”

**Tina Earley
Town Clerk – Bay of Colwyn Town Council**

"We at BCHA have been very pleased with the work you recently completed following your review of our Landlord Health & Safety compliance systems and processes. Your thorough approach and challenging questioning has helped us to find a way forward to ensure we achieve the most robust outcomes and consistent quality of service for our Customers. We look forward to working with you on further projects around Asset Management and wider Health and Safety matters so we continually improve and offer best value for money services"

**Martin Hancock, Chief Executive
Bournemouth Churches Housing Association**

"Once again Ian has completed a very thorough and detailed piece of work for us in creating a fully integrated and linked Asbestos register with his usual effective and efficient way of working. Always transparent and trustworthy when working on areas that can sometimes take longer than anticipated, but came in under original estimate."

**Martin Hancock, Chief Executive
Bournemouth Churches Housing Association**

"BCHA engaged Ian to do a major piece of health & safety work having done a smaller project earlier in 2017. This covered reviewing and writing policies and statements of arrangement. His work was thorough and comprehensive and he successfully involved key stakeholders across the business. Ian has a wealth of knowledge and experience in this area which is second to none and he brought this to bear very effectively throughout the assignment. The project was completed to time and budget and as one of the project leads I was kept regularly informed throughout the process."

**Martin Lucas, Director of Finance and Corporate Services
Bournemouth Churches Housing Association**

"Dr Ian Gardner was appointed via the Local Council Consultancy (part of SLCC) to undertake an audit of the Councils current Health & Safety arrangements. The approach was very thorough and logical and looked at three broad categories:-

- Property related
- People and Organisation
- Processes and Activities

Dr Gardner produced a comprehensive report showing where the Council is compliant/non-compliant with clear recommendations for the Council to action; he also provided detailed verbal feedback and advice during the audit which was invaluable to me as Clerk.

Ian was very professional and knowledgeable about health and safety and I would recommend his services to other Councils."

**Karen Brown, Town Clerk,
Chirk Town Council**

"This report contains all the information we need to take Corwen Town Council forward.

Your attention to detail and the way you conduct yourself in dealing with this very complicated scenario has been a steep learning curve for me. It has been a pleasure to work alongside you and I have certainly learnt a lot in a short time.

I particularly admired the way you have presented your findings and the thoroughly professional way you have conducted yourself including the time on the phone giving advice and feedback to me."

**Councillor Gordon Hughes – Chairman
Corwen Town Council**

Dr Ian Gardner

 Gwynant,
Nantglyn,
Denbighshire,
Wales,
L16 5PU

 01745 550255 (Home)
07870 597162 (Mobile)

 ian.gardner47

 ian_gardner@btconnect.com
www.linkedin.com/in/dr-ian-gardner-78a44415/

Education

2007 – 2014 Bangor University
PhD *Sociology & Social Policy*

1988 – 1991 University of Salford
MSc *Public Sector Economics*

1983 – 1986 Newcastle Polytechnic
BA (Hons) *Government & Public
Polymaking (2:1)*

1976 – 1983 Rainford High School
3 GCE A Levels; 11 GCE O Levels

Professional Training

1991 – Date CIH
Continuing Professional Development

2000 – 2003 Institute of Directors
Certificate in Company Direction

1995 – 1997 LGMB
Top Managers Programme

1991 CIH
*CIH Gold Medal & Samuel Lewis
Housing Trust 'John Macey' Prize*

1988 – 1991 CIH
Professional Qualification

Professional Memberships

1998 – Date FCIH
Fellow, Chartered Institute of Housing

2015 – 2021 FRSA
Fellow, Royal Society of Arts

2000 – 2021 MIC
Member, Institute of Consulting

1998 – 2021 FCMI
Fellow, Chartered Management Institute

1998 – 2009 MIoD
Member, Institute of Directors

1991 – 1998 MCIH
Member, Chartered Institute of Housing

Profile

Accomplished Director with successful board and senior level career in the public, private and not for profit sectors. Track record of leading large teams, controlling large budgets and delivering change management, performance improvement and cost reduction in challenging environments.

Key Skills

- Strategy & Policy Development
- Business / Service Development
- Business & Financial Planning
- Performance Improvement
- Consulting
- Service & Staff Leadership
- Leading Organisational Change
- Budget & Programme Management
- Safety & Risk Management
- Interim Management

Selected Achievements

- Won and delivered more than 80 consultancy assignments and 8 senior level Interim Management assignments for public, private and third sector clients with multiple repeat engagements / contract extensions
- Led the acquisition of two companies, generating revenue savings of over £12.5m for a UK housing association & a viable UK IT services business for a German bank
- Restructured the housing service in three Local Authorities responding to CCT, Best Value and a £300m opportunity to establish an Arm's Length Management Organisation.
- Developed commercial business plans for community alarm, building maintenance, cleaning and electrical contracting services and achieved income & profit targets
- Effectively supported large housing organisations through periods of substantial change (Wolverhampton CC, Hull CC, Coast & Country HA & Places for People)
- Advised multiple clients on CCT/ Best Value & VFM; authored three Value for Money Self Assessments and drove procurement savings of over £1m in one Housing Association.
- Significantly improved H&S compliance in multiple organisations and achieved a 5 Star H&S accreditation for a Midlands housing association via the British Safety Council

