

CYNGOR TREF MACHYNLLETH TOWN COUNCIL

FINANCE MEETING of FULL COUNCIL

You are hereby summoned by the Chair/Mayor
to attend a meeting of the Machynlleth Town Council
in the Vane Tempest Room at Y Plas
on **Monday 13th April 2026** at 6:30pm.

or follow on zoom :

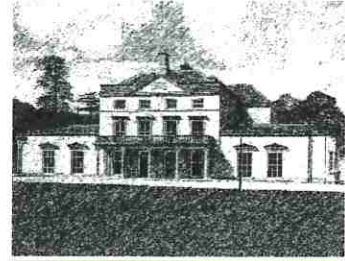
<https://us06web.zoom.us/j/83718878664?pwd=L3liK2w2cXVYOXhjU1R6M3Z6THZTZz09>

Meeting ID: 837 1887 8664

Passcode: 035458

AGENDA

- 1. APOLOGIES :** To receive apologies as reported to the Clerk before the meeting.
- 2. DECLARATION of INTEREST :** To receive any declaration of interest in the following matters to be discussed.
- 3. REPORT on the Income & Expenditure during FY2025-26**
UNAUDITED Report from 1st April 2025 up to 31st March 2026 - Actual v Budget FY2025-26



CYNGOR TREF MACHYNLLETH TOWN COUNCIL

CYFARFOD CYLLID Y CYNGOR LLAWN

Drwy hyn, fe'ch gelwir gan y Cadeirydd/Maer
i fynychu cyfarfod o Gyngor Tref Machynlleth
yn Ystafell Vane Tempest yn Y Plas
ar ddydd Llun 13 Ebrill 2026 am 6:30pm.

neu dilynwch ar zoom:

<https://us06web.zoom.us/j/83718878664?pwd=L3liK2w2cXVYOXhjU1R6M3Z6THZTZz09>

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AGENDA

1. YMDDIHEURIADAU :

I dderbyn ymddiheuriadau fel yr adroddwyd i'r Clerc cyn y cyfarfod.

2. DATGANIAD O FUDDIANT :

I dderbyn unrhyw ddatganiad o fuddiant yn y materion canlynol i'w trafod.

3. ADRODDIAD ar yr Incwm a'r Gwariant yn ystod Blwyddyn Ariannol 2025-26
Adroddiad HEB EI ARCHWILIO o 1af Ebrill 2025 hyd at 31ain Mawrth 2026 -
Gwirioneddol yn erbyn Cyllideb Blwyddyn Ariannol 2025-26

**Proposed Budget (Details)
Plas Machynlleth & Town Council
April 2025 to March 2026**

INCOME

	FY2025-26 Budget - approved Jan.2025	Date of review 13/4/2026	Budget v Actual	PROPOSED Budget FY2026-27
Dept 1 - café	£ 95,000	£ 104,288	£ 9,288	£ 105,000
Dept 2 - Allotments & Grounds	£ 6,750	£ 10,419	£ 3,669	£ 8,750
Dept 3 - Market	£ 15,000	£ 16,990	£ 1,990	£ 15,000
Dept 4 - Carpark Toilets	£ 2,500	£ 8,959	£ 6,459	£ 10,500
Dept 5 - Clock tower	£ -	£ -	£ -	£ -
Dept 6 - MTC's & office	£ 542,624	£ 402,793	£ 139,822	£ 369,045
Dept 7 - Hen Stablau	£ -	£ 264,711	£ -	£ -
Dept 8 - Y Plas	£ 86,100	£ 95,236	£ 9,136	£ 87,000
TOTAL INCOME	£ 747,974	£ 903,396	£ 109,280	£ 595,295

