

CYNGOR TREF MACHYNLLETH TOWN COUNCIL

ORDINARY MEETING of FULL COUNCIL

You are hereby summoned by the Chair/Mayor
to attend a meeting of the Machynlleth Town Council
in the Vane Tempest Room at Y Plas
on **Monday 23rd February 2026** at 6:30pm.

or follow on zoom :

<https://us06web.zoom.us/j/83718878664?pwd=L3liK2w2cXVYOXhjU1R6M3Z6THZTZz09>

Meeting ID: 837 1887 8664

Passcode: 035458

AGENDA

1. **APOLOGIES** : To receive apologies as reported to the Clerk before the meeting.
2. **DECLARATION of INTEREST** : To receive any declaration of interest in the following matters to be discussed.
3. **PUBLIC PARTICIPATION** : Jenny Hall on How to make Machynlleth the UK Town of Culture 2028.
4. **MAYOR's REPORT** : To receive a report from the Chair/Mayor Cllr J.Paige
5. **MINUTES to be agreed** :
 - 5.1 : Minutes of the Full Council meeting held on 26/1/2026.
 - 5.2 : Notes from the Climate panel meeting held on 12/2/2026.
6. **MOTIONS/Matters arising** :
7. **COUNTY COUNCILLOR's REPORT** :

County Cllr A.Evans to report from his meetings with PCC and his monthly surgery meeting held in the foyer at Y Plas every first Wednesday of the month.
8. **PLANNING** : 26/0097/HH for demolition of existing extension and rebuild of new one at 11 Tregarth, Machynlleth.
9. **FINANCE** :
 - 9.1 : To agree payment of invoices as per list presented.

10. REPORTS from NOMINATED REPRESENTATIVES on OUTSIDE BODIES :

- 10.1 : Cllr N.McCarten to report on the Machynlleth Patients Forum.
- 10.2 : Appointment data at the surgery for info.

11. CLERK'S REPORT :

- 11.1 : Policies to approve :
 - 11.1.1 : Equality and diversity policy
 - 11.1.2 : Grants Policy
 - 11.1.3 : Lone working policy
 - 11.1.4 : Sickness absence policy
 - 11.1.5 : General reserves policy
 - 11.1.6 : Anti bribery policy
- 11.2 : Public toilets building - Planning for solar panels and permission from the building's owner.
- 11.3 : Forms for Councillors with reference to their annual allowances.

12. MEMBERS ITEMS :

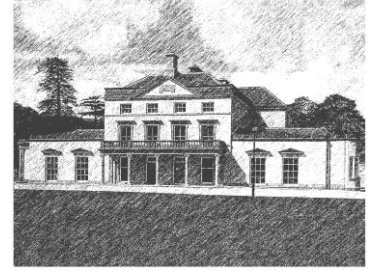
- 12.1 : Cllr R.Hughes on parking in Machynlleth – Highways & Enforcement. Item from last meeting on 26/1/2026, as Cllr Hughes was not present at that meeting to propose it.
- 12.2 : Cllr A.MacGarry on a discussion about possible development sites in Machynlleth and old Travis Perkins site.
- 12.3 : Cllr Ll.Griffith on the ATM machine at Station Garage.
- 12.4 : Cllr K.Bryan Machynlleth Town of culture 2028.

13. CORRESPONDENCE for Info :

- 13.1 : Letter from Cllr P.Roberts of Powys CC regarding the Day Centre in Machynlleth.
- 13.2 : Letter to surgery and response.
- 13.3 : Letter to pharmacy and response.
- 13.4 : Letters with reference to Fflecsi Bus and transport within Machynlleth.

14. DATES of the NEXT MEETINGS : ALL meetings are held at Y Plas.

- 14.1 : FULL Council meeting on 30/3/2026 at 6.30pm in the Vane Tempest room



CYNGOR TREF MACHYNLLETH TOWN COUNCIL

CYFARFOD CYFFREDIN Y CYNGOR LLAWN

Drwy hyn, fe'ch gelwir gan y Cadeirydd/Maer i fynychu cyfarfod o Gyngor Tref Machynlleth yn Ystafell Vane Tempest yn Y Plas ar ddydd Llun 23 Chwefror 2026 am 6:30pm.

neu dilynwch ar zoom:

<https://us06web.zoom.us/j/83718878664?pwd=L3liK2w2cXVYOXhjU1R6M3Z6THZTZz09>

Meeting ID: 837 1887 8664

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AGENDA

1. YMDDIHEURIADAU :

I dderbyn ymddiheuriadau fel yr adroddwyd i'r Clerc cyn y cyfarfod.

2. DATGANIAD O FUDDIANT :

I dderbyn unrhyw ddatganiad o fuddiant yn y materion canlynol i'w trafod.

3. CYFRANOGIAD Y CYHOEDD :

Jenny Hall ar Sut i wneud Machynlleth yn Dref Diwylliant y DU 2028.

4. ADRODDIAD Y MAER :

Derbyn adroddiad gan y Cadeirydd/Maer y Cynghorydd J.Paige

5. COFNODION i'w cytuno :

5.1: Cofnodion cyfarfod y Cyngor Llawn a gynhaliwyd ar 26/1/2026.

5.2: Nodiadau o gyfarfod y panel Hinsawdd a gynhaliwyd ar 12/2/2026.

6. CYNIGION/Materion yn codi :

7. ADRODDIAD Y CYNGHORYDD SIR :

Y Cynghorydd Sir A.Evans i adrodd o'i gyfarfodydd gyda CSP a'i gyfarfod misol a gynhelir yn y cyntedd yn Y Plas bob dydd Mercher cyntaf y mis.

8. CYNLLUNIO :

26/0097/HH ar gyfer dymchwel estyniad presennol ac ailadeiladu un newydd yn 11 Tregarth, Machynlleth.

9. CYLLID :

9.1: Cytuno ar dalu anfonebau yn unol â'r rhestr a gyflwynwyd.

10. ADRODDIADAU gan GYNRYCHIOLWYR ENWEBEDIG ar GYRFF ALLANOL :

10.1: Y Cynghorydd N. McCarten i adrodd ar Fforwm Cleifion Machynlleth.

10.2: Data apwyntiadau yn y feddygfa er gwybodaeth.

11. ADRODDIAD Y CLERC:

11.1: Polisiau i'w cymeradwyo:

11.1.1: Polisi cydraddoldeb ac amrywiaeth

11.1.2: Polisi Grantiau

11.1.3: Polisi gweithio ar eich pen eich hun

11.1.4: Polisi absenoldeb oherwydd salwch

11.1.5: Polisi cronfeydd wrth gefn cyffredinol

11.1.6: Polisi gwrth-lwgrwobrwyo

11.2: Adeilad toiledau cyhoeddus - Cynllunio ar gyfer paneli solar a chaniatâd gan berchennog yr adeilad.

11.3: Ffurflenni i Gynghorwyr gyda chyfeiriad at eu lwfansau blynyddol.

12. EITEMAU AELODAU:

12.1: Y Cynghorydd R.Hughes ar barcio ym Machynlleth – Priffyrdd a Gorfodi. Eitem o'r cyfarfod diwethaf ar 26/1/2026, gan nad oedd y Cynghorydd Hughes yn bresennol yn y cyfarfod hwnnw i'w gynnig.

12.2: Y Cynghorydd A.MacGarry ar drafodaeth am safleoedd datblygu posibl ym Machynlleth a hen safle Travis Perkins.

12.3: Y Cynghorydd Ll.Griffith ar y peiriant ATM yng Ngarej yr Orsaf.

12.4: Y Cynghorydd K.Bryan Tref Diwylliant Machynlleth 2028.

13. GOHEBIAETH am Wybodaeth:

13.1: Llythyr gan y Cynghorydd P.Roberts o Gyngor Sir Powys ynghylch y Ganolfan Ddydd ym Machynlleth.

13.2: Llythyr at y feddygfa ac ymateb.

13.3: Llythyr at y fferyllfa ac ymateb.

13.4: Llythyrau yn cyfeirio at Fysiau Fflecsi a thrafnidiaeth o fewn Machynlleth.

14. DYDDIADAU'R CYFARFODYDD NESAF : Cynhelir POB cyfarfod yn Y Plas.

14.1: Cyfarfod y Cyngor LLAWN ar 30/3/2026 am 6.30pm yn ystafell Vane Tempest

MACHYNLLETH 2028

Sut allwn ni neud Machynlleth yn
DREF DIWYLLIANT y DU 2028?

How can we make Machynlleth the
UK TOWN OF CULTURE for 2028?

CYFARFOD AGORED Croeso i bawb
OPEN MEETING Everyone welcome

Y PLAS

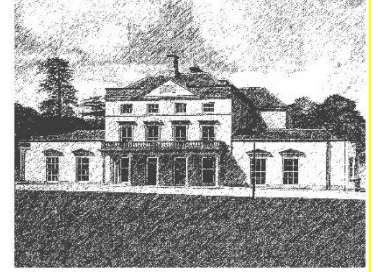
9.2.2026

19:00 – 21:00



Dewch i fod yn rhan o'r broses i helpu i ddatblygu
cynnig ar gyfer tref ddiwylliant 2028

Come and be a part of the process to help develop
a proposal for the 2028 town of culture



CYNGOR TREF MACHYNLLETH TOWN COUNCIL

Y Plas, Heol Aberystwyth Road, Machynlleth, Powys, SY20 8ER

Telephone : 01654 702 571

E-mail : town-clerk@machynlleth-tc.gov.uk

MINUTES OF THE ORDINARY MEETING OF MACHYNLLETH TOWN COUNCIL on Monday 26th January 2026 at 6.30pm in the Vane Tempest room at the Plas

PRESENT :

Cllr J. Paige (Chair of the meeting), Cllr A. MacGarry, Cllr J. Honeybill, Cllr Ll. Griffith, Cllr G. Phillips, Cllr A. Evans, Cllr G. Jones, Cllr C. Elliot, Cllr N. McCarten, .

5 MoP, 1 press

APOLOGIES : Cllr P. Jones, Cllr K. Bryan, Cllr R. Hughes.

ALSO IN ATTENDANCE : Nicole Beaumont (Clerk) and Catrin Willetts (Minutes taker)

1. ATTENDANCE AND APOLOGIES : See list of apologies above.

2. DECLARATION of INTERESTS : Cllr A. McGarry and Cllr J. Paige declared an interest in item 11.7

3. PUBLIC PARTICIPATION :

Heledd Wyn presented to Councillors a proposed art project with Unite Hope Project. It is a worldwide art project consisting of an angel signifying peace. A proposed site for the white angel statue would be the Remembrance Garden in the Plas grounds.

Councillors asked for more information such as total installation costs, exact proposed location, exact size of the statue. With these factors, they felt that as the area is part of a Grade II listed building, planning permission, possible wilful damage, public liability will need to be considered as well as the views of the public along with the volunteers who do a fantastic job at improving and maintaining the Remembrance Garden.

4. MAYOR'S REPORT :

Cllr J. Paige had nothing to report.

5. MINUTES to be AGREED :

5.1 : Minutes of the Full Council meeting held on 15/12/2025 were agreed **unanimously** with the following corrections at Item 11.1 : To add that it was agreed for the old furniture from the conference rooms to be sold to raise funds.

5.2: Minutes of the Finance Meeting held on 12/01/2026 were agreed by **majority vote**.

5.3: Minutes of the Facilities Meeting were agreed by **majority vote**.

5.4: The Climate Panel meeting scheduled for 08/01/2026 was re-scheduled for 22/01/2026. It was agreed that the minutes of this panel should be referred to as notes.

5.5: Due to bad weather that week, the Market panel meeting which was scheduled on 14/01/2026, will be re-scheduled for later in the year.

6. MOTIONS/MATTERS ARISING :

Item 12.3 : Regarding Place Planning, Cllr MacGarry received an email suggesting possible sites for future development.

Item 13.3 : Cllr G. Jones raised concerns regarding the conflicting information that has been given to MTC and a local journalist regarding the lack of day care centre services in Machynlleth. He asked that Clerk write once more to Powys County Council, to demand answers for this lack of provision.

7. COUNTY COUNCILLOR'S REPORT :

Cllr A. Evans reported that the Eisteddfod will be held in Glantwymyn in August of 2027. He asked that MTC and local businesses work together to tidy up the town. Cllr G. Jones added that MTC should be demanding that Powys County Council do their part in cleaning the areas under their remit. He also thanked Cllr A. Evans for his help with discarded bins that have now been removed.

Cllr N. McCarten asked for feedback from Cllr. A.Evans' Wednesday drop-in surgery. He stated that he had very similar concerns to other councillors, such as dog fouling, parking issues, lights and parking wardens. He also informed council that he has emailed PCC regarding potholes that have been highlighted.

8: PLANNING :

26/0047/REM – There were no objections. **Unanimous.**

Cllr J. Honeybill having warned Clerk prior to the meeting that he would be late, entered the meeting at this point.

9: FINANCE :

9.1 : The recommendations of the Finance meeting held on 12/1/2026 for the proposed Precept demand FY2026-27 were discussed.

Clerk presented council with the proposed budget and precept demand of £390,545. Some discrepancies were discussed and Council decided on the following:

Dept 1 – no changes

Dept 2 – to remove line 14 (repairs to both allotment walls)

Dept 3 – no changes

Dept 4 – to remove line 3 (grants for solar panels/paygates) and line 10

Dept 5 – no changes

Dept 6 – no changes

Dept 7 – no changes

Dept 8 – to reduce line 28 (new tables and chairs for conference rooms) from £5,000 to £1,000 and to add an income line for sale of old furniture.

The final proposed Precept FY2026-2027 came to £369045.

Cllr A.MacGarry proposed that it be adopted, seconded by Cllr G.Phillips.

Result of the vote was : 4 in favour Cllr J.Honeybill, Cllr G.Phillips, Cllr N.McCarten, Cllr A.MacGarry, 2 against : Cllr G.Jones, Cllr Ll. Griffith and 3 abstentions : Cllr A.Evans, Cllr J.Paige, Cllr C.Elliott.

Motion carried by **majority vote**.

9.2 : Councillors questioned an invoice for Christmas light installation. This invoice is to be split 50/50 between MTC and Rotary club. Clerk to look into Total Energies invoices as there seems to be two invoices for November.

