

# CYNGOR TREF MACHYNLLETH TOWN COUNCIL

## ORDINARY MEETING of FULL COUNCIL

You are hereby summoned by the Chair/Mayor  
to attend a meeting of the Machynlleth Town Council  
in the Vane Tempest Room at Y Plas  
on **Monday 26<sup>th</sup> January 2026** at 6:30pm.

or follow on zoom :

<https://us06web.zoom.us/j/83718878664?pwd=L3liK2w2cXVYOXhjU1R6M3Z6THZTZz09>

Meeting ID: 837 1887 8664

Passcode: 035458

## AGENDA

1. **APOLOGIES** : To receive apologies as reported to the Clerk before the meeting.
2. **DECLARATION of INTEREST** : To receive any declaration of interest in the following matters to be discussed.
3. **PUBLIC PARTICIPATION** : Heledd Wyn and the Unite Hope Project.
4. **MAYOR's REPORT** : To receive a report from the Chair/Mayor Cllr J.Paige
5. **MINUTES to be agreed** :
  - 5.1 : Minutes of the Full Council meeting held on 15<sup>th</sup> December 2025.
  - 5.2 : Minutes of the Finance meeting held on 12<sup>th</sup> January 2026.
  - 5.3 : Minutes of the Facilities meeting held on 12<sup>th</sup> January 2026.
  - 5.4 : Climate panel meeting scheduled on 8<sup>th</sup> January 2026 has been rescheduled to 22<sup>nd</sup> January 2026. Included are Agenda and minutes from the previous meeting climate panel.
  - 5.5 : Market panel meeting scheduled on 14<sup>th</sup> January 2026 has been reported to an ulterior date.
6. **MOTIONS/Matters arising** :
  - 6.1 :
7. **COUNTY COUNCILLOR's REPORT** :

County Cllr A.Evans to report from his meetings with PCC and his monthly surgery meeting held in the foyer at Y Plas every first Wednesday of the month.
8. **PLANNING** :

26/0047/REM – Removal condition 2 of Planning approval 25/0441/HH at Perthi, Garden Village Machynlleth, SY20 8HA.

## **9. FINANCE :**

9.1 : To agree the recommendations of the Finance meeting (12/1/2026) for the Proposed Precept demand FY2026-27 and send the form to the relevant authority.

9.2 : To agree payment of invoices as per list presented.

## **10. REPORTS from NOMINATED REPRESENTATIVES on OUTSIDE BODIES :**

10.1 : Cllr N.McCarten to report on the Machynlleth Patients Forum.

10.2 : Appointment data at the surgery for info.

## **11. CLERK'S REPORT :**

11.1 : Carpark Toilets : Healthmatic has been and measured the work to be done. Brilliant Basic at PCC (BB/PCC) has sent for the purchase order & invoice to pay Healthmatic directly.

A catch-up meeting with Jon Williams (BB/PCC) will take place on 27/1/2026 @ 2pm.

11.2 : Secondary glazing : delay in second stage installation due to manufacturing issues.

11.3 : Update and program of training in various H&S matters as per Facilities meeting.

11.4 : Policies to review and agree :

11.4.1 : Social media policy

11.4.2 : Safeguarding policy

11.4.3 : Risks policy

11.4.4 : Health & Safety policy

11.5 : Back carpark and Allotment report from Facilities Manager.

11.6 : Rugby Club and oak tree

11.7 : Quotes No 1 and 2 for solar panels on the carpark toilet block.

## **12. MEMBERS ITEMS :**

12.1 : Cllr G.Phillips on the opening hours for the carpark toilets

12.2 : Cllr R.Hughes on parking in Machynlleth – Highways & Enforcement

12.3 : Cllr G.Jones on Transport services in Machynlleth.

## **13. CORRESPONDENCE for Info :**

13.1 : Cllr R.Hughes – Highways & enforcement

13.2 : Cllr G.Jones – Day care centre provision

## **14. DATES of the NEXT MEETINGS : ALL meetings are held at Y Plas.**

14.1 : FULL Council meeting on 23/2/2026 at 6.30pm in the Vane Tempest room

14.2 : Climate panel meeting on 22/1/2026 at 6pm in the John Edwards room.

**\*The Chairperson shall propose that the press and public be excluded from the meeting during the discussion of the following items as it is likely exempt information, as defined in part 4, Schedule 12A, Local Government Act 1972, will be revealed.**

## **15. TRUSTEES Meeting Plas Endowment Fund.**

**town-clerk@machynlleth-tc.gov.uk**

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**From:** Heledd Wyn <heledd@heleddwyn.co.uk>  
**Sent:** 21 November 2025 21:32  
**To:** rwth.hughes@machynlleth-tc.gov.uk; town-clerk@machynlleth-tc.gov.uk  
**Subject:** Re: Angel Undod a gobaith

Annwyl Rwth  
Diolch am ymateb.  
Nes i gynnwys dolen i'r prosiect.  
Hapus i ddod i drafod gyda'r cyngor ym y cyfargod nesa. Mis Rhagfyr?  
Cofion



Heledd

On 21 Nov 2025, at 21:07, rwth.hughes@machynlleth-tc.gov.uk wrote:

Heia Heledd

Yn anodus does dim llun yn ymaddangos ar y ebost, a dwin hapus i drafod hyn gyda cyngor, a alle ti gyrru ebost yn syth ir clerc? [town-clerk@machynlleth-tc.gov.uk](mailto:town-clerk@machynlleth-tc.gov.uk), bydd Nicole yn gallu rhoi o fewn yn yr agenda wedyn fyddwn ni rhy hwyr ir cyfarfod mis Tachwedd, ond allwn ni drafod yn y cyfarfod nesa falle,

hoff iawn o dy syniad

Rwth

-----Original Message-----

From: "Heledd Wyn" <heledd@heleddwyn.co.uk>

Sent: Friday, 21 November, 2025 10:19

To: alwyn.evans@machynlleth-tc.gov.uk

Cc: rwth.hughes@machynlleth-tc.gov.uk, jeremy.paige@machynlleth-tc.gov.uk,

llinos.griffith@machynlleth-tc.gov.uk

Subject: Angel Undod a gobaith

Bore da

Gobeithio'ch bod yn cadw'n iach a chynnes!

Rwyf newydd ddod yn ôl o Scandinavia.. Roedd yn ffantastig. Cyfarfûm â phobl wych a gwelais lawer iawn o gelf a diwylliant.

Un o'r pethau a'm trawodd oedd cerflun Angel yn Stockholm. Dolen i'r prosiect ar waelod yr e-bost.

Mae'r Unitehopeproject yn brosiect celf byd-eang, sy'n creu cadwyn dawel o obaith ledled y byd gyda chymorth angel Unitehope.

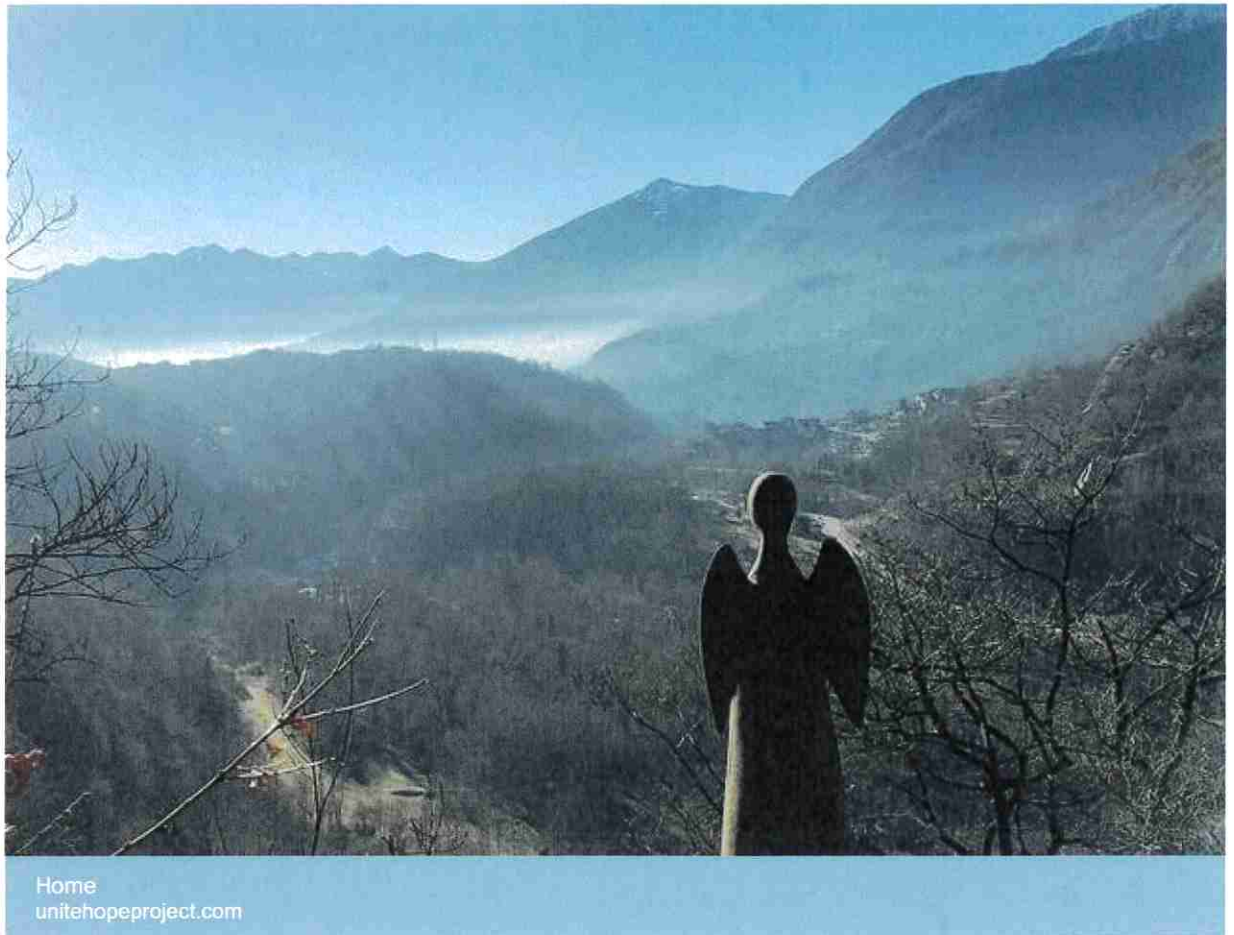
Mae'r prosiect yn credu bod gobaith yn fwy nag optimistiaeth, mae'n rym dros newid, yn ffynhonnell gwydnwch ac yn ffordd i uno pobl ar draws y byd.

Mae Unitehopeproject newydd droi 20 mlynedd ar 17eg o Fedi 2025!

Credaf y byddai'r Angel yn edrych yn odidog r dir y Plas Machynlleth. Mae'n bwynt o ddiddordeb i'r byd a byddai'n denu llawer o ymwelwyr. Mae hefyd yn gerflun hynod drawiadol gyda neges wych. Hwn fyddai'r cyntaf yng Nghymru. Machynlleth - prifddinas hynafol Cymru! Rwyf wedi bod mewn cysylltiad â'r trefnwyr. Maent yn darparu'r cerflun i'w osod mewn man cyhoeddus.

Hoffwn pe bai'r cyngor yn ystyried rhoi'r angel ar dir y Plas, Machynlleth.

Dwi'n mwy na hapus i ddod i un o'r cyfarfodydd i gyflwyno'r syniad a thrafod y posibiladau. Ac I drefnu' gyda'r darparwyr.



Home  
unitehopeproject.com

Cofion / Kind regards  
Heledd Wyn

*BA, PGCE, MPhil, Fellow HEA*

Ffôn: 07765 234055

Rheolwr Prosiect | Cyfarwyddwr | Gwneuthurydd ffilm | Addysg

Project Manager | Director | Film Maker | Educator

Future Wales Fellow | Cymrawd Cymru'r Dyfodol

Mentor Camau Creadigol Cyngor Celfyddydau Cymru | Arts Council of Wales Creative Steps Mentor

gwefan/website: [www.heleddwyn.co.uk](http://www.heleddwyn.co.uk)

vimeo: <https://vimeo.com/user14504331>

Podcast <https://podcasts.apple.com/gb/podcast/clp-08-heledd-wyn-director-filmmaker-educator/id1501866242?i=1000487977199>

film-making e-book/e-lyfr: <https://itunes.apple.com/gb/book/vision-to-viewer/id1294720701?mt=13>

linkedin: <https://www.linkedin.com/in/heledd-wyn-hardy-65923b26/>

Place on plâs grounds

I have just come back from Scandinavia.. It was fantastic. I met great people and saw a great deal of art and culture.

One of the things that struck me was the Angel statue in Stockholm. Link to the project at the bottom of the email.

The Unitehopeproject is a global art project, creating a silent chain of hope around the world with the help of a Unitehope angel.

The project believes that hope is more than optimism, it is a force for change, a source of resilience and a way to unite people across the world.

Unitehopeproject has just turned 20 years old on the 17th of September 2025!

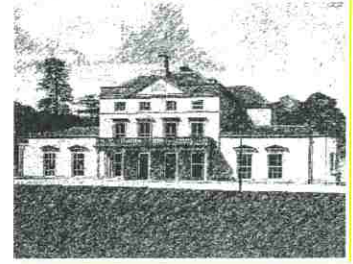
I think that the Angel would look magnificent in the grounds of Plas Machynlleth. It is a point of interest for the world and would attract many visitors. It is also a very impressive sculpture with a great message. This would be the first in Wales. Machynlleth - the ancient capital of Wales!

I have been in contact with the organisers. They provide the statue to be placed in a public place.

I would like the council to consider putting the angel on the Plas grounds, Machynlleth.

I am more than happy to come to one of the meetings to present the idea and discuss the possibilities. And To organize' with the providers.





## CYNGOR TREF MACHYNLLETH TOWN COUNCIL

Y Plas, Heol Aberystwyth Road, Machynlleth, Powys, SY20 8ER

Telephone : 01654 702 571

E-mail : [town-clerk@machynlleth-tc.gov.uk](mailto:town-clerk@machynlleth-tc.gov.uk)

### MINUTES OF THE ORDINARY MEETING OF MACHYNLLETH TOWN COUNCIL

on Monday 15<sup>th</sup> December 2025 at 6.30pm in the Vane Tempest room at the Plas

#### **PRESENT :**

Cllr J. Paige (Chair of the meeting), Cllr A. MacGarry, Cllr J. Honeybill, Cllr Ll. Griffith, Cllr G. Phillips, Cllr K. Bryan, Cllr R. Hughes, Cllr G. Jones.

**APOLOGIES :** Cllr P. Jones, Cllr N. McCarten, Cllr C. Elliott, Cllr A. Evans.

**ALSO IN ATTENDANCE :** Nicole Beaumont (Clerk) and Catrin Willetts (Minutes taker)

**1. ATTENDANCE AND APOLOGIES :** See list of apologies above.

**2. DECLARATION of INTERESTS :** None.

**3. PUBLIC PARTICIPATION :** None.

#### **4. MAYOR'S REPORT :**

Cllr Paige attended a performance given by the children from Machynlleth Community Children's Project Nursery saying it was fantastic. He also attended at the switching on of the lights on the Christmas Tree by the Clock Tower and hosted a kids disco at the Rugby club afterwards.

He did a couple of interviews for the BBC and also extended an invitation to all councillors to attend on 18/12/2025 at Neuadd Y Plas Hall the Mayor's lunch for the pensioners of Machynlleth.

#### **5. MINUTES OF LAST MEETING :**

Minutes of the meeting held on 24/11/25 were agreed **unanimously** with the following corrections :

Item 12.1 : Cllr Jones didn't feel it necessary to emphasise that he was not in attendance again.

Item 12.2 : Cllr MacGarry on the Place Plan, requested that it be made clear that she is still exploring possibilities, without commitment at present.

**6. MOTIONS/MATTERS ARISING :**

Councillors asked if any further correspondence had been received regarding the planning application query at the old Glyndwr Hotel. Clerk advised that no further information had been shared other than it was confirmed that no planning application had been made to PCC.

Cllr Honeybill asked if there was any news on the pillar box but there was none.

**7: COUNTY COUNCILLOR'S REPORT** : Cllr A. Evans was not in attendance.

**8: PLANNING :**

25/1778/HH : Councillors had no objections. **Unanimous**

25/1779/LBC : Councillors had no objections. **Unanimous**

**9: FINANCE :**

**9.1:** Councillors questioned the cost of toilet rolls for the public toilets and if the cleaning contractor was supplying it. They were advised that MTC buys it directly.

They discussed the market feeder electricity bill and suggested that any market trader using it should be paying the full cost of usage.

Cllr MacGarry asked that the income marked as 'Grant from Ecodyfi' is wrongly named and should read as 'Grant from Bro Dyfi Community Resources' (BDCR).

The payment list was agreed for payment by **majority vote**.

**9.2:** The proposed FY2026-27 budget was discussed.

Corrections to the carpark toilets budget meant a loss of around £5,600 representing 20% of the match funding participation from MTC to the Brilliant Basic grant applied for in order to install payment facilities and solar panels to ease the burden of the running costs. Several items will be reviewed to identify possible savings.

A suggestion made was for funding to be sought for the repairs on the Plas parapets in the form of a Heritage grant from CADW or other such funders. Also that the ground leases and the rents be reviewed in this coming financial year.

After much scrutinising, the decision was taken to further discuss this budget at the Finance meeting on 12/1/2026 with recommendations taken to the Full Council meeting on 26/1/2026 for final agreement and submission of the Precept demand to PCC. **Majority vote**.

**10. REPORTS from NOMINATED REPRESENTATIVES on OUTSIDE BODIES :**

**10.1:** Cllr McCarten was not in attendance to explain the minutes from Patients Forum meeting which were included in the Councillors packs.

**10.2:** Information data from the town surgery and their appointment system in November was presented for info to Councillors.

**10.3:** Cllr MacGarry will be representing MTC at the One Voice Wales (OVW) Annual General Meeting on 21/1/2026 and presented the motions put forward by OVW. Councillors voted on the 6 motions for Cllr MacGarry to vote on at that meeting. **Unanimous**.

**11: Clerk's Report :**

11.1 : As was agreed at the FY2024-25 budget that new furniture would be bought for the conference rooms, Cllrs agreed on quote No 1 for Facilities Manager to purchase 20 chairs, 4 rectangular tables and 6 trapezoid tables. **Majority vote**.

