

# **CYNGOR TREF MACHYNLLETH TOWN COUNCIL**

## **ORDINARY MEETING of FULL COUNCIL**

You are hereby summoned to attend a meeting  
of the Machynlleth Town Council  
in the Vane Tempest Room – Y Plas  
on **Monday 28<sup>th</sup> October 2024** at 6:30pm.

or follow on zoom :

<https://us06web.zoom.us/j/83718878664?pwd=L3liK2w2cXVYOXhjU1R6M3Z6THZTZz09>

Meeting ID: 837 1887 8664

Passcode: 035458

## **AGENDA**

### **1.APOLOGIES :**

To receive apologies as reported to the Clerk before the meeting.

### **2.DECLARATION of INTEREST :**

To receive any declaration of interest in the matters to be discussed.

### **3.PUBLIC PARTICIPATION :**

Chris Higgins from Gardd Lledfair, to give an update on the project.

### **4.MAYOR's REPORT :**

To receive a report from Mayor Cllr J.Paige

### **5.MINUTES to be agreed :**

5.1 : Minutes of the Ordinary Full Council meeting held on 30<sup>th</sup> September 2024

5.2 : Minutes of the Finance meeting held on 17<sup>th</sup> October 2024

5.3 : Minutes of the Facilities meeting held on 17<sup>th</sup> October 2024

### **6.MATTERS ARISING :**

6.1 : Motion raised by Cllr J.Paige with regards to Gardd Lledfair : To formulate heads of terms and move forwards drawing up a formal lease to bring to the next meeting.

6.2 : A program of tidying up the old Celtica carpark is to be sorted for the winter. See the info enclosed.

### **7.COUNTY COUNCILLOR's REPORT :**

7.1 : Cllr A.Evans to report on his first meeting as County Councillor, especially on the Single Transferable Vote (STV) Information was sent electronically to each councillor as the document is too large to print individually. Copy will be on the website with the minutes.

## **8.PLANNING :**

24/0710/FUL : Demolition and reconstruction Ysgol Bro Hyddgen, Machynlleth.

## **9.FINANCE :**

9.1 : To receive the reports on the various audits carried out by Audit Wales on FY2022-23 and FY2023-24.

9.2 : To receive the report from Finance on the last ½ year FY2024-25 with recommendations over the forthcoming FY2025-26 budget to be discussed on 11/11/2024.

9.3 : To approve invoices for payment as per list given.

9.4 : Quotes for a new photocopier as the contract on the present one ends in February 2025.

9.5 : Quotes for electrical work to be carried out in the Plas. Specification information sheet sent to entities wanting to quote for the work is enclosed.

## **10. REPORTS from NOMINATED REPRESENTATIVES on OUTSIDE BODIES :**

10.1 : Cllr N.McCarten on the Patients Forum, also on an invitation to a meeting with Powys Health Teaching Board on Nov.1<sup>st</sup> at 1.30pm at the old Cottage Hospital on Forge Road.

## **11. CLERK'S REPORT :**

11.1 : A warm welcome to Cllr Gwenan Phillips who was elected to be on the Town Council.

11.2 : A request from Mrs Hancock to move her husband's memorial bench, at the moment in the Gerddi Garden, to the right side of the Plas Drive opposite to the Rugby Club, overlooking the playing fields and the hills beyond.

11.3 : The Rotary has booked again their day in 2025 to start their walk across Wales from Machynlleth. It is proposed to be a regular annual event.

11.4 : Info from Transport for Wales regarding the closure of the A470 at Talerddig to repair the road that had collapsed.

11.5 : MTC's website needs updating in every way possible. Few complaints were received at it being old fashion and not secure. Quotes are being sought for the next council meeting.

*11.6: minutes and updates on #GYP Plas allotment project*

## **12. MEMBERS ITEMS :**

12.1 : Cllr LI.Griffith has invited Andrea Blayney from Llais to come in person at our next meeting in November 2024.

12.2 : Cllr LI.Griffith to remind that Remembrance Sunday will be on 10th November. Councillors are warmly invited to St Peter's Church for the service at 10am and afterward to the ceremony at the War Memorial for the laying of wreaths.

12.3 : Cllr J.Honeybill on the old Travis Perkins site.

12.4 : Car park working group to report on the progress for the refurbishment of the carpark loops, various items to be looked at before the opening hopefully mid-November certainly before Christmas. Also to ask council permission to make a funding application to BDCR in order to finance a planning consultant to put through a planning application proposal for the solar panels on the roof, long term benefit of this is to reduce the electricity bills on this building. Costs for this consultancy are estimated at £600.

## **13. ITEMS for NEXT AGENDA :**

13.1 :

## **14. DATES of the NEXT MEETINGS :**

14.1 : Finance meeting on 11<sup>th</sup> November at 6.30pm to inform/discuss budget FY2025-26

14.2 : Full Council meeting on 25<sup>th</sup> November at 6.30pm.

**Y Plas, Heol Aberystwyth Road, Machynlleth, Powys, SY20 8ER**

Telephone : 01654 702 571

E-mail : [town-clerk@machynlleth-tc.gov.uk](mailto:town-clerk@machynlleth-tc.gov.uk)



Item 3 - 1/6

Revised market garden proposal - Message (HTML)

File Message Help Nitro Pro Tell me what you want to do

Ignore

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Actions

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Categorize

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Wed 16/10/2024 12:39

Tyfu Dyfi market garden proposal v2.0.docx .docx File

### Revised market garden proposal

Chris Higgins <chris@ecodyfi.cymru>  
To 'MTC Town Clerk'  
Cc jeremy.paige@machynlleth-tc.gov.uk; Ann MacGarry

Dear Nicole/Jeremy/Ann,

As discussed during the public participation section at the start of the last town council meeting on the 30<sup>th</sup> of September, please find attached a revised version of the *Proposal for a community-oriented market garden in Lodge Field* document. Our hope is that this can be discussed at the upcoming full council meeting on the 28<sup>th</sup> of October.

As suggested, following the September meeting, we have now created a new social enterprise (Gardd Lledfair), available for the town council to enter into a lease agreement with if so minded. The only changes made to the attached proposal relate to the establishment of Gardd Lledfair in the last few weeks.

I hope this is sufficient for progress to be made. From this end, the advice we have had is to ask you (the town council) for an example lease agreement that you favour as the basis for further discussion.

If you need anything more from me or have any advice on how to progress this initiative, please do let me know. There is some urgency as I am currently managing the Shared Prosperity Fund project *Tyfu Dyfi – Growing the Local Food Economy* and we currently have resources available. These could be used to get *Gardd Lledfair* started - the constraint is that the project ends 31<sup>st</sup> Dec 2024.

Regards

Chris

Chris Higgins,  
Project Manager, ecodyfi  
07595 116 991 (mob)  
01654 703 965 (work)  
Y Plas, Machynlleth SY20 8ER

*Tyfu'r economi bwyd lleol*

# Tyfu Dyfi

*Growing the local food economy*

## Proposal for a community-oriented market garden in Lodge Field

### 1 Document history

Version	Date	Notes
v0.1	16/09/2024	First draft from Chris Higgins and Ann Owen, passed to Nick Fenwick for review
v0.2	20/09/2024	With Nick Fenwick's amendments and comments
v1.0	20/09/2024	Garden change of name to avoid confusion
v2.0	15/10/2024	Social enterprise (Gardd Lledfair) created

### 2 Summary

This document is a request to Machynlleth Town Council for a lease allowing the establishment of a community-oriented market garden on part of the Lodge Field ('Cae Lodge'), in the vicinity of Y Plas next to the new cemetery, which has long been farmed as part of Llynllodd. If permission is granted, to take advantage of available funding, preparatory site work would ideally begin before the end of 2024.

### 3 General background

Over the last five years, ecodyfi has worked with a range of partners and led a series of 3 local food system projects with the aim of increasing the volume of food (primarily veg and fruit) grown using sustainable practices and consumed in the Dyfi Biosphere area. Example outputs include:

- Creation of a network of 44 community growing sites<sup>1</sup>
- Funds disbursed to 10 market gardens and farms
- Funds disbursed to Mach Vegbox
- Creation of an online shop (Bwyd Dyfi Hub<sup>2</sup>) to provide a route to market.

<sup>1</sup> <https://www.dyfibiosphere.wales/old-tyfu-dyfi-home>

<sup>2</sup> [https://openfoodnetwork.org.uk/bwyd-dyfi-hub/shop#/about\\_panel](https://openfoodnetwork.org.uk/bwyd-dyfi-hub/shop#/about_panel)



- Oral histories<sup>3</sup> from elderly farmers stored at the National Library of Wales
- Knowledge transfer from market gardeners to farmers
- A training course<sup>4</sup> mentoring new horticultural food producers
- A new community composting social enterprise – Criw Compostio

#### 4 Background to this request

Over the last 5-6 years, ecodyfi has had occasional contact with the farmer at Llynllloedd; first in respect of collecting oral histories and subsequently, in respect of securing the use of a small area of land to grow vegetables for the local community.

Having met recently with the farmer, he communicated that he would support the establishment of a new market garden set up for community benefit on part of the Lodge Field in the vicinity of Y Plas near the new cemetery (see Fig 1 below), provided this was considered by the Town Council to be in the interests of those they represent, and that the body taking over the area of land was strictly bound to act in a professional way in terms of being good neighbours, good tenants, maintaining boundaries etc.

#### 5 Outline description of *Gardd Lledfair* and its unique value offering

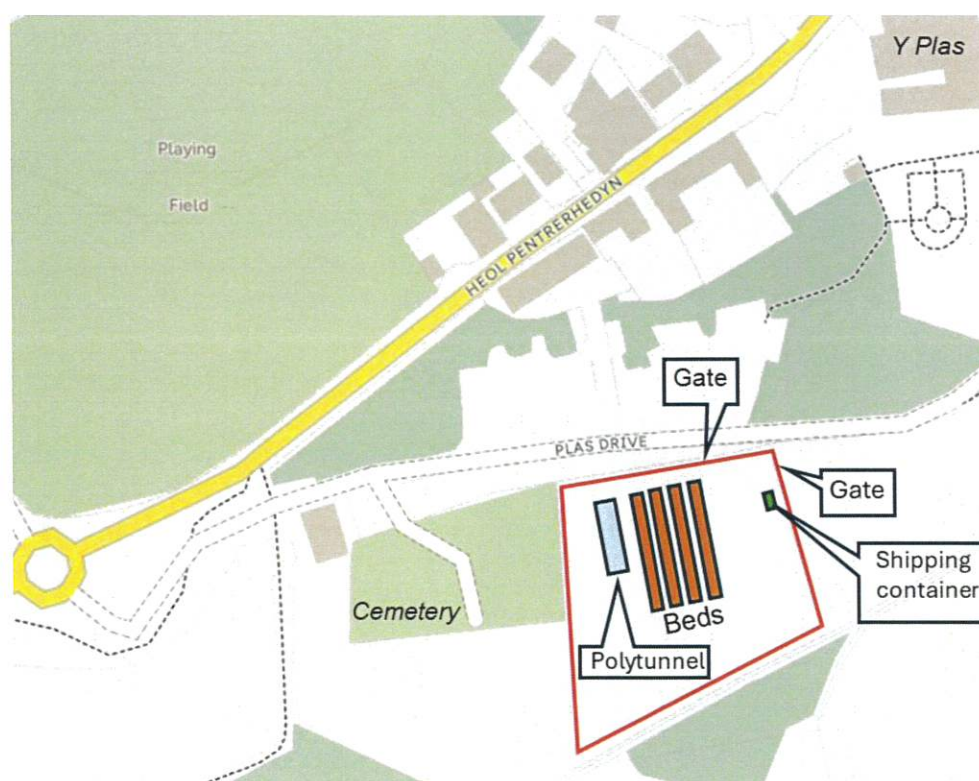


Fig 1: Approximate position of proposed market garden and key components

<sup>3</sup> [https://maps.dyfibiosphere.wales/td/index.html#oral\\_histories](https://maps.dyfibiosphere.wales/td/index.html#oral_histories)

<sup>4</sup> <https://www.dyfibiosphere.wales/ptf>

Fig 1 shows the approximate position of the proposed market garden as suggested by the Llynllloedd farmer. The arrangement described here is a basic configuration necessary to get the market garden established.