EXPENDITURE

	FY2025-26 Budget - approved Jan.2025	ACTUAL up to 31st March 2026	Budget v Actual	PROPOSED Budget FY2026-27
Dept 1 - café	£ 153,257	£ 135,205	£ 18,052	£ 120,772
Dept 2 - Allotments & Grounds	£ 40,000	£ 11,819	£ 28,181	£ 32,000
Dept 3 - Market	£ 2,500	£ 7,075	£ 4,575	£ 7,500
Dept 4 - Carpark toilets	£ 15,000	£ 25,445	£ 10,445	£ 16,150
Dept 5 - Clock Tower	£ 5,000	£ 6,552	£ 3,726	£ 10,900
Dept 6 - MTC's office	£ 183,407	£ 106,417	£ 76,990	£ 122,228
Dept 7 - Hen Stablau project	£ 67,000	£ 270,339	£ 184,764	£ 21,750
Dept 8 - Y Plas	£ 281,810	£ 247,238	£ 34,572	£ 262,995
TOTAL EXPENSES	£ 747,974	£ 810,090	£ 38,263	£ 594,295
PROFIT / LOSS	£ -	£ 93,306	£ 147,544	

£369045 PRECEPT Approved at Full council on 26/1/2026 for Income & Expenses FROM 1/4/2026.

**Proposed Budget (Details)
Plas Machynlleth & Town Council
April 2025 to March 2026**

Line Index		FY2025-26 Budget - approved Jan.2025	Date of review 13/4/2026	Budget v Actual	PROPOSED Budget FY2026-27	Line Index
INCOME						
1	Dept 1 - Café					1
2	Café Sales	£ 95,000	£ 98,483	-£ 3,483	£ 100,000	2
3	Buffets & Teas/Coffees in Hall/Conference rooms	£ -	£ 5,805	-£ 5,805	£ 5,000	3
4	Total income Dept 1 - café	£ 95,000	£ 104,288	-£ 9,288	£ 105,000	4
EXPENDITURE						
5	Dept 1 - Café					5
6	Café Supplies	£ 35,000	£ 41,478	-£ 6,478	£ 35,000	6
7	Café equipment contingency/maintenance	£ 1,000	£ 632	£ 368	£ 750	7
8	Wages/Pensions/NIC/PAYE	£ 112,007	£ 82,451	£ 29,556	£ 73,738	8
9	Staff Training	£ -	£ -	£ -	£ 300	9
10	Council Rates	£ 3,500	£ 3,635	-£ 135	£ 3,750	10
11	Insurance	£ -	£ -	£ -	£ 834	11
12	Electricity & Utilities	£ -	£ 1,303	-£ 1,303	£ 950	12
13	Operating Lease Payments	£ -	£ 2,383	-£ 2,383	£ 2,750	13
14	Café maintenance (includes fire safety inspection)	£ -	£ 270	-£ 270	£ 700	14
15	Food waste disposal	£ -	£ 1,020	-£ 1,020	£ 250	15
16	Bank Card fees + Interest	£ 1,750	£ 2,032	-£ 282	£ 1,750	16
17	Total Expenditure Dept 1 - café	£ 153,257	£ 135,205	£ 18,052	£ 120,772	17
Gross Profit/Loss		-£ 58,257	-£ 30,918	-£ 27,339	-£ 15,772	

**Proposed Budget (Details)
Plas Machynlleth & Town Council
April 2025 to March 2026**

LINE INDEX	INCOME	FY2025-26 Budget - approved Jan.2025	ACTUAL up to 31st March 2026	Date of review 13/4/2026	Budget v Actual	PROPOSED Budget FY2026-27	LINE INDEX
X							
1	Income from the grounds						1
3	Allotment Rents	£ 1,250	£ 1,050		£ 200	£ 1,250	3
4	Ground Leases	£ 4,000	£ 2,503		£ 1,497	£ 4,000	4
5	Grounds Hire	£ -	£ -		£ -	£ 2,000	5
6	Back carpark fees	£ 1,500	£ 940		£ 560	£ 1,500	6
7	Grants (if any applicable)	£ -	£ 5,927		£ -5,927	£ -	7
8	Total Income	£ 6,750	£ 10,419		£ 3,669	£ 8,750	8
	EXPENDITURE						
	Dept 2 - Allotments & Grounds						
9	Legal Fees	£ -	£ 14		£ -14	£ 50	9
10	Professional fees (Plas allotment wall survey)	£ -	£ 420		£ -420	£ 200	10
11	Maintenance & repairs	£ -	£ -		£ -	£ 750	11
12	Wall repairs & maintenance	£ -	£ -		£ -	£ 7,500	12
13	Scaffolding (Plas allotment wall)	£ -	£ 4,087		£ -4,087	£ 3,500	13
14	Tree Maintenance	£ 40,000	£ 7,298		£ 32,702	£ 20,000	14
15	Total Expenses	£ 40,000	£ 11,819		£ 28,181	£ 32,000	15
16	Gross Profit/Loss	£ 33,250	£ 1,399		£ 31,851	£ 23,250	16