11.2 : Carpark toilets : Healthmatic has been and measured the work to be done. The grant funder Brilliant Basic/PCC will pay directly Healthmatic. The work is due to start towards end of January 2026.

11.3 : Quotes for bike wash were sent. More to come in the new year. Just to explain that the poster in the packs is from the only quote so far and this company has quoted the different machines on offer to purchase but does not install the machinery nor did it provide for a payment facility for its usage from the public.

11.4.2 : El Sueno requested the use of the back carpark for their summer festival in 2026. Cllrs agreed **unanimously**.

11.4.3 : The Plas Allotment Garden featured in the National Allotment Society magazine (issue 4-2025)

11.4.5 : Carpark toilets repairs on the electrical installation were needed and Cllrs agreed **unanimously** to call on our own contractors.

11.4.6 : Y Plas lift had its annual inspection which highlighted the need for a deep clean of the entire shaft and cabin. The cost will be £575 + VAT. Cllrs agreed **unanimously**.

11.5 : After a few little hiccups with the cleaning regime at Y Plas and the carpark loos, the contractor came on 10/12/2025 to discuss the problems with Facilities Manager. Minutes of the meeting were included in the Cllrs packs.

11.6 : An email was sent to Smith of Derby outlining the various problems needing attention at the Clock Tower. Other than a very short email back from Smith of Derby, saying "Ticket raised. KC", there is no further info as to when SofD is planning to carry out the repairs.

## **12 : Members items :**

12.1 & 12.2 : Cllr Elliott was not in attendance.

12.3: Cllr MacGarry has written to the appropriate person on the regeneration team regarding Place Planning.

12.4: Cllr Hughes has received another complaint regarding unsafe parking at Heol Iorwerth. Clerk is to write to PCC on this matter.

## **13: Correspondence :**

13.1: Councillors decided that lines of communication should be kept open with Margaret Newington (Deputy Mayor of Newtown) with the possibility of celebrating Chartered Markets in Montgomeryshire.

13.2: Councillors were presented with a letter of response regarding Bronglais Stroke Unit Campaign.

13.3: Councillors were presented with a letter of response regarding Machynlleth Day Care Centre.

13.4: Councillors were presented with a survey from Dyfed Powys Police commissioner asking for the public's opinion on their Police Precept. This survey was posted onto the Council's Facebook page. The link to participate is : <https://forms.office.com/e/XX2deDpL24> The consultation ends on 5/1/2026.

## **14 : DATES of the Next Meetings :**

14.1 : Finance meeting on 12<sup>th</sup> January 2026 at 6.30pm in the John Edwards room, Y Plas.

14.2 : Facilities meeting on 12<sup>th</sup> January 2026 immediately after the Finance meeting.

14.3 : Market meeting on 14<sup>th</sup> January 2026 at 2pm. Venue to be confirmed.

14.4 : Full Council meeting on 26<sup>th</sup> January 2026 at 6.30pm in the Vane Tempest room, Y Plas.

**Minutes of Finance Panel Meeting – 12<sup>th</sup> January 2026**

**Present :** Cllr J. Paige, Cllr J. Honeybill, Cllr G. Phillips, Cllr A. MacGarry, Cllr N. McCarten, Cllr C. Elliott, Cllr A. Evans, Cllr K. Bryan, Cllr R. Hughes.

**Also present :** Nicole Beaumont (Clerk), Catrin Willetts (Minutes taker).

**1. Apologies :** Cllr Ll. Griffiths, Cllr P. Jones.

**2. Declaration of Interest :** None.

**3. Cllr Phillips chaired the budget review :**

Councillors discussed in detail the budget for each department and asked for the following amendments to be made :

**Dpt 1 Café** – A line to be added for insurance costs to be apportioned to the café.

**Dpt 2 Allotments and Grounds** – To chase Powys County Council regarding ownership of Garsiwn allotment wall that needs repairing.

**Dpt 3 Market** – To remove question from note 6.

**Dpt 4 Toilets** – To remove question from note 9. Insurance apportionment to be revised. Cleaning line to be amended to £8,400 in line with accurate cleaning costs. Grants to instal payment gates for toilets should be received and used in this financial year so not needed in next year's budget.

**Dpt 5 Town Clock** – Insurance apportionments to be checked and defibrillator expenses to be put into MTC's (Dpt 6) budget line.

**Dpt 6 Machynlleth Town Council** – Defibrillators from all other departments budget lines to be added to this Dpt. Wages line to be corrected and to include 4% rise in line with inflation. Project toilets by the Plas Remembrance Gardens to be removed. Staff training needs to be verified and costed. Bad debts removed as they will fall in this financial year. Computer hardware upgrades to be added to IT maintenance line.

**Dpt 7 Hen Stablau** – Agreed.

**Dpt 8 Y Plas** – Windows project should be complete by end of this financial year so is to be removed. To remove defibrillator line and taken to Dpt 6. Utilities line to be increased to £40,000. Wages to be checked and to include 4% extra.

Councillors discussed the importance of conveying the reasons why increases are necessary, including the decline in Machynlleth of the number of Band D households being the median on which Council tax is calculated.

These recommendations will be taken to the Full Council meeting on 26<sup>th</sup> January 2026 for Councillors to agree the Proposed Precept demand.

**4. Next Finance panel meeting will be on 13<sup>th</sup> April 2026 at 6.30pm in the John Edwards room at Y Plas.**

**Minutes of Facilities Panel Meeting – 12<sup>th</sup> January 2026**

**Present :** Cllr J. Paige, Cllr J. Honeybill, Cllr G. Phillips, Cllr A. MacGarry, Cllr N. McCarten, Cllr C. Elliott, Cllr A. Evans.

**Also present :** Nicole Beaumont (Clerk), Catrin Willetts (minutes taker).

**1. Apologies :** Cllr Ll.Griffiths, Cllr P. Jones, Cllr K. Bryan.

**2. Declaration of Interest :** None.

**3.** Councillors discussed the Health and Safety report undertaken last year.

The report needs updating as some of the recommendations are already being done. Others need an action plan to be set up for completion. The Clerk will work with the Facilities Manager to complete it.

**4. Next Facilities panel meeting will be on 13<sup>th</sup> April 2026 at 6.30pm in the John Edwards room at Y Plas.**

**Panel Gweithredu Hinsawdd Cyngor Tref Machynlleth**  
**Climate Action Panel of Machynlleth Town Council**

Gwysir chi I fynychu cyfarfod o Banel Gweithredu Hinsawdd Cyngor Tref Machynlleth yn ystafell Vane Tempest ar Dydd Mawrth 22 mis Ionawr 2026 am 6:00pm.

You are summoned to attend a meeting of the Climate Action Panel of Machynlleth Town Council in the Vane Tempest Room on Tuesday 22nd January 2026 at 6:00pm.

**Agenda**

1. Ymddiheuriadau / Apologies

I dderbyn ymddiheuriadau / To receive apologies

2. Datganiadau o fuddiant / Declarations of interest

I dderbyn unrhyw ddatganiad o fuddiant / To receive any declarations of interest.

3. Cofnodion / Minutes

I adolygu'r cofnodion blaenorol - Panel Gweithredu Hinsawdd 4/11/25  
To review the previous minutes - Climate Action Panel 4/11/25

4. Materion yn deillio / Matters arising / Updates

Gwydr eilaidd yn y Plas / Secondary glazing in y Plas  
Cefnogaeth i ddeiliaid tai ar effeithlonrwydd ynni / Support for energy efficiency in homes  
Statws cyfeillgar i wenyn / Bee friendly status  
Trees planted in the pavements.  
public access to the allotments  
policies that will be in place for the new graveyard (PCC) and the planned Market Garden.\*

5. Update on the Dyfi Biosphere

6. Ideas for increasing people's awareness of the impacts and actions on Climate Change

7. Dyddiad y cyfarfod nesaf / Date of next meeting

- Response on managing the graveyard –
- I can confirm we are cutting all of the grass on the site in order to develop a manageable swath from an agricultural field. However, we will likely reduce the cutting regime in a couple of years in the areas we are not currently using. We do not cut the grass underneath the beach trees adjacent of the roadway until later in the year due to the presence of orchids.
- Response on managing the market garden –
- The Gardd Lledfair Ltd Articles of Association commit us to promoting "...agroecological approaches to food production as a positive response to the biodiversity and climate crises". In respect of pollinators, this means we will not use agrochemicals and grow plants alongside the vegetables that attract pollinators as part of our pest management.
- In the Planning and Sustainable Urban Drainage Scheme (SuDS) applications we have committed to having a native hedge all round the site.
- Once (if) we get planning and SuDS approval and are definitely going ahead, I will enter into dialogue with local community members active in the town being pollinator friendly, eg, Gerddi BDG.

**Panel Gweithredu Hinsawdd Cyngor Tref Machynlleth**  
**Climate Action Panel of Machynlleth Town Council**

Cofnodion o gyfarfod o Banel Gweithredu Hinsawdd Cyngor Tref Machynlleth  
 yn y Plas ar Dydd Mawrth 4 mis Tachwedd 2025 am 6:00pm.

Minutes of meeting of the Climate Action Panel of Machynlleth Town Council  
 in the Vane Tempest Room on Tuesday 4th November 2025 at 6:00pm.

**Present / yn bresenol:**

Town council – Ann MacGarry, Norma McCarten

Residents – Andy Rowland, Vic Bamford, David Elias, Fiona Cauley, Louise Wilby

**Ymddiheuriadau / Apologies** - Fern Towers

**Datganiadau o fuddiant / Declarations of Interest** – none declared

**Minutes of meeting 25.9.25** accurate

**Materion yn deillio / Matters arising / Updates**

Gwydr eilaidd yn y Plas / Secondary glazing in y Plas

This is moving on – arranging dates for installation of the first set.

Cefnogaeth i ddeiliaid tai ar effeithlonrwydd ynni / Support for energy efficiency in homes  
 Discussions are carrying on.

Statws cyfeillgar i wenyn / Bee friendly status

Cllr McCarten is suggesting that the Town Council apply for the small fund next available from November 2025 to develop areas on Bryn y Gog for wildflowers. She has consulted Ben Mullen (PCC biodiversity officer) and the housing officers who work on the estate. On going maintenance costs were raised. Cllr McCarten says "We aim to have long term sustainability by having groups of activities with Mach Maethlon and signposting to include School based groups and Children Play Groups (Powys funded)."

There was some discussion about trees in the town. Questions were asked about the 700 trees planted to celebrate 700 years of the Market charter, about what trees were planted in the street by Highways and whether any of the Plas trees are ancient.

Ann will try to get a plan of what trees were planted in the pavements.

**Biodiversity and Ecosystems Policy**

A few amendments were suggested to the Biodiversity policy.

A question was raised about public access to the allotments as this was in the funding bid.

Questions were raised about the policies that will be in place for the new graveyard (PCC) and the planned Market Garden. Ann will investigate these.

**Dyddiad y cyfarfod nesaf / Date of next meeting** 8 January 2026 (changed to 22 January 6pm, y Plas)



**Gwilym Davies**

Pennaeth Gwasanaethau Cynllunio a Rheoleiddiol  
Head of Planning and Regulatory Services

Sian Teleri Butler  
Machynlleth Community  
Y Plas  
Aberystwyth Road  
Machynllth  
Powys  
SY20 8ER

town-clerk@machynlleth-tc.gov.uk

Neuadd y Sir/County Hall  
Spa Road East  
Llandrindod  
LD1 5LG

**Ein Cyf/Our Ref:** 26/0047/REM

**Dyddiad/Date:** 19 January 2026

**Ffon/Telephone:** 01597 82 6000

**E-bost/Email:**

planning.consultations@powys.gov.uk

Annwyl Cyngor Cymuned,

**Ymgynghoriad Deddf Cynllunio Gwlad  
a Thref 1990  
Gorchymyn (Gweithdrefn Rheoli  
Datblygu) (Cymru) 2012 (fel y'i  
diwygiwyd)**

Cyfeirnod: 26/0047/REM  
Cyfeirnod Grid: **E:275318 N:300997**  
Cynnig: Section 73 application for the  
removal of condition 2 (change in plans) of  
planning approval 25/0441/HH  
Cyfeiriad y Safle: Perthi , Garden Village,  
Machynlleth, SY20 8HA

Mae'r cais ar gael i'w weld ar wefan y  
Cyngor (<http://pa.powys.gov.uk/online-applications/>). Wedi derbyn yr amodau a  
thelerau, dilynwch y cyfarwyddiadau ar-  
lein i weld yr achos.

Rhoddir rhybudd drwy hyn fod rhaid  
gwneud unrhyw sylwadau yr ydych yn  
dymuno eu gwneud o fewn 21 diwrnod o  
ddyddiad y llythyr hwn. Os na wneir hyn,  
fe dybir nad ydych yn dymuno gwneud  
sylwadau a bydd y cais yn mynd yn ei

Dear Community Council,

**Town and Country Planning Act 1990  
Town and Country Planning  
(Development Management Procedure)  
(Wales) Order 2012 (as amended)  
Consultation**

Application Reference: 26/0047/REM  
Grid Reference: **E:275318 N: 300997**  
Proposal: Section 73 application for the  
removal of condition 2 (change in plans) of  
planning approval 25/0441/HH  
Site Address: Perthi , Garden Village,  
Machynlleth, SY20 8HA

The application is available to view on the  
Council's website  
(<http://pa.powys.gov.uk/online-applications/>). After accepting the terms  
and conditions please follow the online  
instructions to view the case.

Notice is hereby given that any  
observations you may wish to make must  
be returned to me within 21 days of the  
date of this letter. If this is not done it will  
be assumed that you do not wish to  
comment and the application will proceed

flaen tan dod i benderfyniad.

Cofiwch y dylid gwneud sylwadau'n ysgrifenedig, ac y bydd unrhyw sylwadau'n cael eu cadw ar ffeil i'w weld gan y cyhoedd.

**Os ydych yn credu nad yw'r cais hwn yn dod o fewn ardal eich Cyngor Cymuned, a allwch dynnu fy sylw at hyn ar unwaith.**

Bydd yr holl ohebiaeth yn cael ei gyhoeddi ar-lein. Gofynnir ichi sicrhau fod eich ymateb yn cydymffurfio â gofynion GDPR trwy beidio â chynnwys unrhyw ddata personol neu sensitif. Peidiwch â chynnwys eich llofnod nac unrhyw wybodaeth breifat arall megis cyfeiriadau e-bost na rhifau ffôn personol yn eich ymateb, gan y gall y rhain ymddangos ar ein gwefan.

Croeso i chi gysylltu â ni yn Gymraeg. Byddwn yn ymateb yn Gymraeg, heb oedi.

**Cyfeiriwch yr holl ymatebion ymgynghori i Adran Gynllunio Cyngor Sir Powys at [planning.consultations@powys.gov.uk](mailto:planning.consultations@powys.gov.uk) yn hytrach nag at unigolion a enwir gan gynnwys y cyfeirnod cynllunio 26/0047/REM, o fewn testun yr e-bost.**

Yn gywir,

Aled Williams  
Planner

to determination.

Please note that comments must be made in writing and that such comments will be held on a file that will become open to public inspection.

**If you believe this application does not fall within your Community Council area can you please bring this to my attention immediately.**

All correspondence will be published online. Please ensure your response adheres to GDPR regulations by excluding any personal or sensitive data. Please do not include your signature or any other private information such as personal email addresses or telephone numbers in your response, as these may appear on our website.

You are welcome to contact us in Welsh. We will respond in Welsh, without delay.

**Please direct all consultation responses for Powys County Council's Planning Department to [planning.consultations@powys.gov.uk](mailto:planning.consultations@powys.gov.uk) rather than to named individuals, including the planning reference, 26/0047/REM, within the email subject.**

Yours faithfully,

Aled Williams  
Planner

**In comparison :**

Precept RCVD FY2022-23	£	207,707	var + / -
Precept RCVD FY2023-24	£	316,905	109,198
Precept RCVD FY2024-25	£	365,200	48,295
Precept RCVD FY2025-26	£	364,188	1,012
<b>PROPOSED Precept FY2026-27</b>	<b>£</b>	<b>388,555</b>	<b>24,367</b>

**Number of Band D households in Machynlleth**

FY2022-23	890.08	var + / -
FY2023-24	902.28	12.20
FY2024-25	908.97	6.69
FY2025-26	897.77	-11.20
<b>FY2026-27</b>	<b>896.50</b>	<b>-1.27</b>

**Share of the Precept per number of Band D households**

FY2022-23	£	233.36	var + / -
FY2023-24	£	351.23	117.87
FY2024-25	£	401.77	50.55
FY2025-26	£	405.66	3.89
<b>FY2026-27</b>	<b>£</b>	<b>433.41</b>	<b>27.75</b>

**Precept Calculation FY2026-27**

Budgeted Non Precept Income FY2026-27	£	261,600.00
Budgeted Expenses FY2026-27	£	650,155.00

**Deficit -£ 388,555.00**

Contribution from reserves for contingencies £ -

Required Precept FY2026-27 £ 388,555.00

Machynlleth Taxation Base FY2026-27 896.50

Machynlleth Band D Council Tax FY2026-27 £ 433.41

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**Proposed Budget (Details)  
Plas Machynlleth & Town Council  
April 2026 to March 2027**

Date of review 12/1/2026

	FY2025-26 Budget - approved Jan.2025	ACTUAL up to 30th November 2025	Budget v Actual	PROPOSED Budget FY2026-27
<b>INCOME</b>				
Dept 1 - café	£ 95,000	£ 84,154	£ 15,542	£ 105,000
Dept 2 - Allotments & Grounds	£ 6,750	£ 11,373	£ 3,450	£ 10,500
Dept 3 - Market	£ 15,000	£ 14,075	£ 925	£ 15,000
Dept 4 - Carpark Toilets	£ 2,500	£ 7,153	£ 1,250	£ 44,100
Dept 5 - Clock tower	£ -	£ -	£ -	£ -
Dept 6 - MTC's & office	£ 512,624	£ 267,928	£ 269,696	£ -
Dept 7 - Hen Stabiau	£ -	£ 213,551	£ -	£ -
Dept 8 - Y Plas	£ 86,100	£ 74,596	£ 28,175	£ 87,000
<b>TOTAL INCOME</b>	<b>£ 717,974</b>	<b>£ 672,830</b>	<b>£ 319,038</b>	<b>£ 261,600</b>

PROVISIONAL PRECEPT

	FY2025-26 Budget - approved Jan.2025	ACTUAL up to 30th November 2025	Budget v Actual	PROPOSED Budget FY2026-27
<b>EXPENDITURE</b>				
Dept 1 - café	£ 153,257	£ 100,860	£ 54,557	£ 112,535
Dept 2 - Allotments & Grounds	£ 40,000	£ 10,282	£ 32,702	£ 47,000
Dept 3 - Market	£ 2,500	£ 5,760	£ 833	£ 7,500
Dept 4 - Carpark toilets	£ 15,000	£ 12,624	£ 12,897	£ 52,250
Dept 5 - Clock Tower	£ 5,000	£ 4,109	£ 3,726	£ 10,900
Dept 6 - MTC's office	£ 183,407	£ 95,237	£ 85,939	£ 126,570
Dept 7 - Hen Stabiau project	£ 67,000	£ 262,552	£ 179,298	£ 21,750
Dept 8 - Y Plas	£ 281,810	£ 146,931	£ 144,624	£ 271,650
<b>TOTAL EXPENSES</b>	<b>£ 747,974</b>	<b>£ 638,354</b>	<b>£ 155,981</b>	<b>£ 650,155</b>

**PROFIT / LOSS -£ 30,000**    £ 34,476    £ 163,057    -£ 388,555    PROVISIONAL PRECEPT

**RECAP on notes from the various pages following :**

**Notes on INCOME :**

- 3 Dpt 2 - Previous rentals of the Plas front lawn/ground have been logged in Dpt 8.
- 4 Dpt 2 - Grant for the Plas allotment which should have been distributed before 31/3/2025. NO grants due for the allotments this FY
- 8 Dpt 4 - BDCR grant & Brilliant basic (part of )
- 9 Dpt 4 - Last budget year had an amount of £2500 taken from Market A/C to help with running costs in Carpark Toilets.
- 13 **Dpt 6 - PROVISIONAL PRECEPT**
- 19 Dpt 7 - Grants/Funders for Phase 2 of the projects are as yet unknown
- 24 Dpt 8 - A review of the rentals and leases needs to be undertaken this coming FY.