All other payments were agreed. **Unanimous**.

10. REPORTS from NOMINATED REPRESENTATIVES on OUTSIDE BODIES :

10.1 : Cllr McCarten reported information from the Patients Forum meeting. Minutes were received at MTC after the Cllrs agenda had been published. Nick Vanty from PAVO is to apply for funding to improve the day care centre, and local organisations such as CAMAD and Advice Mid Wales are looking at the possibility of a social enterprise to open the day care centre. The patient's forum said goodbye to Keith Jackson who has given many years of dedication.

With regards to the Bronglais Stroke Unit proposed closure, they are waiting for a response from the letter of complaint and to see what Hywel Dda Health Board will propose.

There will be a public walk on 7th February, starting from Canolfan Owain Glyndwr Machynlleth to Bro Ddyfi Hospital to publicise the plight.

10.2 : Information data from the town surgery and their appointment system in December 2025 was presented for info to Councillors. The clerk to write to Dyfi surgery asking for explanation on limited doctors' appointments and why patients are often seeing a Nurse rather than a doctor. Clerk to also write to the Pharmacy to ask about the de-stocking situation as there is public concern regarding running out of medication.

11. Clerk's Report:

11.1 : Carpark toilets : Healthmatic has been and measured the work to be done. The grant funder Brilliant Basic/PCC will pay directly Healthmatic. The work is due to start early February 2026.

A catch-up meeting with the grant manager was arranged on 27/1/2026.

11.2 : The installation of the secondary glazing inside the Plas is on hold at the moment due to manufacturing issues at the supplier's. It is hoped that it will be all installed during February before the spring season arrives with visitors.

11.3 : A program of training on various matters raised at the last Facilities meeting will start immediately. The training is available to staff and councillors alike. The report will also be updated as several matters had already been seen to.

11.4 : The following policies were reviewed and agreed :

11.4.1 : Social Media Policy

11.4.2 : Safeguarding Policy

11.4.3 : Risk Policy

11.4.4 : Health & Safety Policy

11.5 : As per the report from the Facilities Manager, fly tipping in the back carpark will be looked at. Cllrs **agreed unanimously** to the cost of a skip at £500 + VAT. Also **agreed unanimously** the allocation of a raised beds each at the Plas allotment to Awyr Iach, Cartref Dyfi and Cylch Meithrin Machynlleth free of charge and for the holder of Plot 4A at the Garsiwn allotment to erect a garden shed on that plot.

11.6 : A while back the Rugby Club (RC) asked for a mature tree to be taken down. RC had their own survey done on it, the tree seems to have no TPO and as it is located within the RC's enclosure, it will be the RC to organise its removal as per their lease where it states that 'the tenant shall be responsible for arranging and paying their own ground maintenance'.

11.7 : Quotes for the solar panels on the carpark toilets roof. Cllr A.MacGarry explained the merits of each quote presented, therefore was not be able to vote on this item. Cllr J.Paige also declared interest in this item and did not vote. Cllrs agreed **unanimously** Quote No2 for Aber Solar to install these panels.

12. Members items:

12.1 : Cllr G. Phillips asked that a sign be put up if carpark toilets are to be closed, such as over Christmas/New Year break. In future can council be informed of planned closures and can social media also be updated.

12.2 : Cllr R. Hughes not present.

12.3 : Cllr G. Jones received a letter from MTC's former Mayor, Mr A.Jones asking for assistance with travel matters. Bus services that are no longer running around the town are having an impact on residents, particularly elderly, disabled and some children. Cllr G.Jones wrote to Lloyds Coaches who he pointed out that they are not at fault and they did inform him of some services that are already available but not well advertised.

Clerk to write to Lloyds Coaches, Transport for Wales and PCC and ask them to advertise the Fflecsi Bus service which is a pre-bookable service and to ask if additional services could be provided.

13. Correspondence :

13.1 : Cllr R. Hughes not present.

13.2 : Covered in previous item.

14. DATES of the Next Meetings :

14.1 : Climate panel meeting on 12th February at 6pm in the John Edwards room.

14.2 : Full Council meeting on 23th February 2026 at 6.30pm in the Vane Tempest room, Y Plas.

Panel Gweithredu Hinsawdd Cyngor Tref Machynlleth
Climate Action Panel of Machynlleth Town Council

Cofnodion o gyfarfod o Banel Gweithredu Hinsawdd Cyngor Tref Machynlleth
yn y Plas ar Dydd Iau 12 mis Chwefror 2026 am 6:00pm.

Minutes of meeting of the Climate Action Panel of Machynlleth Town Council
in the Vane Tempest Room on Thursday 12th February 2026 at 6:00pm.

Present / yn bresenol:

Town council – Ann MacGarry, Norma McCarten

Residents – Andy Rowland, Chris Higgins, Martin Kemp

Ymddiheuriadau / Apologies - Vic Bamford, David Elias

Datganiadau o fuddiant / Declarations of interest – none declared

Minutes of meeting 4.11.25 accurate

Materion yn deillio / Matters arising / Updates

Gwydr eilaidd yn y Plas / Secondary glazing in y Plas

First set have been installed very successfully. The next set of shaped ones will be done fairly soon but the ones with curved glass have been a bit delayed.

Cefnogaeth i ddeiliaid tai ar effeithlonrwydd ynni / Support for energy efficiency in homes

Eco 4 is being phased out and new measures are being developed. The UK government has announced the size of funds allocated for advice on energy and a 'warm homes plan' but there have been no details of how this will be implemented.

Eco 4 has been extended to the end of the year but there's no extra funding.

There have been a lot of problems with Eco 4 but it's worth noting that the Welsh government NEST scheme's failure rate is only 1%.

Because of the uncertainty we'll pause developing a project until the role becomes clear.

Statws cyfeillgar i wenyn / Bee friendly status

Cllr McCarten reported that the project to develop areas on Bryn y Gog is happening. There is a small grant to develop a wildflower area on a fairly barren bank on the edge of the estate, replace 2 fruit trees, work on existing fruit beds, put up signage and run 3 courses in conjunction with Mach Maethlon. The funding is going through the town council.

The 700 trees

There is a sign explaining the 700 trees planted to celebrate 700 years of the Market charter (near the children's playground). The gates and fencing around the 3 sets of trees are not in a good state. Many organisations were involved in the planting but no one has taken responsibility for them since.

Street trees

Ann has made contact with the people responsible for the street trees and got a list of them (attached).

They are producing a website with a map which will show which is planted where. Ann will ask if they will put signs on each tree and one to explain the whole project (at or in the library?).

Access to the allotments

There will be some courses run in the allotments and open days.

Policies in place for the new graveyard

This is the response from the PCC officer responsible -

- I can confirm we are cutting all of the grass on the site in order to develop a manageable swath from an agricultural field. However, we will likely reduce the cutting regime in a couple of years in the areas we are not currently using. We do not cut the grass underneath the beach trees adjacent of the roadway until later in the year due to the presence of orchids.

This led into a discussion of the fact that people have been observed using that area to exercise their dogs. This would seem very inappropriate when there have been burials there (none yet we think). Alwyn will be asked to check this out with Powys.

Response on management of the proposed market garden –

- The Gardd Lledfair Ltd Articles of Association commit us to promoting "...agroecological approaches to food production as a positive response to the biodiversity and climate crises". In respect of pollinators, this means we will not use agrochemicals and grow plants alongside the vegetables that attract pollinators as part of our pest management.
- In the Planning and Sustainable Urban Drainage Scheme (SuDS) applications we have committed to having a native hedge all round the site.
- Once (if) we get planning and SuDS approval and are definitely going ahead, I will enter into dialogue with local community members active in the town being pollinator friendly, eg, Gerddi BDG.

Dyfi Biosffer update

The Welsh government are making positive noises about funding the Biosffer but there is nothing concrete yet.

Ideas for increasing people's awareness of the impacts and actions on Climate Change

This item led into a discussion about the risk of flooding. NRW's flood risk map for Wales shows some risk (low where the houses are) from the river in the Garsiwn area and a scattering of patches around the town of medium and high risk from 'Surface Water and small Watercourses', including a large patch at the Kennels.

Should MTC develop a flooding plan for the town?

<https://naturalresources.wales/flooding/check-your-flood-risk-on-a-map-flood-risk-assessment-wales-map/?lang=en>

This URL is particularly useful, particularly in relation to the culvert near GBDG *Flood Map for Planning* - this incorporates an estimate of the increased risk due to climate change:

<https://naturalresources.wales/flooding/flood-map-for-planning/?lang=en>

AOBs

Climate Cymru have a database on their website of funding sources for action on climate change.

PACE have developed a Green Guide for the county. We should check that activities in Machynlleth are included.

Dyddiad y cyfarfod nesaf / Date of next meeting 16 April 2026 6pm in y Plas



Powys



MACHYNLLETH STREET TREES | TREE INFORMATION

Tree Information

Code No.	Species (Eng)	Species (latin)	Species (welsh)
1	Common Lime	Tilia x europaea	
2	Hornbeam	Carpinus betulus	
3	Hawthorn	Crataegus monogyna	
4	Rowan	Sorbus aucuparia	
5	Crab Apple	Malus sylvestris	
6	Crab Apple	Malus sylvestris	
7	Cherry	Prunus Sargentii	
8	Serviceberry	Amelanchier arborea	
9	Cherry	Prunus Sargentii	
10	Cherry	Prunus Sargentii	
11	Cherry	Prunus Sargentii	
12	Cherry	Prunus Sargentii	
13	Hornbeam	Carpinus betulus	
14	Rowan	Sorbus aucuparia	
15	Rowan	Sorbus aucuparia	
16	Ginkgo	Ginkgo biloba tremonia	
17	Serviceberry	Amelanchier arborea	
18	Oriental Plane	Platanus orientalis	
19	Sweet Gum	Liquidambar styraciflua	
20	Sweet Gum	Liquidambar styraciflua	
21	Hornbeam	Carpinus betulus	
22	Ginkgo	Ginkgo biloba tremonia	
23	Hornbeam	Carpinus betulus	
24	Honey Locust	Gleditsia triacanthos	
25	Hornbeam	Carpinus betulus	
26	Magnolia	Grandiflora galissoniere	
27	Field Maple	Acer campestre	
28	Hornbeam	Carpinus betulus	
29	Honey Locust	Gleditsia triacanthos	
30	Hornbeam	Carpinus betulus	
31	Planter	Rosemary, time, sage & bayleaf	
32	Silver Birch	Betula pendula	
33	Silver Birch	Betula pendula	
34	Pagoda	Styphnalobium	
35	Hornbeam	Carpinus betulus	
36	Hornbeam	Carpinus betulus	
37	Hawthorn	Crataegus monogyna	



Gwilym Davies

Pennaeth Gwasanaethau Cynllunio a Rheoleiddiol
Head of Planning and Regulatory Services

Sian Teleri Butler
Machynlleth Community
Y Plas
Aberystwyth Road
Machynllth
Powys
SY20 8ER

town-clerk@machynlleth-tc.gov.uk

Neuadd y Sir/County Hall
Spa Road East
Llandrindod
LD1 5LG

Ein Cyf/Our Ref: 26/0097/HH
Dyddiad/Date: 29 January 2026
Ffon/Telephone: 01597 82 6000
E-bost/Email:

planning.consultations@powys.gov.uk

Annwyl Cyngor Cymuned,

**Ymgynghoriad Deddf Cynllunio Gwlad
a Thref 1990
Gorchymyn (Gweithdrefn Rheoli
Datblygu) (Cymru) 2012 (fel y'i
diwygiwyd)**

Cyfeirnod: 26/0097/HH
Cyfeirnod Grid: **E:**274903 **N:**301006
Cynnig: Demolition of existing extension
and erection of new side extension
Cyfeiriad y Safle: 11 Tregarth ,
Machynlleth, SY20 8HT,

Mae'r cais ar gael i'w weld ar wefan y
Cyngor ([http://pa.powys.gov.uk/online-
applications/](http://pa.powys.gov.uk/online-applications/)). Wedi derbyn yr amodau a
thelerau, dilynwch y cyfarwyddiadau ar-
lein i weld yr achos.

Rhoddir rhybudd drwy hyn fod rhaid
gwneud unrhyw sylwadau yr ydych yn
dymuno eu gwneud o fewn 21 diwrnod o
ddyddiad y llythyr hwn. Os na wneir hyn,
fe dybir nad ydych yn dymuno gwneud
sylwadau a bydd y cais yn mynd yn ei
flaen tan dod i benderfyniad.

Dear Community Council,

**Town and Country Planning Act 1990
Town and Country Planning
(Development Management Procedure)
(Wales) Order 2012 (as amended)
Consultation**

Application Reference: 26/0097/HH
Grid Reference: **E:**274903 **N:** 301006
Proposal: Demolition of existing extension
and erection of new side extension
Site Address: 11 Tregarth , Machynlleth,
SY20 8HT,

The application is available to view on the
Council's website
([http://pa.powys.gov.uk/online-
applications/](http://pa.powys.gov.uk/online-applications/)). After accepting the terms
and conditions please follow the online
instructions to view the case.

Notice is hereby given that any
observations you may wish to make must
be returned to me within 21 days of the
date of this letter. If this is not done it will
be assumed that you do not wish to
comment and the application will proceed
to determination.

Cofiwch y dylid gwneud sylwadau'n ysgrifenedig, ac y bydd unrhyw sylwadau'n cael eu cadw ar ffeil i'w weld gan y cyhoedd.

Os ydych yn credu nad yw'r cais hwn yn dod o fewn ardal eich Cyngor Cymuned, a allwch dynnu fy sylw at hyn ar unwaith.

Bydd yr holl ohebiaeth yn cael ei gyhoeddi ar-lein. Gofynnir ichi sicrhau fod eich ymateb yn cydymffurfio â gofynion GDPR trwy beidio â chynnwys unrhyw ddata personol neu sensitif. Peidiwch â chynnwys eich llofnod nac unrhyw wybodaeth breifat arall megis cyfeiriadau e-bost na rhifau ffôn personol yn eich ymateb, gan y gall y rhain ymddangos ar ein gwefan.

Croeso i chi gysylltu â ni yn Gymraeg. Byddwn yn ymateb yn Gymraeg, heb oedi.

