

CYNGOR TREF MACHYNLLETH TOWN COUNCIL

ORDINARY MEETING of FULL COUNCIL

You are hereby summoned by the Chair/Mayor
to attend a meeting of the Machynlleth Town Council
in the Vane Tempest Room at Y Plas
on **Monday 27th April 2026** at 6:30pm.

or follow on zoom :

<https://us06web.zoom.us/j/83718878664?pwd=L3liK2w2cXVYOXhjU1R6M3Z6THZTZz09>

Meeting ID: 837 1887 8664

Passcode: 035458

AGENDA

1. **APOLOGIES** : To receive apologies as reported to the Clerk before the meeting.
2. **DECLARATION of INTEREST** : To receive any declaration of interest in the following matters to be discussed.
3. **PUBLIC PARTICIPATION** : Louise Halestrap on a grant funded project to design and build a community-led sculpture in Machynlleth. The project will bring together underrepresented people through a 6-week live training course focussed on community and sustainable building.
4. **MAYOR'S REPORT** : To receive a report from the Chair/Mayor Cllr J.Paige
5. **MINUTES to be agreed** :
 - 5.1 : Minutes of the Full Council meeting held on 30/3/2026
 - 5.2 : Minutes of the Finance meeting held on 13/4/2026
 - 5.3 : Minutes of the Facilities meeting held on 13/4/2026
 - 5.4 : Notes from the Climate panel meeting held on 16/4/2026
6. **MOTIONS/Matters arising** :
 - 6.1 :
7. **COUNTY COUNCILLOR'S REPORT** :

County Cllr A.Evans to report from his meetings with Powys County Council and his monthly surgery meeting held in the foyer at Y Plas every first Wednesday of the month.
8. **PLANNING** :
 - 8.1 : none

9. FINANCE :

9.1 : Audit Wales have sent their end of Audit notice for the FY2024-25 External Audit. The notice will be published on the website.

9.2 : To agree payment of invoices as per list presented.

10.REPORTS from NOMINATED REPRESENTATIVES on OUTSIDE BODIES :

10.1 :

11. CLERK'S REPORT :

11. NOMINATIONS for Mayor and Deputy Mayor to be elected at the forthcoming Annual Meeting on 18th May 2026. PLEASE RETURN NO LATER than 11th May 2026.

11.1 : Facilities Manager report

11.1.1 : Items with * on the report will need approving.

11.1.2 : Welsh Water is looking at the drains situation. Updated response enclose.

11.2 : Planning for solar panels sent, no news from PCC planning.

11.3* : IT maintenance.

11.4* : MTC Publication Scheme & Classes of Information

11.5 : 2027 Eisteddfod procession in Llanidloes (See poster on Facebook) - deadline 1st May 2026

11.6 : Belgian refugees in Machynlleth from WWI

Items with * will need your attention and approving.

12. MEMBERS ITEMS :

12.1 : Cllr C.Elliott about Barcud and the old celtica carpark

12.2 : Cllr G.Jones about the zebra crossing on Heol y Doll

13. CORRESPONDENCE for Info :

13.1 : Response from Cllr P.Roberts at PCC regarding Day care facilities in Machynlleth

14. DATES of the NEXT MEETINGS : ALL meetings are held at Y Plas.

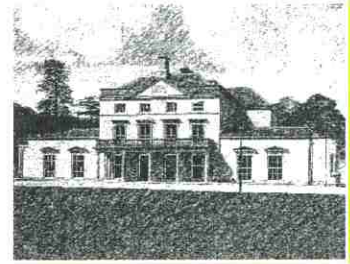
14.1 : MTC Annual Meeting (AGM) on 18/5/2026 at 6pm in the Vane Tempest room

14.2 : FULL Council meeting on 18/5/2026 immediately after the AGM at same venue.

***The Chairperson shall propose that the press and public be excluded from the meeting during the discussion of the following items as it is likely exempt information, as defined in part 4, Schedule 12A, Local Government Act 1972, will be revealed.**

16 - FOI matters

17 - Staffing matters



CYNGOR TREF MACHYNLLETH TOWN COUNCIL

Y Plas, Heol Aberystwyth Road, Machynlleth, Powys, SY20 8ER

Telephone : 01654 702 571

E-mail : town-clerk@machynlleth-tc.gov.uk

MINUTES OF THE ORDINARY MEETING OF MACHYNLLETH TOWN COUNCIL on Monday 30th March 2026 at 6.30pm in the Vane Tempest room at the Plas

PRESENT :

Cllr J. Paige (Chair of the meeting), Cllr A. MacGarry, Cllr G. Phillips, Cllr K. Bryan, Cllr C. Elliott.

APOLOGIES : Cllr P. Jones, Cllr G. Jones, Cllr N. McCarten, Cllr J. Honeybill, Cllr Ll. Griffith, Cllr R. Hughes, Cllr A. Evans.

ALSO IN ATTENDANCE: Nicole Beaumont (Clerk) and Catrin Willetts (Minutes taker).

3 members of the public and 1 member of the press online.

1. ATTENDANCE AND APOLOGIES : See list of apologies above.

2. DECLARATION of INTERESTS: None declared.

3. PUBLIC PARTICIPATION:

Kate from Machynlleth library spoke to Council asking for support and funding to host a proposed festival on the 6th and 7th of June 2026, to celebrate the 200th year of the birth of Mary Cornelia Edwards, 5th Marchioness of Londonderry. The library would like to host events for all ages with support and involvement from local groups, shops and the school, with a host of speakers, authors and researchers involved.

Although Council could not offer any direct funding, it offered some advice regarding possible funding opportunities and support to apply if needed.