The area would be fenced off with two gates – one for daily access from the road via Y Plas Drive, the other for infrequent access to the surrounding fields.

Vegetables will be grown in a combination of one or more polytunnels and outside beds. A shipping container similar to the one in Gerddi Bro Ddyfi Gardens (also purchased by ecodyfi) will be necessary to store equipment. There is the possibility of irrigation from the historic Y Plas fountain water supply on the hillside to the South. It may be advantageous to plant a hedgerow in combination with the fencing to screen off all or some of the area and provide a windbreak.

The unique aspect of the proposed market garden is its location. This is a relatively flat sheltered area with a favourable aspect on grade 3a (good to moderate quality) agricultural land - the latter is rare in this part of mid-Wales.

Situated on the peri-urban fringe of Machynlleth near to Ysgol Bro Hyddgen, the site is within easy walking distance of the town making it significantly easier to attract local community involvement. Produce could even be harvested and brought to market (Mach Vegbox, fresh&local stall, Dyfi Wholefoods) by wheelbarrow or electric cargo bike.

Furthermore, Machynlleth is in a central position relative to the Biosphere: longer term, we can envisage the market garden functioning in a key role within the Biosphere's food system, eg, a training site for demonstrating sustainable horticultural methods to the farming community.

## 6 Who will run the market garden – and how

Following initial discussion at a full Machynlleth Town Council meeting on the 30<sup>th</sup> Sept, a new social enterprise (Gardd Lledfair Ltd) associated with the Biosphere has been established to take responsibility for running, maintaining and developing the market garden. The initial directors will be Chris Higgins (ecodyfi project manager for the 3 food system projects), Ann Owen (owner of Einion's garden, director of Mach Maethlon/Mach Vegbox), and Steph Robinson (director of *Criw Compostio*). The objects of the new company are given in Appendix A.

Building directly upon the work of the Dyfi Biosphere food system projects: the market garden will aim to:

- Grow vegetables for the local market – the focus area being the Dyfi Biosphere.
- The most immediate routes to market will be Bwyd Dyfi Hub and Mach Vegbox – both initiatives are currently expanding and having to buy in from wholesalers.



- Longer term, local procurement is a promising route to market, eg, the current *Welsh Veg in Schools*<sup>5</sup> initiative.
- Explore options for working with Ysgol Bro Hyddgen, eg, leveraging experience from the horticultural training program we have previously run.
- Explore additional options for horticultural training, in particular, continuing to offer expertise to members of the farming community who wish to diversify into sustainable vegetable production.
- Explore options for more direct community supported agriculture, eg, a share of the harvest in return for labour. The very close proximity to the town makes this credible.

Note this will be a phased approach. The priority in the first year will be getting the market garden established and productive in line with the basic configuration described in outline above. Future development will depend upon fundraising and how the national and local situation changes in response to societal and policy changes in respect of food and agriculture.

## 7 How will the market garden be funded

This proposal is being presented to Machynlleth Town Council as an activity conducted within the purview of the current Shared Prosperity Fund project *Tyfu Dyfi – Growing the local food economy*. Note: project end **31<sup>st</sup> of Dec 2024**.

Tyfu Dyfi is a response to the climate and biodiversity crises and has the overarching aim of growing the local, values-driven, food economy - where the values are inclusion, fairness, social justice, and agroecology. The project also has specific targets, manifested as outputs and outcomes. One of our target outcomes is **Number of new businesses created**.

Accordingly, if the town council permits this development to go ahead in a timely fashion, we should be able to free some funds to immediately begin establishing the market garden, eg, shipping container, fencing.

There is also the possibility of some private financing to help get the garden started, eg, to buy a polytunnel.

Beyond this, it seems likely that policy changes encouraging sustainability and resilience will result in more grant funding being available for initiatives like this, especially when activity is proposed within the context of related food system developments in the Dyfi Biosphere.

Note also that while we have constituted a social enterprise, we are aiming to be commercially viable. In our experience some profit can be made, and where it is, it will be put back into the market garden and related developments as necessary.

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<sup>5</sup> <https://www.foodsensewales.org.uk/good-food-movement/pilot-project-welsh-veg-in-schools/>

## 8 Leasing arrangements

Conversation with the Llynllloedd farmer indicates that sub-letting from the farm is not an option currently allowed under the tenancy agreement, and is unlikely to be allowed in future. Under these circumstances, a lease agreement between the town council and Gardd Lledfair will be necessary to progress.

## Appendix A - Objects of *Gardd Lledfair Ltd*

The list below is an extract from the 'Objects and Assets of the Company' section of the Articles of Association of the new social enterprise (a company limited by guarantee) Gardd Lledfair Ltd (Company Registration Number: **16018789**).

The objects of the Company are:

- a) To grow vegetables for the local market the focus area being that of the Dyfi Biosphere;
- b) To involve the local community in various ways, including growing, training, research and education;
- c) To promote locally grown fresh vegetables as part of a healthy affordable diet and a contribution to food security in Wales;
- d) To promote agroecological approaches to food production as a positive response to the biodiversity and climate crises;
- e) To support the development of the Dyfi Biosphere's local food system;
- f) To promote volunteering, training and employment opportunities, developing skills and abilities within the sector;
- g) By associating with local authorities, voluntary organisations, residents and the community in a common effort to develop the facilities of the area and improve the quality of life for residents;
- h) To manage and improve the facilities and services of the Company which, in the opinion of the Directors, may enhance the sustainability of the Company.



Item 5.1 1/4

**MINUTES OF THE ORDINARY MEETING OF MACHYNLLETH TOWN COUNCIL  
on Monday September 30th at 6.30pm in the Vane Tempest room at the Plas**

**PRESENT :**

Cllr J Paige (Chair of the meeting), Cllr A MacGarry, Cllr J Honeybill, Cllr N.McCarten,  
Cllr K.Bryan (remote), Cllr A.Evans, Cllr G.Jones, Cllr LI.Griffith, Cllr P.Jones, Cllr R.Hughes,  
County Cllr Elwyn Vaughan.

**APOLOGIES :** Cllr M.Atkins.

**ALSO IN ATTENDANCE:**

Nicole Beaumont (Town clerk - Minutes taker)

1 member of the press

10 members of the public.

**1. ATTENDANCE AND APOLOGIES :** See list above.

**2. DECLARATION of INTERESTS :** Cllr G.Jones declared interest in item 16.

**3. Public Participation :**

3.1 : Zoe Matthews, prospective candidate County Councillor for the Machynlleth ward, gave a short presentation of herself.

3.2 : Chris Higgins of EcoDyfi gave a proposal for a market garden to be set up on MTC's land currently leased to Dr N.Fenwick of Llynloedd Farm. More consultation is to be carried out between all parties.

**4. Mayor's report :**

Mayor reminded the assembly of the forthcoming elections and for everyone to vote according to their conscience.

**5. Minutes of the last meeting :**

5.1 : The minutes of the Ordinary Full Council meeting held on 29/7/2024 were agreed as a true record.

**Unanimous.**

5.2 : The minutes of the Market panel meeting held on 4/9/2024 were given as information as the meeting was not quorate.

**6. Matters arising :**

6.1 : Motion raised by Cllr J.Paige, concerning the area at the back of Plas Machynlleth, locally known as Old Celtica carpark :

*To prohibit overnight parking without a full year permit in 'Celtica' car park. Vehicles to be unoccupied overnight. A daily charge to be made of £3 payable at Y Plas reception. Signage to be attached to existing Celtica signs. Space/s to be kept free of charge for cemetery visitors. Funeral directors to reserve spaces for funerals at no cost. Blue badge holders to park for free. Designated disabled spaces to be arranged at nearest point to Y Plas.*

The motion was approved by a majority vote 8 - 2

6.2 : Motion raised by Cllr A.MacGarry, concerning the area at the back of Plas Machynlleth, locally known as Old Celtica carpark :

*Parking motion : In response to its responsibility to minimise the tax burden on Machynlleth residents, the council will set up a parking charge system for all the parking areas (or 'areas of tarmac') that MTC controls in the Plas area. The system will take into account the needs of people who attend funerals, staff, the welfare of the residents in the area and the requirements of special events at the Plas. The charges will be set by the council and will include long term parking permits.*

The motion was amended to read :

The system will take into account the needs of staff, tenants, the welfare of the residents at Cwrt David Williams and the requirements of special events at the Plas. The charges will be set by the council and will include long term parking permits.

The motion was approved by majority vote 8 - 2

6.3 : Cllr N.McCarten reported on finance/capital grants available for passing places.

### **7: Report from County Councillor :**

County Cllr Elwyn Vaughan from the neighbouring Glantwymyn & Cadfarch ward gave a summary of meetings attended at county level that could/would affect Machynlleth.

He advised MTC to invite the Planning Officer for a future meeting, to speak to Council regarding solar panels on listed building regulations.

Also that the planning for the new school at Bro Hyddgen will be in committee on 31/10/2024.

### **8: Planning :**

8.1 : Application 24/1117/FUL. Engineering work at Gasworks Lane, Machynlleth SY20 8BY.

8.2 : Application 24/1110/FUL. Proposed new ramp for disability access at The Plas Community Hall, Aberystwyth Road, Machynlleth SY20 8ER.

8.3 : Application 24/1111/LBC. Proposed new ramp for disability access at The Plas Community Hall, Aberystwyth Road, Machynlleth SY20 8ER.

The above applications were sent to each councillor for their opinion as the consultation period ended prior to this Full Council meeting. Councillors had no objections to any of the above.

### **9: Finance :**

**9.1 : Council resolved to pay invoices as per list presented. Unanimous.**

### **10: Reports from nominated representatives on outside bodies :**

10.1 : Cllr R.Hughes reported on the progress of works at the Plas Kennels/CIC Hen Stablau. A stall was on the street on market day to show people the progress made, bilingual leaflets were distributed and the various funders are still on board with the project. Also that Dr S.Morpeth had resigned as Chair of the CIC Hen Stablau, Cllr J.Paige is holding the post temporarily until a new Chair is appointed.

10.2 : Cllr A.MacGarry reported on the Local Development Plan in Powys, a stall was held on market day for locals to have their say. Information gathered will be sent back to Powys County Council (PCC). Cllr G.Jones proposed that the local library be a branch of PCC for their diverse range of advice they give put to the public on top of the normal duties of a library.

Cllr A.MacGarry said the next One Voice Wales AGM meeting will be on 16<sup>th</sup> October. She gave her apologies for not attending it as she will be away for a few days and asked if another councillor could attend the meeting instead.



10.3: Cllr N.McCarten reported from the Patients Forum. Concerns were expressed regarding the lack of care packages for the elderly to return home after being hospitalised therefore aggravating the problem of 'bed blocking'. Also concerns were expressed regarding the facility for an Occupational Therapist and Physiotherapist to no longer be available in Machynlleth.

### **11: Clerk's Report :**

11.1 : Plas Allotments : Minutes of the meetings held in August and September regarding the upgrade on the Plas Allotments behind the leisure centre were available to Councillors.

11.2 : Plas Community Hall entrance : for information the cost for the extra ramp at the back of the building was produced. Work is progressing well and so far bookings in the hall have not been affected.

11.3 : Maengwyn Street carpark lavatories upgrade : Items for the refurbishment have been ordered, the contractor is awaiting their delivery. It is hope that by end of October the work will be done and hopefully the building will be opened to the public by mid-November, certainly before Christmas. Invoice of 10% deposit is in Item 9.