Cyfeiriwch yr holl ymatebion ymgynghori i Adran Gynllunio Cyngor Sir Powys at planning.consultations@powys.gov.uk yn hytrach nag at unigolion a enwir gan gynnwys y cyfeirnod cynllunio 26/0097/HH, o fewn testun yr e-bost.

Yn gywir,

Aled Williams
Planner

Please note that comments must be made in writing and that such comments will be held on a file that will become open to public inspection.

If you believe this application does not fall within your Community Council area can you please bring this to my attention immediately.

All correspondence will be published online. Please ensure your response adheres to GDPR regulations by excluding any personal or sensitive data. Please do not include your signature or any other private information such as personal email addresses or telephone numbers in your response, as these may appear on our website.

You are welcome to contact us in Welsh. We will respond in Welsh, without delay.

Please direct all consultation responses for Powys County Council's Planning Department to planning.consultations@powys.gov.uk rather than to named individuals, including the planning reference, 26/0097/HH, within the email subject.

Yours faithfully,

Aled Williams
Planner

List of Invoices For Payment
16th January 2026 to 15th February 2026

Dyddiad Talu / Payment Date	Enw / Name	Manylion / Particulars	Swm /Amount	Sylwadau / Observations
Paid by Direct Debit				
25.02.2026	Castell Howell Foods Ltd	Supplies for café January	£ 1,437.98	
11.02.2026	YGP	Electricity January 2026 - Market feeder pillar	£ 48.11	
11.02.2026	YGP	Electricity January 2026 - Café	£ 184.46	
30.01.2026	YGP	Electricity January 2026 - Old toilets (remembrance garden)	£ 47.94	
07.02.2026	SSE	Electricity January 2026 - Plas building	£ 2,433.24	
07.02.2026	Total Energies	Electricity January 2026 - Public toilets (car park)	£ 349.97	
08.02.2026	Total Energies	Electricity January 2026 - Town Clock	£ 254.32	
06.02.2026	Rijo	Coffee machine supplies - café	£ 365.41	
22.01.2026	Rijo	Coffee machine supplies - café	£ 319.79	
23.01.2026	BNP Paribas	Coffee machine leasing - café 21.02.26-20.03.26	£ 221.83	
10.01.2026	Peac Solutions	Quarterly lease - photocopier 21.02.26-20.05.26	£ 334.80	
05.12.2025	Shire Leasing	Quarterly Cloud Voice phone system 01.01.26-31.03.26	£ 449.78	
05.02.2026	Positive Energy	Electricity January 2026 - Hen Stablau	£ 60.24	
27.12.2025	Information Commissioner's Office	GDPR/Data Protection annual subscription	£ 47.00	
29.01.2026	SEFE	Gas usage December 2025	£ 3,536.68	
Paid with Barclaycard				
01.01.2026	Google	Plas management software	£ 42.00	
01.01.2026	Loyverse	Café POS software	£ 30.00	
08.01.2026	Spotted Penguin	New conferencing furniture	£ 3,212.24	
13.01.2026	Amazon	Cleaning materials-Plas	£ 28.53	
15.01.2026	Amazon	TV and bracket - Plas conferencing	£ 183.67	
21.01.2026	Amazon	Various café supplies	£ 80.63	
Paid under delegated powers before council meeting				
06.02.2026	Allotments	Refund for allotment holder now vacated plot	£ 35.00	
31.12.2025	Gaskells	Waste disposal - Plas - December 2025	£ 400.22	
31.01.2026	Gaskells	Waste disposal - Plas - January 2026	£ 488.62	
28.01.2026	Squeaky Clean	Cleaning - January 2026 - Public toilets (car park)	£ 945.00	
30.01.2026	Squeaky Clean	Cleaning - January 2026 - Y Plas	£ 1,134.00	
19.01.2026	K.P.Fire	Fire extinguishere inspection and service	£ 613.80	
01.02.2026	BT	Internet Services - Plas building Feburary 2026	£ 304.80	
03.02.2026	BT	Phone and internet services 01.01.2026-31.03.2026	£ 1,244.12	
To be authorised for payment				
30.01.2026	WR Partners	January 2026 payrollprocessing	£ 190.80	
29.01.2026	Sutcliffe Play	Maintenance of cableway glide	£ 456.85	Paid out of Playground donation
03.02.2026	Hafren Dyfrdwy	Water usage Carpark loos - 28.11.2025-29.01.2026	£ 662.83	
13.02.2026	Dysynni Drain Services	Carpark Public toilets - High pressure jetting blockage -	£ 180.00	
27.01.2026	Powys County Council	Brilliant Basic - Matchfunding 20% - Public toilets (car park)	£ 5,600.00	
24.01.2026	Grace & Howe	Inspection of parapets - Plas building	£ 1,032.50	
21.01.2026	Viking	Office stationary supplies	£ 64.11	
31.01.2026	Gardens & Homes (The Store)	maintenance items	£ 4.23	
Total to C/F			£ 27,025.50	

			Total B/F £	27,025.50	
27.01.2026	Mcarthur Morgan Ltd	Staff training - office	£	210.00	
19.01.2026	Initial	Hygiene waste disposal - Plas 07.02.26-06.03.26	£	159.31	
19.01.2026	Initial	Hygiene waste disposal - Public toilets 07.02.26-06.03.26	£	95.50	
05.02.2026	Sharp	Photocopier usage 19.12.2025-30.01.2026	£	95.88	
16/02/2026	Celtic Wildflowers	Assortment of wildflower plugs	£	212.79	BrynyGog LPfN Grant funded project
15/02/2026	Amazon	Sharpening stones	£	20.66	BrynyGog LPfN Grant funded project
15/02/2026	Amazon	Garden rake	£	33.80	BrynyGog LPfN Grant funded project
13/02/2026	Edible Mach Maethlon	workshops wildflower project	£	440.00	BrynyGog LPfN Grant funded project
13/02/2026	Gelli Deg Dyfi	pruning workshop wildflower project	£	220.00	BrynyGog LPfN Grant funded project
13/02/2026	The Store	various gardening tools for project	£	280.35	BrynyGog LPfN Grant funded project
16/02/2026	Amazon	ratchet loppers	£	55.90	BrynyGog LPfN Grant funded project
18/02/2026	Tan-y-Llyn Nurseries	plants & shrubs	£	80.50	BrynyGog LPfN Grant funded project

Other statutory authorised payments made

Wages / Pensions / HMRC contributions / Deductions					
30.01.2026	Wages	Staff wages	£	11,124.42	
02.02.2026	Pensions	PCC pensions	£	3,497.13	
02.02.2026	HMRC/PAYE	NI/PAYE HMRC Shipley	£	2,900.26	
30.01.2026	PCC	3rd party deductions from wages	£	13.05	

TOTAL £ 46,465.05

INCOME / Incwm

From / Gan Bwy

	£	Sum /swm
bar	£	30.00
buffets	£	308.00
café	£	1,765.49
Grants for Hen Stablau	£	51,160.37
ground rent	£	50.00
hall	£	1,070.00
market	£	645.00
office rent	£	3,120.00
parking	£	82.75
photocopying	£	9.50
postbox	£	50.00
recharges	£	1,199.31
room hire	£	2,102.25
toilets	£	179.78
vat refund	£	4,146.30
wp	£	3,906.64

TOTAL £ 69,825.39

total income

£ 69,825.39

total expenditure

-£ 46,465.05

var +/- £ 23,360.34

BANK balance (A/Cxx6027) on 13th February 2026 £ 175,439.18



Ionawr 2026



Galwadau a dderbyniwyd gan y dderbynfa **3,925**



Tystysgrifau meddygol/nodiadau salwch a gyhoeddwyd **80**



Negeseuon testun a anfonwyd/a dderbyniwyd **5,058**



Galwadau wedi'u hateb o fewn 2 funud **77%**



Amser ateb galwadau cyfartalog 1 munud 29 eiliad



Apwyntiadau a gollwyd gan nad iddynt gael eu canslo **97**

Apwyntiadau 15 munud y gellid bod wedi'u rhoi i gleifion eraill pe baent wedi'u canslo mewn pryd



Cyswllt clinigol **3,700 +**



Negeseuon e-bost a dderbyniwyd, MHOL ac ati **2,398**



Atgyfeiriadau cleifion i Ofal Eilaidd **235**




Eitemau meddyginiaeth a ddosbarthwyd **3,221**

Wardiau Rhithwir Dyddiol gyda Thîm Nyrsys yr Ardal **28** awr Meddyg Teulu Rowndiau Ward Ysbyty Corfforol Dyddiol **136** awr Meddyg Teulu


Cyswllt â ni trwy ein ffurflen gyswllt ar-lein newydd 24/7 **128 claf** Defnydd o'n cyfleuster 'galwad yn ôl' i arbed ciwio **27**


January 2026

 Incoming calls handled by reception **3,925**

 Medical certificates/sick notes issued **80**

 Texts sent/received **5,058**

 Calls answered within 2 mins **77%**

 Average call answer time **1m 29sec**


 Appointments missed as not cancelled **97**

15 min appointments that could have been given to other patients if cancelled in time

 Clinical contact **3,700 +**

 Emails received, MHOL etc **2,398**

 Patient referrals to Secondary care **235**

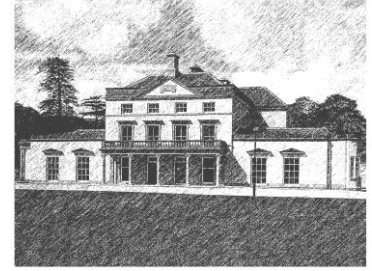
 Medication items dispensed **3,221**

 Daily Virtual Wards with the District nurse Team **28 GP hours**

 Daily Physical Hospital Ward Rounds **136 GP hours**

 Contact with us via our new online contact form 24/7 **128 patients**

Call back to save queuing facility used **19**



CYNGOR TREF MACHYNLLETH TOWN COUNCIL

Y Plas, Heol Aberystwyth Road, Machynlleth, Powys, SY20 8ER

Telephone : 01654 702 571

E-mail : town-clerk@machynlleth-tc.gov.uk

Equality & Diversity Policy

Machynlleth Town Council (MTC) fully supports the principle of equal opportunity in employment and opposes any kind of unfair or illegal discrimination on the basis of colour, race, nationality, ethnic background, language, religion, gender, age, marital status, sexuality or disability.

The policy records the commitment by the Council and its objectives in avoiding the unfair treatment of individuals in all its business activities. It also outlines the policy's priorities and the arrangements in place to ensure effective implementation across the Council.

- MTC will do everything possible to ensure that individuals are treated in a fair and equal manner and that decisions regarding recruitment, selection, training, promotion and career development are based solely on merit and ability connected to the job.
- Employees and sub-contractors have personal responsibility for the practical application of this policy which also extends to members of the public.
- MTC will aim to ensure that no direct or indirect discrimination occurs within the Council and that all decisions regarding employment, to include details of applicants and the current workforce, will be monitored regularly. Any instances where it appears that equal opportunities are not provided, the circumstances will be investigated and immediate steps taken to improve the situation.
- The Council's Grievance Procedures is available to any employee who believes that he or she may have been unfairly discriminated against.
- Any employee or sub-contractor who is found to have committed an act of unlawful discrimination will face disciplinary procedures. Discriminatory conduct, sexual or racial harassment shall be regarded as gross misconduct.

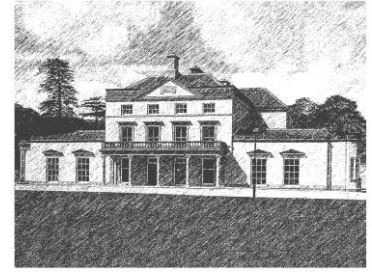
- All new employees will receive an induction which includes awareness training on this policy. Both employees and any sub-contractors will be required to follow the instructions of the Policy.
- The Council will, as far as is reasonably practicable, make every effort to offer provision for people with disabilities. This can be either by making adaptations to premises and equipment providing improved access facilities, or possibly by making changes to employment terms and conditions, for example, flexible working.
- This policy is relevant in the following areas:
 - o As an employer
 - o Service provision
 - o Planning activities
 - o Recruitment, selection, employment practices and terms and conditions.
 - o Goods and services suppliers
 - o Representatives.
- Any employee who is of the opinion that he or she has been treated unfairly in any way regarding this policy, has the right to raise the matter with the employer.
- Every employee has a duty to accept his or her personal responsibility in implementing this policy. At the same time, the Council recognises that special responsibilities fall on the Councillors and individuals connected with recruitment and administering the employees on a day to day basis.

Monitoring and facilitating this policy will be the responsibility of the Town Clerk who has responsibility for Human Resources. This policy will be reviewed on an annual basis.

Last Adopted : 27/02/23

To be adopted at Council in February 2026

Next Review : at AGM 2027



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Polisi Cydraddoldeb ac Amrywiaeth

Mae Cyngor Tref Machynlleth (CTM) yn cefnogi egwyddor cyfle cyfartal mewn cyflogaeth yn llawn ac yn gwrthwynebu unrhyw fath o wahaniaethu annheg neu anghyfreithlon ar sail lliw, hil, cenedligrwydd, cefndir ethnig, iaith, crefydd, rhyw, oedran, statws priodasol, rhywioldeb neu anableddeu.

Mae'r polisi'n cofnodi ymrwymiad y Cyngor a'i amcanion wrth osgoi trin unigolion yn annheg ym mhob un o'i weithgareddau busnes. Mae hefyd yn amlinellu blaenoriaethau'r polisi a'r trefniadau sydd ar waith i sicrhau gweithrediad effeithiol ar draws y Cyngor.