**Notes on EXPENDITURE :**

- 1 Dpt 1 - New contracts issued Dec.2025 with new reduced staff hours effective from January 2026
- 2 Dpt 1 - Leases for the till & coffee machine
- 5 **Dpt 2 - Walls at both allotment gardens must have substantial repairs carried out.**
- 6 Dpt 3 - Last budget year had an amount of £2500 taken from Market A/C to help with running costs in Carpark Toilets.
- 7 Dpt 3 - Includes 12.5% levy by PCC on the final takings and the annual street market licence
- 10 Dpt 4 - installation of solar panels (grant funded) to lessen the bills is programmed in this coming FY
- 11 Dpt 4 - to install paygates & solar panels
- 12 Dpt 5 - The lightening conductor will need an upgrade in the coming financial year. Quotes are being sent for.
- 14 Dpt 6 - Licences for alcohol retail, street market, music licence
- 15 Dpt 6 - Total insurance for MTC was £19703. Each department has its own re-allocated. Insurance for Hen Stablau was separate insurance on its own in Dpt 7
- 16 Dpt 6 - Consider buying more Xmas lights and improve on the Xmas festivities
- 17 Dpt 6 - Allowances for Mayor and Cllrs includes mandatory ones.
- 18 Dpt 6 - Mayor's fund for charitable purposes is now itemised. Previously it had been included in the line for Cllrs allowances.
- 20 to 22 Dpt 7 - Utilities, Insurance and Council rates are not covered by Grants
- 26 Dpt 8 - Any expenses for the Playground are covered by the donation received back in 2023.
- 27 Dpt 8 - A second program of replacing old tables and chairs in the conference rooms and the hall.
- 28 **Dpt 8 - Plas Parapets MUST be seen to this FY 2026-27.**
- 29 **Same with painting the windows of the top floor on the west end of the building. Grant funding is being looked at.**

Dpt 6 & 8 - Staff needs refresher courses in First Aid and training in many items of Health & Safety.

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**Proposed Budget (Details)  
Plas Machynlleth & Town Council  
April 2026 to March 2027**

Date of review 12/1/2026

SEE NOTES :

See Notes

	FY2025-26 Budget - approved Jan.2025	ACTUAL up to 30th November 2025	Budget v Actual	PROPOSED Budget FY2026-27
<b>INCOME</b>				
<b>Dept 1 - Café</b>				
Café Sales	£ 95,000	£ 79,458	£ 15,542	£ 100,000
Buffets & Teas/Coffees in Hall/Conference rooms	£ -	£ 4,696	£ -	£ 5,000
<b>Total income Dept 1 - café</b>	<b>£ 95,000</b>	<b>£ 84,154</b>	<b>£ 15,542</b>	<b>£ 105,000</b>
<b>EXPENDITURE</b>				
<b>Dept 1 - Café</b>				
Café Supplies	£ 35,000	£ 33,309	£ 1,691	£ 35,000
Café equipment contingency/maintenance	£ 1,000	£ 514	£ 486	£ 750
Wages/Pensions/NIC/PAYE	£ 112,007	£ 59,747	£ 52,260	£ 65,500
Staff Training	£ -	£ -	£ -	£ 300
Council Rates	£ 3,500	£ 3,635	£ 135	£ 3,750
Insurance	£ -	£ -	£ -	£ 835
Electricity & Utilities	£ -	£ 650	£ -	£ 950
Operating Lease Payments	£ -	£ 1,309	£ -	£ 2,750
Café maintenance (includes fire safety inspection)	£ -	£ 70	£ -	£ 700
Food waste disposal	£ -	£ 130	£ -	£ 250
Bank Card fees + Interest	£ 1,750	£ 1,494	£ 256	£ 1,750
<b>Total Expenditure Dept 1 - café</b>	<b>£ 153,257</b>	<b>£ 100,860</b>	<b>£ 54,557</b>	<b>£ 112,535</b>
<b>Gross Profit/Loss -£</b>	<b>£ 58,257</b>	<b>£ 16,705</b>	<b>£ 39,015</b>	<b>£ 7,535</b>

1

2

NOTES :

- 1 New contracts issued Dec.2025 with new reduced staff hours effective from January 2026
- 2 Leases for the till & coffee machine

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**Proposed Budget (Details)  
Plas Machynlleth & Town Council  
April 2026 to March 2027**

Date of review 12/1/2026

LINE INDE	See Notes	INCOME	FY2025-26 Budget - approved Jan.2025	ACTUAL up to 30th November 2025	Budget v Actual	PROPOSED Budget FY2026-27	See Notes
1		<b>Income from the grounds</b>					
2		Celtica carpark fees + casual	- £	271 £	-	£	1,750
3		Allotment Rents	1,250 £	1,050 £	200	£	1,250
4		Ground Leases	4,000 £	1,913 £	2,087	£	4,000
5	3	Grounds Hire	- £	90 £	-	£	2,000
6		Back carpark fees	1,500 £	337 £	1,163	£	1,500
7	4	Grants (if any applicable)	- £	7,712 £	-	£	-
8		<b>Total Income</b>	<b>£ 6,750</b>	<b>£ 11,373</b>	<b>£ 3,450</b>	<b>£ 10,500</b>	
		<b>EXPENDITURE</b>					
9		<b>Dept 2 - Allotments &amp; Grounds</b>					
10		Legal Fees	- £	14 £	-	£	50
11		Professional fees (Plas allotment wall survey)	- £	420 £	-	£	200
12		Maintenance & repairs	- £	600 £	-	£	750
13		Wall repairs & maintenance	- £	- £	-	£	7,500
14		Repairs to both allotment walls	- £	- £	-	£	15,000
15	5	Scaffolding (Plas allotment wall)	- £	1,950 £	-	£	3,500
16		Tree Maintenance	40,000 £	7,298 £	32,702	£	20,000
17		<b>Total Expenses</b>	<b>£ 40,000</b>	<b>£ 10,282</b>	<b>£ 32,702</b>	<b>£ 47,000</b>	
		<b>Gross Profit/Loss -£</b>	<b>£ 33,250</b>	<b>£ 1,091</b>	<b>-£ 29,252</b>	<b>-£ 36,500</b>	

**NOTES :**

- 3 Previous rentals of the Plas front lawn/ground have been logged in Dpt 8.
- 4 Grant for the Plas allotment which should have been distributed before 31/3/2025. NO grants due for the allotments this FY
- 5 **Walls at both allotment gardens must have substantial repairs carried out.**

6/11

**Proposed Budget (Details)  
Plas Machynlleth & Town Council  
April 2026 to March 2027**

Date of review 12/1/2026

LINE	INDE	See Notes	INCOME	ACTUAL up to 30th November 2025	Budget v Actual	PROPOSED Budget FY2026-27	See Notes
X							
1							
2							
3							
			<b>Dept 3 - Market</b>				
			Market stall fees	14,075 £	925 £	15,000	
			<b>Total income Dept 3 - Market</b>	<b>14,075 £</b>	<b>925 £</b>	<b>15,000</b>	
			<b>EXPENDITURE</b>				
4			<b>Dept 3 - Market</b>				
5			to take to Carpark loos A/C	1,667 £	833 £	2,500	6
6			PCC Market Expenses (12.5% of takings)	1,888 £	- £	-	7
7			Electricity & Utilities	2,205 £	- £	-	7
8			<b>Total Expenditure Dept 3 - Market</b>	<b>5,760 £</b>	<b>833 £</b>	<b>7,500</b>	
			<b>Gross Profit/Loss</b>	<b>8,315 £</b>	<b>92 £</b>	<b>7,500</b>	

**NOTES :**

- 6 Last budget year had an amount of £2500 taken from Market A/C to help with running costs in Carpark Toilets.
- 7 Includes 12.5% levy by PCC on the final takings and the annual street market licence

7/11

**Proposed Budget (Details)  
Plas Machynlleth & Town Council  
April 2026 to March 2027**

LINE INDEX	See Notes	Date of review 12/1/2026	FY2025-26 Budget - approved Jan.2025	ACTUAL up to 30th November 2025	Budget v Actual	PROPOSED Budget FY2026-27	See Notes
<b>INCOME</b>							
<b>Dept 4 - Carpark conveniences</b>							
1							
2							
3							
4	8		£ -	£ 250	£ -	£ -	
5			£ -	£ 1,375	£ -	£ 33,600	8
6	9		£ -	£ 4,278	£ -	£ 8,000	
			£ 2,500	£ 1,250	£ 1,250	£ 2,500	9
			<b>£ 2,500</b>	<b>£ 7,153</b>	<b>£ 1,250</b>	<b>£ 44,100</b>	
<b>EXPENDITURE</b>							
<b>Dept 4 - Carpark toilets</b>							
7							
8							
9							
10	10		£ -	£ 201	£ -	£ 300	10
11	11		£ -	£ 3,543	£ -	£ 2,250	11
12			£ -	£ -	£ -	£ 33,600	
13			£ -	£ 969	£ -	£ 1,750	
14			£ -	£ 5,350	£ -	£ 8,400	
15			£ 15,000	£ 458	£ -	£ 950	
			<b>£ 15,000</b>	<b>£ 12,624</b>	<b>£ 12,897</b>	<b>£ 52,250</b>	
			<b>Gross Profit/Loss -£</b>	<b>5,471 -£</b>	<b>11,647 -£</b>	<b>8,150</b>	

**NOTES :**

- 8 BDCR grant & Brilliant basic (part of )
- 9 Last budget year had an amount of £2500 taken from Market A/C to help with running costs in Carpark Toilets.
- 10 installation of solar panels (grant funded) to lessen the bills is programmed in this coming FY
- 11 to install paygates & solar panels

8/11

**Proposed Budget (Details)  
Plas Machynlleth & Town Council  
April 2026 to March 2027**

Date of review 12/1/2026

LINE INDEX	See Notes	INCOME	FY2025-26 Budget - approved Jan.2025	ACTUAL up to 30th November 2025	Budget v Actual	PROPOSED Budget FY2026-27	See Notes
1		<b>Dept 5 - Clock Tower</b>					
2		Donations to Clock Tower Maintenance	£ -	£ -	£ -	£ -	
3		<b>Total income Dept 5 - Clock tower</b>	£ -	£ -	£ -	£ -	
4		<b>EXPENDITURE</b>					
5		<b>Dept 5 - Clock Tower</b>					
6		Building insurance	£ -	£ 888	£ 888	£ 900	
7		Electricity & Utilities	£ -	£ 1,691	£ 1,691	£ 2,000	
8		Flowers	£ -	£ 256	£ 256	£ 500	
9	12	Town Clock repairs	£ 5,000	£ 1,274	£ 3,726	£ 7,500	12
		<b>Total Expenditure Dept 5 - Clock Tower</b>	<b>£ 5,000</b>	<b>£ 4,109</b>	<b>£ 3,726</b>	<b>£ 10,900</b>	
		<b>Gross Profit/Loss</b>	<b>£ 5,000</b>	<b>£ 4,109</b>	<b>£ 3,726</b>	<b>£ 10,900</b>	

**NOTES :**

12 The lightening conductor will need an upgrade in the coming financial year. Quotes are being sent for.

**Proposed Budget (Details)  
Plas Machynlleth & Town Council  
April 2026 to March 2027**

Date of review 12/1/2026

LINE INDEX	See Notes	INCOME	FY2025-26 Budget - approved Jan.2025	ACTUAL up to 30th November 2025	Budget v Actual	PROPOSED Budget FY2026-27	See Notes
13		<b>Dept 6 - MTC's Office</b>	<b>Precept £</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>13</b>
1		Bank Loyalty Reward + Bank Interest	364,189	242,792	121,397		
2		Grants	350	136	214		
3		Other donations	147,085	-	147,085		
4		From Plas fund	1,000	-	1,000		
5			-	25,000	-		
6		<b>Total income Dept 6 - MTC's &amp; office</b>	<b>£ 512,624</b>	<b>£ 267,928</b>	<b>£ 269,696</b>	<b>£</b>	
		<b>EXPENDITURE</b>	<b>FY2025-26 Budget - approved Jan.2025</b>	<b>ACTUAL up to 30th November 2025</b>	<b>Budget v Actual</b>	<b>PROPOSED Budget FY2026-27</b>	
14		<b>Dept 6 - MTC's Office</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>14</b>
8		Licences	400	218	182	250	
9		Wages/Pensions/NIC/PAYE	89,801	51,644	38,157	65,000	
10		Recruiting/Staff Training	3,000	84	2,916	2,000	
11		Council Rates	1,300	880	420	1,500	
12		Premises Insurance (Zurich Municipal)	23,500	19,073	4,427	420	
13		Telephone/Internet services	-	3,304	3,304	3,500	
14		Miscellaneous expenses	-	430	430	500	
15		Misc expenses (Electrons costs)	2,500	2,329	171	2,750	
16		Poppy wreaths/Xmas tree/Xmas lights	4,000	105	3,895	5,000	
17		Printing/Stationery/Postage	750	190	560	500	
18		IT maintenance /software/consumables	1,500	1,842	342	1,500	
19		Legal Expenses	4,000	-	-	2,000	
20		Bookkeeping/Audit & Accountancy fees	8,000	2,675	5,325	5,000	
21		Other Professional fees	15,000	1,563	13,437	5,000	
22		Payroll processing fees	-	1,404	-	2,500	
23		Operating Lease Payments	5,250	2,637	2,613	5,500	
24		Confidential waste disposal	-	55	-	200	
25		Defibs upgrade & Maintenance	7,000	6,494	506	1,350	
26		Bank charges & Interest	-	310	-	300	
27		Subscriptions to advisory bodies	750	-	750	500	
28		Bad Debts Write Off	-	-	-	1,500	
29		Mayor's & Cllrs allowances & expenses	15,656	-	15,656	18,000	
30		Mayor's Fund for charitable purposes	-	-	-	1,500	
31		Councillors training/conferences	1,000	-	1,000	300	
32		<b>Total Expenditure Dept 6 - MTC's office</b>	<b>£ 183,407</b>	<b>£ 95,237</b>	<b>£ 85,939</b>	<b>£ 126,570</b>	
		<b>Gross Profit/Loss</b>	<b>£ 329,217</b>	<b>£ 172,691</b>	<b>£ 183,757</b>	<b>£ 126,570</b>	

**Notes :**

- 13 **PROVISIONAL PRECEPT**
- 14 Licences for alcohol retail, street market, music licence
- 15 Total insurance for MTC was £19,703. Each department has its own re-allocated. Insurance for Hen Stablau was separate insurance on its own in Dpt 7
- 16 Consider buying more Xmas lights and improve on the Xmas festivities
- 17 Allowances for Mayor and Cllrs includes mandatory ones.
- 18 Mayor's fund for charitable purposes is now itemised. Previously it had been included in the line for Cllrs allowances.
- 29 Staff needs refresher courses in First Aid and training in many items of Health & Safety.

a/11



**Proposed Budget (Details)  
Plas Machynlleth & Town Council  
April 2026 to March 2027**

LINE INDEX	See Notes	INCOME	Date of review 12/1/2026	FY2025-26 Budget - approved Jan.2025	ACTUAL up to 30th November 2025	Budget v Actual	PROPOSED Budget FY2026-27	See Notes
		<b>Dept 8 - Y Plas</b>						
2		Other grants	-	£	16,421	£	-	
3		Donations to Plas	-	£	250	£	-	
4		Bar Bookings	500	£	330	£	170	
5		Equipment Hire service	1,000	£	227	£	773	
6		Hall Hire	13,000	£	10,239	£	2,761	
7		Office rooms leasing	45,000	£	26,492	£	18,508	
8	24	Recharges to tenants	18,500	£	13,086	£	5,414	
9		Photocopy + Post Box + Postage service	600	£	975	£	375	
10		Rooms Hire	7,500	£	6,575	£	925	
11		<b>Total income Dept 8 - Y Plas</b>	<b>86,100</b>	<b>£</b>	<b>74,596</b>	<b>£</b>	<b>28,175</b>	<b>87,000</b>

**EXPENDITURE**

LINE INDEX	See Notes	FY2025-26 Budget - approved Jan.2025	ACTUAL up to 30th November 2025	Budget v Actual	PROPOSED Budget FY2026-27		
		<b>Dept 8 - Y Plas</b>					
12		Building insurance	£	17,975	£	22,000	
13		Cleaning	£	7,746	£	4,754	
14		Sanitation & Waste Disposal	£	3,105	£	-	
16		Janitorial supplies	£	1,554	£	-	
17		Council Rates	£	11,837	£	12,363	
18		Xmas lights & tree/Flowers	£	150	£	-	
19		Office stationery/postage	£	192	£	-	
20		Professional fees	£	2,400	£	-	
21		Electricity/Gas & Utilities	£	27,220	£	2,220	
22		Fire Alarm & Security	£	1,266	£	4,234	
23		Lift Maintenance	£	616	£	4,384	
24	26	Playground Maintenance	£	24	£	-	
25		Wages/Pensions/NIC/PAYE	£	64,683	£	64,927	
26	29	Staff Training	£	-	£	-	
27		Repairs & Maintenance	£	5,843	£	4,157	
28	27	New tables & chairs for conference rooms	£	-	£	5,000	
29		Scaffolding (Plas parapets)	£	2,320	£	-	
30	28	Plas parapets repairs	£	-	£	20,000	
31		LED lighting upgrade in public areas	£	-	£	20,000	
32		Camera security system	£	-	£	25,000	
33		<b>Total Expenditure Dept 8 - Y Plas</b>	<b>£</b>	<b>146,931</b>	<b>£</b>	<b>144,624</b>	<b>271,650</b>
		<b>Gross Profit/ Loss</b>	<b>£</b>	<b>72,335</b>	<b>£</b>	<b>116,448</b>	<b>184,650</b>

**NOTES :**

- 24 A review of the rentals and leases needs to be undertaken this coming FY.
- 26 Any expenses for the Playground are covered by the donation received back in 2023.
- 27 A second program of replacing old tables and chairs in the conference rooms and the hall.
- 28 **Plas Parapets MUST be seen to this FY 2026-27. Grant funding is being looked at.**
- 29 **Same with painting the windows of the top floor on the west end of the building. Grant funding is being looked at.** Staff needs refresher courses in First Aid and training in many items of Health & Safety.