11.4 : Mails were exchanged between MTC and Barcud over the rebuilding of the wall on the road side by the Cwrt David Williams housing complex. The stone for this wall has been stored since earlier 2023 on MTC/Plas property making it unsightly. Barcud explained that they have yet to appoint a contractor to carry out the rebuild and will contact as soon as one is appointed.

11.5 : Surveys on the trees around the Plas park, were carried out. Request for quotes to carry out the work as advised in the surveys were sent out, only one quote came back. The work is pressing and will be carried out by Arbcore at £7040 + VAT. **Councillors approved Unanimously.** 1 MoP has sent his concern regarding trees near the fence line to the housing on Lon Llynloedd. The matter will be discussed with the tree surgeons on site.

11.6 : Councillors in their pack have the new rules for their attendance at meeting as set by One Voice Wales this last August 2024. Please heed the recommendations.

11.7 : Christmas celebrations : MTC's Christmas tree will be lit on 30<sup>th</sup> November. Facilities Manager has the preparations for the tree well in hand. Further information will be available nearer the time.

11.8 : An email was received by Powys for some maintenance work to be done by the Roman steps. The path will still be accessible by walkers, the contractors will make sure it is safe to do so.

11.9 : 2 complaints received from MoP with reference to the "Nid yea cymru ar werth" rally held at the Plas on 14/9/2024. Both reported that a member of the crowd at the event pulled down a Royal Welsh Fusiliers regimental standard in the belief that it was a Union Jack flag. A letter of complaint will be sent to the organisers of the event.

11.10 : Edible Mach Maethlon to have the shipping container in the Plas grounds for storage and also to look after the planters on Maengwyn opposite Coop and the planters by the Plas.

11.11 : Filming on the high street. Possibly around the Clock or any side street to Maengwyn or going down the Garsiwn. The producers will be careful to not disturb people in which ever street they use for their purposes.

11.12 : Email just received this evening before this meeting that Powys has decided to remove all card recycling banks in the county. Those situated in Machynlleth main carpark will be removed on 9/10/2024.

11.13 : The Bar in the Hall : MTC received legal advice on the matter. The contract for the bar in the hall is not for public scrutiny without the consent of the other party, being of a commercial nature. Review dates to this contract can only be done with the consent of the other party. It was

settled in good faith back in September 2010 and can only be terminated if the other party breaches any terms of said contract.

11.14 : On several occasions this summer, members of the public and keyboard warriors have seen fit to come in person and have abusive threatening behaviour towards employees of the Town Council as well as towards councillors, their families and friends, if not in person then behind a keyboard on social platforms to employ the choicest of language directed at the staff of the council.

Under any circumstances this will not be tolerated.

Employees are only here to do a job that Councillors have asked them to carry out and have no decisions making power in the workings of the council.

Councillors' families and friends are in no way involved in the workings of the council and must not to be harassed by members of the public.

If members of the public have a grievance, they should direct those grievances in a civil manner at their councillors either in person by speaking to them in a civil manner, or emailing them in a civil manner on their councillor's email address. An updated list will be available when the new councillor will be in place.

## **12: Members items :**

12.1 : Cllr G.Jones reported on defective street lighting in Tregarth. Despite the matter reported several times to Councillors, PCC and to the appropriate places, still nothing has been repaired. A mail has been sent to the Highway Depot in Llanidloes, awaiting response.

12.2 : Cllr P.Jones reported on a defective manhole cover just by the old Midland Bank on Penrallt Street. This was reported to the Trunk Road Agency Welsh Government.

12.3 : Cllr Ll.Griffith reported on Llais and concerns over the NHS provisions in the area, having a drop-in session at MOMA on 10/10/2024 4.30 to 6.30pm.

12.4 : Cllr N.McCarten on finance/grant available from the Senedd for passing places.

## **13: Correspondence :**

13.1 : Various items of correspondence regarding the Old Celtica carpark was for information.

## **14: Items for the next agenda :**

14.1 : Royal British Legion Remembrance Sunday 10 November 2024.

## **THE NEXT MEETINGS in October :**

### **All meetings will be held at Y Plas in the Vane Tempest room :**

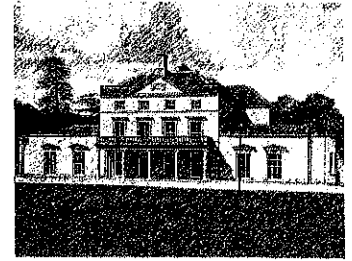
Finance committee meeting on Thursday 17<sup>th</sup> October 2024 at 6.30pm.

Facilities committee meeting on Thursday 17<sup>th</sup> October 2024 at 6.45pm.

Full Council meeting on Monday 28<sup>th</sup> October 2024 at 6.30pm.

Climate Panel meeting on Thursday 14<sup>th</sup> November at 6.30pm.





## CYNGOR TREF MACHYNLLETH TOWN COUNCIL

### MINUTES of the FINANCE PANEL MEETING on Thursday 17<sup>th</sup> October 2024 at 6.30pm in the Vane Tempest room – Y Plas

#### **PRESENT :**

Cllr J.Paige, Cllr K.Bryan, Cllr N.McCarten, Cllr G.Philipps.

**APOLOGIES :** Cllr A.Evans, Cllr J.Honeybill, Cllr M.Atkins, Cllr G.Jones, Cllr A.MacGarry.

#### **ALSO IN ATTENDANCE :**

Nicole Beaumont (Town Clerk - Minutes taker)

1 member of the public

#### **1/ ATTENDANCE AND APOLOGIES :**

See list above.

#### **2 / DECLARATION of INTERESTS :**

None declared

#### **3/ ELECTION of the CHAIRPERSON :**

Cllr A.MacGarry (Chair of the Finance committee) was away so Cllr J.Paige was elected to be the Chair for this meeting. **Unanimous.**

#### **4/ FOR INFORMATION :**

4.1 : Councillors were shown the reports for FY2022-23 and FY2023-24 as carried out by Audit Wales, external auditors.

4.2 : Councillors were shown the figures for the 2nd Qtr FY2024-25 up to 30<sup>th</sup> September 2024, this to inform provisions for the next budget FY2025-26, to be set up this coming month.

**The next FINANCE panel meeting will be on 11<sup>th</sup> November 2024  
at 6.30pm in the John Edwards room**



## CYNGOR TREF MACHYNLLETH TOWN COUNCIL

**COFNODION CYFARFOD Y PANEL CYLLID**  
**ar ddydd Iau 17 Hydref 2024**  
**am 6.30pm yn ystafell Vane Tempest – Y Plas**

### **PRESENNOL :**

Cllr J.Paige, Cllr K.Bryan, Cllr N.McCarten, Cllr G.Philipps.

**YMDDIHEURIADAU :** Cllr A.Evans, Cllr J.Honeybill, Cllr M.Atkins, Cllr G.Jones, Cllr A.MacGarry.

### **HEFYD YN BRESENNOL:**

Nicole Beaumont (Clerc y Dref - Cymerwr cofnodion)  
 1 aelod o'r cyhoedd

### **1/ PRESENOLDEB AC YMDDIHEURIADAU :**

Gweler y rhestr uchod.

### **2 / DATGAN CYSYLLTIAD :**

Dim wedi'i ddatgan

### **3/ ETHOLIAD CADEIRYDD :**

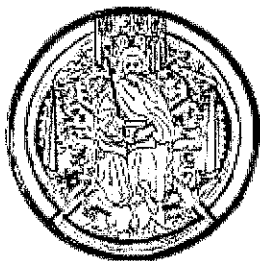
Roedd y Cyng A.MacGarry (Cadeirydd y Pwyllgor Cyllid) i ffwrdd felly etholwyd y Cynghorydd J.Paige i fod yn Gadeirydd ar gyfer y cyfarfod hwn. **Unfrydol.**

### **4/ ER GWYBODAETH :**

4.1 : Dangoswyd adroddiadau ar gyfer FY2022-23 a FY2023-24 i'r cynghorwyr fel y'u cynhaliwyd gan Archwilio Cymru, archwilyr allanol.

4.2 : Dangoswyd y ffigyrau ar gyfer 2il Chwarter FY2024-25 hyd at 30ain Medi 2024 i'r cynghorwyr, er mwyn hysbysu'r darpariaethau ar gyfer cyllideb nesaf FY2025-26, i'w sefydlu y mis hwn.

**Cynhelir cyfarfod nesaf y panel CYLLID**  
**ar 11 Tachwedd 2024**  
**am 6.30pm yn ystafell John Edwards**



Item 5.3



## CYNGOR TREF MACHYNLLETH TOWN COUNCIL

### MINUTES of the FACILITIES PANEL MEETING

on Thursday 17<sup>th</sup> October 2024

at 6.45pm in the Vane Tempest room – Y Plas

#### **PRESENT :**

Cllr J.Paige, Cllr K.Bryan, Cllr N.McCarten, Cllr G.Philipps.

**APOLOGIES :** Cllr A.Evans, Cllr J.Honeybill, Cllr M.Atkins, Cllr G.Jones, Cllr A.MacGarry.

#### **ALSO IN ATTENDANCE :**

Nicole Beaumont (Town Clerk - Minutes taker)

1 member of the public

#### **1/ ATTENDANCE AND APOLOGIES :**

See list above.

#### **2 / DECLARATION of INTERESTS :**

None declared

#### **3/ For Information :**

3.1 : A report from the Facilities Manager was accepted. **Unanimous.**

3.2 : The tree work to be carried out on a tree overhanging onto PCC Maengwyn Street carpark will start on 29/10/2024.

3.3 : Councillors were told of the good progress on the new entrance to the Hall. Also were warned that the carpeting inside that area of the Hall will need replacing once the new doors and entrance will be finished.

3.4 : Work to clear the back carpark, signage, see to potholes and general landscaping of the area will be carried out over the coming winter.

3.5 : Councillors recommended accepting Quote No1 regarding the maintenance of the 'Service Air Handling Unit' in the Hall (the black floor standing warm air blowers) **Unanimous.**

**The next FACILITIES panel meeting will be  
on Thursday 16<sup>th</sup> January 2024  
at 6.45pm in the John Edwards room**



## CYNGOR TREF MACHYNLLETH TOWN COUNCIL

**COFNODION CYFARFOD Y PANEL CYFLEUSTERAU**  
**ar ddydd Iau 17 Hydref 2024**  
**am 6.45pm yn ystafell Vane Tempest – Y Plas**

### **PRESENNOL :**

Cllr J.Paige, Cllr K.Bryan, Cllr N.McCarten, Cllr G.Phillipps.

**YMDDIHEURIADAU :** Cllr A.Evans, Cllr J.Honeybill, Cllr M.Atkins, Cllr G.Jones, Cllr A.MacGarry.

### **HEFYD YN BRESENNOL:**

Nicole Beaumont (Clerc y Dref - Cymerwr cofnodion)  
 1 aelod o'r cyhoedd

### **1/ PRESENOLDEB AC YMDDIHEURIADAU :**

Gweler y rhestr uchod.

### **2 / DATGAN CYSYLLTIAD :**

Dim wedi'i ddatgan

### **3/ Er Gwybodaeth :**

3.1 : Derbyniwyd adroddiad gan y Rheolwr Cyfleusterau. **Unfrydol.**

3.2 : Bydd y gwaith coed sydd i'w wneud ar goeden sy'n hongian dros faes PCC Maengwyn Street yn dechrau ar 29/10/2024.

3.3 : Dywedwyd wrth y cynghorwyr am y cynnydd da ar y fynedfa newydd i'r Neuadd. Rhybuddiwyd hefyd y bydd angen ailosod y carpedi y tu mewn i'r rhan honno o'r Neuadd unwaith y bydd y drysau a'r fynedfa newydd wedi'u gorffen.