- Bydd CTM yn gwneud popeth posibl i sicrhau bod unigolion yn cael eu trin mewn modd teg a chyfartal a bod penderfyniadau ynghylch recriwtio, dethol, hyfforddi, dyrchafu a datblygu gyrfa yn seiliedig yn unig ar deilyngdod a gallu sy'n gysylltiedig â'r swydd.
- Mae gan weithwyr ac isgcontractwyr gyfrifoldeb personol am gymhwyso ymarferol y polisi hwn sydd hefyd yn ymestyn i aelodau'r cyhoedd.
- Bydd CTM yn anelu at sicrhau nad oes unrhyw wahaniaethu uniongyrchol nac anuniongyrchol yn digwydd o fewn y Cyngor a bod pob penderfyniad ynghylch cyflogaeth, gan gynnwys manylion ymgeiswyr a'r gweithlu presennol, yn cael ei fonitro'n rheolaidd. Unrhyw achosion lle mae'n ymddangos nad yw cyfleoedd cyfartal yn cael eu darparu, bydd yr amgylchiadau'n cael eu hymchwilio a chymerir camau ar unwaith i wella'r sefyllfa.
- Mae Gweithdrefnau Cwynion y Cyngor ar gael i unrhyw weithiwr sy'n credu y gallai fod wedi cael ei wahaniaethu'n annheg yn ei erbyn.
- Bydd unrhyw weithiwr neu isgcontractwr y canfyddir ei fod wedi cyflawni gweithred o wahaniaethu anghyfreithlon yn wynebu gweithdrefnau disgyblu. Ystyrir ymddygiad gwahaniaethol, aflonyddu rhywiol neu hiliol yn gamymddwyn difrifol.

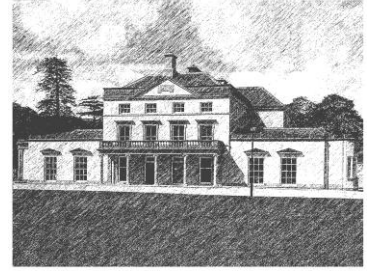
- Bydd pob gweithiwr newydd yn derbyn sesiwn sefydlu sy'n cynnwys hyfforddiant ymwybyddiaeth ar y polisi hwn. Bydd gofyn i weithwyr ac unrhyw isgcontractwyr ddilyn cyfarwyddiadau'r Polisi.
- Bydd y Cyngor, cyn belled ag y bo'n rhesymol ymarferol, yn gwneud pob ymdrech i gynnig darpariaeth i bobl ag anableddau. Gall hyn fod naill ai trwy wneud addasiadau i safleoedd ac offer gan ddarparu cyfleusterau mynediad gwell, neu o bosibl trwy wneud newidiadau i delerau ac amodau cyflogaeth, er enghraifft, gweithio hyblyg.
- Mae'r polisi hwn yn berthnasol yn y meysydd canlynol :
 - o Fel cyflogwr
 - o Darparu gwasanaethau
 - o Cynllunio gweithgareddau
 - o Recriwtio, dethol, arferion cyflogaeth a thelerau ac amodau.
 - o Gyflenwyr nwyddau a gwasanaethau
 - o Cynrychiolwyr.
- Mae gan unrhyw weithiwr sydd o'r farn ei fod wedi cael ei drin yn annheg mewn unrhyw ffordd ynghylch y polisi hwn, yr hawl i godi'r mater gyda'r cyflogwr.
- Mae gan bob gweithiwr ddyletswydd i dderbyn ei gyfrifoldeb personol wrth weithredu'r polisi hwn. Ar yr un pryd, mae'r Cyngor yn cydnabod bod cyfrifoldebau arbennig yn disgyn ar y Cynghorwyr ac unigolion sy'n gysylltiedig â recriwtio a gweinyddu'r gweithwyr o ddydd i ddydd.

Cyfrifoldeb Clerc y Dref sydd â chyfrifoldeb am Adnoddau Dynol fydd monitro a hwyluso'r polisi hwn. Bydd y polisi hwn yn cael ei adolygu'n flynyddol.

Mabwysiadwyd Diwethaf: 27/02/23

I'w fabwysiadu yn y Cyngor ym mis Chwefror 2026

Adolygiad Nesaf: yn y Cyfarfod Cyffredinol Blynyddol 2027



CYNGOR TREF MACHYNLLETH TOWN COUNCIL

Y Plas, Heol Aberystwyth Road, Machynlleth, Powys, SY20 8ER

Telephone : 01654 702 571

E-mail : town-clerk@machynlleth-tc.gov.uk

GRANTS POLICY

Section 137 Grants Criteria and Application Form

This policy outlines Machynlleth Town Council's power to donate small grants to local good causes which deliver direct benefit to the inhabitants of Machynlleth.

The grants are payable to organisations or groups only.

During the year a stall is available every Wednesday (Market day) to any charity, association or group that needs to publicise an event or a cause.

The stall is a flat fee of £10 payable on the day to the market collector. It is bookable no less than 2 weeks in advance, from the Facilities Manager at Y Plas :

on 01654 702 571

or by email from enquiries@machynlleth-tc.gov.uk clearly marked : Charity Stall booking.

In January every year, the amount collected during the financial year from this Charity Stall, will be advertised in the Council minutes. Applicants will have until 28th February to fill in the attached application and send it to the Town Clerk. Councillors will favour applications from local organisations, associations or groups that operate and work within the electoral boundaries of the Machynlleth Town Council. The award of a grant will be made to applicants chosen on their own merit by Councillors. Grants to an individual person will not be accepted.

To apply for such a grant, the applicant needs to address an email for a request with the attached application form to :

town-clerk@machynlleth-tc.gov.uk clearly marked : Grant application to MTC.

The deadline for any grant request will be the last day of February in any year. Councillors' decision is final and will be announced at the March Full Council meeting usually held on the last Monday of the month.

An organisation, association or group that has been awarded such a grant cannot re-apply.

Section 137 Grants Application Form

Application forms should be received no later than February 28th in each year.

Name of the organisation or group :

Contact Name and telephone number :

Contact Email Address :

Contact Address and Post Code :

Please tell us about your organisation, what your organisation does and how it does it.

Is your organisation a registered charity : YES / NO.

If YES, please supply your Charity Number :

Please tell us about the purpose of your grant, also note that Grant requests should be tied to a specific activity or purpose. A grant will not be for contributing to the general running costs of your organisation.

Total Cost of the activity for which a grant is being sought : £

Amount sought from Machynlleth Town Council : £

What other means of fundraising is your organisation doing to fund your activity or project ? Additional fundraising is not essential but the Town Council would like to see evidence of a commitment to raising the desired funds by other means where appropriate.

Does your organisation have any financial reserves? YES / NO

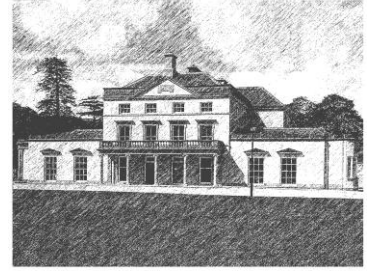
If YES, what amount of reserves does your organisation hold at this time : £

Note that the Town Council has only a small amount of funding available to it and needs this information to ensure that its Section 137 donations are targeted to the best effect.

Print name and Sign :

On behalf of :

Date of the application :



CYNGOR TREF MACHYNLLETH TOWN COUNCIL

Y Plas, Heol Aberystwyth Road, Machynlleth, Powys, SY20 8ER

Telephone : 01654 702 571

E-mail : town-clerk@machynlleth-tc.gov.uk

Last viewed and agreed November 2023

To be agreed in Council February 2026.

Next review February 2027

Lone Working Policy

1. Introduction

The Health & Safety at Work Act 1974 requires that employers have a duty to ensure the safety and welfare of their employees so far as reasonably practicable.

The Health and Safety Executive (HSE) define a lone worker as someone who "works by themselves without close or direct supervision".

This Guidance is intended to help minimize the risks that lone workers face and enable appropriate measures to be put in place to improve their safety whilst working on their own.

The Guidance is designed to alert staff to the risks presented by lone working, to identify the responsibilities each person has and to describe procedures which will minimise such risks. It is designed to give staff a framework for managing potentially risky situations.

2. Violence and Abuse

All MTC Staff have the right to be treated with consideration, dignity and respect. MTC will not tolerate any instances of work-related violence, including verbal, racist, threatening, intimidating, bullying behaviours, assaulted or abuse.

Staff must immediately report incidents of violence, harassment or intimidation

to their Line Manager who will determine if the Police should be informed.

3. Staff responsibilities for their Personal Safety and Care

Details about you

- Staff should ensure that their Line Manager has the following contacts details including:
 - Your current personal mobile number and home phone number
 - Your email address
 - A phone number for your next of kin or the people you live with, if applicable.
- Staff should ensure that their Line Manager has their car details
 - Make, Model, Colour, Registration number.
- Staff should ensure that their Line Manager is aware of any health issues that may affect you whilst lone working

Using Supervision Effectively

- During meetings, staff should ensure that any issues related to lone working and safeguarding are raised, any risk assessments reviewed and issues of concern discussed, including training issues or requests for further support.

Assessing the Risk Prior to Lone Working

- Staff members should check records to ascertain the type of activity you are about to perform and decide what, if any, safety precautions may be required
- Where there is any recorded risk or it becomes apparent that the activity may include an element of potential risk, staff members should avoid working alone and where possible double up for the visit with a colleague
- Where there is any recorded risk or it becomes apparent that the visit may include an element of potential risk, an assessment of the risks involved should be made in conjunction with the Line Manager.

Details of the Lone Working Arrangement

- Staff should inform their Line Manager or other identified person when they will be working alone, giving accurate details of their location.
- Staff should ensure that their appointments/whereabouts are known and are recorded before leaving the office by keeping schedules/diaries up-to-date, using wipe boards etc... or communicating their arrangements by emails.
- Staff should make their Line Manager aware whenever they deviate from the details of their planned work.
- If for any reason staff are to be delayed, they must inform their Line Manager.

Use of a Mobile Phone

- Staff working away from the office should ensure that they have access to a mobile phone at all times.
- Staff are responsible for checking that the mobile phone is charged and in working order prior to lone working.
- Where it is known or anticipated that there will be no mobile coverage at the location of the lone working then lone working should not take place.

Use of a Personal Attack Alarm

- Staff may use their discretion about whether they should carry a personal attack alarm.

Reasonable Precautions

- Staff should take all reasonable precautions to ensure their own safety, as they would in any other circumstances.
- Staff should minimise the risk to themselves by not doing anything that puts them in danger. If they are unsure or have a sense of danger, they should not proceed with the lone working task

Informing when the lone working task is completed

- Staff must make arrangements to confirm all is well at the conclusion of a lone working task. This includes occasions when a staff member expects to go home following an external commitment rather than returning to their base.

Reporting

- Staff must immediately report an incident to their Line Manager and, where appropriate, to the Police.

4. Managers' responsibilities for staff Personal Safety and Care

Familiarity with Guidance and Procedures

- Managers are responsible for ensuring all staff within their teams are familiar with the procedures for reducing the risks associated with lone working
- Organising sufficient mentoring arrangements for new or inexperienced staff

Identifying risks associated with Lone Working

- Managers are responsible for ensuring appropriate risk assessments are undertaken and control measures are introduced where possible to reduce the risks.

Support and Training

- Managers are responsible for providing staff with the necessary information,

Responding to Incidents

- If a member of staff does not report in as expected, their Line Manager should put into operation the agreed response plan, for example initially to check on the situation and then to respond as appropriate using emergency contact information, if necessary.
- Managers are responsible for recording and investigating all incidents of violence directed towards staff, and taking any remedial action that may be required
- Managers are responsible for providing emotional welfare and support mechanisms in the event of an incident for staff.

5. Where to find more help and advice

The Health and Safety Executive is responsible for the regulation of almost all the risks to health and safety arising from work activity in Britain. www.hse.gov.uk

Victim Support is an independent charity which helps people cope with the effects of crime.

UK Victim Support line: 0808 1689 111

E-mail : supportline@victimsupport.org.uk

www.victimsupport.org.uk

The Samaritans are available 24 hours a day to provide confidential emotional support for people who are experiencing feelings of distress or despair.

Tel : 116 123

E-mail : jo@samaritans.org

www.samaritans.org.uk

Crimestoppers, if you need to report a crime you can do so anonymously.

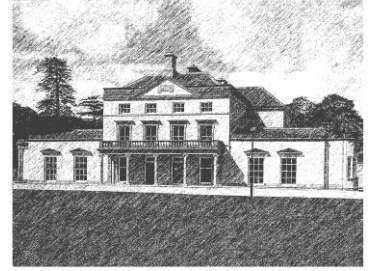
Tel : 0800 555 111

www.crimestoppers-uk.org

Suzy Lamplugh Trust delivers training and seminars on many different workplace safety issues and has a number of other resources you may find useful.

Call on 020 7091 0014 for further information.

www.suzylamplugh.org



CYNGOR TREF MACHYNLLETH TOWN COUNCIL

SICKNESS ABSENCE POLICY

*This policy is based on a NALC model for sickness absence
To be agreed at Council on 23/2/2026.*

What to do if you are unwell

If you are away from work because of sickness you must:

- Telephone [your manager / the Clerk], before your contractual (or normal start time for work) on the first day of absence providing details and how long you expect to be off. If you are unable to call personally, someone else may call for you. It is your responsibility to ensure the Council is notified. You must then telephone again each day (unless otherwise agreed with the Clerk).
- If you are away for seven days or less (including weekends and other non-working days), you must complete a self-certification form and provide it to the council when you are back at work.
- If you are away for more than seven days (including weekends and other non-working days), you must send in a 'fit to work' statement from your doctor and continue to do so as each new certificate is issued to you. This certificate gives details as to whether you are too ill to work or whether you are well enough to work with suitable support from the Council. This gives you and the Council the opportunity to discuss suitable arrangements which will support your return to work. The form also gives more space for the doctor to provide information about your condition and helpful tick boxes to suggest common ways to help you return to work.
- All sickness or injury absence will be entered on your employment record and will be monitored from time-to-time.

Return-to-work meetings

On the first day back at work after a period of sickness absence your manager may want to meet informally. If this is not possible on your first day back, the meeting may take place later. The return-to-work meeting should take place in a private place, and all discussions should be private and confidential. The meeting would normally include

- a welcome back to work;
- outline the purpose of the return-to-work meeting; which is to manage and monitor absence and attendance to identify any problem areas and offer support where appropriate;
- a discussion about the reasons for absence, in a supportive way and to understand whether the council can take any steps to help the employee's attendance;
- explain that the absence will be recorded;
- establish if medical advice has been sought (if appropriate);

- ensure the self-certification form has been completed or a fit note from the doctor has been provided;
- a discussion on absence over the last 52 weeks, the impact on pay and any next steps; and a handover of work where appropriate.