**Proposed Budget (Details)
Plas Machynlleth & Town Council
April 2025 to March 2026**

LINE INDEX	INCOME	FY2025-26 Budget - approved Jan.2025	Date of review 13/4/2026	ACTUAL up to 31st March 2026	Budget v Actual	PROPOSED Budget FY2026-27	LINE INDEX
1	Dept 3 - Market						1
2	Market stall fees	£ 15,000	£ 16,990	£ 1,990	£ 15,000		2
3	Total income Dept 3 - Market	£ 15,000	£ 16,990	£ 1,990	£ 15,000		3
	EXPENDITURE						
4	Dept 3 - Market						4
5	to take to Carpark loos A/C	£ 2,500	£ 2,500	£ -	£ 2,500		5
6	PCC Market Expenses (12.5% of takings)	£ -	£ 1,888	£ 1,888	£ 2,000		6
7	Electricity & Utilities	£ -	£ 2,688	£ 2,688	£ 3,000		7
8	Total Expenditure Dept 3 - Market	£ 2,500	£ 7,075	£ 4,575	£ 7,500		8
	Gross Profit/Loss	£ 12,500	£ 9,914	£ 2,586	£ 7,500		

**Proposed Budget (Details)
Plas Machynlleth & Town Council
April 2025 to March 2026**

LINE INDEX	INCOME	FY2025-26 Budget - approved Jan.2025	Date of review 13/4/2026	ACTUAL up to 31st March 2026	Budget v Actual	PROPOSED Budget FY2026-27	LINE INDEX
1	Dept 4 - Carpark conveniences						1
2	Grants & Donations for Public conveniences	£ -		£ 1,625	£ -	£ -	2
3	Toilets Income (at the door)	£ -		£ 4,834	£ -	£ 8,000	3
4	From market A/C	£ 2,500		£ 2,500	£ -	£ 2,500	4
5	Total income Dept 4 - Carpark Toilets	£ 2,500		£ 8,959	£ -	£ 10,500	5
	EXPENDITURE						
6	Dept 4 - Carpark toilets						6
7	Building insurance	£ -		£ 201	£ -	£ 300	7
8	Electricity & Utilities	£ -		£ 5,286	£ -	£ 2,250	8
9	Janitorial supplies	£ -		£ 1,189	£ -	£ 1,750	9
10	Cleaning, Sanitation & Waste Disposal	£ -		£ 10,840	£ -	£ 8,400	10
11	Sanitation & Waste Disposal	£ -		£ -	£ -	£ 950	11
	Brilliant Basic 20% match funding to PCC	£ -		£ 5,600	£ -	£ 5,600	12
12	Maengwyn loos maintenance	£ 15,000		£ 2,329	£ -	£ 2,500	13
	Total Expenditure Dept 4 - Carpark toilets	£ 15,000		£ 25,445	£ -	£ 16,150	
	Gross Profit/Loss -£	£ 12,500		£ 16,487	£ 3,987	£ 5,650	