3.4 : Bydd gwaith i glirio'r maes parcio cefn, arwyddion, tyllau yn y ffordd a thirlunio cyffredinol yn cael ei wneud dros y gaeaf i ddod.

3.5 : Argymhellodd y cynghorwyr dderbyn Dyfyniad Rhif 1 ynglŷn â chynnal yr 'Uned Trin Awyr Gwasanaeth' yn y Neuadd (y llawr du yn chwythwyr aer cynnes yn sefyll) **Unfrydol.**

**Bydd cyfarfod nesaf y panel CYFLEUSTERAU**  
**ar ddydd Iau 16 Ionawr 2024**  
**am 6.45pm yn ystafell John Edwards**



## BACK CAR PARK

- Signage to be installed
  - Signs must be big enough to see and read, at least 450 mm x 450 mm in size.
  - Signs must be easily seen by drivers as they arrive on a site.
  - Signs must describe who the car park is for, and if there are any time limits, charges, or free periods that apply.
  - Signs must include directions, as well as restrictions, for parking.
  - Signs must clearly identify restricted areas and dedicated spaces, such as disabled parking or electric vehicle charging.
  - • Signs must be weatherproof and positioned correctly
- 
- Section car park off in areas



- Clear section 1 reopen then section 2 cleared .
- app can provide a QR code to scan fill in car details and pay online. Update for the November meeting

## Special Meeting of County Council

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Meeting Venue

**Hybrid meeting - Zoom - County Hall**

---

Meeting date

**Thursday, 17 October 2024**

---

Meeting time

**10.30 am**

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For further information please contact

[steve.boyd@powys.gov.uk](mailto:steve.boyd@powys.gov.uk)



County Hall  
Llandrindod Wells  
Powys  
LD1 5LG

26/09/2024

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Mae croeso i chi siarad yn Gymraeg neu yn Saesneg yn y cyfarfod, a bydd gwasanaeth cyfieithu ar y pryd ar gael.

You are welcome to speak Welsh or English in the meeting, and a simultaneous translation service will be provided.

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### AGENDA

1.	<b>APOLOGIES</b>
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To receive apologies for absence.

2.	<b>DECLARATIONS OF INTEREST</b>
----	---------------------------------

To receive any declarations of interest from Members relating to items to be considered on the agenda.

3.	<b>CONSIDERATION OF THE SINGLE TRANSFERABLE VOTE CONSULTATION</b>
----	---

To consider the results of the STV consultation.

(To Follow)



Item 8 1/2

**Gwilym Davies**

Pennaeth Gwasanaethau Cynllunio a  
Rheoleiddiol  
Head of Planning and Regulatory Services

Sian Teleri Butler  
Machynlleth Community  
Y Plas  
Aberystwyth Road  
Machynlleth  
Powys  
SY20 8ER

County Hall  
Spa Road East  
Llandrindod Wells  
LD1 5LG

**Ein Cyf/Our Ref:** 24/0710/FUL

**Dyddiad/Date:** 23 October 2024

**Ffon/Telephone:** 01597 82 6000

**E-bost/Email:** [planning.services@powys.gov.uk](mailto:planning.services@powys.gov.uk)

Annwyl Syr/Fadam / Dear Sir/Madam,

Cyfeirnod y Cais / Application Reference: 24/0710/FUL

Cynnig / Proposal: Demolition of the existing secondary school, construction of a new-build dual stream thru school, 3G sports pitches, athletics facilities, outdoor performance space, play areas, plant and M&E, MUGA, pick up / drop off, construction of a new access, vehicle and cycle parking and associated works

Cyfeiriad y Safle / Site Address: Ysgol Bro Hyddgen (Secondary Campus) , Heol Pentrerhedyn, Machynlleth, SY20 8DR

Bydd y cais cynllunio uchod yn cael ei ystyried yn y Pwyllgor Cynllunio, Trwyddedu Tacsis a Hawliau Tramwy ar 31st October 2024 . Bydd y cyfarfod yn cael ei gynnal ar ffurf hybrid, un ai drwy Zoom neu wyneb yn wyneb yn Siambr y Cyngor, Neuadd y Sir, Llandrindod, Powys, LD1 5LG yn dechrau am **10 yb.**

Gellir gweld yr agenda, adroddiad Swyddog a'r ddolen Zoom ar gyfer y cyfarfod ar-lein drwy'r ddolen we canlynol:

The above planning application is to be considered at the County Planning, Taxi Licensing and Rights of Way Committee on 31st October 2024 This meeting will be held in a hybrid format either via Zoom or in person at the Council Chamber of County Hall, Llandrindod Wells, Powys, LD1 5LG, starting at **10am.**

The agenda, Officer report and Zoom link to the meeting can be found online at the following web link:

<http://powys.moderngov.co.uk/ieListMeetings.aspx?Committeeld=138>

Mae croeso i chi gysylltu â ni yn Gymraeg. Byddwn yn ymateb yn Gymraeg, heb oedi.

Yr eiddoch yn gywir,

Richard Edwards  
Principal Planning Officer

Croeso i chi gysylltu â ni yn Gymraeg. Byddwn yn ymateb yn Gymraeg, heb oedi.

Pa mor dda ydyn ni'n neud? Rydym yn croesawu eich adborth, defnyddiwch y [ddolen yma](#).

#### Diogelu Data a Chyfrinachedd

Er mwyn darparu Gwasanaeth Cynllunio (ceisiadau, cwynion ac apeliadau ac ati) mae'n angenrheidiol i'r cyngor brosesu data personol, yn unol â deddfwriaeth gynllunio berthnasol, fel y rhestrir ar wefan gynllunio Llywodraeth Cymru (<https://llyw.cymru/adeiladu-a-chynllunio>). Os hoffech wybod mwy am sut mae Cyngor Sir Powys yn prosesu eich data personol, ewch i <https://cy.powys.gov.uk/article/7085/Datganiad-Preifatrwydd-Cynllunio-a-Gwarchod-y-Cyhoedd> a / neu <https://cy.powys.gov.uk/preifatrwydd>

<http://powys.moderngov.co.uk/ieListMeetings.aspx?Committeeld=138>

You are welcome to contact us in Welsh. We will respond in Welsh, without delay.

Yours faithfully,

Richard Edwards  
Principal Planning Officer

You are welcome to contact us in Welsh. We will respond in Welsh, without delay.

How are we doing? We welcome your feedback, please use the following [link](#).

#### Data Protection and Privacy

In order to deliver the Planning Service (applications, complaints and appeals etc.) it is necessary for the council to process personal data, in accordance with relevant planning legislation, as listed on the Welsh Governments planning website (<https://gov.wales/topics/planning/?lang=en>). If you wish to know more about how Powys County Council processes your personal data then please visit [Planning and Public Protection Privacy Statement - Powys County Council](#) and / or <https://en.powys.gov.uk/privacy>.

Pa mor dda ydyn ni'n neud? Rydym yn croesawu eich adborth, defnyddiwch y [ddolen yma](#).

How are we doing? We welcome your feedback, please use the following [link](#).



# Community and Town Councils in Wales

## Annual Return for the Year Ended 31 March 2023

1/10

Accounting statements 2022-23 for:

*Item 9*

Name of body: **Cyngor Tref Machynlleth**

	Year ending		Notes and guidance for compilers
	31 March 2022 (£)	31 March 2023 (£)	
<b>Statement of income and expenditure/receipts and payments</b>			
1. Balances brought forward	48,692	97,529	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	191,475	217,707	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	182,483	261,788	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	167,500	228,284	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, taxable allowances, PAYE and NI (employees and employers), pension contributions and termination costs. Exclude reimbursement of out-of-pocket expenses.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	157,621	312,801	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	97,529	35,939	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).
<b>Statement of balances</b>			
8. (+) Debtors	23,578	26,542	<b>Income and expenditure accounts only:</b> Enter the value of debts owed to the body at the year-end.
9. (+) Total cash and investments	94,632	71,447	<b>All accounts:</b> The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	20,681	62,050	<b>Income and expenditure accounts only:</b> Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward	97,529	35,939	<b>Total balances should equal line 7 above:</b> Enter the total of (8+9-10).
12. Total fixed assets and long-term assets	570,887	2,487,302	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).



## Annual Governance Statement

We acknowledge as the members of the Council/Board/Committee, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2023, that:

	Agreed?		'YES' means that the Council/Board/Committee:	PG Ref
	Yes	No*		
1. We have put in place arrangements for: <ul style="list-style-type: none"> <li>effective financial management during the year; and</li> <li>the preparation and approval of the accounting statements.</li> </ul>	✓		Properly sets its budget and manages its money and prepares and approves its accounting statements as prescribed by law.	6, 12
2. We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption, and reviewed its effectiveness.	✓		Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.	6, 7
3. We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice that could have a significant financial effect on the ability of the Council/Board/ Committee to conduct its business or on its finances.	✓		Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it has done so.	6
4. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2014.	✓		Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit.	6, 23
5. We have carried out an assessment of the risks facing the Council/Board/Committee and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		Considered the financial and other risks it faces in the operation of the body and has dealt with them properly.	6, 9
6. We have maintained an adequate and effective system of internal audit of the accounting records and control systems throughout the year and have received a report from the internal auditor.	✓		Arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	6, 8
7. We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the Council/Board/Committee and, where appropriate, have included them on the accounting statements.	✓		Disclosed everything it should have about its business during the year including events taking place after the year-end if relevant.	6
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.	✓		Considered and taken appropriate action to address issues/weaknesses brought to its attention by both the internal and external auditors.	6, 8, 23
9. Trust funds – The body acts as sole trustee for and is responsible for managing trust fund(s)/assets. We exclude transactions related to these trusts from the Accounting Statement. In our capacity as trustee, we have discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit.	✓		Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.	3, 6

\* Please provide explanations to the external auditor on a separate sheet for each 'no' response given; and describe what action is being taken to address the weaknesses identified.

## Additional disclosure notes\*

The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement

### 1. Expenditure under S137 Local Government Act 1972 and S2 Local Government Act 2000

Section 137(1) of the 1972 Act permits the Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Section 137(3) also permits the Council to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2022-23 was £8.82 per elector.

In 2022-23, the Council made payments totalling £\_\_\_NIL\_\_\_ under section 137. These payments are included within 'Other payments' in the Accounting Statement.

2.

3.

\* Include here any additional disclosures the Council considers necessary to aid the reader's understanding of the accounting statement and/or the annual governance statement.

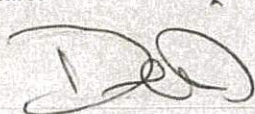
## Council/Committee approval and certification

The Council/Committee is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014.

### Certification by the RFO

I certify that the accounting statements contained in this Annual Return present fairly the financial position of the Council/Board/Committee, and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2023.

RFO signature:



Name: Dewi Wyn Jones

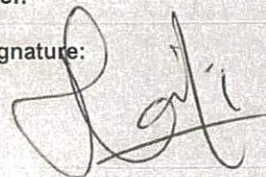
Date: 09/06/23

### Approval by the Council/Board/Committee

I confirm that these accounting statements and Annual Governance Statement were approved by the Council/Board/Committee under minute reference:

Minute ref:

Chair signature:



Name: Cllr JEREMY PRICE

Date:



## Auditor General's report and audit opinion

I certify that I have completed the audit of the Annual Return for the year ended 31 March 2023 of **Machynlleth Town Council**. My audit has been conducted on behalf of the Auditor General for Wales and in accordance with the requirements of the Public Audit (Wales) Act 2004 (the 2004 Act) and guidance issued by the Auditor General for Wales.

### Audit opinion: Unqualified

On the basis of my audit, in my opinion no matters have come to my attention to give cause for concern that, in any material respect, the information reported in this Annual Return:

- has not been prepared in accordance with proper practices;
- that relevant legislative and regulatory requirements have not been met;
- is not consistent with the Council's governance arrangements; and
- that the Council does not have proper arrangements in place to secure

### Other matters and recommendations

I draw the Council's attention to the following matters and recommendations which do not affect my audit opinion but should be addressed by the Council.