Employment History

2015 - Date	Managing Director, Ennerdale Consulting Ltd
2009 - 2015	Asset Management Director, Severnside Housing Association
2000 - 2009	Managing Director, Ennerdale Consulting Ltd
1999 - 2000	UK General Manager, DePfa IT Services
1997 - 1999	Head of Housing, Royal Borough Kingston Upon Thames
1994 - 1997	Head of Housing Client Services, Copeland Borough Council
1992 - 1994	Housing Manager, Sunderland City Council
1987 - 1992	Housing / Senior Housing Officer roles in Local Government

NED Roles / Positions of Responsibility

2016 - 2017	Board Member, Ty Glas Housing Society (Pennaf Housing Group)
2011 - 2017	Councillor and Treasurer, Nantglyn Community Council
2013 - 2013	Board Director of A Walters Electrical Ltd / Electrical Contractors Ltd
2000 - 2004	Board Member of Oxford Citizens Housing Association
1998 - 2004	National Council for Housing & Planning - London Regional Committee
1998 - 2001	Board Member of Pinecroft Housing Association
1997 - 2001	Board Member of Surrey Heath Housing Association

Personal Qualities

- Confident
- Reliable
- Logical / Analytical
- Hardworking
- Achieves deadlines
- Inspires trust and confidence
- Flexible management style
- Ethical / Fair
- Sense of Humour
- Self aware

Facts and Figures

- Budgetary control up to £100m revenue & £50m capital per annum
- Staff leadership of up to 1200 staff
- DLO direction of up to 600 staff
- Delivery of new build programmes of over 80 units per annum
- More than 80 consultancy assignments successfully completed
- Over 37 years professional experience
- 22 years running own consultancy company
- Successfully completed 8 senior level Interim Management assignments

Ennerdale Consulting Ltd – Local Council Services

Who is Ennerdale Consulting Ltd?

Ennerdale Consulting Ltd is a small management consultancy practice based in North Wales. We provide consultancy and interim management services to Local Authorities, Housing Associations, Private Companies and Local Councils.

The consultancy was formed in 2000 when it's Managing Director, Dr Ian Gardner established the company after spending twelve years in Local Government and a year working for the UK subsidiary of a German bank.

Ennerdale has sub contracted its Managing Director to a number of national consultancies including the Barony Group, Housing Quality Network (HQN) , IRIS, SOLACE and Savills. Ian has also undertaken several senior level interim management assignments through Gatenby Sanderson, Veredus, Green Park, HQN and SOLACE. Typically Ian works at Director / Chief Officer level and is used to dealing with senior Council and Housing Association Officers, Elected Members and Housing Association Board Members.

Ian can provide advice to Local Councils through his own company, Ennerdale Consulting or via One Voice Wales (OVW) or the Society of Local Council Clerks (SLCC) where he is an associate consultant.

What Services do Ennerdale Offer?

Ennerdale specialises in housing consultancy however it has provided advice and support on a range of non-housing issues since the company was established nearly twenty years ago. Advice relevant to Local Councils includes

- **Asset Management – maintenance responsibilities & planning**
- **Facilities Management – statutory compliance responsibilities**
- **Risk Management & Business Continuity Planning**
- **Community Asset Transfer – feasibility studies & business case development**
- **Procurement & Value for Money reviews and support**
- **Policies and Procedures including Health & Safety arrangements**
- **Local consultation exercises**
- **Environmental strategy**
- **Business / Budget Planning including financial modelling**

In addition to his experience in Local Government and as a consultant, Ian held the role of Responsible Financial Officer for Nantglyn Community Council for several years. During this time Ian introduced new Financial Regulations, Standing Orders, Internal Controls and resolved historic budgetary and VAT issues for the Council including historic non-compliance with Accounts and Audit requirements. This role built on earlier work undertaken for Fencott and Murcott Parish Council in Oxfordshire when Ennerdale Consulting audited the Council's accounts and prepared them for public viewing.

Ian has recently completed several pieces of work for local Town Councils in North Wales.

In 2016 Ian carried out a review of Facilities Management for Bay of Colwyn Town Council including provision of advice and guidance on statutory responsibilities for building safety. This was followed by advice on leases and the provision of several Memoranda of Understanding between the Town Council and its tenants / occupiers.

In 2018 Ian undertook an initial Feasibility Study for Denbigh Town Council who were presented with the opportunity to acquire Denbigh Town Hall from Denbighshire County Council. Ian assessed the condition of the building, what would be required to manage it and prepared a high level financial assessment of the costs and benefits of the potential Community Asset Transfer.

During 2019 and 2020 Ian completed the Community Asset Transfer Business Case for Denbigh Town Council who decided, following the initial feasibility study, to investigate the full implications of acquiring the Town Hall. Preparation of the business case included a more robust analysis of operating and future maintenance / investment costs; future sources of income informed by a detailed Community and Marketing Assessment; consultation with local residents regarding the potential for the Town Council to take ownership of the Town Hall and provision of legal and VAT advice (via third party consultants procured by Ennerdale Consulting).