4. MAYOR'S REPORT:

Cllr Paige congratulated the Machynlleth Ladies Rugby team who have managed to secure a place to play in the Principality Stadium in April. They were looking for funding towards travelling costs and Cllr Paige is donating £100 towards this from the Mayor's Fund.

5. MINUTES OF LAST MEETING:

Minutes from the last meeting were agreed with a minor amendment at item 5.2 Notes from the Climate Panel to read as follows :

1/ Main notes was a need for awareness and future planning for possible flooding in certain areas within the town.

2/ A security services report highlighted high risk areas.

Unanimous.

6. MOTIONS/MATTERS ARISING:

6.1: Cllr MacGarry stated the importance of not forgetting the security services report in the future and that council should discuss what plans Powys have and how to best improve Machynlleth's resilience in the future.

Cllr Bryan is to ask Powys what plans they have in place.

6.2: With reference to 12.2 Cllr MacGarry has not seen any planning application from Barcud as yet. To discuss on next agenda.

7: COUNTY COUNCILLOR'S REPORT:

Cllr A. Evans was not present but wanted to bring everyone's attention to the latest regarding the new school building. It has gone out to tender.

8: PLANNING:

8.1: 26/0127/FUL Councillors strongly agreed to support. **Unanimous.**

8.2: 26/0283/FUL Councillors had no objections. **Unanimous.**

8.3: 26/0106/FUL Councillors had no objections. **Unanimous.**

9: FINANCE:

9.1: The clerk informed council that Laura Adams of WJ Mathews Accountants will be carrying out MTC's FY2025-2026 Internal Audit.

9.2: Audit Wales have also sent their list of documents to be provided for this FY2025-2026 External Audit. A final report for FY2024-25 was not received as this agenda went out.

9.3: Council agreed to pay the invoice list as presented and an extra invoice which came in after the list date, for secondary glazing at Y Plas total of £5,250.00 which is grant funded. **Unanimous.**

9.4: The income from the Market charity stalls this year FY2025-2026 is £100 and in FY2024-2025 was £110.00. Council decided to donate the collective amount to Machynlleth Youth Club. **Unanimous.**

10. REPORTS from NOMINATED REPRESENTATIVES on OUTSIDE BODIES:

No reports.

11: Clerk's Report:

11.1 : Public Toilets : Healthmatic are installing the pay-gates at the carpark loos from 15th to 17th April 2026. The disabled loo at the rear will be open as usual. The 24h cubicle will be open, only briefly closed whilst a payment facility is being installed. The Ladies & Gents rooms will be closed and posters will be put up to advertise other facilities in the vicinity.

11.2 : Planning application for the solar panels on the Public toilets building are being sent to the Powys Planning Authority.

11.3 : Cllrs approved a Guidance (restricted to Market days only) to accommodate market holders and shopkeepers wanting to install their tables and chairs outside of their premises on a spot otherwise occupied by a stall holder during market day.

11.4 : Quotes for IT maintenance were look at. Quote No2 - Mr Garry Weaver of Dyfi Valley Web Services in Dolgellau was chosen **Unanimous** to carry out IT maintenance on the Councils PC & systems.

11.5 : Invitation to the National Eisteddfod 2027 procession in Llanidloes on 7/5/2026 to publicise it. Anyone with a group can participate and deadline to register is 1/5/2026. The link is on the email within the pack and will be advertised on MTC's website & FB.

11.6 : TfW is promoting an event by the library on 27/5/2026 to introduce more buses on their T2 routes in collaboration with Lloyds Coaches. Maybe an occasion to ask for more routes on the Flecsi scheme.

11.7 : Reminding Cllrs to fill in the green forms regarding their allowances (see envelopes distributed at last month meeting) and to return these forms to the office NO LATER than March 30th that the info can be given to the internal auditor. Still missing some. For all those who have given their forms Thank you!

11.8 : Clerk has had a meeting this morning with regards to a mini festival celebrating the Chartered Markets of Montgomeryshire. Cllr Lewington from Newtown & Llanllwchaiarn Council is co-ordinating the project. The event still in its infancy. This morning's meeting was to gather ideas from each charter market towns. Further details will be given as and when if Cllrs would like to pursue the idea of promoting Machynlleth market. The next such meeting is on 9/5/2026.

11.9 : Visit from PC.Matthews-1121 this afternoon, who is now based in Machynlleth to re-assure us that there will be a police presence at each of the big events organised in Mach. Clerk left him with a long list.

11.10 : Welshpool is asking for support from other councils to explore whether there is merit in a collective approach for a PCC parking policy with local flexibility and economic regeneration. Welshpool has recently approved a 26 week long trial of free (or give what you can) parking at one of their carpark. A trial period around Christmas time proved successful with business owners noticing a moderate increase in footfall with visitors taking longer time in shops which in turn improved their trading conditions. Cllrs agreed to lend their support.

12: Members items:

12.1 Cllr A. MacGarry received an email from Powys County Council concerning its Panel Performance assessment in April 2026.

12.2 and 12.3: Cllr Elliott and Cllr Bryan informed Councillors of funding available to 18 towns throughout Powys as part of the "Pride in Place funding" scheme by Sustainable Powys and consists of an available £83,000 towards tourism regeneration projects. Expressions of interest are required by 10th April and money awarded must be spent by March 2027.

Lots of ideas were discussed and projects must fall within the town development plan.

Cllr MacGarry is to get a rough estimate of costs for building information signs, Cllr Elliott to price improvements to back carpark and Cllr Bryan to cost improving TC's website with added information section for tourism.

12.4: Cllr R. Hughes not present.

13: Correspondence:

13.1: Response letter included regarding Flecsi Bus.

13.2: Response letter included regarding buses.

13.3: Letter from Cllr Cox included.

13.4: Email regarding daycare provision in Machynlleth included.