**List of Invoices For Payment**  
8th December 2025 to 15th January 2026

Dyddiad Talu / Payment Date	Enw / Name	Manylion / Particulars	Swm / Amount	Sylwadau / Observations
<b>Paid by Direct Debit</b>				
01.01.2026	Sage	SAGE accounting software & technical support Dec.25	£ 178.41	
04.01.2026	YGP	Electricity Market feed pillar - Nov + Dec 25	£ 183.05	
07.01.2026	Total Energies	Electricity - Public toilets November and December 2025	£ 654.13	
07.01.2026	SSE	Electricity - Y Plas December 25	£ 2,242.07	
07.02.2026	ICO	Data Protection fee - annual	£ 52.00	
08.01.2026	Total Energies	Electricity - Town Clock December 2025	£ 297.84	
08.12.2025	Total Energies	Electricity - Town Clock November 2025	£ 461.44	
08.12.2025	Positive Energy	Electricity - Hen Stablau Nov + Dec 2025	£ 118.54	
12.01.2026	Rjjo	Coffee machine ingredients	£ 240.41	
12.12.2025	YGP	Electricity café - December 25	£ 173.38	
13.01.2026	SEFE	Gas bill - Y Plas December 2025	£ 3,536.68	
16.12.2025	SEFE	Gas bill - Y Plas November 2025	£ 3,046.41	
18.11.2025	SEFE	Gas bill - Y Plas October 2025	£ 2,484.44	
20.12.2025	YGP	Electricity remembrance garden loos - December 25	£ 45.90	
22.12.2025	BNP Paribas	Coffee machine lease 21.01.26-20.02.26	£ 221.83	
22.12.2025	SSE	Electricity - Y Plas November 25	£ 2,391.13	
31.12.2025	Castell Howell Food Ltd	Café supplies December 25	£ 772.89	
<b>Paid with Barclaycard</b>				
25.11.2025	Amazon	Various items for Christmas celebrations	£ 95.77	
27.11.2025	Amazon	Bulbs for communal spaces - Y Plas	£ 61.84	
01.12.2025	Amazon	Cleaning items - Y Plas	£ 56.92	
01.12.2025	Loyverse	Café POS software	£ 30.00	
01.12.2025	Google	Plas management software	£ 42.00	
<b>Paid under delegated powers before council meeting</b>				
07.01.2026	Criw Compositio	Food waste collection and composting Oct-Dec 25	£ 130.00	
08.01.2026	Hafren Dyfrdwy	Water supply 13.05.25-10.11.25	£ 2,035.12	
13.01.2026	Gaskells	Waste disposal and collection	£ 399.44	
13.01.2026	Right Asset Management Ltd	Insurance survey valuation - Hen Stablau	£ 1,500.00	
<b>To be authorised for payment</b>				
01.01.2026	BT	Line rental - Internet services - Y Plas	£ 304.80	
03.01.2025	Aber Pickers	Install and remove Christmas lights	£ 140.00	
03.01.2025	Aber Pickers	Cleaning gutters - Y Plas building	£ 420.00	
05.12.2025	Smith of Derby	Town clock repairs	£ 1,465.20	
07.12.2025	Total Energies	Electricity public toilets 01.11.25-30.11.25	£ 337.01	
08.01.2025	Sharp	Photocopier usage December 25	£ 79.94	
09.12.2025	Nicole Beaumont	Postage expenses for overdue accounts	£ 11.50	
09.12.2025	Light Em Up	Installation and take down of Christmas lights	£ 1,200.00	
10.12.2025	Squeaky Clean	Soap for public toilets	£ 264.00	
11.01.2025	Julie Humphreys	Christmas Baubles - Y Plas	£ 19.00	
		<b>to C/F</b>	<b>£ 25,693.09</b>	

		B/F	£	25,693.09
17.12.2025	Initial		£	159.32
17.12.2025	Initial		£	95.49
17.12.2025	Cowhouse Media		£	210.80
19.12.2025	Initial		£	449.42
22.12.2025	The Store		£	16.20
23.12.2025	Powys County Council		£	130.00
24.12.2025	Dyfi Valley Solar & Electrical		£	642.00
29.12.2025	Squeaky Clean		£	590.00
29.12.2025	Squeaky Clean		£	972.00
31.12.2025	WR Partners		£	190.80

**Other statutory authorised payments made**

			£	52,909.33
<b>Wages / Pensions / HMRC contributions / Deductions</b>				
31/12/2025	December payroll		£	14,329.72
05/01/2026	December payroll		£	4,660.07
05/02/2016	December payroll		£	4,757.37
31/12/2025	December payroll		£	13.05
			£	<b>52,909.33</b>

**INCOME / Incwm**

From / Gan Bwy	£ Sum / swm
Precept	£ 121,396.00
Worldpay café credcard takings	£ 2,776.98
Café cash takings	£ 1,164.95
Café buffets	£ 1,583.95
carpark toilets receipts	£ 99.07
Carpark Old Cellica	£ 89.05
Market stall fees	£ 835.00
Recharges to tenants	£ 5,153.30
Office rentals	£ 11,565.00
<b>Room hires</b>	<b>£ 3,784.75</b>
Hall hire	£ 1,165.00
VAT refund	£ 6,196.99
Grant - secondary windows	£ 12,610.71
<b>TOTAL</b>	<b>£ 168,420.75</b>

**total income** £ **168,420.75**  
**total expenditure** -£ **52,909.33**  
**var +/-** £ **115,511.42**

BANK balance (A/Cxx6027) on 15th January 2026 £ 144,601.54



**Dyfi Valley Health**  
Iechyd Bro Ddyfi

Dyfi Valley Health Appointment and Telephone Lines  
Data

**December 2025**



Incoming calls handled by reception

**3,575**



Medical certificates/sick notes issued

**67**



Texts sent/received

**1,696**



Calls answered within 2 mins

**79%**



Average call answer time

**1m 20sec**



Appointments missed as not cancelled

**132**

15 min appointments that could have been given to other patients if cancelled in time



Clinical contact

**3,800 +**



Emails received, MHOL etc

**2,847**



Patient referrals to Secondary care

**220**



Medication items dispensed

**3,269**



Daily Virtual Wards with the District nurse Team

**28 GP hours**



Daily Physical Hospital Ward Rounds

**136 GP hours**



Contact with us via our new online contact form 24/7

**102 patients**

Call back to save queuing facility used

**27**

Item 10.2 //



## **CYNGOR TREF MACHYNLLETH TOWN COUNCIL**

### **Social Media Policy**

#### **1 - Introduction :**

1.1 - Social Media is the term used to describe any websites or online applications that allow users to interact with each other by sharing or publishing information, opinions, research or commentary to a wider group.

1.2 - Social Media is about creating communities or networks, encouraging participation and engaging with each other.

1.3 - Anyone with a computer or internet connection can use Social Media such as Facebook and Twitter to freely and quickly publish views and information and to listen to and engage with those who read them.

1.4 - Over recent years, the evolution of Social Media has led to a fundamental shift in the way people, businesses and organisations communicate with each other.

1.5 - Because of the increasing use of Social Media, it is essential that the Council makes proactive use of them.

1.6 - Social Media offers new opportunities for the Council:

- to engage directly with the public
- to share Council news
- to seek views

1.7 - At the same time some of the obvious risks to the Council's reputation of making proactive use of Social Media should be identified.

These risks include the fact that the Council cannot manage the material it releases through Social Media - once it has been mailed to an initial target audience, material can be posted and re-mailed, modified or changed anywhere through the networks of all individuals in that audience and beyond.

#### **2 - The Policy :**

##### **2.1 Policy Statement**

2.1.1 - The purpose of this policy is to help employees and Councillors make appropriate decisions on the use of Social Media.

2.1.2 - The policy sets out the standards that the Council expects employees and Councillors to retain when using Social Media, the circumstances in which the use of Social Media is monitored and the action taken if the policy's conditions are found to have been breached.

## **2.2 Scope of the Policy :**

2.2.1 - This policy applies to:

- Any Social Media account created in the Council's name
- Council officers / Councillors who use social websites as part of their work
- Officers / Councillors who make personal use of Social Media, including private groups, where this may have a negative impact on the reputation of the Council.

2.2.2 - All employees and Councillors are expected to comply with this policy and to protect the privacy, confidentiality and interests of the Council.

2.2.3 - If employees breach the conditions of this policy this can be dealt with under the Disciplinary Procedure and in serious cases could be regarded as gross misconduct leading to unjustified dismissal.

2.2.4 - If Councillors are in breach of the terms of this policy this is dealt with in accordance with the Code of Conduct.

## **2.3 Responsibility for implementing the policy :**

2.3.1 - The Council has overall responsibility for ensuring the effective implementation of this policy.

2.3.2 - The Clerk is responsible for monitoring and reviewing the implementation of the policy. (3) All employees and Councillors should ensure that they take the time to read and understand this policy. Any breaches of this policy should be notified to the Clerk.

2.3.4 - Questions about the content or implementation of this policy should be referred to the Clerk, who will liaise with Powys County Council's Monitoring Officer.

## **3 - Strategic Aims and Objectives :**

3.1 - The aim of this policy is to safeguard and promote the reputation of the Council by providing a framework for making effective use of Social Media.

3.2 - Social Media should always be seen as a new and additional tool for use in communicating and engaging, alongside the more traditional forms of communication and engagement.

## **4 - Language and Responses :**

4.1 - Where possible messages communicated by the Council on Social Media shall be expressed bilingually in plain and simple Welsh and English.

4.2 - All responses posted by the Council in response to enquiries and/or comments regarding the Council's services are posted in the same language as the original query/comment.

4.3 - The Council cannot guarantee a prompt response to all comments being placed on Social Media.

4.4 - The Council reserves the right not to follow or to block followers at any time .

4.5 - The Council's Facebook account is updated during office hours from Monday - Friday only.

## **5 - Use of Social Media :**

The Clerk, the Facilities Manager and any Councillor to which the Clerk has delegated written authority may post material on a Social Media website in the name of the Council and on its behalf, in accordance with the rules and scope of this policy.

## **6 - Rules for the use of Social Media :**

The general rule is that the same standards of conduct are expected if a member is online or not. In addition to normal legal duties, the following principles should be borne in mind:-

- Show respect for others
- Non-disclosure of confidential information
- No bullying, harassment, victimisation or intimidation of fellow Councillors, officers or the public
- No seeking of personal gain
- Remembering the principles of equality
- No encouragement of behaviour contrary to this Protocol by others
- Be careful not to be involved in the case of a personal vendetta against others

### **In addition:**

6.1 - Do not upload, post or forward a link to any obscene, disgusting, discriminatory, disturbed, humiliating or defamatory content.

6.2 - Any employee / Councillor who feels that they have been harassed or bullied, or aggrieved by material posted or uploaded by a colleague on a Social Media website, should inform the Clerk, who will contact Powys Council's Monitoring Officer.

6.3 - Never disclose commercially sensitive, personal, private or confidential information. If you are unsure as to whether the information you wish to share falls into one of these categories, you should discuss this with the Clerk.

6.4 - Do not load, post or forward any content owned by a third party unless you have the consent of the third Party concerned.

6.5 - Before you include a link to a third party website, check that the terms and conditions of that website allow you to make a link to it.

6.6 - When using any Social Media platform, you must read and comply with the conditions of use of that platform.

6.7 - Be honest and open, but be mindful of the impact your contributions may have on people's perceptions of the Council.

6.8 - You are personally responsible for content that you publish on Social Media applications. (9) Do not intensify heated negotiations, try to be conciliatory, respectful and refer to facts. (10) Do not discuss colleagues without prior consent.

6.9 - Do not intensify heated negotiations, try to be conciliatory, respectful and refer to facts.

6.10 - Do not discuss colleagues without prior consent.

6.11 - You should always consider the privacy of others and don't discuss potentially inflammatory issues e.g. politics and religion. Remember that although it is acceptable to make political points or canvass for votes through your own Social Media accounts, this will not be acceptable if you are offering an opinion on behalf of the Council.

6.12 - Please do not publish your contact details if people you do not intend to see are able to access them and make extensive use of them, and never publish contact details for anyone else.

6.13 - Do not make false or misleading statements.

6.14 - Be aware of the information that is posted on sites and ensure that personal views are not published as the Council's.

6.15 - Request the permission to publish original photographs or videos by the people or organisations in the video or photograph before uploading them. You must ensure that permission of the parent / guardian is obtained before using photos of the children.

## **7 - The Council's Website :**

The Clerk or a member of staff to whom Councillors have delegated authority will update the Council's website with the following matters:

- Agendas and minutes of meetings
- Advertising events and activities
- Posting good news stories
- Link to appropriate websites or a press page, if those sites meet the Council's expectations of conduct as long as the terms and conditions of that website permit
- Advertise Vacancies
- Sharing of information from partners.
- Post or share information of promotional bodies for the benefit of the community such as schools, scouts, sports clubs and community groups
- Facebook etc... can be used to support the website.

## **8 – Monitoring :**

8.1 - Employees and Councillors should be aware that any use of Social Media websites (whether or not they are used for council purposes) may be monitored and, where there are examples of breaches of this policy, action can be taken against employees under our Disciplinary Procedure and against Councillors under the Code of Conduct.

8.2 - In some circumstances, misuse of Social Media websites can be a criminal offence.

8.3 - In particular, a serious case of uploading, mailing, forwarding or mailing a link to any of the following types of material on a Social Media web site, whether professional or personal, will constitute serious misconduct / breaches of the Code of conduct. The following list is not exhaustive :

- a) pornographic material (that is, writing, pictures, films and video clips of a conspicuous sexual or sexual nature);
- b) A false or defamatory statement of any person or organisation.
- c) Material that is offensive, disgusting, criminal, discriminatory, humiliating or potentially embarrassing for the Council, our councillors or our employees;
- d) Confidential information about the council or anyone else;
- e) Any other statement likely to create any responsibility (whether criminal or civil, whether you or the institution); Or
- f) material that infringes copyright or other intellectual property rights, or that disturbs the privacy of any person.

Any such action is addressed under the Disciplinary Procedure for officers / Code of conduct for Councillors.

8.4 - Where evidence of misuse is discovered, the Council may conduct a more detailed investigation which would include examination and disclosure of monitoring records to the person nominated to carry out the investigation, and any witnesses or managers involved in the investigation. If necessary, such information may be given to the Police as part of a criminal investigation.

8.5 - If you notice that any use of Social Media by other employees and / or Councillors is in breach of this policy you should inform the Clerk, who will contact Powys Council's Monitoring Officer.

**9 - Responsibility for Content :**

A major difference between Social Media and media and other platforms is that the keeper of any "site" is responsible not only for their own statements but also for statements from others that are made on those sites. Therefore, if an inappropriate statement is made, the owner of the "site" is responsible for withdrawing the offending statement.

**10 - Policy monitoring and review :**

The Council will be responsible for reviewing this policy on an annual basis to ensure that it meets social requirements and reflects best practice.

Further information for Councillors, published by the Welsh Local Government Association, on the use of Social Media can be found on the One Voice Wales website :

[http://www.onevoicewales.org.uk/OVWeb/good\\_practicegeneral-8204.aspx](http://www.onevoicewales.org.uk/OVWeb/good_practicegeneral-8204.aspx)

to be reviewed and adopted by Council in January 2026.  
Next review January 2027.



## **CYNGOR TREF MACHYNLLETH TOWN COUNCIL**

### **Safeguarding policy**

#### **Mission statement**

Machynlleth Town Council (the Council) strives to provide services and activities that minimise risk and are as safe as we can make them for the public, children, young people and adults. We aim to protect them from harm or abuse, prevent disruption to health or development and ensure safe and effective provision. We will work in partnership with local and national agencies to put in place suitable procedures for reporting, making referrals, accessing training and specialist support, when required. We will give priority to ensuring that everyone who works for us, paid or voluntary, is selected and trained with the objectives of this mission in mind.