Medical appointments

The council recognises that employees will, from time to time, need to attend medical appointments. Please try to arrange medical appointments in your own time or, if this is not possible, at times that will cause the minimum amount of absence from work or inconvenience to the council. The council will allow reasonable time off work [with pay / without pay] for such appointments.

Statutory Sick Pay

If you are ill and unable to attend work, you may be entitled to Statutory Sick Pay (SSP). SSP is currently paid after 4 Qualifying Days absence from work. The Qualifying Days are your normal working days that are in your contract. Tax and National Insurance will be deducted from SSP and if you earn below the lower earnings limit, you will not qualify for SSP.

Council's Sick Pay (Occupational Sick Pay) [to be deleted if the council decides to pay SSP only]

It is the Council's policy to pay you your normal basic rate of pay exclusive of overtime/allowances during periods of sickness absence of up to [xxx weeks] [and half pay for a further xxx weeks]. This occupational sick pay will be for absences due to sickness calculated over the previous 52 weeks and will include your entitlement to SSP.

Payment is, however, conditional upon you complying with the council's procedure for notifying your manager of the absence, attending an interview with your manager on request to discuss the absence, and completing a self-certification form on return to work or providing a fit-note when requested. We may also ask you to attend an interview/examination with a nominated doctor at the request of the Council.

We may not pay you occupational sick pay where:

- you have failed to comply with the Council's sickness absence notification and evidence requirements;
- you unreasonably refuse to attend a sickness absence meeting with the Council on request;
- you are unable to work because you hurt yourself in dangerous sports / activities or any other occupation you have;
- you have misled the council about your fitness to work;
- you have resigned; or
- where disciplinary proceedings are pending against you.

Medical advice

The Council may want to obtain advice on your fitness for work from occupational health advisers or medical practitioners. Examples of when the Council might refer to occupational health or a medical practitioner include the following:

- to seek a medical report on your illness or injury;
- to establish when you might be able to return to work;
- to understand when you are likely to be fully fit to resume your normal duties;
- to understand what alternative duties you might be fit to undertake if you are unfit to resume your normal duties;
- to understand when you are likely to be fit to undertake any alternative duties;
- to ask for guidance on your condition, for example if there is a possibility that you are disabled or ambiguity as to the exact nature of the condition;

- to ask what reasonable adjustments could be made to working conditions or premises to facilitate a return to work;
- to understand the likely recurrence of the illness or injury once you have returned to work; and
- to discuss any adjustments that could be made to accommodate your disability, if you are disabled.

The Council will pay the cost of the report and you will have the right to see it. The Council will also be provided with a copy of the report and once we have seen it, we will want to meet you to discuss the findings and consider options available to you.

If you choose not to consent to an Occupational Health referral, any decisions in relation to your employment may be made without the benefit of access to medical reports.

Persistent short-term absence

Persistent short-term absence is where an employee is frequently absent from work for relatively short periods due to sickness. We understand most employees will have some short-term sickness absence from time to time. However, if you are frequently and persistently absent from work, this can damage efficiency and productivity, and place an additional burden of work on your colleagues and councillors. Therefore, it is essential that frequent absence is dealt with promptly and consistently and in some circumstances, the Council may begin a capability or disciplinary procedure as part of the absence management process. If we do so, we will meet with you to set attendance targets. Following a review meeting we may issue a formal warning if those targets are not met. You will be given written notice in advance of any formal meeting and you can be accompanied by a work colleague or trade union representative. You may appeal against a formal warning. If your absence remains unacceptable after a second formal warning, the council may bring your employment to an end following consultation with you.

If frequent absence is due to an underlying long-term health condition, then we will also request, with consent, a medical report either from an Occupational Health Physician or your G.P. or consultant to establish further information about your health and how the council can support your attendance. When considering the reasons for absence, and deciding on whether a formal meeting is appropriate, the council will not consider any pregnancy related absence. The council will also make adjustments where absences are related to a disability by allowing a higher level of absence before considering whether disciplinary action is appropriate.

The council will consider any alternative employment options before making any decision about ending employment. You will have the right to be accompanied by a work colleague or trade union representative at formal meetings and a right of appeal against a formal warning or dismissal sanction. The monitoring of absence operates on a rolling 52-week period.

Where it appears that there is no acceptable reason for an absence or if you have not followed the correct absence notification procedure, the matter should be treated as a conduct issue and dealt with under the disciplinary procedure.

Long-term absence

As a guide, long term absence is any absence which lasts or is expected to last over 4 weeks. In all cases of long-term absence, it is essential for the Council to maintain contact with you. In cases where the return date is less certain this will take the form of consultation and will include:

- Discussions at the start of the absence and periodically throughout
- Obtaining better information on your health and likely prognosis, ideally through an Occupational Health Physician
- Where appropriate alerting you to the fact that your absence is becoming a problem, and
- Allowing you the opportunity to state your opinion of your condition and giving consideration to that opinion

Where ill-health means that you are unlikely to return to work for a long period of time, the council may need to consider bringing your employment to an end. In these circumstances, the council will:

- Review your absence record to assess whether or not it is sufficient to justify dismissal
- Consult with you
- Obtain up-to-date medical advice
- Advise you in writing as soon as it is established that termination of employment has become a possibility
- [Discuss whether you may be able to access benefits from the Local Government Pension Scheme (where appropriate)]
- Meet with you to discuss the options and consider your views on continuing employment before any decisions are made, allowing you to be accompanied by a work colleague or trade union representative
- Review if there are any alternative jobs that you could do prior to taking any decision on whether or not to dismiss
- Allow a right of appeal against any decision to dismiss you on grounds of long-term ill health
- Following this meeting, inform you of the final decision

Absence as a result of disability

Where you experience sickness absence as a result of a disability it will be treated in line with the provisions contained within the Equality Act 2010 (formerly as part of the Disability Discrimination Act 1995). This will include considering whether any reasonable adjustments can be made.

Data protection

The Council will treat personal data collected during the absence management process in accordance with its data protection policy on processing special categories of personal data. Information about how your data is used and the basis for processing your data will be provided in our employee privacy notice. When relying on legitimate interests as the legal ground for processing your data, you can object to the processing.

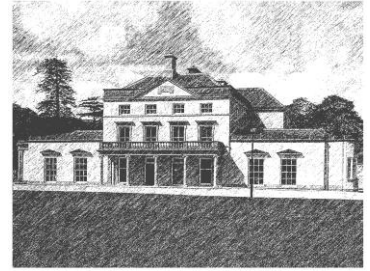
This is a non-contractual procedure which will be reviewed from time to time.

Date of policy: February 2026

Approving committee:

Date of committee meeting: 23/2/2026

Date for next review: AGM 2027



CYNGOR TREF MACHYNLLETH TOWN COUNCIL

Reserves Policy :

At the end of the financial year, any under-expenditure will go into General Reserves unless there is a clear decision to set it for another purpose.

In addition, the council by setting a surplus budget, will save 1% of the annual turnover to General Reserves, until general funds have reached 30% of the previous year's expenditure.

To be adopted by the Council at its meeting on 23/2/2026.
Next review in March 2027.

Polisi Cronfeydd :

Ar ddiwedd y flwyddyn ariannol, bydd unrhyw danwariant yn mynd i'r Cronfeydd wrth gefn Cyffredinol oni bai mae penderfyniad clir i'w osod at ddiben arall.

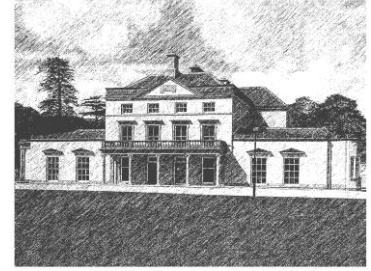
Yn ogystal, bydd y cyngor, trwy osod cyllideb dros ben, yn arbed 1% o'r trosiant blyneddol i cronfeydd wrth gefn cyffredinol, hyd nes y bydd y cronfeydd cyffredinol wedi cyrraedd 30% o wariant y flwyddyn flaenorol

I'w fabwysiadu gan y Cyngor yn ei gyfarfod ar 23/2/2026.
Adolygiad nesaf ar Mawrth 2027.

Y Plas, Heol Aberystwyth Road, Machynlleth, Powys, SY20 8ER

Telephone : 01654 702 571

E-mail : town-clerk@machynlleth-tc.gov.uk



CYNGOR TREF MACHYNLLETH TOWN COUNCIL

Y Plas, Heol Aberystwyth Road, Machynlleth, Powys, SY20 8ER

Telephone : 01654 702 571

E-mail : town-clerk@machynlleth-tc.gov.uk

ANTI BRIBERY, FRAUD AND CORRUPTION POLICY*

1. INTRODUCTION

1.1 - In carrying out its functions and responsibilities, the Town Council encourages a culture of openness and fairness and expects Councillors and employees at all levels to adopt the highest standards of propriety and accountability.

For the avoidance of doubt : the word "Councillors" also includes Community Youth Representatives and the word "employees" also includes volunteers.

1.2 - In adopting this Policy, the Town Council seeks to demonstrate clearly that it is firmly committed to dealing with fraud, corruption and bribery and will deal equally with perpetrators from inside (councillors and employees) and outside the Council.

1.3 - The outcomes sought from the Town Council's Anti-Fraud and Bribery Policy are to:

- maintain and promote a zero-tolerance culture to fraud and corruption
- safeguard public money by reducing losses from fraud and corruption to an absolute minimum by taking practical, risk-informed steps and maintaining a strong deterrent
- encourage prevention and promote detection and effective investigation of suspected fraud or corruption and take robust action against those found to be committing any such acts
- place confidence in the Town Council and its work by ensuring we act and are seen to act with integrity.

1.4 - There is an expectation and requirement that all Councillors, employees, consultants, contractors, and service users be fair and honest, and if able to do so, provide help, information and support to assist investigations of fraud and corruption.

1.5 - The Town Council is aware of the high degree of external scrutiny of its affairs by a variety of bodies, including those listed below. These bodies are important in highlighting any areas where improvements can be made.

- Public Services Ombudsman for Wales
- Auditor General for Wales and Audit Wales. As part of their statutory duties, they will test whether the Town Council has in place adequate arrangements for the prevention and detection of fraud and corruption
- Council Tax Payers – annual Inspection of the Statement of Accounts
- HM Revenue & Customs.

**Mae fersiwn Cymraeg ar gael oddi wrth clerch y dref /
A Welsh language version is available upon request from the Town Clerk*

2.0 DEFINITIONS

2.1 - Fraud

The Chartered Institute of Public Finance and Accountancy (CIPFA) defines fraud as:

"Any intentional false representation, including failure to declare information or abuse of position that is carried out to make gain, cause loss or expose another to the risk of loss".

The Fraud Act 2006 outlines three ways of committing Fraud:

- Fraud by false representation
- Fraud by failing to disclose information
- Fraud by abuse of position

Fraud, for the purposes of this policy, goes beyond the Act and includes theft, forgery, concealment, conspiracy and bribery. Fraud may include, but is not limited to, stealing cash or equipment, submitting false expense claims, invoicing for goods not intended for Town

Council business, unauthorised removal of Town Council property, manipulating accounts and records, dishonest contract arrangement and other financial irregularities.

2.2 - Bribery

The Bribery Act 2010 came into force on 1 July 2011 and created the following offences relevant to the Town Council :

- offering, promising or giving a bribe (active bribery)
- requesting, receiving or agreeing to accept a bribe (passive bribery)

2.3 - Corruption

CIPFA defines Corruption as the "offering, giving, soliciting or acceptance of an inducement or reward which may improperly influence the action of any person"

3. RULES AND PROCEDURES

3.1 - The Town Council has rules and procedures to ensure that its day-to-day operations and activities are properly controlled and these are an important part of the "system of internal control".

3.2 - These include :

- Standing Orders
- Financial Regulations
- Disciplinary Policy and Procedures.
- Declarations of Interest
- Scrutiny of Payments
- Internal Audit
- Scheme of Delegation.
- Whistleblowing Policy.
- Equal Opportunities Policy.
- Anti-Fraud & Bribery Policy
- Gifts & Hospitality Policy
- Effective recruitment and selection procedures.
- Training

These are under-pinned by the following legislation :

- Fraud Act 2006
- Bribery Act 2010
- The Regulation of Investigatory Powers Act 2000

- Proceeds of Crime Act 2002
- Data Protection Act 2018
- Human Rights Act 1998

3.3 - Failure to comply with these rules and procedures may result in formal action being taken. In the case of employees this would be through the Town Council's disciplinary procedures and for Councillors would be addressed by the Town Clerk and may be referred to the Public Services Ombudsman for Wales

4. CULTURE

4.1 - The Town Council's culture is one of honesty and zero tolerance to fraud and corruption. The prevention or detection of fraud and corruption and the protection of public money are everyone's responsibility.

4.2 - There is an expectation and a requirement that all individuals, businesses and organisations dealing in any way with the Town Council will act with high standards of probity, openness and integrity and that Town Council employees or its agent(s) at all levels will lead by example in these matters.

4.3 - Councillors and employees play a crucial role in creating and maintaining this culture. The Town Council aims to promote an environment in which Councillors and employees feel able to raise concerns without fear of reprisals and confident that their concerns will be thoroughly investigated. Employees who blow the whistle are protected : they will not suffer detriment or be dismissed provided the concern was raised in good faith. Councillors and employees are positively encouraged to raise concerns regarding fraud and corruption, irrespective of seniority, rank or status, in the knowledge that such concerns will be treated in confidence.

4.4 - Concerns must be raised when Councillors or employees reasonably believe that one or more of the following has occurred, is in the process of occurring, or is likely to occur :

- a criminal offence
- a failure to comply with a statutory or legal obligation
- improper unauthorised use of public or other funds
- a miscarriage of justice
- maladministration, misconduct or malpractice
- endangering of an individual's health and safety
- damage to the environment
- deliberate concealment of any of the above.

4.5 - Suspected instances of fraud can be reported to :

- Town Clerk, Head of Business
- The Mayor
- Line managers
- Responsible Finance Officer
- Chair of Resources Committee

4.6 - The Town Council will ensure that any allegations received in any way, including by anonymous letters or phone calls, will be taken seriously and investigated in an appropriate manner.