13.5: Letter from Balchder Pride included. Councillors agreed to let them keep their flag at the clock for 1 month providing they remove it afterwards.

13.6: Data for February 2026 for Dyfi Valley Health appointments as matter of info included.

14: DATES of the Next Meeting:

14.1: Finance meeting on 13/04/2026 at 6.30pm in the Vane Tempest room, Y Plas.

14.2: Facilities meeting on 13/04/2026 immediately after the Finance meeting in the same room.

14.3: Climate Panel on 16/04/2026 at 6pm. Venue to be announced later.

14.4: Full Council meeting on 27/04/2026 at 6.30pm in the Vane Tempest room.

***The Chairperson proposed that the press and public be excluded from the meeting during the discussion of the following items as it is likely exempt information, as defined in part 4, Schedule 12A, Local Government Act 1972, will be revealed.**

Minutes of Finance Panel Meeting – 13th April 2026

Present : Cllr G. Phillips (Chair of the meeting), Cllr J. Paige, Cllr A. MacGarry, Cllr N. McCarten, Cllr C. Elliott, Cllr A. Evans, Cllr K. Bryan, Cllr R. Hughes.

Also present : Nicole Beaumont (Clerk)

1. Apologies : Cllr Ll. Griffiths, Cllr P. Jones. Cllr J. Honeybill, Cllr G.Jones.

2. Declaration of Interest : None.

3. Cllr Phillips chaired the quarterly review for FY2025-26 :

Councillors look at the UNAUDITED figures for the year ending 31st March 2026.

A few items were needing another check to make sure all entries were accounted for.

4. Provisional date for the Next Finance meeting will be on 13th July 2026 at 6.30pm.

It will be confirmed at the forthcoming Annual Meeting on 18th May 2026.

Minutes of Facilities Panel Meeting – 13th April 2026

Present : Cllr J. Paige (Chair of the meeting), Cllr G. Phillips, Cllr A. MacGarry, Cllr N. McCarten, Cllr C. Elliott, Cllr A. Evans, Cllr K. Bryan, Cllr R. Hughes.

Also present : Nicole Beaumont (Clerk)

1. Apologies : Cllr Ll. Griffiths, Cllr P. Jones. Cllr J. Honeybill, Cllr G.Jones.

2. Declaration of Interest : None.

3. Items from the Facilities Manager :

Playground : Following ROSPA report a few repairs were needed in the Playground area. **Agreed unanimously** to recommend proceeding with the repairs.

Allotments : A new NALC/OVW agreement template was agreed and will be sent out to allotment holders. **Agreed Unanimously** to recommend with updating the allotment tenants agreements.

Carpark Toilets : Recommended that the toilets be open for a longer time during the Comedy Fest, Facilities Manager is also following up on the drains situation with Welsh Water - Dwr Cymru.

Dyfi Bike Shed : Requested to have a bike rack at the side of the toilets. Councillors felt more information was needed.

4. Provisional date for the Next Facilities meeting will be on 13th July 2026 at 6.30pm.

It will be confirmed at the forthcoming Annual Meeting on 18th May 2026.

Panel Gweithredu Hinsawdd Cyngor Tref Machynlleth

Climate Action Panel of Machynlleth Town Council

Cofnodion o gyfarfod o Banel Gweithredu Hinsawdd Cyngor Tref Machynlleth
yn y Plas ar Dydd Iau 16 mis Ebrill 2026 am 6:00pm.

Minutes of meeting of the Climate Action Panel of Machynlleth Town Council
in the Vane Tempest Room on Thursday 16th April 2026 at 6:00pm.

Present / yn bresenol:

Town council – Ann MacGarry,

Residents – Andy Rowland, Chris Higgins, David Elias, Vic Bamford,

Ymddiheuriadau / Apologies - Norma McCarten

Datganiadau o fuddiant / Declarations of interest – none declared

Minutes of meeting 12.2.26 accurate

Materion yn deillio / Matters arising / Updates

Gwydr eilaidd yn y Plas / Secondary glazing in y Plas

Not yet finished – waiting for the specialist ones.

Statws cyfeillgar i wenyn / Bee friendly status

As Cllr McCarten wasn't able to be there, we don't know if the work has been completed.

Street trees

Signs have appeared by all the trees recently and there is a display in the library.

We would like to express our appreciation of how well this project has been done.

Proposed market garden –

CADW has raised concerns and asked for more information but the PCC heritage officer has objected.

Dyfi Biosffer update

The Welsh government have confirmed funding for the Biosffer, initially only for 1 year because of the election.

Ideas for increasing people's awareness of the impacts and actions on Climate Change

We discussed organising the showing of the film produced as part of the National Emergency Briefing (an event in London that brought together experts in the field).

We could show it more than once. Sploj are interested, the Tabernacle would be great and maybe the village halls.

It's a 45 minute film and we need to organise a discussion after it.

Andy will contact Sploj, CAT and Cwmllinau hall.

Ann will set up Whats App group to organise this.

Biodiversity Group

The group has been discussing lighting around the area and the impact on wildlife.

They contacted Transport for Wales about the lighting on the station site and seem to have had a positive response. TFW involved their environment section and changed things, some lights pointing down more and lower energy lights.

The group has been looking at the Ascona site. We decided to write to Ascona for further information. The text we would use –

'The Council's Climate Panel and the Biodiversity Group are concerned about the impact of lighting in Machynlleth on wildlife, such as bats, moths and mammals, and on the Dark Skies status of adjacent Eryri National Park.

We would be very interested to know what the approach has been to lighting design on your site. We are aware that it is very important to have a good level

of lighting all over the forecourt and realise that it may have been designed to be as low impact as possible.

We noted that the lights are not kept on all night but only when it's necessary.