### Information required for audit

Each year we provide the Council with a notice of audit setting out a timetable for submission of accounts and details of the information required for audit. It is important that the Council ensures that it provides the full set of information requested. For the 2022-23 we were not provided with the following documents:

- Standing orders and financial regulations. These are not published on the Council's website.
- Contracts of employment for staff.

This required us to undertake alternative audit procedures that required additional time. In addition, the information provided was not in a logical order. We were provided with bundles of papers. This meant that additional time was spent in locating specific items when undertaking audit testing.

We recommend that the Council carefully examines the audit notice each year and checks off all the required items against the information included in the submission pack.



### Information to be published electronically

The Local Government (Democracy) (Wales) Act 2013 requires the Council to publish on its website agendas and minutes of meetings. It also requires the Council to publish as far as is practicable, such papers as are sent to members along with the agenda. These include schedules of payments for approval and any reports to the Council. The Council does not publish such documents.


We recommend that the Council reviews its publication policy to ensure that it fully complies with its statutory duties.

### Completion of the annual return

The Annual Return was approved by the Council in June 2023. However, while the Chair has signed the Annual Return, he has not dated it. The Accounts and Audit (Wales) Regulations 2014 require the Chair to sign and date the accounts as evidence of council approval. This meant that we had to undertake additional procedures in order to complete our audit.

We recommend that the Council ensures the Annual Return is properly completed before submission for audit.

There are no further matters I wish to draw to the Council's attention.

 <b>Richard Harries, Director, Audit Wales</b> <b>For and on behalf of the Auditor General for Wales</b>	<b>Date: 04/10/2024</b>
---	-------------------------

# Community and Town Councils in Wales

## Annual Return for the Year Ended 31 March 2024

6/10

### Accounting statements 2023-24 for:

Name of body: **Cyngor Tref Machynlleth**

	Year ending		Notes and guidance
	31 March 2023 (£)	31 March 2024 (£)	
<b>Statement of income and expenditure/receipts and payments</b>			
1. Balances brought forward	97,529	35,939	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	217,707	316,907	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	261,788	294,135	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	228,284	249,435	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, taxable allowances, PAYE and NI (employees and employers), pension contributions and termination costs. Exclude reimbursement of out-of-pocket expenses.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	312,801	360,373	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	35,939	37,173	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
<b>Statement of balances</b>			
8. (+) Debtors	26,542	25,835	<b>Income and expenditure accounts only:</b> Enter the value of debts owed to the body at the year-end.
9. (+) Total cash and investments	71,447	56,684	<b>All accounts:</b> The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	62,050	45,346	<b>Income and expenditure accounts only:</b> Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward	35,939	37,173	<b>Total balances should equal line 7 above:</b> Enter the total of (8+9-10).
12. Total fixed assets and long-term assets	2,487,302	2,487,302	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

2/10

## Annual Governance Statement

We acknowledge as the members of the Council, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2024, that:

	Agreed?		'YES' means that the Council:	PG Ref
	Yes	No*		
1. We have put in place arrangements for: <ul style="list-style-type: none"> <li>effective financial management during the year; and</li> <li>the preparation and approval of the accounting statements.</li> </ul>	✓		Properly sets its budget and manages its money and prepares and approves its accounting statements as prescribed by law.	6, 12
2. We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption, and reviewed its effectiveness.	✓		Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.	6, 7
3. We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice that could have a significant financial effect on the ability of the Council to conduct its business or on its finances.	✓		Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it has done so.	6
4. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2014.	✓		Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit.	6, 23
5. We have carried out an assessment of the risks facing the Council and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		Considered the financial and other risks it faces in the operation of the body and has dealt with them properly.	6, 9
6. We have maintained an adequate and effective system of internal audit of the accounting records and control systems throughout the year and have received a report from the internal auditor.	✓		Arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	6, 8
7. We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the Council and, where appropriate, have included them on the accounting statements.	✓		Disclosed everything it should have about its business during the year including events taking place after the year-end if relevant.	6
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.	✓		Considered and taken appropriate action to address issues/weaknesses brought to its attention by both the internal and external auditors.	6, 8, 23
9. Trust funds – The Council acts as sole trustee for and is responsible for managing trust fund(s)/assets. We exclude transactions related to these trusts from the Accounting Statement. In our capacity as trustee, we have discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit.	Yes	No	N/A	3, 6
			✓	

\* Please provide explanations to the external auditor on a separate sheet for each 'no' response given; and describe what action is being taken to address the weaknesses identified.

## Additional disclosure notes\*

The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement

### 1. Expenditure under S137 Local Government Act 1972 and S2 Local Government Act 2000

Section 137(1) of the 1972 Act permits the Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Section 137(3) also permits the Council to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2023-24 was £9.93 per elector.

In 2023-24, the Council made payments totalling £\_\_\_\_\_ under section 137. These payments are included within 'Other payments' in the Accounting Statement.

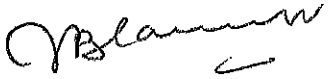
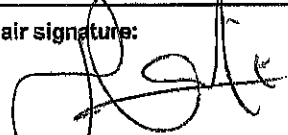
2.

3.

\* Include here any additional disclosures the Council considers necessary to aid the reader's understanding of the accounting statement and/or the annual governance statement.

## Council approval and certification

The Council is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014.

<b>Certification by the RFO</b> I certify that the accounting statements contained in this Annual Return present fairly the financial position of the Council, and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2024.	<b>Approval by the Council</b> I confirm that these accounting statements and Annual Governance Statement were approved by the Council under minute reference:
RFO signature: 	Minute ref: Item 6.2 on 24/6/24 Chair signature: 
Name: N. BEAUMONT	Name: JEREMY PRICE
Date: 25/6/24	Date: 25/6/24



## Auditor General's report and audit opinion

I certify that I have completed the audit of the Annual Return for the year ended 31 March 2024 of **Machynlleth Town Council**. My audit has been conducted on behalf of the Auditor General for Wales and in accordance with the requirements of the Public Audit (Wales) Act 2004 (the 2004 Act) and guidance issued by the Auditor General for Wales.

### Audit opinion: Qualified

Except for the matters reported below in my Basis for Qualification, on the basis of my audit, in my opinion no matters have come to my attention to give cause for concern that, in any material respect, the information reported in this Annual Return:

- has not been prepared in accordance with proper practices;
- that relevant legislative and regulatory requirements have not been met;
- is not consistent with the Council's governance arrangements; and
- that the Council does not have proper arrangements in place to secure economy, efficiency and effectiveness in its use of resources.

### Basis of Qualification

#### Accounting Statement

I am unable to conclude whether or not the Accounting Statement fairly presents the Council's income and expenditure and financial position:

- The Council did not provide the information required for audit.

#### Annual Governance Statement

In my opinion, the Annual Governance Statement is not consistent with the Council's internal controls and governance arrangements for the year:

- The Council has provided positive assertions that it has appropriate governance arrangements in place
- The Council's assertions are inconsistent with the findings set out in the internal auditor's report.

#### Arrangements to secure economy, efficiency and effectiveness in use of resources

I am unable to conclude whether or not the Council has proper arrangements in place to secure economy, efficiency and effectiveness in its use of resources

- The Council has not provided copies of its Standing Orders and Financial Regulations as requested and the Internal Audit report identifies non-compliance with these documents.

**Other matters and recommendations**


I draw the Council's attention to the following matters and recommendations which do not affect my audit opinion but should be addressed by the Council.

**Information required for audit**

Each year we provide the Council with a notice of audit setting out a timetable for submission of accounts and details of the information required for audit. It is important that the Council ensures that it provides the full set of information requested. For the 2023-24 audit, the Council only provided the annual return and a detailed internal audit report.

We recommend that the Council carefully examines the audit notice each year and checks off all the required items against the information included in the submission pack.

There are no further matters I wish to draw to the Council's attention.

 <b>Richard Harries, Director, Audit Wales</b> <b>For and on behalf of the Auditor General for Wales</b>	<b>Date: 04/10/2024</b>
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**BUDGET REVIEW**  
**Plas Machynlleth & Town Council**  
**April 2024 to March 2025**

Date of review 17/10/2024

	Budget FY2024-25	ACTUAL April to Sept.2024	Budget v Actual as revised Sept.2024	Actual Income % variance v Budget	PROVISIONAL Budget FY2025-26	See NOTES
<b>INCOME</b>						
Precept	£ 365,202	£ 243,467	£ 121,735	67%	£ 365,450	1
Allotment Rents	£ 900	£ 1,155	£ 255	128%	£ 1,250	2
Bank Loyalty Reward + Bank Interest	£ 300	£ 230	£ 70	77%	£ 300	
Bar Bookings	£ 400	£ 240	£ 160	60%	£ 400	
Cafe Sales + Buffets & Teas/Coffees in Hall	£ 80,000	£ 64,069	£ 15,931	80%	£ 95,000	
Equipment Hire service	£ 1,000	£ 485	£ 515	49%	£ 800	
Grounds Hire + Lease	£ 2,400	£ 663	£ 1,737	28%	£ 2,400	
Hall Hire	£ 12,000	£ 8,250	£ 3,750	69%	£ 12,000	
Office rooms Leasing	£ 45,000	£ 21,863	£ 23,137	49%	£ 45,000	
Market Stalls Fees	£ 15,000	£ 8,834	£ 6,166	59%	£ 15,000	
Photocopy + Post Box + Postage service	£ 600	£ 427	£ 173	71%	£ 600	
Rooms Hire	£ 6,000	£ 5,636	£ 364	94%	£ 7,000	
Utilities & Insurance recharges	£ 18,500	£ 9,476	£ 9,024	51%	£ 18,500	
Grants RCVD	£ 30,000	£ 16,150	£ 13,850	54%	£ 80,000	3
Other Income (grants & donations)	£ 50,000	£ 650	£ 49,350	1%	£ 1,000	4
Plas Car Park fees	£ 1,250	£ 450	£ 800	36%	£ 1,250	5
Toilet income	£ -	£ -	£ -	-	£ 7,500	
<b>Total Income</b>	<b>£ 628,550</b>	<b>£ 382,045</b>	<b>£ 246,507</b>	<b>61%</b>	<b>£ 653,450</b>	

**INCOME Notes**

- Precept PREVISION ONLY**
- Allotments exceeded the budgeted income as some plots were too big therefore were divided to be more manageable by each allotment holder, hence more income
- Several Grants applied for, some are still to be rcvd :
  - £55000 carpark loos refurbishment from PAVO
  - £109200 Plas allotment refurbishment from National Lottery Fund
  - £10000 towards the Plas Entrance Hall from the Garthgwynion Trust
  - £16150 from National Lottery Community Fund towards the Plas Entrance Hall
  - Several funders from various sources towards the Plas Kennels/CIC Hen Stabiau.
- Donations towards the Clock Tower repairs
- It is hoped that with the refurbishment of the Public loos income could be generated again to help against costs.