Proposed Budget (Details) Plas Machynlleth & Town Council April 2025 to March 2026		Date of review 13/4/2026		
LINE INDEX		ACTUAL up to 31st March 2026	Budget v Actual	PROPOSED Budget FY2026-27
	INCOME			
1	Dept 5 - Clock Tower			
2	Donations to Clock Tower Maintenance	£ -	£ -	£ -
3	Total income Dept 5 - Clock tower	£ -	£ -	£ -
	EXPENDITURE			
4	Dept 5 - Clock Tower			
5	Building insurance	£ 888	£ 900	£ 900
6	Electricity & Utilities	£ 2,882	£ 2,000	£ 2,000
7	Flowers	£ 256	£ 500	£ 500
8	Town Clock repairs	£ 5,000	£ 3,726	£ 7,500
9	Total Expenditure Dept 5 - Clock Tower	£ 6,552	£ 3,726	£ 10,900
	Gross Profit/Loss -£	6,552 -£	3,726 -£	10,900

**Proposed Budget (Details)
Plas Machynlleth & Town Council
April 2025 to March 2026**

LINE INDEX	INCOME		Date of review 13/4/2026		PROPOSED Budget FY2026-27
	FY2025-26 Budget - approved Jan.2025	ACTUAL up to 31st March 2026	Budget v Actual	PROPOSED Budget FY2026-27	
	Dept 6 - MTC's Office	Precept £	364,189	£	£
1	Bank Loyalty Reward + Bank Interest	£	350	£	-
2	Grants	£	177,085	£	214
3	Other donations	£	1,000	£	163,617
4	From Plas fund	£	-	£	1,000
5	Photocopying & Postage Service	£	-	£	25,000
6		£	542,624	£	10
7	Total income Dept 6 - MTC's & office	£	542,624	£	139,822
	EXPENDITURE				
	Dept 6 - MTC's Office				
8	Licences	£	400	£	182
9	Wages/Pensions/NIC/PAYE	£	89,801	£	15,608
10	Recruiting/Staff Training	£	3,000	£	2,356
11	Council Rates	£	1,300	£	21
12	Premises Insurance (Zurich Municipal)	£	23,500	£	23,493
13	Telephone/Internet services	£	-	£	3,812
14	Miscellaneous expenses (Elections)	£	2,500	£	716
15	Poppy wreaths/Xmas tree/Xmas lights	£	4,000	£	2,149
16	Printing/Stationery/Postage	£	750	£	321
17	IT maintenance /software/consumables	£	1,500	£	964
18	Legal Expenses	£	4,000	£	4,000
19	Bookkeeping/Audit & Accountancy fees	£	8,000	£	5,325
20	Other Professional fees	£	15,000	£	12,642
21	Payroll processing fees	£	-	£	-
22	Operating Lease Payments	£	5,250	£	1,593
23	Confidential waste disposal	£	-	£	100
24	Defibs upgrade & Maintenance	£	7,000	£	506
25	Bank charges & Interest	£	-	£	388
26	Bryn y Gog LPFN project Grant funded	£	-	£	2,083
27	Subscriptions to advisory bodies	£	750	£	244
28	Bad Debts Write Off	£	-	£	-
29	Mayor's & Cllrs allowances & expenses	£	15,656	£	15,656
30	Mayor's Fund for charitable purposes	£	-	£	-
31	Councillors training/conferences	£	1,000	£	1,000
32		£	183,407	£	76,990
33	Total Expenditure Dept 6 - MTC's office	£	183,407	£	122,228
	Gross Profit/Loss	£	359,217	£	62,832 -£

Proposed Budget (Details)		Date of review 13/4/2026		LINE INDEX	
Plas Machynlleth & Town Council		ACTUAL up to 31st March 2026		PROPOSED Budget FY2026-27	
April 2025 to March 2026		2026		FY2026-27	
LINE INDEX	INCOME	FY2025-26 Budget - approved Jan. 2025	ACTUAL up to 31st March 2026	Budget v Actual	PROPOSED Budget FY2026-27
1	Dept 7 - Hen Stablau project		39		
2	Bank Interest RCVD & Loyalty Reward	£	264,711	£	£
3	Grants - CIC Hen Stablau	-		-	-
	Total income Dept 7 - Hen Stablau	£	264,711	£	£
	EXPENDITURE				
4	Dept 7 - Hen Stablau project				
5	Advertising & Marketing	£	8,478	£	£
6	Council Rates	£	6,236	£	£
7	Building insurance	£	15,922	£	6,250
8	Electricity & Utilities	£	620	£	15,000
9	Professional fees (project manager/architect)	£	17,817	£	500
10	Maintenance/Project mural/sundry expenses	£	137	£	-
11	Building work Hen Stablau Project	£	221,128	£	-
12	Total Expenditure Dept 7 - Hen Stablau	£	270,339	£	21,750
	Gross Profit/Loss	£	5,627	£	21,750