Nevertheless there may be scope to reduce up-lighting and perhaps to change the intensity or colour spectrum of some lights, as has been done very successfully by Transport for Wales on the nearby station site recently. Any information or improvements would be much appreciated.

AOBs none

Dyddiad y cyfarfod nesaf / Date of next meeting

Thursday 11 June 2026 6pm in y Plas

Annual Return for the Year Ended 31 March 2025

Accounting statement 2024-25 for:

Name of body: Cyngor Tref Machynlleth

	Year ending		Notes and guidance
	31 March 2024 (£)	31 March 2025 (£)	
Statement of income and expenditure/receipts and payments			
1. Balances brought forward	35,939	37,173	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	316,907	365,200	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	294,135	725,636	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	249,435	235,429	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, taxable allowances, PAYE and NI (employees and employers), pension contributions and termination costs. Exclude reimbursement of out-of-pocket expenses.
5. (-) Loan interest/capital repayments	0		Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	360,373	835,726	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	37,173	56,854	Total balances and reserves at the end of the year. Must equal $(1+2+3) - (4+5+6)$.
Statement of balances			
8. (+) Debtors	25,835	95,978	Income and expenditure accounts only: Enter the value of debts owed to the body at the year-end.
9. (+) Total cash and investments	56,684	62,771	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	45,346	101,895	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward	37,173	56,854	Total balances should equal line 7 above: Enter the total of $(8+9-10)$.
12. Total fixed assets and long-term assets	2,487,302	2,487,302	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing	0		The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

Annual Governance Statement

We acknowledge as the members of the Council our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2025, that

	Agreed?		'YES' means that the Council:	Toolkit
	Yes	No*		
1. In consultation with the community, we have developed a vision and purpose for the Council and used this vision to inform the Council's plans, budget and activities.	✓		Has consulted with the community and focussed its activities to meet the community's needs	A, C
2. We have adopted a Code of Conduct for members and officers and implemented an appropriate training plan for members to ensure all councillors understand their role and responsibilities.	✓		Ensures that councillors understand and are equipped to deliver their roles and responsibilities.	B
3. We have ensured that we electronically publish the information the Council is required to publish by law, on its website at [insert name of website].	✓		Is transparent about its activities and provides the public with all information required by law	A, C, D, E
4. We have taken all reasonable steps to ensure that the Council complies with relevant laws and regulations when exercising its functions, including employment of staff and payment of allowances to members.	✓		Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it does so	
5. We have adopted standing orders, financial regulations and terms of reference and ensure that these are followed when conducting business including functions delegated to committees.	✓		Has adopted rules and procedures to govern how the Council conducts its business including procurement of goods and services.	B, E
6. We have put in place arrangements for: <ul style="list-style-type: none"> • Effective financial management including the setting and monitoring of the Council's budget • Maintenance and security of accurate and up to date accounting and other financial records • Identifying potential liabilities, commitments, events and transactions that may have a financial impact on the Council. 	✓		Calculated its budget requirement in accordance with the law and properly monitors its financial position throughout the year	D
7. We have maintained an adequate system of internal control and management of risk, including: <ul style="list-style-type: none"> • measures designed to prevent and detect fraud and corruption including clearly documented procedures for authorising and making payments • assessment and management of risks facing the Council • an adequate and effective system of internal audit and reviewed the effectiveness of these arrangements. 	✓		Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge including arranging for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	D, E
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.	✓		Considered and taken appropriate action to address weaknesses /issues brought to its attention by internal and external auditors.	D, E
9. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Public Audit (Wales) Act 2004 and the Accounts and Audit (Wales) Regulations 2014.	✓		Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit issued by the Auditor General.	E
10. General power of Competence – The Council has resolved to adopt the General Power of Competence set out in Local Government and Elections (Wales) Act 2021			Meets the eligibility criteria to exercise the general Power of Competence	E

* Please include an explanation for any 'No' answers

Additional disclosure notes

Include here any additional disclosures the Council considers necessary to aid the reader's understanding of the accounting statement and/or the annual governance statement

The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement	
1. Expenditure under S137 Local Government Act 1972	Section 137(1) of the 1972 Act permits the Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Section 137(3) also permits the Council to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2024-25 was £10.81 per elector. In 2024-25, the Council made payments totalling £_____ under section 137. These payments are included within 'Other payments' in the Accounting Statement.
2.	

Trust Funds

Trust funds – The Council acts as sole trustee for and is responsible for managing trust fund(s)/assets. We exclude transactions related to these trusts from the Accounting Statement. In our capacity as trustee, we have discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit.	Yes	No	N/A	Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.
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Council approval and certification

The Council is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014

Certification by the RFO I certify that the accounting statements contained in this Annual Return present fairly the financial position of the Council, and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2025.	Approval by the Council I confirm that these accounting statements and Annual Governance Statement were approved by the Council under minute reference:
RFO signature:	Minute ref: <i>Item 9.2 - Full Council meeting 30/6/2025</i>
<i>N. Beaumont</i>	Chair signature: <i>J. Paige</i>
Name: N. BEAUMONT	Name: J. PAIGE
Date: 30/6/2025	Date: 30/6/25

* Please include an explanation for any 'No' answers

Auditor General's report and audit opinion

I certify that I have completed the audit of the Annual Return for the year ended 31 March 2025 of **Machynlleth Town Council**. My audit has been conducted on behalf of the Auditor General for Wales and in accordance with the requirements of the Public Audit (Wales) Act 2004 (the 2004 Act) and guidance issued by the Auditor General for Wales.