#### **Recruitment**

When recruiting we will use appropriate procedures, safeguards and checks:

- We will request references for all posts and voluntary roles before appointment.
- We will use Disclosure and Barring Service (DBS) checks to help us assess suitability and when it is eligible to do so by determining which roles are regulated activity and are therefore subject to an enhanced check of the barred lists and those roles that are eligible only for the standard DBS check.
- We will assess any disclosed criminal record information in accordance with our data protection and equalities policies (treating ex-offenders fairly).
- We will provide an induction program for all new volunteers and staff, appropriate training to enable all volunteers and staff to carry out their duties safely and confidently, and ongoing training for the benefit of individuals' personal and professional development and the development of our organisation.
- We regularly review our recruitment procedures in response to changes in legislation and systems external to our organisation e.g. DBS checks and checklist checks.

#### **Volunteers**

We will ensure that all volunteers are treated fairly, have clear expectations of their role and are supported to fulfill that role. The Town Clerk will support all voluntary roles.

- Volunteers will be treated equally alongside any paid staff, and all volunteers will be offered the same opportunities in terms of development, responsibility, training and qualifications, and recognition for their contribution to our projects.
- Our volunteers will always adhere to the Code of Conduct when representing the Projects.

Any voluntary roles, which would be an unsupervised regulated activity, will be appropriately supervised in accordance with statutory guidance.

### **Safeguarding Officer**

We will appoint and nominate a safeguarding officer, with the role of supporting service users and other employees:

- He / she will be available to all staff, volunteers and service users to discuss any safety concerns, issues or complaints, the welfare or behaviour of service users, volunteers and staff.
- He / she will have access to appropriate training to support them in these roles.
- He / she will liaise with local and national agencies, contribute to relevant policies, maintain records and maintain confidentiality, adhering to and promoting this policy within the Council.
- He / she will provide help or access to support for individuals who suffer harm or abuse.

### **Harm and abuse**

The Council will demonstrate an understanding of harm and abuse, and we will have a legal duty to act if it occurs in our Projects. Harm may be caused by accidents, intentional abuse (physical, sexual, emotional, financial), neglect (wilful or not) or factors such as bullying, prejudicial attitudes or failure to enable an individual to participate in activities that are open to the majority of his contemporaries.

We will respond appropriately to all incidents of harm to anyone connected with our service in order to reduce risks and improve our service. Deliberate acts of harm (physical, sexual, emotional and financial) and neglect are abusive to the individual and will be subject to disciplinary action, as well as reports and referrals to social services, the police, other professional bodies and the Disclosure and Barring Service (DBS) if in a regulated activity.

### **Significant harm**

Where there is a risk of significant harm, the Safeguarding Officer will have the power to act accordingly, taking the following steps:

- Record all discussions regarding issue
- Sign and request signatures on reports and statements
- Seek confidential advice from specialist sources
- Share concerns (with consent when necessary and appropriate) internally with the Council

Chair:

- Share concerns and make referrals to Social Services or Police as appropriate
- Make a referral to the Disclosure and Barring Service regarding staff or volunteers in a regulated activity whose behaviour is detrimental to service users and when removed from a regulated activity.

### **Confidentiality**

The Council will ensure retention of all reports and records (including staff and volunteer records) is secure and confidential in accordance with our data protection policy and confidentiality statement, or in accordance with the DBS Code of Practice if appropriate, until or unless it is necessary to share this material with the agencies named above. Information will only be shared on a "need to know" basis.

## Communication

We will plan and prepare for appropriate information sharing within the Council and beyond. We will make sure that anyone who has difficulties communicating, hearing, seeing, reading, talking and so on has a right to speak up about things that concern them.

We will communicate this policy to all staff and volunteers. We support and encourage everyone to speak up and contact the Safeguarding Officer

- when there is a concern or
- when there is an exposure (information about individuals at risk of, or suffering significant harm) or
- when there is an allegation (the possibility that a volunteer or staff member may cause harm to a person in their care)

Staff or volunteers may report things that are not right, which are illegal or if anyone in the workplace neglects their duties, puts someone's health and safety at risk or hides wrong doings.

In the first instance they should speak to the Safeguarding Officer who has the appropriate responsibility.

We would prefer using internal processes where possible to report as above, but this does not prevent them from reporting or referring to statutory agencies such as Social Services or the Police, in their own right as a private individual.

We also support our staff or volunteers to raise concerns or disclose information, which they believe constitutes misconduct - whistleblowing (disclosure in the public interest).

To encourage everyone involved with our organisation to understand that safeguarding is everyone's business, we will:

- put the issue on the agenda of the Full Council from time to time
- provide opportunities to discuss issues and concerns, policies and procedures to reflect, review and continue to learn and improve in our safeguarding responsibilities.

The above policy, in accordance with the Social Services and Well-being (Wales) Act 2014, includes the Statutory Guidance 'Social Services and Well-being (Wales) Act 2014 Working Together to Protect People Volume 1 - Introduction and Overview'

To be adopted by Machynlleth Town Council at its meeting on 26/1/2026.  
Next review on 25/1/2027.



## **CYNGOR TREF MACHYNLLETH TOWN COUNCIL**

### **RISK POLICY**

#### **Background :**

1 - Machynlleth Town Council (MTC) recognises the potential for events and consequences to impact both positively and adversely on its objectives and activities.

2 - MTC defines such events or consequences as risks and considers effective management of risk to be a key part of its responsibilities.

#### **Purpose :**

The purpose of this policy is to

- set out MTC's approach to risk;
- describe the method by which MTC assesses the risk;
- explain the process by which MTC identifies risks and their potential consequences;
- explain how MTC seeks to mitigate identified risks.

#### **Risk Identification :**

1 - Every year MTC will discuss the risks it believes that are present in discharging its responsibilities. Councillors will list risks and collectively classify them according to their probability of occurrence and severity of impact.

2 - Although a more sophisticated framework could be adopted to separately assess risk probability and impact, MTC will utilise a simple three point scale to assess the combined effect of both probability and impact and will rate each risk as High, Medium and Low. This reflects the scale of both MTC's responsibilities and the potential risks that it faces.

#### **Risk Controls :**

For each identified risk, MTC will look at existing controls such as policies, procedures, training, or insurance to reduce the likelihood or impact of a risk.

MTC will then identify such additional controls as it deems necessary so as to further reduce the risk - either within the same risk rating of High, Medium or Low, so as to reduce the rating to a lower category.

**Risk Register :**

The Council will record the results of its review of risks in a Risk Register. The register will record the assessment of risks, existing and proposed control measures and the Council's preferred strategy for dealing with identified risks.

**Risk Appetite :**

While there are some risks that MTC is willing to tolerate, there are specific risks that MTC will not accept.

These include any course of action that will contribute or could reasonably be anticipated to contribute to the following occurrences :

- permanent injury or death to any of our residents, employees, Councillors or members of the general public;
- a prolonged loss or disruption to service for which MTC has a responsibility to a significant number of our residents;
- any decision which would represent a significant departure from our annual budget;
- any breach of the law;
- breach of regulation which could lead to intervention and/or sanction;
- irreparable damage to the Council's reputation;

**Insurance :**

MTC will maintain sufficient insurance cover to address known risks of injury to persons, theft and fraud.

To be adopted by Machynlleth Town Council at its meeting on 26/1/2026.  
Next review on 25/1/2027.



## **CYNGOR TREF MACHYNLLETH TOWN COUNCIL**

### **HEALTH & SAFETY POLICY**

#### **1. Policy Statement**

Machynlleth Town Council (MTC) believes that safe and healthy working conditions and practices are essential to achieving the seven well-being goals identified in the Wellbeing of Future Generations (Wales) Act 2015.

Every employee within MTC has a legal obligation to cooperate in the day-to-day implementation of this policy and to take reasonable care for their own health and safety and the safety of other people who may be affected by their acts and/or omissions.

In accordance with the Health and Safety at Work Act 1974, the Management of Health & Safety at Work Regulations 1999 (as amended), and other relevant legislation and guidance, MTC will conduct its business to prevent the risk of injury or ill health to its employees, contractors, suppliers, visitors and customers.

MTC will take all appropriate measures to ensure health and safety in the workplace and will, within the limits of available resources, endeavour to attain or exceed standards of best practice and to promote progressive improvements whenever possible. MTC will further aim to minimise damage to its property and equipment due to accidents, fires, dangerous occurrences or other unplanned or uncontrolled events.

The management of Health and Safety is a process of continuous improvement and relies primarily on the systematic identification, assessment and control of hazards and risks, underpinned by awareness of the relevant legislative requirements. Accordingly, MTC will set objectives and targets, measure and monitor performance through regular inspections, audits and the thorough investigation of accidents and incidents and will ensure health and safety is managed with the same level of importance as other business priorities.

MTC will make available adequate resources to fulfil its commitment to safety and will ensure that staff are consulted and involved in all safety matters. In return, MTC requires that all members of staff, Elected Members and Volunteers work in a way which will not present a risk to themselves or others through their acts or omissions and that meets MTC's expectations by following policies and procedures without exception.

The Council will employ competent personnel and ensure they have sufficient information, instruction and training to carry out their work activities and responsibilities.

In accordance with this Policy Statement, MTC will :

Provide adequate resources, including competent people, to fulfil the following

- Identify hazards, assess risks and implement appropriate control measures.
- Control risks through the provision and maintenance of buildings and equipment and through safe systems of work.
- Provide adequate and relevant information, instruction, training and supervision for staff.
- Maintain a safe and healthy working environment with adequate facilities and arrangements for welfare.
- Consult with staff, contractors and other interested parties on health and safety matters.
- Safeguard the environment.
- Endeavour to prevent accidents and work-related ill health.
- Review policies and procedures at appropriate intervals and ensure there is continuous improvement in safety at work.

## **2. Roles and Responsibilities**

The following roles have specific duties and responsibilities regarding Health and Safety within Machynlleth Town Council.

### **2.1 MTC as a Corporate Body**

Councillors have a collective responsibility for providing leadership and direction, which means that all elected members have a responsibility for ensuring health and safety within MTC.

The Council as an employer has overall responsibility for H&S within the organisation and will :

- Ensure that adequate resources are provided in respect of H&S
- Consider, and where appropriate, act on reports presented to Council by the Town Clerk.
- Be the duty holder with respect to Legionella, Fire Safety, Management of Asbestos and COSHH (Control of Substances Hazardous to Health)

### **2.2 The Town Clerk**

The Town Clerk is the Senior Officer of MTC with the responsibility to report and advise Council on matters of Health and Safety and will :

- Aim to ensure that the organisation complies with the requirements of Health and Safety legislation and fulfils its common law duty of care.
- Provide strong leadership and commitment to drive the continuous improvement of the Council's safety culture.
- Ensure compliance with H&S rules in the workplace in accordance with the responsibilities noted in the Health and Safety at Work Act 1974 and this H&S policy.

- Act as responsible person with respect to Legionella, Fire Safety, Management of Asbestos and COSHH.
- Source advice from competent persons when required.
- Ensure that appropriate communication processes regarding H&S are in place and are effective.
- Review the Health and Safety Policy annually and provide an annual report on H&S to the Full Council every September.

### **2.3 Site Managers**

Site Managers are accountable either directly or via their line manager to the Town Clerk for ensuring that the arrangements in place for H&S are correctly interpreted and robustly implemented.

Site Managers will :

- Provide strong leadership and commitment to the H&S of employees or volunteers by identifying the hazards involved in their operations and workplace. Assess, evaluate and record the risks and mitigate those risks by suitable procedures and methods of work.
- Ensure that H&S responsibilities of all employees are clearly communicated.
- Ensure that all accidents and incidents are reported and recorded as soon as practicable.
- Act as deputy responsible person with respect to Legionella, Fire Safety, Management of Asbestos and COSHH on the site that they manage.

### **2.4 All Employees**

Employees are accountable to their Line Manager and will comply with our systems of work and instructions given in the interests of H&S.

Employees are empowered to take action to minimise H&S risks and will :

- Be expected to take reasonable care of themselves and others who may be affected by their acts or omissions.
- Report all injuries, incidents and dangerous occurrences to their line manager.

## **3. Arrangements**

The arrangements section of this policy describes what we do to achieve our H&S objectives. We have in place a Safety Management System as a mean of managing all aspects of safety throughout MTC. These elements of the Safety Management System include :

- The Corporate H&S policy itself.
- Named people with delegated responsibility (Town Clerk as responsible person and Facilities Manager as deputy responsible person).
- Access to external expertise when deemed appropriate by the Town Clerk.
- A hard copy accident / incident reporting and investigation process.

- A Corporate risk register.
- Specific management plans when risk is identified, such as premises specific written schemes of control for legionella, fire risk management and management of asbestos.
- An annual process for reporting on H&S to Full Council.
- A Building Safety Schedule to track building safety responsibilities.

### **3.1 Policy and Planning**

Corporate Health and Safety Policy :

This Corporate Health and Safety Policy states that MTC will comply with the requirements of the Health and Safety at work Act 1974, along with other legislation and guidance, therefore further policy statements for individual pieces of legislation are not necessary.

Corporate Risk Register :

A Corporate Risk Register is in place to detail business and regulatory risks that could potentially affect MTC. This register is prepared by the Town Clerk and reviewed annually by Full Council.

Building Safety Schedule :

The Town Clerk has implemented a simple building safety schedule to document H&S compliance in each of MTC's built assets. The Clerk is responsible for ensuring this document is updated and a report on this document is provided to every meeting of the Facilities and Environment Committee.

Specific Management Plans when risk is identified :

MTC will prepare, maintain and act upon risk assessments prepared for each of its main community events and prepare building specific schemes of control for building risks such as legionella and asbestos. The Town Clerk will report on the status of such assessments to the appropriate committees.

### **3.2 Organisational Arrangements**

Health and Safety forms and templates :

Documents, forms, templates and worked examples for H&S activities such as risk assessments, accident reporting forms etc... are available in digital PDF format on MTC shared drive. Paper copies can also be picked up from the Clerk's office.

Health and Safety Law Poster and Notice Boards :

Health and safety law posters will be prominently displayed at all the Council facilities. Where practicable health and safety notice boards will be installed to display hard copies of health and safety information.

### **3.3 Measurement and Review**

#### **Accident / Incident Reporting :**

MTC uses a paper reporting form, held in Clerk's office. All accidents and incidents will be recorded and reported to the Town Clerk using this form. Incidents will be reported as soon as reasonably practical after the event.

Incidents that are reportable under the reporting of Injuries Diseases and Dangerous Occurrence Regulations (RIDDOR) will be reported by the Clerk to the HSE.

Statistical information regarding all accident / incidents and RIDDOR reports will be collated and reported to Full Council every March. This data will be used to identify trends and other information that will be used as a mean of targeting, eliminating and reducing the likelihood of reoccurring problems.

#### **Complaints :**

Any complaints received regarding H&S provisions or practices will be investigated and appropriate action will be taken.

#### **Review :**

The Corporate Health and Safety Policy will be reviewed annually by Town Clerk to ensure that the organisation and arrangements remain relevant and up to date.

The reviewed Policy will be put before Full Council for ratification every March along with a Health and Safety report and will be published on MTC's website.

## FACILITIES REPORT

JANUARY 2026

### **Back Car Park**

We have 2 caravans dumped in the back car park and persistent fly tipping of large items. 2 members of the public have offered to empty the caravans along with maintenance staff and once the caravans are empty the caravans will be removed for use by one of the members of public. In order to do this, we will need a skip which will cost around **£500**.

### **Allotments – Y Plas**

Y Plas allotment site is now in a position to offer the raised beds that were installed as part of the Local Places for Nature grant to local Community Groups and Organisations. Letters of support were received as part of the grant application. The committee would like to allocate the raised beds to the following free of charge.

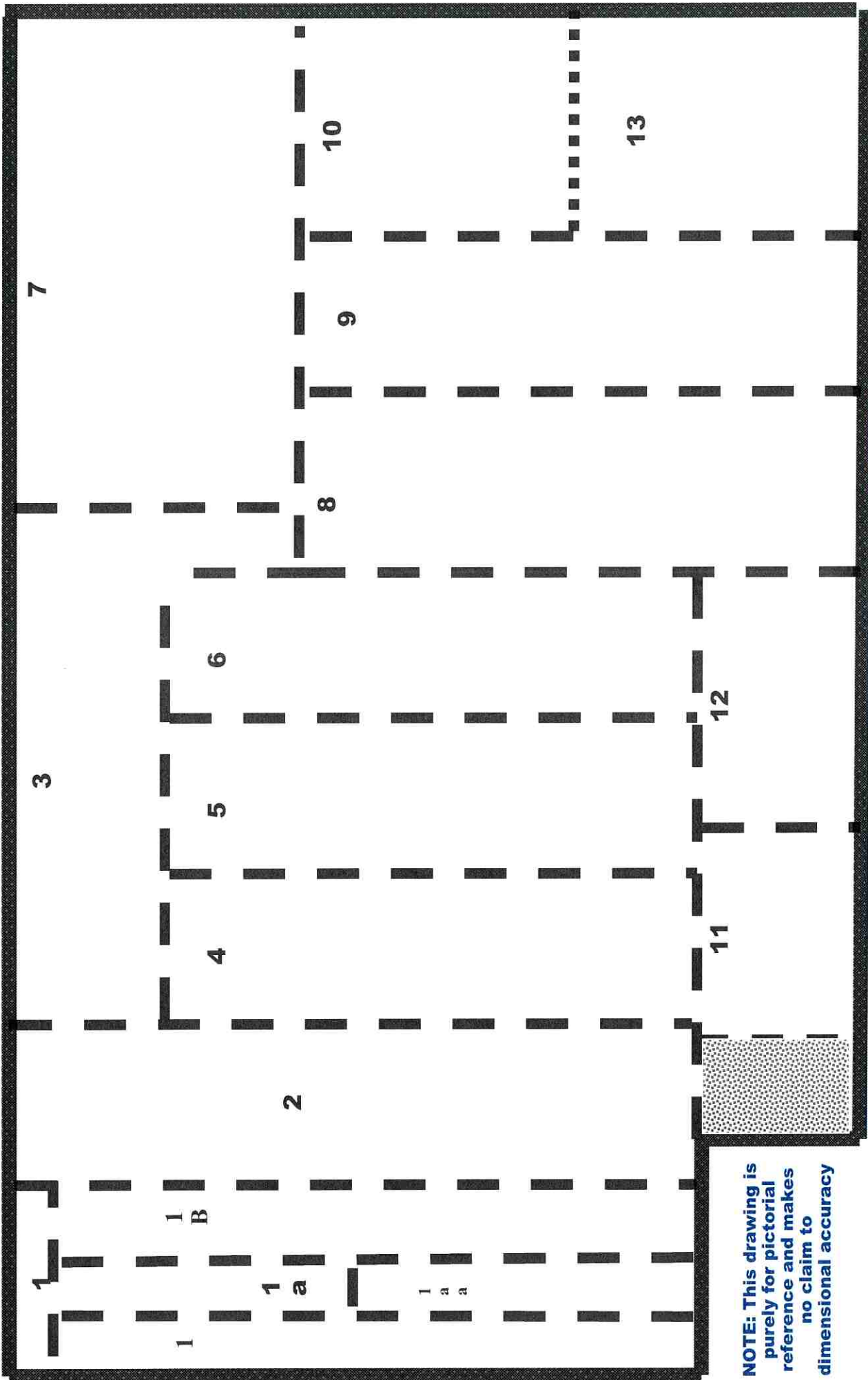
- AWYR IACH
- CARTREF DYFI
- CYLCH MEITHRIN MACHYNLLETH

They will be issued with a tenancy agreement/Lease (attached) along with an appendix (attached) which has been specifically drafted for the raised beds.