**Proposed Budget (Details)
Plas Machynlleth & Town Council
April 2025 to March 2026**

LINE INDEX	INCOME	FY2025-26 Budget - approved Jan. 2025	Date of review 13/4/2026		PROPOSED Budget FY2026-27	LINE INDEX
			ACTUAL up to 31st March 2026	Budget v Actual		
	Dept 8 - Y Plas					
1	Other grants	£ -	£ 12,882	£ -	£ 12,882	1
2	Donations to Plas	£ -	£ -	£ -	£ -	2
3	Bar Bookings	£ 500	£ 390	£ 110	£ 500	3
4	Equipment Hire service	£ 1,000	£ 292	£ 708	£ 500	4
5	Hall Hire	£ 13,000	£ 13,457	£ -	£ 13,000	5
6	Office rooms leasing	£ 45,000	£ 38,327	£ 6,673	£ 45,000	6
7	Recharges to tenants	£ 18,500	£ 14,164	£ 4,336	£ 19,000	7
8	Photocopy + Post Box + Postage service	£ 600	£ 1,150	£ -	£ 1,000	8
9	Sale of old furniture from conference rooms	£ -	£ -	£ -	£ -	9
10	Rooms Hire	£ 7,500	£ 14,576	£ -	£ 7,076	10
11	Total income Dept 8 - Y Plas	£ 86,100	£ 95,236	£ -	£ 9,136	11
	EXPENDITURE					
	Dept 8 - Y Plas					
12	Advertising	£ -	£ 105	£ -	£ 105	12
13	Building insurance	£ -	£ 17,975	£ -	£ 17,975	13
14	Cleaning	£ 12,500	£ 12,904	£ 404	£ 12,500	14
15	Sanitation & Waste Disposal	£ -	£ 4,643	£ -	£ 4,000	15
16	Janitorial supplies	£ -	£ 2,003	£ -	£ 1,750	16
17	Council Rates	£ 24,200	£ 17,756	£ 6,444	£ 25,000	17
18	Xmas lights & tree/Flowers	£ -	£ 219	£ -	£ 1,000	18
19	Office stationery/postage & IT Equipment	£ -	£ 284	£ -	£ 200	19
20	Professional fees	£ -	£ 3,433	£ -	£ 2,400	20
21	Electricity/Gas & Utilities	£ 25,000	£ 51,651	£ -	£ 40,000	21
22	Fire Alarm & Security	£ 5,500	£ 2,039	£ 3,462	£ 5,500	22
23	Lift Maintenance	£ 5,000	£ 280	£ 4,720	£ 1,500	23
24	Playground Maintenance	£ -	£ 405	£ -	£ -	24
25	Wages/Pensions/NIC/PAYE	£ 129,610	£ 101,533	£ 28,077	£ 90,715	25
26	Staff Training	£ -	£ -	£ -	£ 4,000	26
27	Repairs & Maintenance	£ 10,000	£ 25,971	£ -	£ 10,000	27
28	New tables & chairs for conference rooms	£ 5,000	£ 2,677	£ 2,323	£ 1,000	28
29	Scaffolding (Plas parapets)	£ -	£ 3,360	£ -	£ 4,200	29
30	Plas parapets repairs	£ 20,000	£ -	£ 20,000	£ 30,000	30
31	LED lighting upgrade in public areas	£ 20,000	£ -	£ 20,000	£ 10,000	31
32	Camera security system	£ 25,000	£ -	£ 25,000	£ 2,500	32
	Total Expenditure Dept 8 - Y Plas	£ 281,810	£ 247,238	£ 34,572	£ 262,995	
	Gross Profit/Loss -£	£ 195,710	£ 152,002	£ -	£ 43,708	175,995