Audit opinion: Qualified

Except for the matters reported below in my Basis for Qualification, on the basis of my audit, in my opinion no matters have come to my attention to give cause for concern that, in any material respect, the information reported in this Annual Return:

- has not been prepared in accordance with proper practices;
- that relevant legislative and regulatory requirements have not been met;
- is not consistent with the Council's governance arrangements; and
- that the Council does not have proper arrangements in place to secure economy, efficiency and effectiveness in its use of resources.

Basis of Qualification

Accounting Statement

I am unable to conclude whether or not the Accounting Statement fairly present the Council's income and expenditure and financial position:

- The Council has not provided a full and quantified explanation of variances between the current and prior years' accounts.

Annual Governance Statement

In my opinion, the Annual Governance Statement is not consistent with the Council's internal controls and governance arrangements for the year:

- Section 50 of the Democracy and Boundary Commission Cymru etc. Act 2013 requires the Council to publish its audited accounts online. Regulation 5 of the Accounts and Audit (Wales) Regulations 2014 requires the Council to publish the Annual Governance Statement alongside the accounts. Regulation 15 of the 2014 Regulations requires the Council to publish along with the accounts, any certificate, opinion, or report issued, given or made by the Auditor General. The Council has failed to publish its qualified audit reports from previous years.
- The Council's assertions are inconsistent with the findings set out in the internal auditor's report.
- The Council has not addressed the matters raised in the Auditor General's report on the 2023/24 annual return.

Other matters and recommendations

I draw the Council's attention to the following matters and recommendations which do not affect my audit opinion but should be addressed by the Council.

General Power of Competence

The Council has not provided a response to assertion 10 in the Annual Governance Statement

We recommend that before the Council its Annual Governance Statement, the Council carefully reviews the statement to ensure that its responses are complete.

There are no further matters I wish to draw to the Council's attention.



Richard Harries, Director, Audit Wales
For and on behalf of the Auditor General for Wales

Date: 27/02/2026

Annual internal audit report to:

Name of body: Cyngor Tref Machynlleth

The Council's internal audit, acting independently and on the basis of an assessment of risk, has included carrying out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ending 31 March 2025.

The internal audit has been carried out in accordance with the Council's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and the internal audit conclusions on whether, in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council.

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
1. Appropriate books of account have been properly kept throughout the year.	Yes				Confirm that accounting records are appropriately maintained and presented to the Council as per the requirements of the financial regulations.
2. Financial regulations have been met, payments were supported by invoices, expenditure was approved and VAT was appropriately accounted for.		No			Please see the internal audit report.
3. The body assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.		No			Please see the internal audit report.
4. The annual precept/levy/resource demand requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored, and reserves were appropriate.	Yes				Reviewed the budget process to determine the precept and confirm evidence of review and approval at the full council meeting.
5. Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for.	Yes				Reviewed the effectiveness of controls to ensure that other income is adequately recognised, recorded and that VAT is appropriately accounted for. Please see internal audit report regarding cut off with regard to grant income.
6. Petty cash payments were properly supported by receipts, expenditure was approved and VAT appropriately accounted for.	Yes				Petty cash payments are supported by receipts and VAT appropriately accounted.
7. Salaries to employees and allowances to members were paid in accordance with contracts/ minuted approvals, and PAYE and NI requirements were properly applied.	Yes				Confirmed that PAYE and NI are deducted appropriately. Please see the internal audit report regarding employment contracts.

* Please include an explanation for any 'No' answers

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
8. Asset and investment registers were complete, accurate, and properly maintained.					

* Please include an explanation for any 'No' answers

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
9. Periodic and year-end bank account reconciliations were properly carried out.		No			Please see the internal audit report
10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments/income and expenditure), agreed with the cashbook, were supported by an adequate audit trail from underlying records, and where appropriate, debtors and creditors were properly recorded.	Yes				Accounting statements have been prepared from Sage Line 50 which is used to record all transactions, with a debtors and creditors ledger maintained
11. Trust funds (including charitable trusts). The Council has met its responsibilities as a trustee.				Not covered	

For any risk areas identified by the Council (list any other risk areas below or on separate sheets if needed) adequate controls existed:

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
12.					
13.					
14.					

* If the response is 'no', please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

** If the response is 'not covered', please state when the most recent internal audit work was done in this area and when it is next planned, or if coverage is not required, internal audit must explain why not.

My detailed findings and recommendations which I draw to the attention of the Council are included in my detailed report to the Council dated 4 June 2025.

Internal audit confirmation

I/we confirm that as the Council's internal auditor, I/we have not been involved in a management or administrative role within the body (including preparation of the accounts) or as a member of the body during the financial years 2024-25 and 2025-26. I also confirm that there are no conflicts of interest surrounding my appointment.

Name of person who carried out the internal audit: DAVID GINDLEY / LUT MATTHEWS & SON
 Signature of person who carried out the internal audit: [Signature]
 Date: 04/06/2025

* Please include an explanation for any 'No' answers

**NOTICE OF CONCLUSION OF AUDIT
AND RIGHT TO INSPECT THE ANNUAL RETURN
FOR THE YEARS ENDED
31 MARCH 2025**

**Public Audit (Wales) Act 2004 Section 29
Accounts and Audit (Wales) Regulations 2014**

1. The audit of accounts for the MACHYNLLETH TOWN COUNCIL for the year ended 31 March 2025 has been concluded.

2. The annual return is available for inspection by any local government elector for the area of the **MACHYNLLETH TOWN COUNCIL** on application to:

Town Clerk - Machynlleth Town Council
Y Plas, Aberystwyth Road
MACHYNLLETH SY20 8ER

between 9.30am and 1.30pm on Mondays to Thursdays
(excluding public holidays), when any local government elector may make copies of the annual return.

3. Copies will be provided to any local government elector on payment of

£1 for each copy of the annual return.