Item 9.2 1/3



	Budget FY2024-25	ACTUAL April to Sept. 2024	Budget v Actual as revised Sept. 2024	Actual Expenditure % variance v Budget	PROVISIONAL Budget FY2025-26	See NOTES
<b>EXPENDITURE</b>						
Advertising, Marketing and Website	£ 2,000	£ 50	£ 1,950	3%	£ 1,000.00	
Bookkeeping/Audit & Accountancy fees	£ 8,200	£ 3,129	£ 5,071	38%	£ 7,500.00	
Consulting / Other professional fees	£ 5,000	£ 17,491	£ 12,491	350%	£ 12,500.00	6
Bad Debts Write Off	£ 100	£ -	£ 100	0%		
Bank Card fees + Interest	£ 1,500	£ 1,479	£ 21	99%	£ 1,750.00	
Café equipment contingency	£ 1,000	£ 1,032	£ 32	103%	£ 1,100.00	
Cafe Supplies	£ 30,000	£ 27,607	£ 2,393	92%	£ 35,000.00	
Cleaning/Sanitation & Waste Disposal	£ 6,500	£ 10,750	£ 4,250	165%	£ 12,500.00	
Council Rates	£ 30,000	£ 28,726	£ 1,274	96%	£ 35,000.00	
Electricity & Utilities	£ 23,000	£ 17,988	£ 5,012	78%	£ 25,000.00	
Fire Alarm & Security	£ 5,000	£ 846	£ 4,154	17%	£ 5,000.00	
Flowers/Poppy wreaths/Xmas tree/lights/defibs	£ 5,000	£ 666	£ 4,334	13%	£ 5,500.00	7
Grounds & Tree Maintenance	£ 40,000	£ 1,690	£ 38,310	4%	£ 45,000.00	
Insurance	£ 35,000	£ 18,249	£ 16,751	52%	£ 37,500.00	
IT maintenance /software/consumables	£ 2,000	£ 1,390	£ 611	69%	£ 2,000.00	
Legal Expenses	£ 3,000	£ 750	£ 2,250	25%	£ 3,250.00	
Licences	£ 350	£ 209	£ 141	60%	£ 350.00	
Lift Maintenance	£ 50,000	£ 11,072	£ 38,929	22%	£ 50,000.00	8
Market Expenses (electricity + Licences)	£ 2,000	£ 1,855	£ 145	93%	£ 2,500.00	
Mayor's and councillors allowances	£ 3,500	£ -	£ 3,500	0%	£ 3,500.00	
Misc expenses (eg. Elections)	£ 2,500	£ 52	£ 2,448	2%	£ 2,500.00	
Operating Lease Payments	£ 5,250	£ 3,060	£ 2,190	58%	£ 5,500.00	
Petty Cash	£ 150	£ -	£ 150	0%		
Printing/Stationery/Postage	£ 500	£ 529	£ 29	106%	£ 750.00	
Repairs & Maintenance	£ 40,000	£ 6,121	£ 40,000	15%	£ 30,000.00	
Subscriptions to advisory bodies	£ 750	£ 462	£ 288	62%	£ 750.00	
Wages/Pensions/NIC/PAYE	£ 267,750	£ 111,791	£ 155,959	42%	£ 265,000.00	
Recruiting/Staff Training	£ 1,500	£ 300	£ 1,200	20%	£ 1,000.00	
Camera security system + LED lighting in public	£ 55,000	£ -	£ 55,000	0%	£ 55,000.00	9
Project Toilets by Plas Gardens	£ 2,000	£ -	£ 2,000	0%	£ 2,000.00	
Town Clock repairs (ongoing maintenance)	£ 10,000	£ 2,191	£ 7,809	22%	£ 5,000.00	10
Playground Maintenance	£ -	£ 430	£ 430			
Hen Stablau Project (the Plas Kennels)	£ -	£ 35,692	£ 35,692			
<b>Total Expenditure</b>	<b>£ 628,550</b>	<b>£ 305,606</b>	<b>£ 339,065</b>	<b>49%</b>	<b>£ 653,450</b>	
<b>Gross Surplus / Deficit</b>		<b>£ 76,439</b>				

**EXPENDITURE Notes**

- 6 Architects fees for the various projects going on.  
7 Defibs MUST be replaced this year to comply to the new regulations  
8 35% deposit was paid last June. Still awaiting for further parts before the job is completed  
9 All repairs to the Playground are being paid from the Playgroup donation we received in FY2022-23  
10 This project is grant funded, the expenses shown will be refunded from the grants

**BUDGET REVIEW**  
Plas Machynlleth & Town Council  
April 2024 to March 2025

Date of review 17/10/2024

**To Recap :**

Total Income	£	628,550	£	382,045	£	246,507
Total Expenditure	£	628,550	£	305,606	£	339,065
<b>Gross Surplus / Deficit</b>	<b>£</b>	<b>-</b>	<b>£</b>	<b>76,439</b>	<b>-£</b>	<b>92,558</b>

See  
NOTES

<b>Budget FY2024-25</b>	
£	288,000
£	653,450
<b>-£</b>	<b>365,450</b>

**Precept PREVISION ONLY**

1



# List of Invoices For Payment

5th Sept. to 16th October 2024

**Correct to end of day on 16th October 2024**

Dyddiad Talu /	Enw / Name	Manylion / Particulars	Swm / Amount	Sylwadau / Observations
<b>Paid by Direct Debit</b>				
22/09/2024	BNP Paribas	coffee machine rental	£ 221.83	
05/10/2024	Total Energies	electricity Market (July to Sept. 2024)	£ 859.84	
07/10/2024	Total Energies	electricity Clock (Sept. 2024)	£ 206.87	
08/10/2024	SSE	electricity Plas (Sept. 2024)	£ 2,444.04	
08/10/2024	Total Energies	electricity Car park loos (Sept. 2024)	£ 269.63	
08/10/2024	Total Energies	electricity Remembrance garden loos (Sept. 2024)	£ 30.69	
11/10/2024	YGP	electricity Plas	£ 139.78	
14/10/2024	SEFE	gas usage plas	£ 89.07	
15/10/2024	Rijo42	coffee/chocolate/milk powder supplies for café	£ 503.74	
16/10/2024	Sage	software and technical support	£ 136.20	
25/10/2024	Castell Howell Foods Ltd	food beverage supplies for café	£ 2,750.90	
<b>Paid under delegated powers before council meeting</b>				
15/03/2024	BCM Ltd	Plas boiler service checks	£ 528.00	
1/10 & 4/10/24	BT	phone/internet services	£ 1,360.24	
03/10/2024	JH Services	Health & Safety training for ground maintenance staff	£ 1,080.00	
09/10/2024	Charlies AG & Turf	repairs/service to lawn mower	£ 1,901.31	
10/10/2024	Powys CC	Hall bar licence	£ 70.00	
11/10/2024	Belvidere Lifts	50% repairs deposit	£ 16,035.60	
21/10/2024	iWood Timber Ltd	timber for #GYP Plas allotment project	£ 886.46	grant funded
<b>To be authorised for payment</b>				
19/09/2024	Initial	janitorial supplies	£ 152.72	
30/09/2024	WR Partners	payroll processing	£ 175.20	
01/10/2024	ME Construction	carpark loos refurbishment project	£ 15,117.30	grant funded
02/10/2024	Squeaky Clean	cleaning contract	£ 990.00	
04/10/2024	Criw compostio	food refuse collection	£ 120.00	
18/10/2024	Quartz Coat	resurfacing pathways in Plas allotment project	£ 53,973.60	grant funded
19/10/2024	Charlie Falzon	professional fees Hen Stablau project	£ 7,573.72	grant funded
21/10/2024	Gaskells	waste refusal collection	£ 561.94	
21/10/2024	The Store	various for maintenance	£ 82.59	
21/10/2024	George & Tomos	professional fees Hen Stablau project	£ 17,862.98	grant funded
16/9 & 7/10/24	Dyfed alarms	contract maintenance/service fire & intruder alarm	£ 223.20	
23/10/2024	Davies & Evans	for work carried out at Hen Stablau project	£ 23,297.15	grant funded

Item 9.3  
1/2

Other statutory authorised payments made

Cyflogau / Wages			
30/9/2024	September payroll	Staff wages	£ 11,919.72
<b>Cyfraniadau Pensiwn / Pension Contributions</b>			
11/10/24	September payroll	PCC pensions	£ 2,580.78
<b>Cyfraniadau HMRC / HMRC Contributions</b>			
11/10/24	September payroll	PAYE Shipley	£ 1,864.38

**TOTAL** £ 166,009.48

**INCOME / Incwm**

From / Gan Bwy	£ Sum / swm
bar hire	£ 60.00
buffets	£ 1,163.77
Café cash takings	£ 2,583.11
Worldpay & Amex café credcard takings	£ 8,211.52
Hall hires	£ 1,410.00
Market stall fees	£ 2,135.00
Office rentals	£ 4,879.00
equipment hire	£ 15.00
photocopy & post box service	£ 225.00
Various grants rcvd	£ 53,115.37
Ground rents/leases	£ 450.00
refund from electricity plas kennels	£ 1,119.34
recharges to tenants	£ 592.38
Room hires	£ 285.00
<b>TOTAL</b>	<b>£ 76,244.49</b>

**total income**

<b>total income</b>	<b>£ 76,244.49</b>
<b>total expenditure</b>	<b>-£ 116,525.91</b>
<b>var +/-</b>	<b>-£ 40,281.42</b>

Item 9.4

**ITEM 9.4**

Machine offered	Photocopier Quotes	Costs per copy		
		Quarterly rental	Colour	B&W
Xerox Altalink 8030 with booklet maker	No 1 :	£ 320.00	£ 0.026	0.003
Sharp BP50c26fk with booklet maker	No 2 :	£ 330.86	£ 0.023	0.003
Konica Minolta C361i Booklet maker	No 3 :	£ 258.44	£ 0.025	0.003

All are inclusive of training, maintenance call outs, labour, parts & toners

# Item 9.5

## LIGHTING UPGRADE AT Y PLAS

Quotes have been obtained to replace the lighting as per the budget set for 2024/2025. We have initially concentrated on the communal areas and rooms that have excessive lighting with obsolete fittings.

- Corridors
- Toilets
- Stairways
- Communal kitchens on 1<sup>st</sup> and 2<sup>nd</sup> floor
- Reception area
- Office 205
- Office 206

Fittings will be replaced with PIR sensor LED fittings which dim to 10% after detection period has elapsed this will make the dark corridor more inviting rather than off and dark. These would be 17w fittings so only 1,7w running wattage. Fittings will also be emergency back-up type.

Quote 1	£6940.00 excluding VAT
Quote 2	£7465.00 excluding VAT
Quote 3	£9200.00 excluding VAT



# POWYS TEACHING HEALTH BOARD

## MACHYNLLETH PATIENT FORUM MEETING



GIG  
CYMRU  
NHS  
WALES

Bwrdd Iechyd  
Addysgu Powys  
Powys Teaching  
Health Board

Tuesday 17<sup>th</sup> September 2024  
18.30 – 20.30  
Machynlleth & District Care Centre

### PRESENT


Berwyn Harding (BH) – Mawddwy Community Councils  
Bethan Ingram (BI) – Cadfarch Community Council  
Connor Jones (CJ) – Navigating the NHS Project Volunteer  
Fiona Cauley (FC) – Chair, Llanbrynmair Community Council  
Gareth Wyn Jones (GWJ) – Glantwymyn Community Council  
Gwenfair Rhys-Davies (GRD) – Glantwymyn Community Council  
Jonathan Shaw (JS) – GP, Dyfi Valley Health  
Keith Jackson (KJ) – Vice Chair, Mid Wales Joint Committee  
Norma McCarten (NM) – Machynlleth Town Council

### APOLOGIES

Carl Strack (CS) – Regional Partnership Board  
Carol Handcock (CH) – Dyfi U3A  
Glenys Evans (GE) – Bro Ddyfi Hospital League of Friends  
Linzi Shone (LS) – Professional Head of Nursing, PTHB

### IN ATTENDANCE

Laura Vernon (LV) – Minutes, Community Services Administration, PTHB

AGENDA ITEMS		LEAD/ ACTION
1.	<b>Welcome and Apologies</b>  FC welcomed all to the meeting.  A moment of silence was held in memory of Councillor Michael Williams.  BH and CJ were introduced to the forum.	Chair
2.	<b>Minutes of the Last Meeting Held 16<sup>th</sup> July 2024</b>   Machynlleth%20Patient%20Forum%20Minutes.docx  Agreed to be an accurate record.	All