4.7 - The Town Council will deal firmly with those who defraud the Town Council, or who are corrupt, or where there has been financial malpractice. There is a need to ensure that any investigation process is not misused and therefore any abuse (such as employees raising malicious allegations) may be dealt with as a disciplinary matter.

4.8 - When fraud or corruption has occurred because of a breakdown or weakness in the Town Council's systems or procedures, the Town Clerk will ensure that appropriate improvements in systems of control are implemented to prevent a reoccurrence.

4.9 - Both Councillors and employees must ensure that they avoid situations where there is a potential for a conflict of interest. Effective role separation will ensure decisions made are seen to be based upon impartial advice and avoid questions about improper disclosure of confidential information.

5. RESPONSIBILITIES AND PREVENTION OF FRAUD

The Role of Councillors :

5.1 - As elected representatives, all Councillors have a duty to citizens to protect the Town Council from all forms of abuse and protect public monies. This is done through compliance with the Councillors' Code of Conduct, the Town Council's Financial Regulations and Standing Orders and other relevant policies and legislation.

5.2 - Councillors sign that they have read and understood the Councillors' Code of Conduct when they take office. These conduct and ethical matters are specifically brought to the attention of Councillors during induction and include the declaration and registration of interests.

5.3 - In line with the Gifts & Hospitality Policy, Councillors must declare any offers of gifts or hospitality above a value of £30, which are in any way related to the performance of their duties, whether or not the offer is accepted.

5.4 - The Town Clerk will advise Councillors of new legislative or procedural requirements.

5.5 - The Town Council's Risk Assessment is reviewed annually.

The Role of the Town Clerk :

5.6 - The Town Clerk has responsibility for:

- the lawfulness and fairness of decision making
- ensuring that Councillors are aware of the protocols, policies and procedures that apply when carrying out their duties
- jointly initiating action if fraud, bribery or corruption may have been identified along with the Responsible Finance Officer

The Role of the Responsible Finance Officer :

5.7 - The Responsible Finance Officer has responsibility for :

- the proper administration of the Town Council's financial affairs under s.151 of the Local Government Act 1972 as amended and s.114 of the Local Government Finance Act 1988 as amended.

This includes the Town Clerk, in their absence

- reporting to Councillors and Audit Wales if either the Town Council, or one of its representatives make, or is about to make a decision which is unlawful, or involves illegal expenditure or potential financial loss (Local Government Finance Act 1988 s.114)
- ensuring that this Policy is current
- jointly initiating action if fraud, bribery or corruption may have been identified along with the Town Clerk.

The Role of Individual Employees :

5.8 - Employees must comply with the Town Council's Standing Orders and Financial Regulations. They are also responsible for ensuring that they follow the instructions given to them by their line managers, particularly in relation to the safekeeping of Town Council assets.

5.9 - Employees must operate within Section 117 of the Local Government Act 1972 regarding the disclosure of financial interests in contracts relating to the Town Council.

5.10 - In line with the Gifts & Hospitality Policy, all employees must declare any offers of gifts or hospitality above a value of £30 which are in any way related to the performance of their duties whether or not the offer is accepted.

5.11 - Employees are expected always to be aware of the possibility that fraud, corruption or theft may exist in the workplace and be able to share their concerns with their line manager. If for any reason, they feel unable to speak to their line manager, they must refer the matter to one of those named in paragraph 4.5 above. Failing this, employees can, if necessary, raise concerns anonymously.

The Role of Committees :

5.12 - Members of the Resources Committee are required to carry out:

- monthly checks on payments made by the Town Council and
- quarterly checks on the accuracy of bank reconciliations.

The Role of Internal Audit :

5.13 - Internal Audit plays a vital preventative role in trying to ensure that systems and procedures are in place to prevent and detect fraud and corruption. Audit work will be carried out to ascertain :

- whether the council's "system of internal control" is in place and
- whether the system is effective and adequate for the purpose intended.

5.14 - One or more Internal Audit Reports will be provided to Council each year and recommendations followed up in subsequent audits.

The Role of External Audit :

5.16 - Independent external audit is an essential safeguard in the stewardship of public money. This role is delivered through the carrying out of specific reviews that are designed to test, amongst other things, the adequacy of the Town Council's financial systems and arrangements for preventing and detecting fraud and corruption. It is not the external auditor's function to prevent fraud and irregularity, but the integrity of public funds is at all times a matter of general concern.

6. DETECTION AND INVESTIGATION OF FRAUD

6.1 - The preventative measures described in the previous section significantly reduce the risk of fraud and corruption but cannot eliminate it entirely.

Any Councillor or employee/volunteer who suspects irregularities, should immediately notify the Town Clerk who will take such steps as considered necessary by way of investigation and report.

6.2 - Members of the public with any concerns should use the Town Council's Concerns & Complaints Policy.

6.3 - Theft, fraud and corruption are serious offences against the Town Council. Employees will face disciplinary action if the outcome of an investigation indicates improper behaviour by an employee.

Depending on the circumstances of each individual case, criminal proceedings may also be instigated.

6.4 - Councillors will face appropriate action if they are found to have been involved in theft, fraud or corruption against the Town Council. Appropriate action will be taken including referring the matter to the Town Clerk and/or the Public Services Ombudsman for Wales. Depending on the circumstances of each individual case, criminal proceedings may also be instigated.

7. TRAINING AND AWARENESS

7.1 - The Town Council recognises that an important aspect of its Anti-Fraud and Bribery Policy is the general awareness and responsiveness of Councillors and employees. All are made aware of the Anti-Fraud and Bribery Policy.

Policy to be adopted at Full Council meeting on 23/2/2026.

Next review 18 months from date of approval.

town-clerk@machynlleth-tc.gov.uk

From: rwth.hughes@machynlleth-tc.gov.uk
Sent: 08 January 2026 09:54
To: town-clerk@machynlleth-tc.gov.uk
Cc: jeremy.paige@machynlleth-tc.gov.uk; alwyn.evans@machynlleth-tc.gov.uk
Subject: FW: RE: Powys County Council - Highways and Enforcement Department

Hi Nicole

could we get both replies printed out for next meeting and the end of the month please

thanks

Rwth

-----Original Message-----

From: "Chris Lloyd" <chris.lloyd@powys.gov.uk>

Sent: Monday, 5 January, 2026 10:55

To: "town-clerk@machynlleth-tc.gov.uk" <town-clerk@machynlleth-tc.gov.uk>

Cc: "Councillor Alwyn Evans" <alwyn.evans@powys.gov.uk>, "Traffic Systems Management - Parking" <parking@powys.gov.uk>, "rwth.hughes@machynlleth-tc.gov.uk" <rwth.hughes@machynlleth-tc.gov.uk>, "Tony Caine" <tony.caine@powys.gov.uk>, "Adam Christie Rees NMWTRA" <AdamChristieRees@nmwtra.org.uk>, "Danny Jarman" <danny.jarman@powys.gov.uk>

Subject: RE: Powys County Council - Highways and Enforcement Department

Happy New Year Nicole

I am the area traffic engineer for Powys County Council covering the north of the county.

Despite numerous exchanges of correspondence and previous meetings/discussions with the former county councillor for Machynlleth, your predecessors and town councillors going back to 2015 with the intention to implement a new traffic regulation order to modify the existing on street waiting/loading/parking controls along both the trunk roads and county roads within Machynlleth, the town council failed to demonstrate support for the proposals previously put forward by Powys County Council as a consequence of those communications and meetings, so the matter was not progressed.

I am happy to meet with representatives of the town council, the county councillor for Machynlleth and a representative of the trunk road agency (as the main roads through the town are trunk roads and therefore the responsibility of the Welsh Government as the trunk road authority) at a mutually convenient date and time to resurrect this review of on street waiting/loading/parking controls within the town; but in the first instance I would be grateful if the town council would discuss what they would like to see in terms of additional/alternative on street waiting/loading/parking controls and supply me with a plan showing what the town council would like to be considered by both Powys County Council and the Welsh Government as the relevant highway authorities.

You may wish to read our "On Street Parking FAQ" page on our website at [On Street Parking FAQ - Powys County Council](#) which seeks to answer the most commonly asked questions by residents and town/community councils when new on street waiting/loading/parking controls are being considered.

Regards

Chris Lloyd

Montgomeryshire Area Traffic Engineer,
Highways, Transportation and Recycling,
Powys County Council,

Kirkhamsfield Depot,
Pool Rd, Newtown, SY16 3AF

✉ chris.lloyd@powys.gov.uk

☎ 01686 611563

🌐 www.powys.gov.uk

Croeso i chi gysylltu â ni yn Gymraeg. Byddwn yn ymateb yn Gymraeg, heb oedi.
You are welcome to contact us in Welsh. We will respond in Welsh, without delay.



From: Tony Caine <tony.caine@powys.gov.uk>

Sent: Monday, December 22, 2025 9:46 AM

To: town-clerk@machynlleth-tc.gov.uk

Cc: Councillor Alwyn Evans <alwyn.evans@powys.gov.uk>; Traffic Systems Management - Parking <parking@powys.gov.uk>;
Chris Lloyd <chris.lloyd@powys.gov.uk>; rwth.hughes@machynlleth-tc.gov.uk

Subject: Powys County Council - Highways and Enforcement Department

Dear Nicole

Thank you for your email

Our focus will always be the core of town centres since ensuring the safety and turnaround of traffic within the busier areas is a higher priority.

However, we do visit the other areas of towns periodically when able to do so. I have copied the Enforcement team so they are aware of the issues you raise to see if they can plan visits appropriately.

We are only able to enforce where there are parking restrictions but if they are worn/faded it makes enforcement difficult or indeed impossible. At the moment Powys CC is without an operational lining machine this we have a backlog of works to reline across the county. Our Works team are looking at replacement vehicles to enable works to progress in the near future.

We are unable to enforce at junctions such as Cae Crwn as there are no restrictions. I was unable to locate Lorwerth Terrace on our address point gazetteer or quick look at maps. If no restrictions are imposed then we cant enforce there either. In those instances if parked vehicles are causing a danger to other road users or obstructions, then they need to be reported to the Police. The Police will no doubt advise parking issues are for this Authority however they will be incorrect in that statement since obstruction and leaving a vehicle in a dangerous position are criminal offences only they can enforce.

Yours sincerely

Tony Caine

Rheolwr Traffig a Theithio
Cyngor Sir Powys, Neuadd y Sir, Llandrindod, Powys, LD1 5LG

Traffic and Travel Manager
Powys County Council, County Hall, Llandrindod Wells, LD1 5LG

✉ tony.caine@powys.gov.uk
☎ 01597 82 6652 / 07899 766949
💻 www.powys.gov.uk

From: town-clerk@machynlleth-tc.gov.uk <town-clerk@machynlleth-tc.gov.uk>
Sent: 17 December 2025 10:12
To: Cabinet <cabinet@powys.gov.uk>
Cc: Councillor Alwyn Evans <alwyn.evans@powys.gov.uk>; rwth.hughes@machynlleth-tc.gov.uk
Subject: Powys County Council - Highways and Enforcement Department

You don't often get email from town-clerk@machynlleth-tc.gov.uk. Learn why this is important

CYNGOR TREF MACHYNLLETH TOWN COUNCIL

Y Plas, Heol Aberystwyth Road, Machynlleth, Powys, SY20 8ER
Telephone : 01654 702 571
E-mail : town-clerk@machynlleth-tc.gov.uk

17th December 2025

Powys County Council
Highways and Enforcement Department
Powys County Hall
Spa Road East
Llandrindod Wells
Powys
LD1 5LG

Dear Sir, Madam,

I am writing on behalf of Machynlleth Town Council to raise concerns regarding the current parking situation within the town.

It has been noted that a law enforcement officer has been present in Machynlleth on a regular basis. However, enforcement activity appears to be concentrated primarily on the main street where parking does not generally pose a danger to the public. We respectfully request that enforcement is extended to other areas of the town where more serious issues are occurring. These include vehicles parking on pavements, faded double yellow lines and obstructing disabled access points which makes it impossible for wheelchair users and others with mobility needs to safely use the pavements.

In addition, Councillors have significant concerns about parking along Forge Road particularly at the junctions of Cae Crwn and the Treowain Industrial Estate. Illegal parking at these junctions creates serious difficulties for large vehicles and lorries, attempting to manoeuvre in and out of the industrial estate, presents a clear safety hazard. Also the area of Iorweth Terrace where many large 4x4 vehicles are now parking on the pavements using these as permanent parking area directly outside people's windows, in some cases less than a foot from their front window.

We would therefore welcome the opportunity for a representative from Powys County Council to meet with one of the town Councillors to discuss these issues in detail.

Finally, we would ask that consideration be given to repainting the double yellow lines throughout the town. Many are now faded, difficult to see if not completely erased, contributing to the prevalence of dangerous and illegal parking. Fresh markings would provide much-needed clarity and assist enforcement efforts.

We trust you will give these matters your urgent attention and we look forward to your response.

Yours faithfully,

Nicole Beaumont

Town Clerk / RFO

town-clerk@machynlleth-tc.gov.uk

Available from 9.30am to 12.30pm Mondays to Thursdays.

Cyngor Tref Fachynlleth

Machynlleth Town Council

Y Plas, Aberystwyth Rd,

Machynlleth, Powys

SY20 8ER

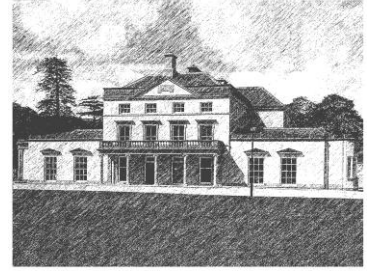
Tel : 01654 702571

Mae'r e-bost ac unrhyw ffeiliau a drosglwyddir gydag ef yn breifat ac wedi'u bwriadu ar gyfer defnydd yr unigolyn neu'r endid y maent yn cael sylw. Gall gynnwys gwybodaeth freintiedig. Os yw wedi eich cyrraedd trwy gamgymeriad ni ellwch ei gopio, ei ddosbarthu na'i ddangos i unrhyw un arall a dylech gysylltu gyda Cyngor Tref Fachynlleth ar unwaith. Mae unrhyw gynnwys nad yw'n ymwneud gyda busnes swyddogol Cyngor Tref Fachynlleth yn bersonol i'r awdur ac nid yw'n awdurdodedig gan y Cyngor.