Town Clerk Nicole Beaumont
notice dated 27 February 2026

HYSBYSIAD AM GWBLHAU ARCHWILIAD
AC AM YR HAWL I AROLYGU'R COFNOD BLYNYDDOL
COFNOD BLYNYDDOEDD AM Y FLWYDDYN YN GORFFEN
31 MAWRTH 2025

Public Audit (Wales) Act 2004 Section 29

Rheoliadau Cyfrifon ac Archwilio (Cymru) 2014

1. Mae archwiliadau cyfrifon dros **MACHYNLLETH TOWN COUNCIL** ar gyfer y blynyddoedd Sy'n gorffen ar **31 Mawrth 2025**.

2. Mae'r cofnod blynyddol ar gael i'w arolygu gan etholwyr llywodraeth leol ardal **MACHYNLLETH TOWN COUNCIL** trwy wneud cais at:

Town Clerk - Machynlleth Town Council
Y Plas, Aberystwyth Road
MACHYNLLETH SY20 8ER

rhwng 9.30yb ac 1.30yp ar ddydd Llun i ddydd Iau

(gan eithrio gwyliau cyhoeddus), pryd y gall unrhyw etholwr llywodraeth leol wneud copiâu o'r cofnod blynyddol

3. Darperir copiâu i unrhyw etholwr llywodraeth leol os gwneir taliad o

£1 am bob copi o'r ffurflen flynyddol

Clerc y Dref Nicole Beaumont
27 Chwefror 2026

List of Invoices For Payment
From 16th March 2026 to 19th April 2026

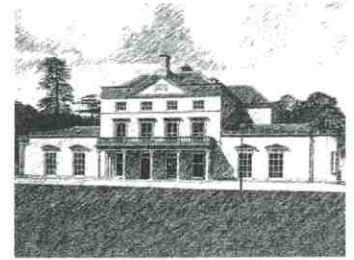
Dyddiad Talu / Payment Date	Enw / Name	Manylion / Particulars	Swm / Amount	Sylwadau / Observations
Paid by Direct Debit				
25.04.26	Castell Howell Foods Ltd	Café Supplies	£ 2,209.36	
20.02.26	BNP Paribas	Coffee machine lease 21.03.26-20.04.26	£ 221.83	
30.03.26	Seft	Gas bill - Plas 31.01.26-27.02.26	£ 3,762.41	
16.03.26	Sage	Sage accounting package 01.02.26-31.03.26	£ 457.47	
08.04.26	Total Energies	Electricity - public toilets 01.02.26-28.02.26	£ 129.75	
08.04.26	Total Energies	Electricity - Town dock 27.01.26-28.02.26	£ 286.85	
30.03.26	Rijo	Coffee machine supplies	£ 1,112.70	bulk buying for Dyfi Dash and summer season
17.03.26	Initial	Hygiene disposal 07.04.26-06.05.26 - Y Plas	£ 159.32	
17/03/2026	Initial	Hygiene disposal 07.04.29-06.05.26 - Public toilets	£ 95.49	
31/03/2026	Gaskells	Waste disposal 01.03.26-31.03.26 - Y Plas	£ 422.66	
07/04/2026	SSE	Electricity March 26 - Y Plas	£ 2,340.90	
30/03/2026	YGP	Electricity 19.03.26-19.04.26 - Public toilets	£ 47.79	
11/04/2026	YGP	Electricity 28.02.26-31.03.26 - Café	£ 168.90	
11/04/2026	YGP	Electricity 28.02.26-31.03.26 - Market feeder	£ 95.27	
12/04/2026	Harlech Foodservice Ltd	Café Supplies	£ 223.09	
01/04/2026	Shire Leasing	BT Cloud Voice Telephone System	£ 407.78	
Paid under delegated powers before council meeting				
31/03/2026	Squeaky Clean	Cleaning Y Plas - March 2026	£ 1,323.00	
31/03/2026	Squeaky Clean	Cleaning Public toilets March 2026	£ 864.00	
28/03/2026	WR Partners	March 2026 payroll processing	£ 190.80	
01/04/2026	Ciwib Rygbi Machynlleth	Mayor's Fund donation	£ 100.00	
18/03/2026	Dulas	Refund for overpayment of invoice	£ 36.00	
31/03/2026	Storm Windows	Secondary glazing project (invoice presented at last meeting)	£ 5,250.00	Grant funded
08/04/2026	Barclays	Bank charges	£ 26.21	
16/04/2026	Amazon	General repairs and maintenance	£ 198.62	
16/04/2026	Google	Google workspace calendar	£ 42.00	
16/04/2026	Loyverse	POS system - Café	£ 30.00	
16/04/2026	Zoom.com	Zoom subscription March 26-March 27	£ 129.90	
To be authorised for payment				
31/03/2026	The Store	Various repairs and maintenance items	£ 29.77	
28/03/2026	Byrne Scaffolding Ltd	Plas building - scaffolding	£ 1,728.00	
28/03/2026	Byrne Scaffolding Ltd	Plas Allotments - scaffolding	£ 1,530.00	
16/03/2026	Kane Mailing	Annual charge for hire and data downloads 01.04.26-01.04.27	£ 148.80	
13/04/2026	M Bufton Plumbing & Heating	Various plumbing repairs	£ 729.12	
10/03/2026	One Voice Wales	Staff training - office	£ 42.00	
01/04/2026	BT	Internet Services 01.04.26-30.04.26	£ 550.27	
04/04/2026	BT	Quarterly business phone and broadband 01.04.26-30.06.26	£ 1,314.93	
10/04/2026	Dysynni Drain Services	Drain jetting and inspection - Public toilets	£ 216.00	
09/04/2026	Sharp	Photocopier usage 27.02.26-31.03.26	£ 82.55	
Total to C/F			£ 26,703.54	