3.	<p><b>Matters Arising Not Covered on The Agenda</b></p> <p><u>Pharmacy Cover</u></p> <p>Issues with pharmacy cover (patients not being to collect prescriptions unless a pharmacist is physically in the building) mainly affect Saturdays and Tuesdays. FC suggested that a notice about this could be put on the community council websites and the health board website. <b>Action: LV to raise this with LS.</b></p> <p><u>Signage Blocking Resident's Window</u></p> <p>Update received from LS via email prior to the meeting to say that she has chased Estates again, as the sign hasn't been moved. LS then confirmed on 20.09.2024 that the sign has now been moved to a new location. LS is aiming to visit Mrs Dunn the week commencing 23.09.2023 to apologise.</p> <p><u>Day Centre</u></p> <p>NM has received a letter from Councillor Sian Cox regarding day services for older people, which provides assurance that that day services for older people will be resumed. RHS 24 are taking over the day centre and have the facility to recruit and ensure people receive care at home. NM is going to pursue a meeting. <b>Action: LV to circulate letter from Councillor Sian Cox.</b></p>	All
4.	<p><b>Dyfi Valley Practice Update</b></p> <p>DNA figures remain high. FC suggested that a contributing factor may be that patients are either seen urgently or have to wait about 6 weeks, by which time they may have improved and forgotten about their appointment. JS acknowledged that this can happen sometimes. However, a routine appoint with a clinician usually only takes 2 weeks. Longer waits are when patients want to see a particular doctor. JS would encourage patients to book in with any clinician, including the ANPs who can make an initial assessment. JS felt that the public perception re: long appointment waiting times is actually a hangover from a few years ago. 3 to 4 appointment slots were vacant today.</p> <p>The reception team are now known as care navigators.</p> <p>Clinical pharmacist, Rafael Baptista, will be joining the pharmacy full time. He can help manage chronic conditions such as diabetes and heart failure. Prescriptions can be ordered digitally or via paper form.</p> <p>Roena Jarman-Jones, Practice Nurse, is leaving and will be replaced by a nurse called Gwen next month.</p> <p>The practice continues to offer training positions, mainly for junior doctors from Aberystwyth. JS explained that these are recently qualified doctors who are doing rotations in different specialities, including primary care, for three/four years before they can become a partner/salaried GP. They usually see patients independently but have a nominated supervisor who</p>	JS



	<p>they can go to with any concerns. All their patients are reviewed by the GP partners at the end of every clinic.</p> <p>There has been a big drop in the number of mental health related calls since the launch of the 111+2 service.</p>	
5.	<p><b>Navigating the NHS Project Update</b></p> <p>CJ has created a database of email addresses to keep everyone informed regarding communications about versus arthritis meetings etc. However, there is a need for a paid position to explore publicity long-term.</p> <p>Social prescribing and more volunteers are also needed to encourage confidence with navigating online health services. There is a vast wealth of health information available online, if people could be supported to access it. One possibility being explored is younger people volunteering through schools/Welsh baccalaureate and organisations such as scouts.</p> <p>Digital Drop In Sessions continue to be held at the library on Wednesdays.</p> <p>Thanks expressed to KJ and CJ for their work in taking the project forward.</p>	<p><b>Keith Jackson &amp; Connor Jones</b></p>
6.	<p><b>Bro Ddyfi Hospital Update</b></p> <p><u>Out of Hours Access to Meeting Rooms</u></p> <p>Update received from LS via email before the meeting. A digital booking system is being developed, for daytime use initially to ensure everything runs smoothly. The Estates team are going to give LS some deadlines for when this will be in place and when the patient forum and other organisations can hope to have out of hours access.</p> <p>The main concern is the door to the board room, which needs a key/lock and to be linked in with the rest of the security system. There also needs to be a way of ensuring organisations using the room have a health and care alignment.</p> <p>In the meantime, there is a community space at the Taj Mahal.</p> <p><u>Therapeutic Garden</u></p> <p>Who will do the maintenance going forward is still uncertain. Coed Lleol have put in a funding bid for a paid horticulturist who can lead groups of volunteers, as the idea was for people to garden as therapy. NM was asked to pass on the patient forum's thanks to Rosie Strang at Coed Lleol.</p> <p><u>Café</u></p> <p>GRD shared that she had heard very good feedback about the café. People are coming to the hospital to use it as a social space.</p>	<p><b>Chair</b></p>

7.	<p><b>PTHB Update</b></p> <p>Proposed changes to rehab wards discussed, following concerns raised at drop-in session at the Plas last Friday run by Llais that Machynlleth will lose Physiotherapists and Occupational Therapists.</p> <p>As LS was not present, JS explained his understanding of the changes. Currently, there are four wards in north Powys community hospitals – Twymyn Ward in Machynlleth, Brynheulog Ward in Newtown, Graham Davies Ward in Llanidloes, and Maldwyn Ward in Welshpool. These all have the same remit, apart from Newtown, which is a stroke specialist ward i.e. rehab and building and package of care when patients are stepped down from District General Hospitals but are not ready to go home, as well as palliative care. However, under the proposed changes all patients who do not require any rehab will go to the 'ready to go home' unit in Llanidloes, where discharge planning will be done. PTHB say that staffing levels will remain the same.</p> <p>The changes have come about because PTHB have been told by Welsh Government that they need to make savings. JS and the Dyfi Valley Practice GPs understand the need to save money but don't feel that the proposed changes are in patients' best interests.</p> <p>The forum also felt that the changes do not appear to address the biggest stumbling block – care packages and delayed transfer of care – which is down to social care. In England, as soon as patients are medically fit for discharge social services have to pay for their bed but in Wales the Health Board continues to pay so there is no impetus to transfer patients. Members of the forum felt that Welsh Government need to be petitioned to change this. <b>Action: Concerns re: adult social care to be taken the town council (NM) and Councillor Elwyn Vaughan at Powys Council County (GRD and KJ).</b></p>	Linzi Shone
8.	<p><b>Health Promotion Facilitator Update</b></p> <p>No updates – CR not present.</p>	Chris Roberts
9.	<p><b>NHS Wales App</b></p> <p>No new updates.</p>	Chair
10.	<p><b>SaTH Hospitals Transformation Programme (HTP)</b></p> <p>SaTH have said that they will try to give more timely reminders for the training events.</p>	Norma McCarten
11.	<p><b>Any Other Business</b></p> <p>Patient Forum Leaflet – Agreed to take out names and phone numbers and replace them with 'contact local councillors' or Llais. It was also agreed to change the leaflet to a double-sided A5 poster format with English on one side and Welsh on the other. GRD offered to help with the translation. <b>Action: LV to edit the leaflet with these changes.</b></p>	All

12.	<b>Date of the next meeting:</b> Tuesday 19 <sup>th</sup> November 2024, 18.30-20.30, location TBC.	
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RCVD  
17/10/2024

# Rotary Club of Machynlleth

Item 11.3



President: Des Reilly

The Town Council

Y Plas

Machynlleth.

17<sup>th</sup>. October 2024

Dear Councillors,

Since your generous assistance in providing the facilities of the Plas and its grounds for the annual 'Rotary Across Wales Walk', the walk has developed into a much respected and highly regarded event and has really given Rotary the opportunity to showcase the beauty of this area of Mid Wales and our town in particular. 2024 saw our highest entry of 300 at the start, a welcome recovery after the period of Covid 19 restrictions and although we do not propose to increase the number of possible entrants we do have to plan and make the necessary arrangements well in advance. Can we please therefore request that the council considers their continuing support for this charity event, to be held in 2025 on Saturday June 21<sup>st</sup>. so that the walk committee can finalise the details ready for the entry application launch on December 1<sup>st</sup>.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Roger Seagrave".

Roger Seagrave 07787 200638

Rotary Across Wales Walk (R.A.W.W.) Committee member



Item 11.4

116

Version

1.5

(31/07/2024)

TW001

## Hysbysiad o Waith

Enw'r prosiect: A470 Talerddig - Wal Gynnal

Gwaith arfaethedig: Gwaith hanfodol i ailadeiladu wal gynnal y briffordd.

Dyddiad Dechrau'r Rhaglen: Dydd Iau 31 Hydref 2024

Dyddiad Cwblhau'r Rhaglen: Dydd Gwener 14 Chwefror 2025

Cleient: ACGCC

Rhif Cofrestr Gwaith Stryd: PD5012234110535450

Prif gontractwr: Jones Bros

Cyfeiriaf at yr uchod a hoffwn eich hysbysu y bydd y gwaith a nodwyd yn cael ei wneud rhwng dydd Iau 31 Hydref 2024 a dydd Gwener 14 Chwefror 2025 yn y lleoliad hwn.

Gall hyn olygu lefel sŵn uwch na'r arfer bob hyn a hyn, ac ymddiheuraf ymlaen llaw am unrhyw anhwylystod y gall hyn ei achosi.

Bydd angen cau'r A470 yn gyfan gwbl ar gyfer cyfran o'r gwaith sydd yn digwydd 24 awr y dydd fel y nodir yn y tabl isod.

### Rhaglen arfaethedig o gyfyngiadau rheoli traffig:

Manylion y Cyfyngiadau	Dyddiad ac amser**	Dyddiad gorffen ac amser**	Nodiadau
A470 wedi cau i'r ddau gyfeiriad am 24 awr y dydd.	09:00 31/10/2024	17:00 20/12/2024	Bydd traffig tua'r gorllewin yn cael ei ddargyfeirio trwy Gaersws, Y Drenewydd (A483), Y Trallwng a Mallwyd (A458) i ailymuno â'r ffordd yng Nglantwymyn.  Bydd traffig tua'r dwyrain yn dilyn y gwyrriad uchod i'r gwrthwyneb.



Bydd traffig yn cael ei reoli gan signalau traffig dros dro 2-ffordd.	17:00 20/12/2024	17:00 14/02/2025	
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**\*\* Dyddiadau dros dro, gallent newid**

### **Gwriad**

[https://www.google.com/maps/d/u/0/edit?mid=13-FjGng-jq\\_xy7tAXLT9IVu284nZv3M&usp=sharing](https://www.google.com/maps/d/u/0/edit?mid=13-FjGng-jq_xy7tAXLT9IVu284nZv3M&usp=sharing)

Bydd arwyddion 'Gyrrwch yn Ofalus' a '40mya' cynghorol yn cael eu codi ar hyd llwybr y gwriad.

Bydd arwyddion yn cael eu hysgogi gan gyflymdra / VMS yn cael eu gosod.

Bydd traffig ar hyd y gwriad yn cael ei fonitro i ganfod unrhyw broblemau / mesurau lliniaru ychwanegol sydd o bosibl angen eu hystyried.

### **Gwasanaeth Brys (Heddlu/Tân/Ambiwlans)**

Bydd angen i'r holl draffig (gwasanaethau brys) sy'n teithio yn y cyffiniau ddefnyddio ffordd y gwriad.

### **Llwythi annormal**

Nid yw'r rhan o'r A470 sydd wedi gau yn addas ar gyfer llwythi annormal. Nid yw'r gwriad a hysbysebwr drwy'r A483 a'r A458 ychwaith yn addas ar gyfer llwythi annormal.

### **Gwybodaeth ychwanegol**

Cysylltwyd gyda LIC a'r Adran Gorchmynion ynghylch y Gorchmynion Traffig sydd i'w gweithredu.

Cafwyd cydweithrediad ACGCC a Rheolwyr Gwasanaethau Stryd Lleol ynghylch pob elfen o'r gwaith (gan gynnwys addasrwydd llwybr y gwriad).

Rhoddwyd ystyriaeth lawn i effaith y gwaith ar ddefnyddwyr y ffordd, preswylwyr a'r gweithlu, e.e. math y rheolaeth traffig dros dro (Cau ffordd yn llawn gyda gwriadau lleol, gwrthlif, cau lonydd ac ati, lle ar y ffordd, dyddiad y gwaith, amser gwaith, gwaith arall, ac ati).