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Mae'r e bost hwn ac unrhyw atodiad iddo yn gyfrinachol ac fe'i bwriedir ar gyfer y sawl a enwir arno yn unig. Gall gynnwys gwybodaeth freintiedig. Os yw wedi eich cyrraedd trwy gamgymeriad ni ellwch ei gopio, ei ddosbarthu na'i ddangos i unrhyw un arall a dylech gysylltu gyda Cyngor Sir Powys ar unwaith. Mae unrhyw gynnwys nad yw'n ymwneud gyda busnes swyddogol Cyngor Sir Powys yn bersonol i'r awdur ac nid yw'n awdurdodedig gan y Cyngor.

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CYNGOR TREF MACHYNLLETH TOWN COUNCIL

Y Plas, Heol Aberystwyth Road, Machynlleth, Powys, SY20 8ER

Telephone : 01654 702 571

E-mail : town-clerk@machynlleth-tc.gov.uk

17th December 2025

Powys County Council
Highways and Enforcement Department
Powys County Hall
Spa Road East
Llandrindod Wells
Powys
LD1 5LG

Dear Sir, Madam,

I am writing on behalf of Machynlleth Town Council to raise concerns regarding the current parking situation within the town.

It has been noted that a law enforcement officer has been present in Machynlleth on a regular basis. However, enforcement activity appears to be concentrated primarily on the main street where parking does not generally pose a danger to the public. We respectfully request that enforcement is extended to other areas of the town where more serious issues are occurring. These include vehicles parking on pavements, faded double yellow lines and obstructing disabled access points which makes it impossible for wheelchair users and others with mobility needs to safely use the pavements.

In addition, Councillors have significant concerns about parking along Forge Road particularly at the junctions of Cae Crwn and the Treowain Industrial Estate.

Illegal parking at these junctions creates serious difficulties for large vehicles and lorries, attempting to manoeuvre in and out of the industrial estate, presents a clear safety hazard. Also the area of Iorweth Terrace where many large 4x4 vehicles are now parking on the pavements using these as permanent parking area directly outside people's windows, in some cases less than a foot from their front window.

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Finally, we would ask that consideration be given to repainting the double yellow lines throughout the town. Many are now faded, difficult to see if not completely erased, contributing to the prevalence of dangerous and illegal parking. Fresh markings would provide much-needed clarity and assist enforcement efforts.

We trust you will give these matters your urgent attention and we look forward to your response.

Yours faithfully,

Nicole Beaumont - Town Clerk

From: ann.macgarry@machynlleth-tc.gov.uk
Sent: 18 February 2026 10:59
To: Rwth Hughes; Gwenan; Catherine Elliott; Llinos Griffith; Kim Bryan; Norma; Jeremy Paige; jim.honeybill@machynlleth-tc.gov.uk; Alwyn; Gareth Jones
Cc: town-clerk
Subject: FW: RE: Response from Cllr. Matthew Dorrance, Cabinet Member & Deputy Leader (Powys CC)

I've been following up the Travis Perkins site so I mailed Matthew Dorrance and got the response you'll see below. I sent that to Geraint of Barcud for comment and you'll see his response below. I think that, as soon as we are asked for comment on their planning application we should put our opinions forcefully so we will need to look out for it.

At the Resilient Powys event last week I picked Jake Berriman's brains about this and he suggested that having a site meeting with the planner would be a good idea.

I suggest that we wait till Barcud have put in a revised plan before we do anything but it might be a good idea to have a chat about this on monday night.

To remind everyone, when Barcud first said that there was an issue about keeping some of the old walls I went round asking a lot of people, including the members of the Civic Society, and everyone said just knock them down and get the housing built.

Ann

-----Original Message-----

From: "Geraint Roberts" <Geraint.Roberts@barcud.cymru>
Sent: Tuesday, 17 February, 2026 08:30
To: "ann.macgarry@machynlleth-tc.gov.uk" <ann.macgarry@machynlleth-tc.gov.uk>
Subject: RE: Response from Cllr. Matthew Dorrance, Cabinet Member & Deputy Leader (Powys CC)

Dear Ann,

Thank you for the below, and sorry for the delay in responding.

The feedback is useful, my main point of contention (as it always has been) is with the Debra Lewis comments highlighted yellow below. I think it's debatable whether the existing buildings make a positive contribution to the conservation area. I believe the only two elements you could argue that may make a positive contribution to the conservation area are the two gable end walls on each building that face the street – but the planning permission granted allows for the demolition and rebuild of those two walls further back to form a new visibility splay, which therefore makes a bit of a mockery of the whole argument to retain the buildings! It's a point I've tried to make previously in discussions with the local authority.

I note the comments that the LPA can only consider what's in front of it so I think the next step is for me to submit a formal planning application to vary or remove condition 3 of the original planning permission (the condition that requires the retention of the existing building). I will seek to vary that condition so that it allows for the safe demolition of the buildings. The LPA will then need to fully consider and make a formal decision on the necessity of keeping that condition. You will, as a Town Council, have the opportunity to make representation to the LPA on that application and show your support for the condition to be changed (if you wish).

I will let you know when the application is submitted, I'll aim to submit in March.

Kind regards,

Geraint



From: ann.macgarry@machynlleth-tc.gov.uk <ann.macgarry@machynlleth-tc.gov.uk>
Sent: 16 February 2026 09:29
To: Geraint Roberts <Geraint.Roberts@barcud.cymru>
Subject: FW: Response from Cllr. Matthew Dorrance, Cabinet Member & Deputy Leader (Powys CC)
Importance: High

Re Travis Perkins site Machynlleth

Any comment on this response from PCC? I will consult the rest of Machynlleth Council of course but I'm pretty sure that they will be keen to try to convince the planning Dept, particularly under this condition -

"The merits of the alternative proposals for the site, including whether the replacement buildings would meet the objectives of good design and whether or not there are substantial benefits for the community that would outweigh the loss resulting from demolition."

I look forward to hearing your opinion.

Cofion gynnes

Ann

Cllr Ann MacGarry
35 Heol Pentrerhedyn
Machynlleth
SY20 8DJ
01654 703755
07545191716

-----Original Message-----

From: "Deputy Leader" <deputy.leader@powys.gov.uk>

Sent: Friday, 30 January, 2026 11:10

To: "ann.macgarry@machynlleth-tc.gov.uk" <ann.macgarry@machynlleth-tc.gov.uk>

Subject: Response from Cllr. Matthew Dorrance, Cabinet Member & Deputy Leader (Powys CC)

Our ref: MS3315-2025

Dear Ann,

Thank you for your email.

An application for housing on the site was made in 2018 for the demolition of the buildings on the site under 18/0768/CAC. It is noted that the Royal Commission on the Ancient and Historical Monuments of Wales commented at the time.

‘The remit of the Royal Commission permits us to comment only on the historical significance and context of a monument or structure and on the adequacy or otherwise of the record. The Travis Perkins is a C19th commercial site with two principal ranges defining a yard and with a stone boundary wall alongside the road (Heol Y Doll). The site, though neglected, makes a positive contribution to the conservation area both in terms of the history of the area and in the low-key rather vernacular quality of the buildings. This was an industrial/commercial area from the 1830s and I note that on the 1901 O.S. map the site is marked as a timber yard. It is unfortunate that the Heritage Impact Statement doesn’t provide a detailed history of the site and analysis of the buildings. Demolition would be a matter of regret and against the spirit of the relevant legislation which seeks to protect the character of the conservation area. It should be noted that there is a general presumption in favour of retaining buildings that make a positive contribution to the character of the conservation area’.

Further to this, the Built Heritage Officer, Debra Lewis, gave a 3900 word report which can be read in full on the planning portal. The application was amended to reduce the scale of demolition, and alongside 19/0438/FUL (for the erection of new buildings, partial demolition of the existing, and conversion), approved.

An amendment was made to the design of the scheme in 2022, under 22/0329/REM.

A discharge application was made in 2023 under 23/1517/DIS, however, this was withdrawn.

The Local Planning Authority can only consider what is laid before it. No new applications or pre-application have been made. No new reports justifying demolition or the clearing of the site have been provided to the Local Planning Authority and any such report would have to seek to address the following points made by Debra Lewis on 18/0768/CAC.

I would draw your attention to the fact that national legislation and guidance advice that there should be a **general presumption in favour of retaining buildings, which make a positive contribution to the character or appearance of a conservation area. Proposals to demolish such buildings should be assessed against the same broad criteria as proposals to demolish listed buildings (see 5.15 of TAN24)** which advises that “. Consent for demolition should not be given simply because redevelopment is economically more attractive than the repair and re-use of a historic building. The following factors need to be considered:

- The condition of the building, the cost of repair and maintenance in relation to its importance and the value derived from its continued use. Where a building has been deliberately neglected, less weight will be given to these costs.
- The efforts made to keep the building in use or to secure a new use, including the offer of the unrestricted freehold of the building for sale at a fair market price that reflects its condition and situation.
- The merits of the alternative proposals for the site, including whether the replacement buildings would meet the objectives of good design and whether or not there are substantial benefits for the community that would outweigh the loss resulting from demolition.

I hope this helps to clarify the matter.

Yours sincerely,



County Councillor Matthew Dorrance
Deputy Leader of Powys County Council & Cabinet Member for a Fairer Powys



Croeso i chi gysylltu â ni yn Gymraeg. Byddwn yn ymateb yn Gymraeg, heb oedi. / You are welcome to contact us in Welsh. We will respond in Welsh, without delay.



Mae'r e bost hwn ac unrhyw atodiad iddo yn gyfrinachol ac fe'i bwriedir ar gyfer y sawl a enwir arno yn unig. Gall gynnwys gwybodaeth freintiedig. Os yw wedi eich cyrraedd trwy gamgymeriad ni ellwch ei gopio, ei ddosbarthu na'i ddangos i unrhyw un arall a dylech gysylltu gyda Cyngor Sir Powys ar unwaith. Mae unrhyw gynnwys nad yw'n ymwneud gyda busnes swyddogol Cyngor Sir Powys yn bersonol i'r awdur ac nid yw'n awdurdodedig gan y Cyngor.

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From: Melanie Hardwick <melanie.hardwick@powys.gov.uk>
Sent: 30 January 2026 14:49
To: MTC Clerk
Subject: Response from Cllr. Pete Roberts, Cabinet Member (Powys CC)

Importance: High

Our ref: MS3400-2026

Dear Clerk,

Thank you for your email with regards to Machynlleth Day Centre and the article printed in the Cambrian News August 2025.

In May 2025 Cabinet agreed to implement a number of recommendations regarding the Daytime Opportunities in Powys.

In the case of Machynlleth it was agreed Cyfle Newydd the existing premises which supports people with disabilities would become an all-age service provision for Machynlleth. The combined service would support people who are assessed as eligible for daytime opportunities in Machynlleth. This approach mirrors that proposed in Brecon and Llanidloes where the building base for day services has been revised into an all-age model.

The specific changes in each locality were made public in a press release on the 14th of August with the announcement for Machynlleth being;

“Cyfle Newydd would become an integrated centre for older people and adults with learning disabilities”^[1]
The confusion on the issue appears to stem from how the Cambrian Times communicated this information with their readers.

In the link you shared they stated.

“After years of campaigning, the community are set to get their elderly day centre back following a county-wide shake-up”

I can see how this sentence could be taken to mean that there was an intent to return to the historic pattern of service. This impression is then compounded further into the article with the statement “For Machynlleth, this means the older adult services will return to the Machynlleth and District Care Centre on Forge Road, ‘consolidated’ into dual services with Cylfe Newydd centre for adults with learning disabilities.”

[1] [New Day Opportunities Model - Powys County Council](#)

Reading this statement, it is easy to reach the conclusion that the new service is either based at the Care Centre or using both buildings under a common management. In reality as per the council press statement the new combined service is based at Cyfle Newydd as opposed to the Machynlleth and District Care Centre building.

Given current levels of demand, and subject to ongoing review, there is insufficient need within the community to justify the provision of two separate services, and it is on that basis that I wrote previously to you to notify you there was no immediate prospect of reopening the Day Centre.

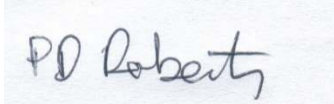
I am sorry that this leaves you feeling misled but neither I nor officers were aware of how the Cambrian News had reported the Council Press statement at the time. Had we known about it we would have explained their error in our initial correspondence.

In respect of the engagement exercises in Autumn 2023 I am sorry you feel you were not involved in the sessions held in Machynlleth.

The events were detailed on a poster which contained a link to the survey and all the initial information was emailed out to the Town Council email on 27/10/2023 and again on 13/11/2023 informing the council of the date and venue of the events that were being held on the 23rd November 2023 at Cyfle Newydd and Ysgol Bro Hyddgen

We continue to review the situation in Machynlleth as previously stated and will response to demand in an appropriate manner.

Yours sincerely,



County Councillor Pete Roberts
Cabinet Member for a Caring Powys



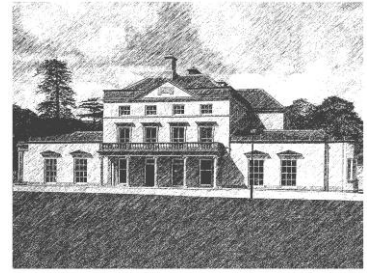
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[1] [New Day Opportunities Model - Powys County Council](#)



CYNGOR TREF MACHYNLLETH TOWN COUNCIL

Y Plas, Heol Aberystwyth Road, Machynlleth, Powys, SY20 8ER

Telephone : 01654 702 571

E-mail : town-clerk@machynlleth-tc.gov.uk

Dyfi Valley Health Centre
Bro Dyfi Community Hospital
Heol Maengwyn
Machynlleth
SY20 8AD

February 4th 2026.

Dear Dr Shaw,

At their last council meeting on 23rd January 2026, Councillors raised the question as to why there are a limited number of appointments available to see a doctor and also why are patients, more often than not, seeing a nurse rather than the doctor.

Would you please explain these points to Councillors that they can pass on the information to their constituents.

Yours sincerely,
Nicole Beaumont
Town Clerk.