### **Request for erection of a shed on Allotment**

Tenant on Plot 4A of Y Garsiwn site has requested permission to erect a shed. This needs approval from council as per lease (see point 2.8). A Plan of Garsiwn allotments attached.

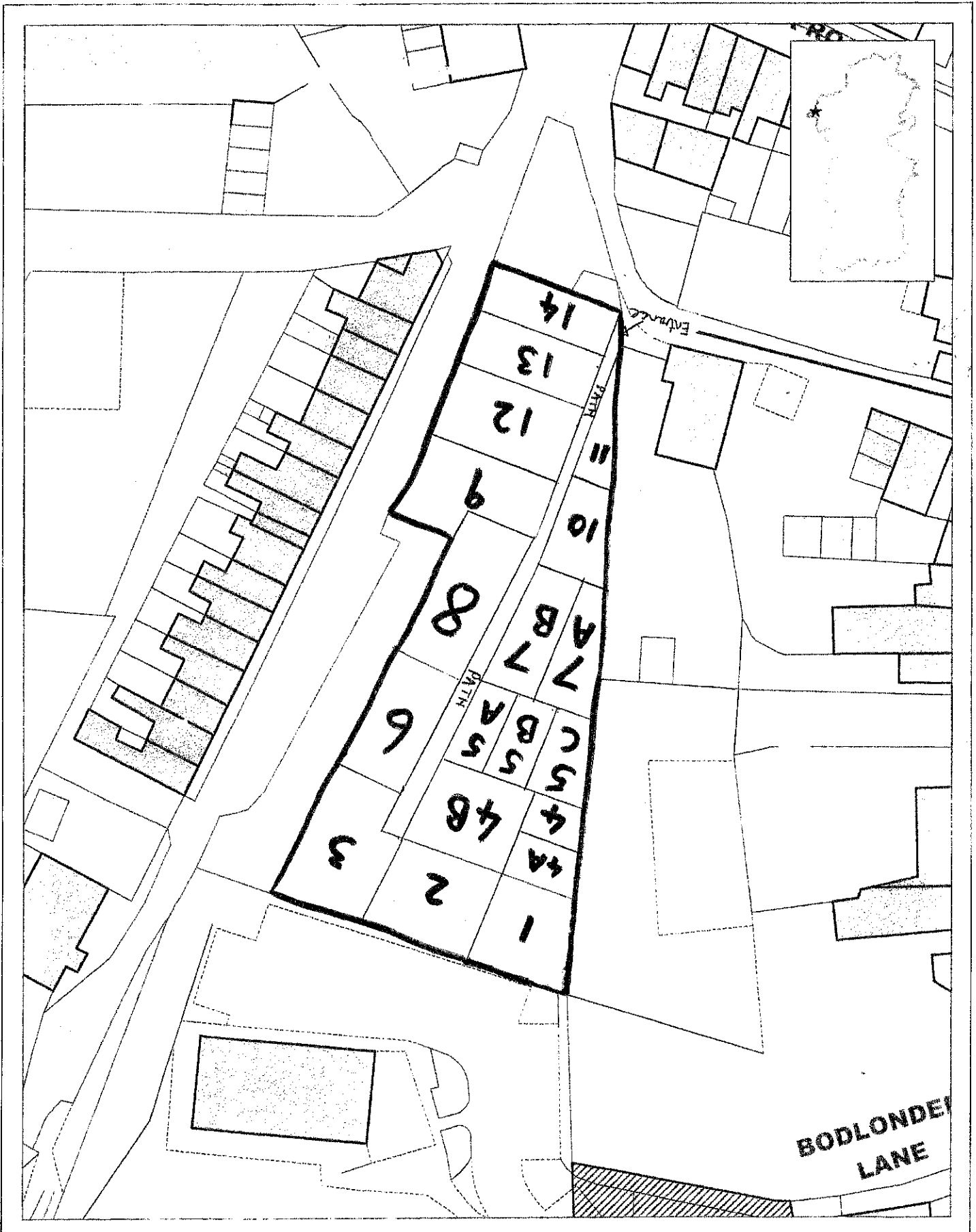
Plas Allotments as at 1 April 2020



**NOTE:** This drawing is purely for pictorial reference and makes no claim to dimensional accuracy



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## APPENDIX TO ALLOTMENT TENANCY AGREEMENT

The raised beds are offered free of charge. However certain conditions apply. These are as follows.

- Designated persons from the organisation must be appointed as a 'Responsible Person'. These Responsible persons will be given access codes/keys which are not to be shared.
- A designated person must be present with their clients at all times whilst using the site.
- All Insurances, Risk Assessments and other Health and Safety requirements are to be fulfilled by the plot holder/organisation.
- No tools or equipment are to be taken from the site. If used they are to be cleaned and returned to designated storage space.
- Should you have any questions, needs or requirements please contact the Facilities Manager at Y Plas. 01654 702571 or email [enquiries@machynlleth-tc.gov.uk](mailto:enquiries@machynlleth-tc.gov.uk)
- We anticipate that the plot holding organisations will need to commit to attending to the beds at least once per fortnight during the growing season (approx. April – September)
- If the beds are unused, and/or the organisation is not complying with the tenancy agreement then the organisation will be asked to vacate the plot so that it may be reallocated. 2 improvement notices will be issued prior to notice to quit.
- Please ensure that after use, the area is left tidy and secured, with all gates locked.

## **Allotment Tenancy Agreement**

**THIS AGREEMENT MADE ON  
BETWEEN  
MACHYNLLETH TOWN COUNCIL ("the Council")  
AND**

WHEREBY IT IS AGREED as follows

### **1. Agreement to let**

The Council agrees to let and the Tenant agrees to take on a yearly tenancy from the allotment garden **XXXX** in the register of allotment gardens kept by the Council at the yearly rent **of ZERO (£0) –**

### **2 Tenant's agreements**

#### **2.1 Rent**

to pay the rent reserved in advance and without deduction otherwise than allowed by statute on the 1st day of April in each year. Rent is to be reviewed annually.

#### **2.2 Use of land**

to use the allotment garden as an allotment garden only and for no other purpose

#### **2.3 Cultivation**

to keep the allotment garden clean free from weeds and well manured and otherwise maintain it in a good state of cultivation and fertility and good condition and to keep any pathway or cart-track included in or abutting on the allotment garden (or in the case of any pathway or cart-track abutting on the allotment garden and any other allotment garden or allotment gardens the half-width of it) reasonably free from weeds

#### **2.4 Nuisance**

not to cause or permit any nuisance or annoyance to the occupier of any other allotment garden or obstruct or encroach on any path or roadway set out by the Council for the use of the occupiers of the allotment garden

#### **2.5 Restriction on assignment**

not to underlet assign or part with possession of the allotment garden or any part of it without the written consent of the Council

#### **2.6 Waste**

not without the written consent of the Council to cut or prune any timber or other trees or take sell or carry away any mineral gravel sand earth or clay

#### **2.7 Hedges**

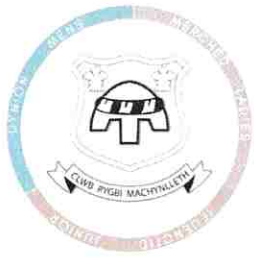
to keep every hedge that forms part of the allotment garden properly cut and trimmed and all ditches properly cleansed and to maintain and keep in repair any fences and any gates on the allotment garden and to use his best endeavours to protect any other hedges fences or gates in the allotment field of which the allotment garden forms part or in adjoining land and any notice board which has been or may at any time during the tenancy be erected by the Council upon the allotment garden or the allotment field

#### **2.8 Buildings**

not without the written consent of the Council to erect any building on the allotment garden provided that consent shall not be refused under this clause to the erection of any building reasonably necessary for the purpose of keeping hens or rabbits or be unreasonably withheld to the erection of a garden shed or greenhouse

- 2.9 **Barbed wire**  
not to use barbed wire for a fence adjoining any path set out by the Council for the use of occupiers of the allotment gardens
- 2.10 **Restriction on cropping**  
not without the written consent of the Council to plant any trees or fruit bushes or any crops which require more than 12 months to mature
- 2.11 **Depositing of refuse**  
not to deposit or allow other persons to deposit on the allotment garden any refuse or any decaying matter (except manure or compost in such quantities as may be reasonably required for use in cultivation) or place any matter in the hedges ditches or dykes in the allotment field of which the allotment garden forms part or in adjoining land
- 2.12 **Dogs**  
not to bring or cause to be brought into the allotment field of which the allotment garden forms part any dog unless the dog is held on a leash
- 2.13 **Restriction on keeping of animals**  
not to keep any animals or livestock of any kind upon the allotment garden except hens or rabbits to the extent permitted by the Allotments Act 1950 Section 12
- 2.14 **Prohibition of notices etc**  
not to erect any notice or advertisement on the allotment garden
- 2.15 **Restrictions on admittance to allotment garden**  
that the Council shall have the right to refuse admittance to any person other than the Tenant or a member of his family to the allotment garden unless accompanied by the Tenant or a member of his family
- 2.16 **Dispute between occupiers**  
that any case of dispute between the Tenant and any other occupier of an allotment garden in the allotment field shall be referred to the Council whose decision shall be final
- 2.17 **Information of change of address**  
that the Tenant shall inform the Council immediately of any change of his address
- 2.18 **Yielding up**  
that the Tenant shall yield up the allotment garden at the determination of the tenancy created by this agreement in such condition as shall be in compliance with the agreements contained in this agreement
- 2.19 **Inspection**  
that any officer or agent of the Council shall be entitled at any time when so directed by the Council to enter and inspect the allotment garden
- 2.20 **Special conditions**  
that the Tenant shall observe and perform any other special condition which the Council considers necessary to preserve the allotment garden from deterioration and of which notice shall be given to the Tenant in accordance with Clause 4 below
3. **Determination of Tenancy**
- 3.1 This tenancy shall determine on the quarterly rent day next after the death of the Tenant
- 3.2 This tenancy may also be determined in any of the following ways:
- 3.2.1 by either party giving to the other 12 months' previous notice in writing expiring on or before 6 April or on or after 29 September in any year

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Clwb Rygbi Machynlleth  
Plas Grounds  
Maengwyn Street  
Machynlleth  
Powys  
SY20 8DZ

Email: [secretarymachrfc@gmail.com](mailto:secretarymachrfc@gmail.com)

27<sup>th</sup> of November 2025

Dear Town council,

I am writing to formally request permission to remove an oak tree located in front of Machynlleth Rugby club. We are highly concerned that the size of the tree has now reached a point which poses significant health and safety risk. This poses a significant high risk to the club house, club users and public when using the main car park and any public pedestrians using the footpath between us and the nursery.

Over the years, we have sustained roof damage from fallen branches from recent and previous storms since the club was built. We have observed that there are several dead branches and damage to the surrounding area from the tree's close proximity to the building, we are particularly concerned about potential damage to the club's foundations, drains by tree root network and any falling branches onto the club's roof. This elevating a hazardous environment for the club users of all ages and staff members whilst having the possibility of increasing the clubs' financial liabilities against any unwanted claims.

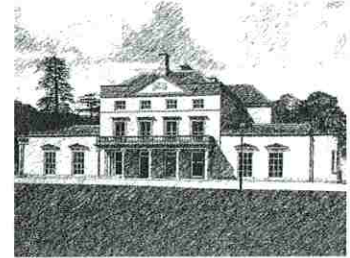
To support our concerns, we have had a tree survey assessment carried out by an arborist, with their preliminary observations indicating that there is a high level of risk elevating personal injuries and building damage due to the trees size especially with more frequent stormy weather that we seem to be experiencing. We would be happy to provide copies of any reports, photographs, or additional evidence that you may require to support approval.

While we appreciate the value and importance of mature trees, particularly protected species such as oak and we believe the removal is necessary to ensure safety and prevent any further structural impact whilst lowering the risk to a manageable level. If required, we are open to an onsite meeting to discuss our concerns.

We respectfully request that the Town Council review this matter and grant permission for the removal of the oak tree. I would be grateful if you could confirm the next steps or advise of any forms, inspections, or documentation needed to proceed.

Thank you for your time and consideration. I look forward to your response.  
Kind Regards

Steffanie Morris  
Secretary  
Clwb Rygbi Machynlleth



## CYNGOR TREF MACHYNLLETH TOWN COUNCIL

Y Plas, Heol Aberystwyth Road, Machynlleth, Powys, SY20 8ER

Telephone : 01654 702 571

E-mail : [town-clerk@machynlleth-tc.gov.uk](mailto:town-clerk@machynlleth-tc.gov.uk)

15th January 2026.

Machynlleth Rugby Club  
Plas Grounds  
Maengwyn Street  
Machynlleth  
SY20 8DZ

Dear Secretary,

Thank you for your letter of 5/1/2026 concerning the state of an oak tree on your area of leased ground. I offer my apologies for not replying to an earlier letter over the same matter.

Councillors had discussed the matter at the time. The decision was that the Rugby Club should carry out their own in-depth survey of the tree to make it safe, as per the minutes of that meeting agreed on 28/4/2025 :

**11.8 : The Rugby Club is asking MTC for a tree within the enclosure they lease from MTC, to be felled. A second opinion is being sought before a final decision is made on that tree. Councillors decided that more information is needed, such as does the tree have a protection order on it? It was decided that the expense should be incurred by the Rugby club, as per their lease.**

and that any work carried out will be the responsibility of the Rugby Club as per Item 1.8 of the lease between MTC and the Rugby Club dated 1/8/2014 stating that :

**1.8 "the tenant" will be responsible for arranging and paying their own grounds maintenance.**

Yours sincerely,

Nicole Beaumont,  
Town Clerk.

Item 11.7

# QUOTE

No 1

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## Estimate

ADDRESS  
Machynlleth Town Council

ESTIMATE 1101  
DATE 20/10/2025

DATE	ACTIVITY	DESCRIPTION	VAT	QTY	RATE	AMOUNT
	Sales	Installation of 4 Kw Solar	20.0% S			1,650.00
		Installation of roof hooks and bars				
	Sales	Installation of 10 x Solar panels	20.0% S			1,280.00
	Sales	Installation of 1 x string inverter	20.0% S			650.00
	Sales	Test and commission	20.0% S			380.00
	Sales	Scaffolding	20.0% S			240.00
SUBTOTAL						4,200.00
VAT TOTAL						840.00
TOTAL						<b>£5,040.00</b>

### VAT SUMMARY

RATE	VAT	NET
VAT @ 20%	840.00	4,200.00

Accepted By

Accepted Date



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2

quote with battery

1

**Financial Bid :**

In consideration for Machynlleth Town Council granting the tender, please submit in an attached spreadsheet, an itemised list of your costs, including all expenses related to materials, services, labour and any contingency costs giving a clear pricing methodology.

Where applicable the prices must reflect the Net price and the VAT component of the quote.

For example :

**MTC quote reference : Tender 106-7/10/2025**

**Your quote reference : Mach TC**

**This quote will be valid until : 30 days**

	Description of the work to be done and all other costs	NET	VAT	Total
Item 1	4K system market leading inverter 'Sig'			
Item 2	10Kw battery 'Sig'			
Item 3	Full commissioning on MCS and building control certification and insurance backed guarantee, handover and training on the app and 12months support			
	<b>TOTAL for this quote</b>	<b>£ - 9850.00</b>	<b>£ - 0</b>	<b>£ -9850</b>

**Estimate**

ADDRESS  
Machynlleth Town Council

ESTIMATE 1101  
DATE 20/10/2025

DATE	ACTIVITY	DESCRIPTION	VAT	QTY	RATE	AMOUNT
	Sales	Installation 4 Kw Solar PV with battery storage 10 Kw Sig Energy *Installation of 10 X 440w panels *Installation of roof hooks and bars *Installation of hybrid inverter *Installation of 10 Kw battery storage Installation of new AC circuit  *MCS and commissioning	0.0% Z			9,850.00

SUBTOTAL	9,850.00
VAT TOTAL	0.00
<b>TOTAL</b>	<b>£9,850.00</b>

**VAT SUMMARY**

RATE	VAT	NET
VAT @ 0%	0.00	9,850.00

Item 11.7

QUOTE No 2 page 1/12

## SUMMARY

Option 1

Longi Solar Panels

AS01-2533

### System Overview

4.38kWp - 12 x Longi 365 Wp panels and SofarSolar inverter

Great looking, low LID, Mono PERC panels

System: **Aber Solar design** 2-year workmanship warranty

Panels: **Longi 365 Wp Mono PERC** 25-year performance warranty  
12-year product warranty

Inverter: **SofarSolar 3.68kW** 10-year warranty

Mounting: **Schletter above roof solution** 10-year warranty

Annual energy generation estimate of 3,868 kWh

### System Price

**Total System Cost (inc VAT) £7,635.36**

### Installation Details

Installations are currently taking place ~6 to 8 weeks from receipt of order but a Distribution Network Your installation is expected to take 3-4 weeks to install and commission, excluding scaffolding but this is weather dependant.

### Payment Details

Quote validity: 30 days

**Order Form on Final Page of Proposal**

2

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3

## Proposed Solution – Cost Breakdown

At [redacted] we like to keep everything as transparent as possible. That is why we include a full itemised quote, so you know what you are spending your money on. The cost breakdown below is based on Option 1 with no upgrades or additional options. The cost breakdowns for any other options can also be supplied on request.