Bydd arwyddion gwybodaeth yn cael eu codi cyn i'r gwaith ddechrau, yn cynghori'r cyhoedd sy'n teithio am ddyddiadau ac amseroedd pan fydd y ffordd yn cau.

Mae ACGCC wedi rhoi llythyrau i eiddo cyfagos i'r safle'r gwaith er mwyn hysbysu trigolion / busnesau.

Bydd Preswylwyr / Busnesau yng nghyffiniau'r gwaith yn derbyn llythyrau yn eu hysbysu o'r gwaith.

Bydd Contractwyr Gwasanaeth y Gaeaf (AP) wedi / yn cael eu hysbysu (cydlynir gwaith graeanu bob nos).

Ymddiheurwn o flaen llaw am unrhyw anhwylostod y gall hyn ei achosi.

Am ragor o wybodaeth, gan gynnwys diweddariadau ynghylch y prosiect cyfeiriwch at wefan Gwasanaeth Gwybodaeth Traffig Cymru [www.traffig.cymru](http://www.traffig.cymru).

Os ydych yn dymuno trafod y mater ymhellach cysylltwch â Traffig Cymru ar 0300 123 1213.

## TW001

### Notification of Works

**Project Name:** A470 Talerddig Retaining Wall

**Proposed Works:** Essential works to rebuild a highway retaining wall.

**Programme Start Date:** Thursday 31<sup>st</sup> October 2024

**Programme End Date:** Friday 14<sup>th</sup> February 2025

**Client:** NMWTRA

**Streetworks Register No:** PD5012234110535450

**Principal Contractor:** Jones Bros

I refer to the above and wish to inform you that the works noted will be undertaken between Thursday 31<sup>st</sup> October 2024 and Friday 14<sup>th</sup> February 2025 at this location.

This could result in a higher than usual level of noise at intervals and disruption to the travelling public throughout, and I take this opportunity in apologising in advance for any inconvenience incurred.

A full closure of the A470 will be required for a portion of the works 24 hours a day as noted in the table below.

#### Proposed programme of traffic management restrictions:

Details of Restrictions	Start Date and Time**	End Date and Time**	Notes
Full closure of the A470 24 hours per day.	09:00 31/10/2024	17:00 20/12/2024	Westbound traffic will be diverted via Caersws, Newtown (A483), Welshpool and Mallwyd (A458) to rejoin the route at Glantwymyn.  Eastbound traffic will follow the above diversion in reverse.

Traffic will be allowed through the site, controlled by 2-way temporary traffic signals.	17:00 20/12/2024	17:00 14/02/2025	
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*\*\* dates provisional, may be subject to change*

### **Diversion**

[https://www.google.com/maps/d/u/0/edit?mid=13-FjGng-jq\\_xy7tAXLT9IVu284nZv3M&usp=sharing](https://www.google.com/maps/d/u/0/edit?mid=13-FjGng-jq_xy7tAXLT9IVu284nZv3M&usp=sharing)

Currently, 'Please drive carefully' and advisory '40mph signs' will be erected along the diversion route as mitigation.

Additional speed activated signs / VMS will be installed on the diversion route.

Traffic along the diversion route will be monitored to identify any issues / additional mitigation measures that may need to be considered.

### **Emergency Services (Police / Fire / Ambulance)**

All traffic (including Emergency Service vehicles) travelling in the area to utilise the appropriate diversion route(s).

### **Abnormal loads**

The closed section of A470 is not suitable for abnormal loads. The advertised diversion via the A483 and A458 is also not suitable for abnormal loads.

### **Additional information**

Liaison with Welsh Government Orders Branch regarding Traffic Orders has been / will be undertaken.

Co-ordination with NMWTRA and Local Authority Streetworks Managers regarding all aspects of the works (including suitability of diversion route) has been undertaken.

Full consideration has been given to the impact of the work on road users, residents and work force e.g. Type of temporary traffic management (Full road closures with local diversions, contra flow, lane closures etc. road space, date of works, time of works, other works etc.)



Information signs have will be erected prior to the works advising the travelling public of the closure dates and times.

NMWTRA have will distribute a letter to properties alongside the works area informing residents / businesses.

Arrangements have will be put in place to allow customers/workers to access and leave the properties within the closure.

Winter Service Contractors (PA) have been notified (gritting actions are co-ordinated every night).

Please accept my apologies in advance for any inconvenience incurred.

Further information, including regular updates, regarding this project can be obtained on the website of the Welsh Government's Traffic Information Service [www.traffic.wales](http://www.traffic.wales).

Should you wish to discuss the matter further please contact Traffic Wales on 0300 123 1213.

Item 11.6 1/2

## ALLOTMENT MEETING - #GYF

THURSDAY OCTOBER 10<sup>TH</sup> 6pm Y Plas

Agenda	
1.	<p><b><u>APOLOGIES</u></b></p> <p>Maritsa Kelly</p>
	<p><b><u>Present</u></b></p> <p>Julie Humphreys (Facilities Manager); Wendy Williams; Heather Johnston; James Cass; Steve Nicholas; Fiona Moulton; Jim Johnston; Anne Wheeler; Chris White; Jane White; Rhian Smith-Evans</p>
2.	<p><b><u>Update on paths</u></b></p> <p>. Works have progressed nicely and contractors expect the top layer to take 5 days. They have removed the majority of the soil/debris in the communal area with small amounts still left to do. We have a budget to hire in a mini diggers, clearance of wildlife area and the construction of a pond. Julie to check with contractors if a digger will damage the paths once completed.</p>
3.	<p><b><u>Buying Goods, Works or Services</u></b></p> <p>When buying works or services we have to give details of the procurement process. Anything under £10,000 we do not need to openly tender or get multiple quotes but we are expected to show overall value for money. Council procedure asks that 3 quotes are required for anything over £500.00</p>
4.	<p><b><u>Plot 11</u></b></p> <p>Raising of the path has show a dip in Plot 11. The allotment holder has build raised beds too try and mitigate. Suggestions of top soil, level of gravel, sand to raise the level and allow crops to grow. It was stated that previous plot holders have gardened there successfully, the problem is in the winter and when we have heavy rainfall. There is no sun on Plot 11 in the winter months. Plot holder thanked everyone for their input and suggestions.</p>
5.	<p><b><u>Large Water Harvesting System</u></b></p> <ul style="list-style-type: none"> <li>• The design for the self build large rain harvester is agreed</li> <li>• Cut list for timber and list for other materials are completed</li> <li>• Costs have been collected:             <ul style="list-style-type: none"> <li>◦ Option 1 - similar materials to small harvester - sourced mainly from Travis Perkins - Estimated £1700</li> <li>◦ Option 2 - roofing materials as above, but posts and fascia boards (visible external surfaces) in green oak* - estimated additional £900</li> <li>◦ A recommended local timber supplier declined to quote</li> <li>◦ Other components - water tanks and plumbing - estimated £400</li> </ul> </li> <li>• Estimated cost, with oak. £3000 ( Budgeted £4000)</li> </ul> <p>schedule:</p>

- purchase of timber
- Carpentry of timber elements
- Volunteer day to assemble basic structure
- Purchase of roofing materials and water collection system
- Volunteer day to complete the build

Green oak is recently harvested timber from UK sourced sustainable woodland. Green oak is significantly easier to work and as it dries in becomes harder/stronger and more characterful. It will come planed and chamfered to minimise risks of splinters to those using the area

6.

#### **A.O.B**

#### **Pond**

It was decided that liner is preferred for the pond, no size has been determined as yet. The funding application states that we will enhance the biodiversity in the area. All non natural debris to be cleared and all spoil to be used for the edges of the communal area and seeded straight away with wildflower.

#### **Next Meeting**

Julie is unable to attend the next 2 meetings and asked for a change of dates. It was unanimously agreed that Clerk/Finance Officer will be in attendance and the dates will remain the same.

NEXT MEETING NOVEMBER 14<sup>TH</sup> Y PLAS 6pm

# ITEM ~~1011~~ 12.4

Report to Town Clerk on Public Lavatories refurbishment for inclusion in Machynlleth Town Council  
Report on 28<sup>th</sup> October 2024

After my meeting with the Town Clerk on Wednesday 16<sup>th</sup> October we are able to update the Council on the matters to date and the next steps. Questions are answered in the order asked in your emails of 3<sup>rd</sup> and 9<sup>th</sup> October 2024.

The refit must be complete by 30<sup>th</sup> November this is well within our scope. The income is to be considered alongside an appeal to Local Businesses and Rotary Club. We are writing to the business community to come along to a meeting on 31<sup>st</sup> October at Y Plas to discuss the future ideas of advertising and donations.

## 1. Opening hours and the opening and closing of the building

The WC's should be open every day except Christmas Day. Open at 7am and closed at 7pm  
Previously the Ground staff at Y Plas had undertaken this role we do have an offer from our Machynlleth Environment Cleaning staff member to make himself available in the morning should this be required. Also Members of the WI have made a suggestion that they could be included in a voluntary opening time scheme. We do understand that the Facilities Manager is aware of the previous arrangement and it could be continued.  
£0

## 2 Cleaning and janitorial supplies.

We have received a verbal quote from Squeaky Clean Cleaning for daily cleaning and supply of liquid Soap and lavatory paper. Maid in Machynlleth also provided a cleaning quote but not including supplies.

The Initial Contract for Sanitary bins for product disposal does not include the WC's at present. We will discuss this aspect with Initial.

Unknown at present

£9850p.a. + Initial

## 3 Utilities

Total Energies supply rate Day 41.27 ph  
Night 29.52 ph  
Standing Charge 30.00pd

We have a quote from Octopus: **Octopus 12M Fixed**

Electricity unit rate (standard): 25.25 p/kWh

Electricity standing charge: 65.84 p/day



2/3

## ITEM ~~12~~ 12.4

With better LED lighting and heating system the figure should be in the order of :  
£13063.68p.a ( £544.32 pm at present with TE)

Hafren Dyfrdwy only Water Supplier to area we assume better flow monitoring and low use  
of new handbasins so less than at present (£3,000pa)

In the order of £2000.00

### 4 The Safety Certificates and Fire Extinguishers

We are now aware of the names of the Companies used previously and Town Clerk is  
locating certificates with Facilities Manager at present.

There are Fire extinguishers at the WC's and we hope for an Inspection with KP FIRE Ltd to  
get them up to date in the very near future

Costs unknown at present but c £1,000 or less.

5. Baby Changing facilities. The unit is new and very much up to date. Cost is included in the  
grant received.

6.Disabled WC. The Contractor ME Construction will inform us of any actions required  
regarding the 'emergency cord'.

In the WC.

No Known Costs at present.

7. Drains have all been refurbished as part of new fittings. While incidents can occur we have  
no reason to assume that the new installations are not up to standard.

Should any problems occur in the future no doubt Dyfi Waste Service will be contacted.

No known costs at present

8. Safety Lighting at night. The contractor will safely install night time automatic LED lighting as  
part of the work.

Cost as part of Grant funding

9. CCTV camera is to be installed in entrance to the WC's as part of the construction work as I  
understand it.

The central recording system storage is not decided at this date.

10. We are exploring the costs of a coin and a card payment system at present. The Coins  
should be 40p and cards likewise but with also a donations card reader too.

Income £6,000 +donations

ITEM ~~12.3~~ 12.4

The keys will be kept by Groundstaff and allocated volunteers by arrangement. The doors are very secure and the contractor is looking at the nature of the main locking system at present.

Costs unknown at present.

11. Bi Lingual Signage for the 'Not Drinking Water ', these will be translated and installed by the contractor.
12. Insurance

I have now asked for a quote via David Vaughan and Co having obtained the value of building £165,325.00, contents I have calculated at £40,000 being the balance of the grant funding after contractor's costs.

At present Nicole has allocated £1,500 pa being a small % of the MTC total Insurance Premium with Zurich