In late 2020 Ian carried out a diagnostic review of health and safety management for Chirk Town Council. The review was completed remotely because of Covid-19 restrictions but Ian was able to assess the Council's arrangements via telephone discussions with the Clerk and by examining documents supplied by e-mail. The review was completed through SLCC's Local Council Consultancy service and culminated in a written report containing recommendations for improvements for the Council. The Council was extremely satisfied with the work undertaken and a Client Testimonial is pending.

What do Local Council Clients Say about Ian and Ennerdale Consulting?

"The Company was able to meet our specific needs and kept the Council fully briefed during the project"

Steve Taylor

Chairman - Fencott & Murcott Parish Council

"Bay of Colwyn Town Council commissioned One Voice Wales to undertake a review of Facilities Management at the Town Council Offices in May 2016. The detailed review was undertaken by Dr Ian Gardner who visited the Council's building, interviewed the Town Clerk and looked through documents. Based on this a report was prepared and presented to the Council's Buildings Sub Committee in July. Dr Gardner clearly explained the findings of the review and the recommendations relating to the management of asbestos, legionella, fire safety and other statutory requirements and answered questions from Councillors.

The Town Council subsequently commissioned Dr Gardner to prepare Memoranda of Understanding for the Town Council's lessees and tenants. Dr Gardner met with each occupier and discussed their responsibilities before drafting documents setting out how the Town Council and occupiers of the Town Council's offices would share responsibility for statutory compliance.

The two commissions were undertaken professionally and delivered on time and within budget and the Town Council would recommend that other Councils with premises undertake similar reviews to help them manage their buildings and the responsibilities that arise from being a landlord."

Tina Earley

Town Clerk - Bay of Colwyn Town Council

"Denbigh Town Council contacted Dr Ian Gardner in June 2018 with a view of procuring independent advice on an asset transfer for the town council in relating to a possible transfer of Denbigh Town Hall from County Council ownership to town council ownership.

Ian was appointed as a consultant to complete the work in July with a tight timescale of September for the document to be completed. In that timescale Ian attended regular meeting with both town council and county council. In addition he gave several detailed overviews to the town council to explain his findings and discuss each point in details, in an understandable format, allowing for all to be fully updated on his findings.

In addition Ian requested all the information to be sent through from County Council to enable the relevant information to be noted and addressed. This was no mean feat. Ian continued to update the working document until the final update was presented in September. The town council were keep up to date on a regular basis. The town councillors were extremely pleased with the information received, the way the details was presented on paper as well as presented verbally. The independent information received allowed the town councillors to make an informed decision based on the facts received to move forward on this very important subject."

Jenny Barlow, Town Clerk

Denbigh Town Council

"Denbigh Town Council engaged Dr Ian Gardner in January 2019 after advertising for a suitably qualified person to complete an independent, impartial Business Case for the Asset transfer of Denbigh Town Hall from County Council ownership to Denbigh Town Council. Dr Gardner had already completed an initial review allowing for the town councillors to make an informed decision on the first part of the asset transfer, i.e. to express an interest. This was completed at the end of 2018. Dr Gardner was engaged following Denbigh Town Council's procurement process. Between January and September 2019 Dr Gardner worked closely with myself and various officers from Denbighshire County Council to ensure that the correct, relevant information was received. The information collated was put into a working document to include detailed reports and costings. At regular points in the business case Dr Gardner attended meetings with both Town and County Councillors, ensuring that everyone was up to date on the project and all were aware of the outstanding items. Monthly invoices were received detailing accurate costings for the work provided to include expenses.

Dr Gardner assisted with a public consultation exercise in April, actioned the survey monkey questions, inputted the paper forms onto the system as well as attending the actual public consultation to answer any questions from the general public.

Dr Gardner procured suitably qualified, independent consultants to work on specialised aspects of the business case to include: Marketing, VAT & Legal advice. It was advantageous for the town council to have all the information provided at one source. All the information was then added to the actual business case document where applicable. Once the business case had been completed a draft copy was circulated with the Town Council and an overview was given by Dr Gardner to the Town Councillors.

At all stages of the business case, Dr Gardner showed professionalism and a keen interest in the project. The research completed was second to none. The town councillors are currently liaising with Denbighshire on the finer details required, prior to the actual decision is made. The decision to take over the management of the town hall is very important and will have a major impact on the town council, its budget as well as importance for the residents and service users of the hall. The information received from Dr Gardner was invaluable and the Town Councillors are very grateful to Dr Gardner for the information received."

Jenny Barlow, Town Clerk
Denbigh Town Council

Contact Details

If you think your Council may benefit from advice and support in any of the areas mentioned above, or in other areas, please do not hesitate to contact Ian via the methods below:

Post	Telephone	E Mail
Dr Ian Gardner	01745 550255 (Home)	ian_gardner@btconnect.com
Gwynant	07870 597162 (Mobile)	ian.gardner@ennerdaleconsulting.co.uk
Waen		
Nantglyn		
Denbighshire		
LL16 5PU		

Diolch am fawr
Dr Ian Gardner
March 2021