Other statutory authorised payments made		Total B/F	£
Wages / Pensions / HMRC contributions / Deductions			26,703.54
31/03/2026	March Payroll	Staff wages	£ 13,761.80
07/04/2026	March Payroll	PCC pensions	£ 4,518.65
07/04/2026	March Payroll	NI/PAYE HMRC Shipley	£ 4,627.77
07/04/2026	March Payroll	PCC (3rd party deductions from wages)	£ 13.05
TOTAL			£ 49,624.81

INCOME / Incwm	£ Sum / swm
From / Gan Bwy	
Allotments	£ 70.00
Buffets	£ 540.00
Carparking	£ 129.00
Café cash takings	£ 1,384.24
Car park loos	£ 125.10
grant brynygog wildflowers	£ 1,467.83
Ground rents	£ 450.00
Worldpay & Amex café credcard takings	£ 8,745.00
Hall hires	£ 820.00
Market stall fees	£ 1,302.20
Office rentals	£ 1,575.00
recharges to tenants	£ 223.57
Vat refund	£ 1,503.34
Room hires	£ 1,003.75
TOTAL	£ 19,339.03

total income	£ 19,339.03
total expenditure	-£ 49,624.81
var +/-	-£ 30,285.78

BANK balance (A/Cxx6027) on 19th April 2026 £60,929.00



CYNGOR TREF MACHYNLLETH TOWN COUNCIL

Mayor & Deputy Mayor Nominations – 2026-27

MAYOR:-

Nomination: Cllr..... (block capitals please)

I DECLARE that I have agreed to being nominated as Mayor by,

Cllr:..... (Councillor nominating)

Signed.....

DEPUTY MAYOR:-

Nomination: Cllr..... (block capitals please)

I DECLARE that I have agreed to being nominated as Deputy Mayor by,

Cllr:..... (Councillor nominating)

Signed.....

Name and signature of Councillor nominating:

Signed..... Name:.....

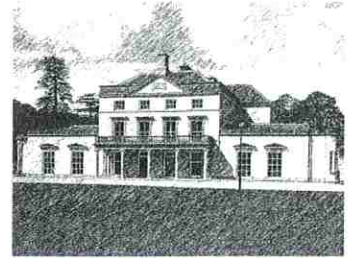
**Please return your completed form
to Town Clerk NO LATER THAN Monday 11th May 2026**

Y Plas, Heol Aberystwyth Road, Machynlleth, Powys, SY20 8ER

Telephone : 01654 702 571

E-mail :

For Town Clerk : town-clerk@machynlleth-tc.gov.uk



CYNGOR TREF MACHYNLLETH TOWN COUNCIL

Enwebiadau Maer a Dirprwy Faer – 2026-27

MAER:-

Enwebiad: Cyngorydd (priflythrennau os gwelwch yn dda)

Rwy'n DATGAN fy mod wedi cytuno i gael fy enwebu'n Faer gan,

Cyng: (Cyngorydd yn enwebu)

Llofnodwyd.....

DIRPRWY FAER:-

Enwebiad: Cyngorydd (priflythrennau os gwelwch yn dda)

Rwy'n DATGAN fy mod wedi cytuno i gael fy enwebu yn Ddirprwy Faer gan,

Cyng:
(Cyngorydd yn enwebu)

Llofnodwyd.....

Enw a llofnod y Cyngorydd sy'n enwebu:

Llofnodwyd.....Enw:.....

**Dychwelwch eich ffurflen wedi'i chwblhau
i Clerc y Dref DIM HWYRAF NA Dydd Llun 11eg Mai 2026**

Y Plas, Heol Aberystwyth Road, Machynlleth, Powys, SY20 8ER

Telephone : 01654 702 571

E-mail :

For Town Clerk : town-clerk@machynlleth-tc.gov.uk

COMEDY FESTIVAL

* Requesting a permanent site for a 20ft storage container. Are willing to pay a fee. *

Y Plas building will be open to the public from 8am – 6pm throughout the weekend. Doors will be locked at 6pm. Festival management will only let in those attending shows after this time.

Car Park Toilets will be open 8am – 4pm. Contractor will lock toilets at 4pm daily (as per contract). Due to availability of staff, they are unable to commit to anything past 4pm.

CAR PARK TOILETS

Pay Gates were installed April 15 & 16. Council needs to agree how much they would like to set the tariff at. Confirmation has been received that the tariff can be changed in house at no cost.

DRAINS

Dwr Cymru have identified a defect in the channel on their end (piece of pipe missing) and is a severe catching point. They have also identified that the line is flat from within the building to the private lateral and there is a dip on the line after the Kerb and this section has been put on a planned maintenance flush every 3 weeks. This has been contested as this will still cause problems our end as they will be jetting up their drains which in turn will back up our drains and lead us into having to have our drains cleaned independently. They have been advised that this issue was first flagged up with them in March 2025. To date cleaning of drains has cost Machynlleth Tax Payer £1270.

Dwr Cymru have responded verbally that the issues on their part of the sewers that need attention will in turn result in work being needed on our parts of the drains. They would be responsible for the remedial works on their end and Machynlleth Town Council will be responsible for remedial works on their drains. They have no plans in the near future to carry out this work.

Dwr Cymru will now place alarms in their end of the drains which will notify them to jet their end and have agreed they will jet ours at the same time.

Agreed that compensation of half the cost of clearing the drains that Machynlleth Town Council has paid out will be refunded.

Drains are to be jetted W/C 27 April to ensure no issues over Machynlleth Comedy Festival Weekend.

* EICR *

In response to the report from Dr Ian Gardener with regards to the DEC for the Plas building. We have gone out for quotes.