### Solar Photovoltaic System - Longi solar panels & SofarSolar inverter

	MATERIALS	Qty	Unit cost	Total cost
Panels	Longi 365Wp Mono All Black Panels	12	£120.10	£1,441.20
Inverter(s)	SofarSolar 3.68	1		£ 500.30
Frame	Schletter above roof mounting system with roof hooks and flashing	1		£ 780.90
	Electrical & Balance of system components			£ 312.90
	<b>WORK REQUIRED</b>			
	Scaffolding with edge protection			£ 600.00
	Solar Panel Installation Labour			£1,600.00
	Electrical Installation & Commissioning			£ 640.00
	Design work, project management & admin			£ 320.00
	IWA independent insurance (2 years)			£ 40.00
	Certification (MCS, Part P, Electrical Certs)			£ 127.50
	VAT @ 20%			£ 1,272.56
<b>TOTAL FIXED PRICE inc VAT</b>				<b>£ 7,635.36</b>

### Scope of supply

At [redacted] we like to keep everything as transparent as possible. That is why we include a full itemised quote and scope of supply.

<b>PV ARRAY</b>	[REDACTED]	
Roof suitable for a PV array		YES
Roof cable entry	YES	
Supply of PV modules and mounting system	YES	
Edge protection and roof access	YES	
Offloading of PV mounting system and PV modules	YES	
Lifting PV mounting system and PV modules to the roof	YES	
Setting out and fixing of the PV mounting system	YES	
DC array cable and connectors	YES	
DC cable containment on the roof	YES	
Internal DC containment	YES	
Fitting and connection of the PV modules	YES	
Testing of the PV array	YES	
DC surge protection – Type 1	YES	
<b>AC system</b>		
Supply and fitting of the Inverter	YES	
AC supply cable to a solar inverter	YES	
Solar DB – if required	N/A	
AC Isolator adjacent to the solar inverter AND the point of connection	YES	
Testing of this supply cable	YES	
kWh meter for the PV system	YES	
Commissioning of the PV system	YES	
AC surge protection – Type 1	YES	
Network point next to the inverter – required for monitoring - we can install if requested at an additional £20/meter	TBC	TBC
<b>General</b>		
Welfare facilities for our operatives	NO	YES
Safe working environment	YES	YES
Risk and method statement	YES	[REDACTED]
PV schematics at PV array roof layout drawing	YES	
<del>CS9 application</del>	<del>N/A</del>	

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2

System manual	YES	
System handover	YES	

4

## Financial Calculations

The financial benefits from installing a solar photovoltaic and battery system come from four primary areas:

- 1) Savings that you make on daytime electricity usage that you would have been importing (buying) from the grid that is now provided by your solar photovoltaic system. The price of electricity used is £ 0.28
- 2) Income you receive through the SEG for any electricity you export back to the grid. This is typically £ 0.12 per kWh but it is different for each supplier (**for our calculation we have used £0.05 per kWh to be conservative**)
- 3) Self-consumption efficiencies caused by changes in behaviours and patterns caused by installing generation and consumption monitoring package. Examples of this might be putting a washing machine or dishwasher on a timer to come on at 11am instead of coming on at night.
- 4) Complimentary 'smart' technology which utilises spare solar electricity. Examples of this include smart immersion controllers for hot water tanks, smart electric vehicle chargers and battery storage solutions which can store energy from the daytime to be used in the evening.

There is an awful lot of potential scope for variation here so we can make some crude scenarios that will help us understand how the system might perform from a financial perspective.

### Low self-consumption

The standard scenario is for a typical domestic house and only a limited effort to maximise the self-consume any of your solar energy. In this case you would use 30% of the solar electric generation and sell the rest to the grid.

### Medium self-consumption

The medium self-consumption scenario is for a commercial business that has a solar system that is too large compared to the building electrical consumption or a load profile that doesn't match the solar generation, such as a predominantly nighttime use. It assumes that 50% of the solar energy you generate is used onsite.

### High self-consumption

The high self-consumption scenario is for a commercial business that has the solar system is well matched to the load profile of the property such as commercial properties with mainly daytime usage.

In the below example we have used the Estimated Yield for Option 1 in order to make some calculation.

5/12

5/

Level of self-consumption		Low	Medium	High
Estimate Type		SAP 2012		
Annual Energy Generated Estimate	A	3,828 kWh (Option 1)		
Export tariff rate	B	£ 0.05		
Cost of electricity	C	£ 0.28		
Self-consumption %	D	30%	50%	85%
Therefore Exported %	E	70%	50%	15%
Saved by self-consumption		£321.55	£535.92	£911.06
Earned from Export		£133.98	£95.70	£28.71
<b>Total Annual Benefit</b>		<b>£455.53</b>	<b>£631.62</b>	<b>£939.77</b>

## Introduction

Solar photovoltaic (PV) panels generate electricity by converting solar energy in electrical energy. Grid connected solar systems generate electricity which can be used on site or exported to the National Grid. Any electricity used on site will reduce your electricity bill and any electricity exported to the grid could be eligible for payments through the Government's Smart Export Guarantee (SEG) scheme (**you must have a SMETS2 smart meter installed**).

Only electricity suppliers with over 150,000 customers are obliged to offer a rate and the rate only has to be above 0p/kWh. The highest **DOMESTIC** rate is currently 16p/kWh (from E.On)\*.

\*Correct as of end September 2025

6/a

2

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## Key Benefits of Solar PV

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- Electricity bill savings – because you import less electricity from the grid
- Helps mitigate from the volatile electricity prices
- The Smart Export Guarantee (SEG) is a government scheme designed to support anyone who would like to invest in solar panels.
- It ensures that you get paid for exporting electricity to the grid but you **MUST** have a SMETS2 Smart Meter installed
- Significant reduction of carbon footprint
- Very low maintenance systems
- Highly reliable energy production
- Long system design life (25+ years)
- Long product warranties from leading global manufacturers



**To get the most benefit from the solar system will require a few behaviour changes**

- Monitor and reduce your energy usage – the Tesla monitoring solution is a great way to do this.
  - Although solar panels are self-cleaning, if the panels have a low pitch (under 20°) or are in an area of high pollution, near trees or popular with birds, it makes sense to clean them if they are dirty. If they are not visibly dirty, then it is not required. Once a year is usually sufficient and you can ask your window cleaner to do it, but you **must not use detergent** as this will compromise the anti-reflective coating.
  - Monitor the solar generation and use appliances such a washing machine or dishwasher when there is sufficient solar generation.
  - Have a battery storage solution installed to save the solar electricity generated until you need it.
  - Buy an electric car and charge it when it is sunny or overnight if you are on a cheap off-peak tariff.
-

7/2

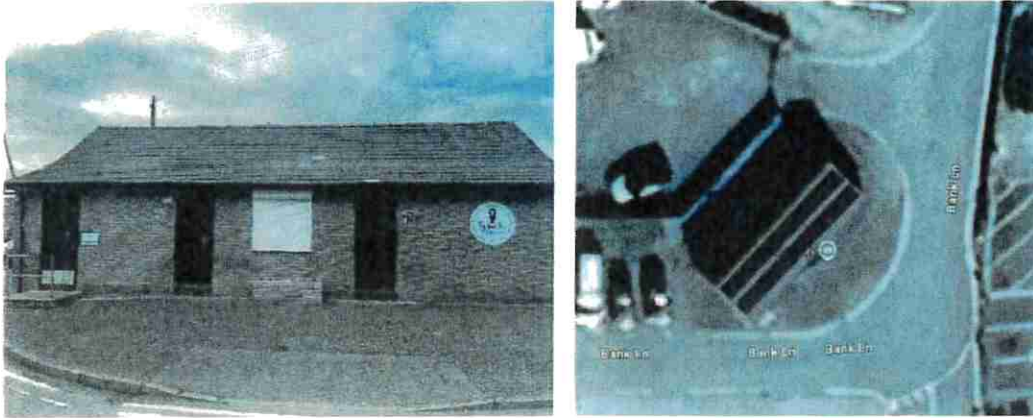
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## Customer Requirements & Site Information

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7

This proposal is for a solar photovoltaic PV system. The PV to be installed in landscape on the two pitches of the south east facing roof only, in order to keep costs as low as possible, to avoid the vents on the north west roof and to generate as much power as possible without making a DNO application, therefore enabling immediate installation - (see location on image below).



We are proposing to locate the SofarSolar inverter in the plant room on the north side of the toilet block on the wall to the right of the distribution board, allowing space for an AC battery below later if required. The battery could then sit on the floor and be fixed to the wall below the inverter (as the distribution board and meter is located above and to the left on the same wall). This would allow easy access for maintenance if required. See wall space on first image below:



Images on right show incoming supply, meter & fuseboard (inverter will be to right).

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8/2

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We are proposing to use Schletter above roof mounting system, a long-standing high-quality German manufacturer.

8/

We can provide **all traceable information** for the Longi panels but can equally offer a European panel as an alternative if this is preferred (either Solarwatt, Eurener or REC) however these will be a slightly more expensive option with lower output - **price on request.**

a/n

9

## Estimated Yield

### MCS Methodology\*

	Array 1	Array 2	Array 3
Array description	SE		
Array pitch (deg. From horizontal) <del>X</del>	35		
Azimuth <del>NA</del>	225		
# of shading segments	0		
Shading Factor used	0		
Installation Postcode	SY20 8DT		
Postcode area zone (MCS)	13		
Kk value (kWh/kWp) [K]	874		
<b>Option A – 12 x JA 450 Wp</b>			
Opt. 1 System Size – kWp [A]	4.38		
Opt. 1 Estimated Annual Output – kWh [A x K]	3,828		
Opt. 1 Estimated Total Annual Output	3,828 kWh		

\* The performance of a solar PV system is impossible to predict with certainty due to the variability in the amount of solar radiation (sunlight) from location to location and from year to year. This estimate is based upon the standard MCS procedure and is given as a guidance only. It should **not** be considered as a guarantee of performance. You can verify the above estimates using the independent calculator on the Energy Saving Trust website.

Estimated clipping factor - It is generally considered best practice to oversize the array of panels in relation to the inverter output size as this will result in a higher level of energy generation across the whole year even though at the sunniest of times the peak of the energy generation will be 'clipped'. Inverters have a minimum voltage requirement and with an oversized panel array the inverter(s) can start earlier in the day and work until later. Solar panels also naturally degrade over time and having a larger array helps negate this loss.

Shading - Shading can have a significant detrimental effect on the performance of a solar system. If just one part of a single panel is shaded it can affect the output from the whole system. Shading should be avoided or minimised through careful positioning of the solar panels or by trimming trees, moving aerials etc. Ideally a system should be free from shading between 10am and 2pm from March to October as these are the peak generation periods.

10/12

2

10

## Proposed Solution – Solar Panels

are proposing traceable Longi solar panels with option to upgrade to SolarWatt, Eurenor or REC at an increased cost of around £40/per panel.

### Solar Panel Option 1 – JA

LR4-60HPB  
**345~365M**

*High Efficiency  
Low LID Mono PERC with  
Half-cut Technology*

10-MO-4m  
(Black)



10-year Warranty for Materials and Processing;  
25-year Warranty for Extra Linear Power Output




Additional Linear Gain from LONGI Solar's Linear Warranty

25-year Power Warranty Annual Power Accumulation -0.55%

+4.10%

**Complete System and Product Certifications**

400-61716, #035730, 043703  
ISO 9001:2008/14001 Quality Management System  
ISO 14001:2004/14001 Environmental Management System  
ISO 9001:2008/14001 Environmental Management System  
OHSAS 18001:2007 Occupational Health and Safety



\* Specifications subject to technical changes and tests. LONGI Solar reserves the right of alterations.

**Positive power tolerance (0~+5W) guaranteed**

High module conversion efficiency (up to 19.5%)

Slowed power degradation enabled by Low LID Mono PERC technology (first year <2%, 0.53% year 2-25)

Solid JFD resistance ensured by solar cell process optimization and careful module BOM selection

Reduced relative loss with lower operating current

Higher energy yield with lower operating temperature

Reduced hot spot risk with optimized electrical design and lower operating current

### Panel Details

Make	Longi
Model	Longi LR4-60HPB 365M
Aesthetic	Black cells, black frame & black backing sheet
Quantity	12
Solar array rating	4.38 kWp
Product warranty	10 years
Performance warranty	25 years for 84.5% of rated output (linear)

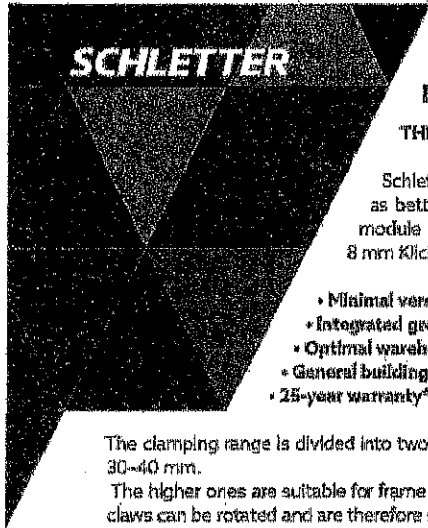
11/12

2

## Proposed Solution - Frame

12

### Schletter above roof system



#### RAPID16

#### THE NEW FAMILY OF CLAMPS

Schletter's new Rapid16 family of modular clamps offers many advantages, such as better warehousing thanks to minimal versions, and a grounding pin in every module clamp. Rapid16 is right for any Schletter module-bearing profile with an 8 mm Kicknut and is designed for module frame heights of 30-50 mm.

- Minimal versions for all applications
- Integrated grounding pin
- Optimal warehousing and fast installation
- General building approval Z14.4-631
- 25-year warranty\*

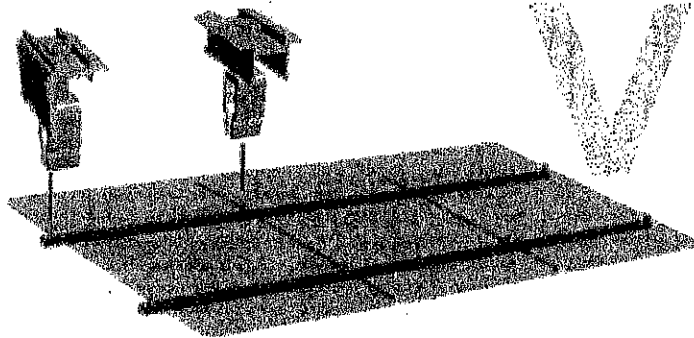
The clamping range is divided into two sizes. The lower module clamps can hold modules with a frame height of 30-40 mm.

The higher ones are suitable for frame heights of 40-50 mm. With all middle clamps and the high end clamps, all claws can be rotated and are therefore suitable for vertical or horizontal (linear) module clamping. The exception is the end clamps for low module frames: For geometric reasons, rotation is not possible on them. Therefore there is also a low end clamp in an "H" version.

All clamps are also available in black anodized versions to best coordinate them with black module frames.

#### INSTALLATION TYPE

##### VERTICAL:



12/12

**Why**

13

We are a local company that has been installing PV since the start of the Feed in Tariff in 2009. We have a strong track record of delivering high quality solar photovoltaic installations with first class customer service.

13

<b>Our Team</b>	We have a team of passionate individuals who share the company ethos and enthusiasm for customer service excellence and installing high quality solar PV, battery storage and EV charger systems. Our senior team have been involved in the solar PV industry for over 23 years.
<b>Our Experience</b>	We have installed solar PV systems for all types of situations from domestic, commercial, industrial and community projects. There are few situations we will not have come across before.
<b>Our Approach</b>	We always aim to design the best system for the client's needs at a fair price. We have always had a policy of being open, transparent and clear in our approach.

<b>Our Partners</b>	   
---------------------	--

<b>Our Accreditations</b>	   
---------------------------	--

**town-clerk@machynlleth-tc.gov.uk**

---

**From:** gwenan.phillips@machynlleth-tc.gov.uk  
**Sent:** 04 January 2026 16:14  
**To:** town-clerk@machynlleth-tc.gov.uk  
**Cc:** gareth.jones@machynlleth-tc.gov.uk; ann.macgarry@machynlleth-tc.gov.uk; llinos.griffith@machynlleth-tc.gov.uk; norma.mccarten@machynlleth-tc.gov.uk; kim.bryan@machynlleth-tc.gov.uk; jeremy.paige@machynlleth-tc.gov.uk; jim.honeybill@machynlleth-tc.gov.uk; catherine.eliott@machynlleth-tc.gov.uk; rwth.hughes@machynlleth-tc.gov.uk  
**Subject:** Car park toilets

Hi!

Blwyddyn Newydd Dda and I hope you had a good Christmas holiday.

The car park toilets have been closed for the last fortnight. I was not aware that they would be closed all this time and no sign was on the gates informing people of this closure. If I had a pound for every time someone asked me about the toilets in the last fortnight I would be rich!

In the next meeting can we discuss the opening times of the toilets and the procedures when they are closed? Can you place it on the agenda?

Diolch yn fawr  
Gwenan

Item 12.2 page 1/4  
Item 13.1

**town-clerk@machynlleth-tc.gov.uk**

---

**From:** rwth.hughes@machynlleth-tc.gov.uk  
**Sent:** 08 January 2026 09:54  
**To:** town-clerk@machynlleth-tc.gov.uk  
**Cc:** jeremy.paige@machynlleth-tc.gov.uk; alwyn.evans@machynlleth-tc.gov.uk  
**Subject:** FW: RE: Powys County Council - Highways and Enforcement Department

Hi Nicole

could we get both replies printed out for next meeting and the end of the month please  
thanks  
Rwth

-----Original Message-----

From: "Chris Lloyd" <chris.lloyd@powys.gov.uk>  
Sent: Monday, 5 January, 2026 10:55  
To: "town-clerk@machynlleth-tc.gov.uk" <town-clerk@machynlleth-tc.gov.uk>  
Cc: "Councillor Alwyn Evans" <alwyn.evans@powys.gov.uk>, "Traffic Systems Management - Parking" <parking@powys.gov.uk>, "rwth.hughes@machynlleth-tc.gov.uk" <rwth.hughes@machynlleth-tc.gov.uk>, "Tony Caine" <tony.caine@powys.gov.uk>, "Adam Christie Rees NMWTRA" <AdamChristieRees@nmwtra.org.uk>, "Danny Jarman" <danny.jarman@powys.gov.uk>  
Subject: RE: Powys County Council - Highways and Enforcement Department

Happy New Year Nicole

I am the area traffic engineer for Powys County Council covering the north of the county.