Dr. Jonathan Shaw MB, BS, MRCGP, L.F. Hom
Dr. Sara Bradbury-Willis MBBCh, FRCGP, DCH, DRCOG, DFSRH
Dr. Farjaz Kurshid MBBS, MRCGP
Mrs Lucy Cockram BSc (Hons.) FCCA - Practice Manager

Machynlleth Town Council – by email

4 February 2026

Dear Ms Beaumont

Many thanks for your letter which we received by email on 4 February.

To answer your question, we thought it would be good to provide you with some additional appointment statistics. We believe you are asking about GP appointments compared to appointments undertaken by another clinician, namely our two Urgent Care Practitioners (both now Independent Prescribers) and our pharmacist, rather than seeing the nurse? We don't really share information on Nurse appointments (we have two Practice Nurses), and our nurses don't see minor illnesses presentations, but do see patients for nursing interventions. If this assumption is wrong, please let me know as I will happily share Nurse appointment information.

Due to a request made by one of your Councillors last year, we now share an increased amount of appointment data in our quarterly newsletter. We also provide some appointment data monthly, which is a GMS requirement.

In the three months leading up to 31 December, I have broken these down into appointments by a GP and appointments by another clinician, as described above:

	Total	GP	Other Clinician
Face to face appointments	3,317	2,188	1,129
Telephone appointments	880	<u>272</u>	<u>608</u>
Total		<u>2,460</u>	<u>1,737</u>

As you will all be aware, we are contracted to provide an appointment with the 'right person, in the right place in the right time frame'. This may not always be a GP and may not always be in our practice. Our team is trained to ensure that a patient receives this service based on what they present with on a given day. We also are very mindful that we need to manage patients needs based on their expectations. The Care Navigation team also change the appointment type based on what the patient asks. If they would rather a phone call, for example, we can facilitate this.

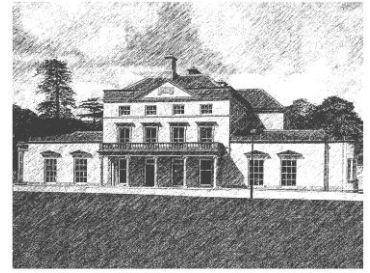
The issue we often have is that a patient will only want to see a specific GP. Even if others in the team can support, they would rather wait and see someone specific. They are advised that this will delay their appointment (most likely), but if they chose to see someone specific, they would have to wait (in most cases). We do offer alternative choices of GP (or another clinician).

As always though, if an individual has an issue, they do need to approach us directly so we can investigate an individual case. We have now employed someone as a Patient Support Officer. Natalie is available as a point of contact should this help, going forward.

If I can help with anything else, please just get in touch.

Yours sincerely,

Mrs Lucy Cockram FCCA - Practice Manager



CYNGOR TREF MACHYNLLETH TOWN COUNCIL

Y Plas, Heol Aberystwyth Road, Machynlleth, Powys, SY20 8ER

Telephone : 01654 702 571

E-mail : town-clerk@machynlleth-tc.gov.uk

Rowlands Pharmacy Machynlleth
8 Pentrehedyn Street
Machynlleth
SY20 8DN

February 4th 2026.

Dear Sir, Madam,

At their last council meeting on 23rd January 2026, Councillors raised on behalf of their constituents, the concern that some medications are in short supply, therefore that a prescription may not be complete when a patient comes to collect it from the pharmacy.

Would you please explain this matter to Councillors that they pass on the information to their constituents.

Yours faithfully,
Nicole Beaumont
Town Clerk.

From: res - UKPB03 Patient Experience <patientexperience@rowlandsparmacy.co.uk>
Sent: 10 February 2026 17:01
To: town-clerk@machynlleth-tc.gov.uk
Subject: Rowlands Pharmacy Patient Experience [REDACTED]

Tuesday, 10 February 2026
Rowlands Pharmacy **1077 MACHYNLLETH**
[REDACTED]

PRIVATE AND CONFIDENTIAL

Ms Nicole Beaumont
town-clerk@machynlleth-tc.gov.uk

Dear Ms Nicole Beaumont,

[REDACTED]

[REDACTED]

[REDACTED]

Thank you for your recent correspondence dated 4 February 2026 regarding concerns raised by Councillors about constituents receiving incomplete prescriptions. We appreciate you bringing this matter to our attention on their behalf.

[REDACTED]

[REDACTED] We fully recognise the importance of clear communication, especially when residents rely on essential medication.

- Medication shortages do occur nationally from time to time due to manufacturing delays, supply chain disruptions, or wholesalers being temporarily out of stock.
- When this happens, our team uses several approved suppliers to obtain the required items as quickly as possible.
- If we are still unable to obtain a medication, our pharmacy staff will advise the patient of the situation, explain expected timelines where possible, and signpost them appropriately, including liaising with prescribers if an alternative may be suitable.

Please be assured that we understand how distressing medication delays can be for patients, and our teams remain committed to supporting the public during these periods. We appreciate the role you play in communicating accurate information to Councillors and their constituents, and we are more than willing to provide any further clarification should specific cases arise.

[Redacted]

Yours sincerely

Joanne Mclucas
Quality and Clinical Governance Assistant

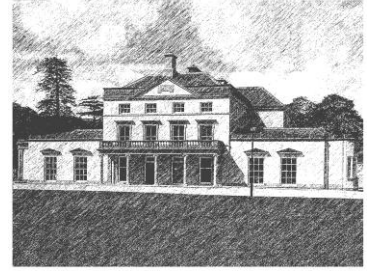
On behalf of
Martin Sadr-Kazemi
Deputy Superintendent Pharmacist



L. Rowland & Co (Retail) limited
Superintendents
Rivington Road
Runcorn
Cheshire
WA7 3DJ

www.phoenixmedical.co.uk
www.rowlandspharmacy.co.uk

Internal



CYNGOR TREF MACHYNLETH TOWN COUNCIL

Y Plas, Heol Aberystwyth Road, Machynlleth, Powys, SY20 8ER

Telephone : 01654 702 571

E-mail : town-clerk@machynlleth-tc.gov.uk

February 2nd, 2026.

Cllr Jackie Charlton
Powys County Council
County Hall
Llandrindod Wells
Powys
LD1 5LG

Dear Madam,

At their last council meeting on 26th January 2026, Machynlleth Councillors were read out a letter received by Cllr Gareth Jones from one of his constituents, copied here in integral :

>>>

From: "ajones863" <ajones863@btinternet.com>

Sent: Monday, 12 January, 2026 16:40

To: gareth.jones@machynlleth-tc.gov.uk

Subject: Tony Jones

Anthony Jones,

72 Brynygog, ,

Machynlleth,

Powys,

SY20 8HN

Tel: 01654702692

Mobile: 07805317064

Date: 12/01/2026

Dear Councillor Gareth,

In December i had an appointment for hip surgery at Bronglais Hospital in Aberystwth, because of an over night stay at the hospital my stepdaughter Donna took me there , but had to leave to go to work. My surgery was cancelled so I caught the bus home, I got off at the chemist that's when the problem started, How do I get home to Brynygog, no answer from the taxi, the family was working. I sat in the cold on the bench at the clock for a while and I noticed the amount of buses , flexi buses coming into town from the surrounding villages and towns, this was an excellent service helping people into town to shop.

The only people who will have trouble going to the shops in Machynlleth are the elderly and disabled in the town, if people live in top end of Tre-Garth, live in The Dalar, Brynygog, Cae Crwn, Treowain, and other parts at the top of town there is no transport to bring them into town, or bring them home as I found out.

Could you look into this Councilor Gareth before the disabled and elderly people become hermits and prisoners in their home.

If I could make a suggestion ,ask Lloyds coaches if they have ideas to help, and then bring it to the council.

Regards and best wishes

Anthony Jones

<<<

Cllr Gareth Jones said that this was one of numerous such concerns that he and fellow councillors receive regularly.

Councillors are requesting that :

- the Fflecsi Bus service, a bookable service from an app or by phoning in be better advertised on Transport for Wales website and social media pages which only states the stops at Machynlleth, Pantperthog, Corris, Aberllefenni and Corris Uchaf.

Routes and stops within Machynlleth are not advertised such as Tregarth and the hospital to the Coop, the Spar, Wynnstay Hotel and the Clock Tower.

Councillors are also requesting that further stops be set up on the Fflecsi Bus service. Stops at these locations in Machynlleth :

- the top end of Tregarth
- the part of Bryn y Gog furthest away from the Newtown Road
- Craigfryn / Maes y Garth
- Cae Crwn
- Treowain
- Y Garsiwn

Cllr G.Jones reported that many people, particularly the elderly people with disabilities and people with young children who need to get to school have struggled to get in to town from these places since the removal of the service in 2018 through an "administrative error" by Powys County Council. The matter has worsened further since 'Mach Taxis' is no longer operating.

This letter is also being sent to Lloyd Coaches Machynlleth and Transport for Wales.

Councillors are looking forward to your response on this matter.

Yours faithfully,
Nicole Beaumont
Town Clerk.

town-clerk@machynlleth-tc.gov.uk

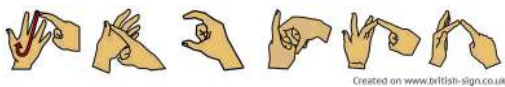
From: Councillor Jackie Charlton <cllr.jackie.charlton@powys.gov.uk>
Sent: 02 February 2026 15:26
To: town-clerk@machynlleth-tc.gov.uk; helo@fflecsi.wales;
trawscymrufeedback@tfw.wales
Cc: info@lloydscoaches.com; gareth.jones@machynlleth-tc.gov.uk; 'ajones863'
Subject: Re: Fflecsi Bus services - Machynlleth

Thank you Nicole.

I have today passed this on to the relevant team to address the concerns and provide a response.

Kind regards
Cllr Jackie

Cllr Jackie Charlton
Cabinet Member for a Greener Powys



From: town-clerk@machynlleth-tc.gov.uk <town-clerk@machynlleth-tc.gov.uk>
Sent: 02 February 2026 14:36
To: helo@fflecsi.wales <helo@fflecsi.wales>; trawscymrufeedback@tfw.wales
<trawscymrufeedback@tfw.wales>
Cc: Councillor Jackie Charlton <cllr.jackie.charlton@powys.gov.uk>; info@lloydscoaches.com
<info@lloydscoaches.com>; gareth.jones@machynlleth-tc.gov.uk <gareth.jones@machynlleth-tc.gov.uk>;
'ajones863' <ajones863@btinternet.com>
Subject: Fflecsi Bus services - Machynlleth

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Good morning,

Please see the attached letter from the Councillors concerning the Fflecsi bus service in Machynlleth.

In particular Councillors would like to know if the service could be extended to the other areas within Machynlleth as listed on their letter.

A copy of this letter is also sent to Lloyd Coaches Machynlleth and Transport for Wales.

Regards,
Nicole Beaumont.



Town Clerk / RFO
town-clerk@machynlleth-tc.gov.uk

**Available from 9.30am to
12.30pm Mondays to Thursdays.**

Cyngor Tref Fachynlleth
Machynlleth Town Council
Y Plas, Aberystwyth Rd,
Machynlleth, Powys
SY20 8ER

Tel : 01654 702571

Mae'r e-bost ac unrhyw ffeiliau a drosglwyddir gydag ef yn breifat ac wedi'u bwriadu ar gyfer defnydd yr unigolyn neu'r endid y maent yn cael sylw. Gall gynnwys gwybodaeth freintiedig. Os yw wedi eich cyrraedd trwy gamgymeriad ni ellwch ei gopio, ei ddosbarthu na'i ddangos i unrhyw un arall a dylech gysylltu gyda Cyngor Tref Fachynlleth ar unwaith. Mae unrhyw gynnwys nad yw'n ymwneud gyda busnes swyddogol Cyngor Tref Fachynlleth yn bersonol i'r awdur ac nid yw'n awdurdodedig gan y Cyngor.

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Mae'r e bost hwn ac unrhyw atodiad iddo yn gyfrinachol ac fe'i bwriedir ar gyfer y sawl a enwir arno yn unig. Gall gynnwys gwybodaeth freintiedig. Os yw wedi eich cyrraedd trwy gamgymeriad ni ellwch ei gopio, ei ddosbarthu na'i ddangos i unrhyw un arall a dylech gysylltu gyda Cyngor Sir Powys ar unwaith. Mae unrhyw gynnwys nad yw'n ymwneud gyda busnes swyddogol Cyngor Sir Powys yn bersonol i'r awdur ac nid yw'n awdurdodedig gan y Cyngor.

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From: Melanie Hardwick <melanie.hardwick@powys.gov.uk> on behalf of Cabinet <cabinet@powys.gov.uk>
Sent: 02 February 2026 15:54
To: town-clerk@machynlleth-tc.gov.uk
Subject: Task MS-3519-2026 has been logged

Flag Status: Flagged

Task Ref: MS-3519-2026

On behalf of the Cabinet Portfolio Holder, we write to acknowledge receipt of your e-mail regarding Fflecsi Bus services - Machynlleth .

We aim to respond to contacts within 10 working days of acknowledgement.

Yours sincerely,

Powys County Council - Member Support Team



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From: helo <helo@fflecsi.cymru>
Sent: 03 February 2026 09:18
To: Nicole Beaumont
Subject: RE: Fflecsi Bus services - Machynlleth

Flag Status: Flagged

Good morning Nicole,

Thank you for getting in touch.

Our team only manage the bookings for the fflecsi service, so we have passed on your enquiry to the fflecsi Project Managers and have asked that they get in touch with you directly.

Kind regards,

The fflecsi team

----- Original Message -----

From: Nicole Beaumont <town-clerk@machynlleth-tc.gov.uk>;
Received: Mon Feb 02 2026 14:37:11 GMT+0000 (Greenwich Mean Time)
To: cllr.jackie.charlton@powys.gov.uk;
Cc: helo <helo@fflecsi.cymru>; Traws Cymru <trawscymrufedback@tfw.wales>; fflecsi <helo@fflecsi.cymru>; TrawsCymru <trawscymrufedback@tfw.wales>; gareth.jones@machynlleth-tc.gov.uk; ajones863@btinternet.com; info@lloydscoaches.com;
Subject: Fflecsi Bus services - Machynlleth

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