Despite numerous exchanges of correspondence and previous meetings/discussions with the former county councillor for Machynlleth, your predecessors and town councillors going back to 2015 with the intention to implement a new traffic regulation order to modify the existing on street waiting/loading/parking controls along both the trunk roads and county roads within Machynlleth, the town council failed to demonstrate support for the proposals previously put forward by Powys County Council as a consequence of those communications and meetings, so the matter was not progressed.

I am happy to meet with representatives of the town council, the county councillor for Machynlleth and a representative of the trunk road agency (as the main roads through the town are trunk roads and therefore the responsibility of the Welsh Government as the trunk road authority) at a mutually convenient date and time to resurrect this review of on street waiting/loading/parking controls within the town; but in the first instance I would be grateful if the town council would discuss what they would like to see in terms of additional/alternative on street waiting/loading/parking controls and supply me with a plan showing what the town council would like to be considered by both Powys County Council and the Welsh Government as the relevant highway authorities.

You may wish to read our "On Street Parking FAQ" page on our website at [On Street Parking FAQ - Powys County Council](#) which seeks to answer the most commonly asked questions by residents and town/community councils when new on street waiting/loading/parking controls are being considered.

Regards

**Chris Lloyd**

Montgomeryshire Area Traffic Engineer,  
Highways, Transportation and Recycling,  
Powys County Council,

2/4

Kirkhamsfield Depot,  
Pool Rd, Newtown, SY16 3AF

✉ [chris.lloyd@powys.gov.uk](mailto:chris.lloyd@powys.gov.uk)  
☎ 01686 611563  
🌐 [www.powys.gov.uk](http://www.powys.gov.uk)

Croeso i chi gysylltu â ni yn Gymraeg. Byddwn yn ymateb yn Gymraeg, heb oedi.  
You are welcome to contact us in Welsh. We will respond in Welsh, without delay.



**From:** Tony Caine <tony.caine@powys.gov.uk>  
**Sent:** Monday, December 22, 2025 9:46 AM  
**To:** town-clerk@machynlleth-tc.gov.uk  
**Cc:** Councillor Alwyn Evans <alwyn.evans@powys.gov.uk>; Traffic Systems Management - Parking <parking@powys.gov.uk>; Chris Lloyd <chris.lloyd@powys.gov.uk>; rwth.hughes@machynlleth-tc.gov.uk  
**Subject:** Powys County Council - Highways and Enforcement Department

Dear Nicole

Thank you for your email

Our focus will always be the core of town centres since ensuring the safety and turnaround of traffic within the busier areas is a higher priority.

However, we do visit the other areas of towns periodically when able to do so. I have copied the Enforcement team so they are aware of the issues you raise to see if they can plan visits appropriately.

We are only able to enforce where there are parking restrictions but if they are worn/faded it makes enforcement difficult or indeed impossible. At the moment Powys CC is without an operational lining machine this we have a backlog of works to reline across the county. Our Works team are looking at replacement vehicles to enable works to progress in the near future.

We are unable to enforce at junctions such as Cae Crwn as there are no restrictions. I was unable to locate Lorwerth Terrace on our address point gazetteer or quick look at maps. If no restrictions are imposed then we cant enforce there either. In those instances if parked vehicles are causing a danger to other road users or obstructions, then they need to be reported to the Police. The Police will no doubt advise parking issues are for this Authority however they will be incorrect in that statement since obstruction and leaving a vehicle in a dangerous position are criminal offences only they can enforce.

Yours sincerely

**Tony Caine**

Rheolwr Traffig a Theithio  
Cyngor Sir Powys, Neuadd y Sir, Llandrindod, Powys, LD1 5LG

3/4

Traffic and Travel Manager  
Powys County Council, County Hall, Llandrindod Wells, LD1 5LG

✉ tony.caine@powys.gov.uk  
☎ 01597 82 6652 / 07899 766949  
🌐 [www.powys.gov.uk](http://www.powys.gov.uk)

From: [town-clerk@machynlleth-tc.gov.uk](mailto:town-clerk@machynlleth-tc.gov.uk) <[town-clerk@machynlleth-tc.gov.uk](mailto:town-clerk@machynlleth-tc.gov.uk)>  
Sent: 17 December 2025 10:12  
To: Cabinet <[cabinet@powys.gov.uk](mailto:cabinet@powys.gov.uk)>  
Cc: Councillor Alwyn Evans <[alwyn.evans@powys.gov.uk](mailto:alwyn.evans@powys.gov.uk)>; [rwth.hughes@machynlleth-tc.gov.uk](mailto:rwth.hughes@machynlleth-tc.gov.uk)  
Subject: Powys County Council - Highways and Enforcement Department

You don't often get email from [town-clerk@machynlleth-tc.gov.uk](mailto:town-clerk@machynlleth-tc.gov.uk). Learn why this is important

CYNGOR TREF MACHYNLLETH TOWN COUNCIL

Y Plas, Heol Aberystwyth Road, Machynlleth, Powys, SY20 8ER  
Telephone : 01654 702 571  
E-mail : [town-clerk@machynlleth-tc.gov.uk](mailto:town-clerk@machynlleth-tc.gov.uk)

17th December 2025

Powys County Council  
Highways and Enforcement Department  
Powys County Hall  
Spa Road East  
Llandrindod Wells  
Powys  
LD1 5LG

Dear Sir, Madam,

I am writing on behalf of Machynlleth Town Council to raise concerns regarding the current parking situation within the town.

It has been noted that a law enforcement officer has been present in Machynlleth on a regular basis. However, enforcement activity appears to be concentrated primarily on the main street where parking does not generally pose a danger to the public. We respectfully request that enforcement is extended to other areas of the town where more serious issues are occurring. These include vehicles parking on pavements, faded double yellow lines and obstructing disabled access points which makes it impossible for wheelchair users and others with mobility needs to safely use the pavements.

In addition, Councillors have significant concerns about parking along Forge Road particularly at the junctions of Cae Crwn and the Treowain Industrial Estate. Illegal parking at these junctions creates serious difficulties for large vehicles and lorries, attempting to manoeuvre in and out of the industrial estate, presents a clear safety hazard. Also the area of Iorweth Terrace where many large 4x4 vehicles are now parking on the pavements using these as permanent parking area directly outside people's windows, in some cases less than a foot from their front window.

We would therefore welcome the opportunity for a representative from Powys County Council to meet with one of the town Councillors to discuss these issues in detail.

Finally, we would ask that consideration be given to repainting the double yellow lines throughout the town. Many are now faded, difficult to see if not completely erased, contributing to the prevalence of dangerous and illegal parking. Fresh markings would provide much-needed clarity and assist enforcement efforts.

We trust you will give these matters your urgent attention and we look forward to your response.

Yours faithfully,

Nicole Beaumont

Town Clerk / RFO

[town-clerk@machynlleth-tc.gov.uk](mailto:town-clerk@machynlleth-tc.gov.uk)

Available from 9.30am to 12.30pm Mondays to Thursdays.

Cyngor Tref Fachynlleth

Machynlleth Town Council

Y Plas, Aberystwyth Rd,

Machynlleth, Powys

SY20 8ER

Tel : 01654 702571

Mae'r e-bost ac unrhyw ffeiliau a drosglwyddir gydag ef yn breifat ac wedi'u bwriadu ar gyfer defnydd yr unigolyn neu'r endid y maent yn cael sylw. Gall gynnwys gwybodaeth freintiedig. Os yw wedi eich cyrraedd trwy gamgymeriad ni ellwch ei gopio, ei ddsbarthu na'i ddangos i unrhyw un arall a dylech gysylltu gyda Cyngor Tref Fachynlleth ar unwaith. Mae unrhyw gynnwys nad yw'n ymwneud gyda busnes swyddogol Cyngor Tref Fachynlleth yn bersonol i'r awdur ac nid yw'n awdurdodedig gan y Cyngor.

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Mae'r e bost hwn ac unrhyw atodiad iddo yn gyfrinachol ac fe'i bwriedir ar gyfer y sawl a enwir arno yn unig. Gall gynnwys gwybodaeth freintiedig. Os yw wedi eich cyrraedd trwy gamgymeriad ni ellwch ei gopio, ei ddsbarthu na'i ddangos i unrhyw un arall a dylech gysylltu gyda Cyngor Sir Powys ar unwaith. Mae unrhyw gynnwys nad yw'n ymwneud gyda busnes swyddogol Cyngor Sir Powys yn bersonol i'r awdur ac nid yw'n awdurdodedig gan y Cyngor.

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---

**town-clerk@machynlleth-tc.gov.uk**

---

**From:** town-clerk@machynlleth-tc.gov.uk  
**Sent:** 21 January 2026 10:48  
**To:** 'gareth.jones@machynlleth-tc.gov.uk'  
**Subject:** FW: Machynlleth Day Care Centre Provisions

**Importance:** High

Good morning,

This is the response I had on this subject. It is on the agenda for this council meeting. Nothing received since.

My regards,



Town Clerk / RFO  
[town-clerk@machynlleth-tc.gov.uk](mailto:town-clerk@machynlleth-tc.gov.uk)

Available from 9.30am to  
12.30pm Mondays to Thursdays.

Cyngor Tref Fachynlleth  
Machynlleth Town Council  
Y Plas, Aberystwyth Rd,  
Machynlleth, Powys  
SY20 8ER

Tel : 01654 702571

*Mae'r e-bost ac unrhyw ffeiliau a drosglwyddir gydag ef yn breifat ac wedi'u bwriadu ar gyfer defnydd yr unigolyn neu'r endid y maent yn cael sylw. Gall gynnwys gwybodaeth freintiedig. Os yw wedi eich cyrraedd trwy gamgymeriad ni ellwch ei gopio, ei ddosbarthu na'i ddangos i unrhyw un arall a dylech gysylltu gyda Cyngor Tref Fachynlleth ar unwaith. Mae unrhyw gynnwys nad yw'n ymwneud gyda busnes swyddogol Cyngor Tref Fachynlleth yn bersonol i'r awdur ac nid yw'n awdurdodedig gan y Cyngor.*

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**From:** Melanie Hardwick <melanie.hardwick@powys.gov.uk>  
**Sent:** 30 December 2025 09:41  
**To:** MTC Clerk <town-clerk@machynlleth-tc.gov.uk>  
**Subject:** FW: Machynlleth Day Care Centre Provisions  
**Importance:** High

**Our ref:** MS3400-2025

Dear Ms. Beaumont,

Further to your email below dated 16<sup>th</sup> December 2025 sent on behalf of Cllr. Gareth Jones.

2/4

I write to advise you that there will be a delay in providing you with a response to this email, to which I apologise, as Officers tasked with looking into this matter for Cllr Roberts, require further time to look into what has been raised. A response will follow in due course.

Kind regards, Melanie

**Melanie Hardwick**  
**Swyddog Aelodau / Members Officer**  
**Ffôn/ Tel: 01597 82 6160**  
**E-bost / Email: [melanie.hardwick@powys.gov.uk](mailto:melanie.hardwick@powys.gov.uk)**

**Rhagenwau: hi/ei**  
**Pronouns: she/her**



Croeso i chi gysylltu â ni yn Gymraeg. Byddwn yn ymateb yn Gymraeg, heb oedi. / You are welcome to contact us in Welsh. We will respond in Welsh, without delay.



---

**From:** [town-clerk@machynlleth-tc.gov.uk](mailto:town-clerk@machynlleth-tc.gov.uk) <[town-clerk@machynlleth-tc.gov.uk](mailto:town-clerk@machynlleth-tc.gov.uk)>  
**Sent:** Tuesday, December 16, 2025 4:31:34 PM  
**To:** Councillor Pete Roberts <[cllr.pete.roberts@powys.gov.uk](mailto:cllr.pete.roberts@powys.gov.uk)>  
**Cc:** [gareth.jones@machynlleth-tc.gov.uk](mailto:gareth.jones@machynlleth-tc.gov.uk) <[gareth.jones@machynlleth-tc.gov.uk](mailto:gareth.jones@machynlleth-tc.gov.uk)>; [jeremy.paige@machynlleth-tc.gov.uk](mailto:jeremy.paige@machynlleth-tc.gov.uk) <[jeremy.paige@machynlleth-tc.gov.uk](mailto:jeremy.paige@machynlleth-tc.gov.uk)>  
**Subject:** RE: Machynlleth Day Care Centre Provisions

You don't often get email from [town-clerk@machynlleth-tc.gov.uk](mailto:town-clerk@machynlleth-tc.gov.uk). [Learn why this is important](#)  
Dear Cllr Roberts,

At their monthly council meeting last night (15/12/2025) Councillors debated the matter of your letter received in response on their query concerning the Day Care Centre for the elderlies in Machynlleth.

Their comment was that your response is much at odd with an article that appeared in the Cambrian news on 22/8/2025. Please see below the comment from Cllr G.Jones and the link for the article mentioned.

>>>

Dear Clerk,

Further to the Town Council's discussion yesterday regarding the letter received from Cllr Peter Roberts (PCC) which casts very serious doubt on whether Day Centre Services for the elderly will return to Machynlleth. This is at complete variance to what was announced by the Cambrian News on 22nd August this year.

I attach a link to that article for information and content : <https://www.cambrian-news.co.uk/news/machynlleth-day-services-for-older-adults-to-return-as-powys-announce-consolidation-of-services-825092>

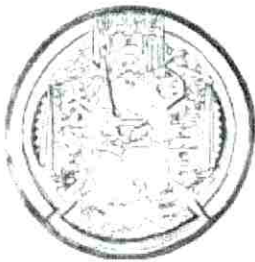
As was decided last night , given that Town Councillors (and through us the general public / Council Tax payers) were completely shut out of that consultation , I think it is understandable that our constituents should take that press report at face value that the services would be returning. Clearly , the press didn't magic that information out of thin air - somebody from within PCC must have briefed or leaked that it to them.

It is only correct to demand that Cllr Roberts provides a full and detailed explanation for that mismatch of information and must apologise to our constituents on behalf of Powys County Council for treating residents of Machynlleth and Dyfi Valley with utter disrespect.

Regards  
Cllr Gareth Jones  
<<<

Councillors are eager to know why this U turn on the Machynlleth Day Care centre.

Regards,  
Nicole Beaumont.



Town Clerk / RFO  
[town-clerk@machynlleth-tc.gov.uk](mailto:town-clerk@machynlleth-tc.gov.uk)

Available from 9.30am to  
12.30pm Mondays to Thursdays.

Cyngor Tref Fachynlleth  
Machynlleth Town Council  
Y Plas, Aberystwyth Rd,  
Machynlleth, Powys  
SY20 8ER

Tel : 01654 702571

*Mae'r e-bost ac unrhyw ffeiliau a drosglwyddir gydag ef yn breifat ac wedi'u bwriadu ar gyfer defnydd yr unigolyn neu'r endid y maent yn cael sylw. Gall gynnwys gwybodaeth freintiedig. Os yw wedi eich cyrraedd trwy gamgymeriad ni ellwch ei gopïo, ei ddosbarthu na'i ddangos i unrhyw un arall a dylech gysylltu gyda Cyngor Tref Fachynlleth ar unwaith. Mae unrhyw gynnwys nad yw'n ymwneud gyda busnes swyddogol Cyngor Tref Fachynlleth yn bersonol i'r awdur ac nid yw'n awdurdodedig gan y Cyngor.*

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**From:** [town-clerk@machynlleth-tc.gov.uk](mailto:town-clerk@machynlleth-tc.gov.uk) <[town-clerk@machynlleth-tc.gov.uk](mailto:town-clerk@machynlleth-tc.gov.uk)>  
**Sent:** 18 November 2025 15:42  
**To:** 'cllr.pete.roberts@powys.gov.uk' <[cllr.pete.roberts@powys.gov.uk](mailto:cllr.pete.roberts@powys.gov.uk)>  
**Cc:** 'norma.mccarten@machynlleth-tc.gov.uk' <[norma.mccarten@machynlleth-tc.gov.uk](mailto:norma.mccarten@machynlleth-tc.gov.uk)>  
**Subject:** Machynlleth Day Care Centre Provisions

Dear Cllr Roberts,

Please attached a letter from the Machynlleth Town Council concerning the lack of provision for a day care centre for the elderlies in Machynlleth.

Councillors are eager to read your response.

With regards,  
Nicole Beaumont.



Town Clerk / RFO  
[town-clerk@machynlleth-tc.gov.uk](mailto:town-clerk@machynlleth-tc.gov.uk)

**Available from 9.30am to  
 12.30pm Mondays to Thursdays.**

Cyngor Tref Fachynlleth  
 Machynlleth Town Council  
 Y Plas, Aberystwyth Rd,  
 Machynlleth, Powys  
 SY20 8ER

Tel : 01654 702571

*Mae'r e-bost ac unrhyw ffeiliau a drosglwyddir gydag ef yn breifat ac wedi'u bwriadu ar gyfer defnydd yr unigolyn neu'r endid y maent yn cael sylw. Gall gynnwys gwybodaeth freintiedig. Os yw wedi eich cyrraedd trwy gamgymeriad ni ellwch ei gopio, ei ddosbarthu na'i ddangos i unrhyw un arall a dylech gysylltu gyda Cyngor Tref Fachynlleth ar unwaith. Mae unrhyw gynnwys nad yw'n ymwneud gyda busnes swyddogol Cyngor Tref Fachynlleth yn bersonol i'r awdur ac nid yw'n awdurdodedig gan y Cyngor.*

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*Mae'r e-bost hwn yn gyswllt i ffôn a gwybodaeth freintiedig. Os ydych chi chi gyswllt i ffôn hwn, dylech chi chi gyswllt i ffôn hwn yn unigolyn neu'r endid y maent yn cael sylw. Gall gynnwys gwybodaeth freintiedig. Os ydych chi chi gyswllt i ffôn hwn, dylech chi chi gyswllt i ffôn hwn yn unigolyn neu'r endid y maent yn cael sylw. Mae unrhyw gynnwys nad yw'n ymwneud gyda busnes swyddogol Cyngor Tref Fachynlleth yn bersonol i'r awdur ac nid yw'n awdurdodedig gan y Cyngor.*

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