A grade 2 Star Listed building may be exempt from obtaining a DEC if the improvements would unacceptably alter the buildings character or appearance. Listed buildings are not automatically exempt. This exemption is conditional and requires an EPC to demonstrate that improvements exceed the maximum cost threshold and or are to the detriment of historic nature of the building. In order to try and get an exemption we need the EPC done first.

Only received 1 quote back.

£795.00

*** ANNUAL TREE SURVEY ***

Went out for quotes 1 response has been received.

£1050 + VAT

FLOWERS

Flowers for displays have been ordered and due to be delivered middle – end of May

SECONDARY GLAZING

Final stage of secondary glazing installation will be on Tuesday May 5th.

Thank you for your email and for taking the time to speak with our Network Engineer, Helen, regarding this matter.

Following that discussion, I would like to confirm our shared understanding of the position and the actions Dŵr Cymru Welsh Water has agreed to take. As explained by Helen, our investigations have identified a dip within the public sewer. However, it was also noted that the private lateral between the building and the kerb line is largely flat. You confirmed that Machynlleth Town Council undertakes regular checks and cleansing of its private system, and Helen explained that, at times, material can be displaced into the dip within the public sewer, where it can remain and contribute to repeat backing-up into the private manholes. This is the reason we have proposed a planned flushing and monitoring regime.

While the cause of the issue is considered to be influenced by both the public sewer and the private lateral, we recognise the ongoing impact this situation has had on the Town Council. Following the discussion with Helen, we have agreed the following actions:

A CSA alarm will be installed within the relevant manhole chamber. This will provide early warning of rising levels or developing blockages and will automatically generate a response for our crews to attend and cleanse the affected section of the sewer.

Planned maintenance will be introduced on a fortnightly basis during the spring and summer months. This frequency will reduce to six-weekly during the winter period. These visits will include CCTV inspections to verify where any debris is forming, together with proactive cleansing of the sewer to reduce the likelihood of further issues affecting the facilities.

As a gesture of goodwill, we will be happy to offer a 50% refund of the costs incurred to date by Machynlleth Town Council. If you could kindly provide copies of any invoices confirming these costs, we can then arrange reimbursement of 50% accordingly.

In recognition of the town festival scheduled for 1 May, Helen agreed that our crews will attend on the Friday prior to the event to inspect and flush the sewer, to minimise the risk of any issues during this busy period.

We appreciate the ongoing frustration this matter has caused and hope that these measures provide reassurance that we are taking a proactive and collaborative approach to managing the situation going forward. We will continue to monitor the position closely.

Machynlleth Town Council

13/04/2026

Proposal For PC/Monitor Upgrade

Gary Weaver MBCS CITP – Dyfi Valley Web Services

Purpose of Upgrade

- To provide onsite and offsite backup of Town Clerk/Accounting/Admin data replacing current NAS solution which does not provide for adequate recovery from hardware and disaster situations.
- To upgrade the current PC hardware which is slow/outdated (old vga/dvi interfaces and no usbc) and insufficient storage to provide a modern backup solution. Also some of the USB3 slots on the existing custom-built PCs do not work properly and potentially corrupt devices plugged in.
- To upgrade the current vga/dvi monitors with larger dual hdmi/displayport monitors with support for built in cameras/audio and microphone.
- To provide improved storage with historical file versions and ability to recover deleted files.
- To provide better access control of files with ability to restrict access to certain folders and files.
- To replace existing Microsoft Office 2019 software which is no longer supported/updated by Microsoft (as of October 2025) and is a security risk.
- To replace Google Calendar with shared Microsoft 365 calendar removing monthly google cost.

Description of Upgrade

- Purchase 3 second-hand Dell PCs running Windows 11 Pro to replace the existing 3 custom built PCs.
- Purchase 3 new Dell 27" P2726DEB HDMI Conference Monitors with built-in webcam, audio and Microphone (one for each of the PCs to replace existing VGA/DVI monitors).
- Purchase 3 new Dell 27" P2725H HDMI/DisplayPort Monitors to provide dual monitor for each PC.
- Purchase Microsoft 365 Business Standard (2 licences) subscription. This will give permanently latest version of the Microsoft Office software together with 1TB storage per user (more than adequate to replace the 512GB on the NAS drive). The storage will be replicated/synchronised across the 3 PCs and to cloud storage providing a natural onsite and offsite backup.
- Set up the 3 replacement PCs with monitors and reinstall/setup Sage software.
- Install Microsoft 365 on the 3 PCs and link to SharePoint/Onedrive data for one of the 2 licences (one licence for Town Clerk//Facilities Manager and another licence for Accounts/Admin with appropriate permissions from Accounts/Admin to Town Clerk/Facilities Manager).
- Copy across all existing NAS data to Sharepoint/Onedrive and then decommission the NAS drive or make readonly as a backup.
- Copy across google calendar entries.

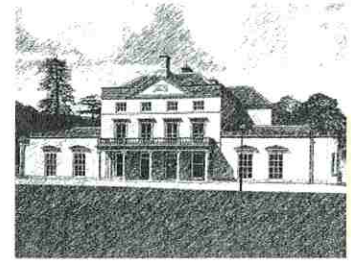
Cost of Upgrade

- 3 X new 27" Conference Monitors £226 + VAT each = £778 + VAT

- 3 X new 27" Monitors £107 + VAT each = £321 + VAT
- 3 X second hand Dell desktop PCS 16GB RAM/512GB SSD £250 each (max) = £750
- Microsoft 365 Business Standard X 2 £9.60 + VAT per month each = £19.20 + VAT per month
- Labour to setup PCs and copy across data approx £700

Total Cost = One-off £778 + £321 + £750 + £700 = £2549 + VAT

Ongoing £19.20 + VAT



CYNGOR TREF MACHYNLLETH TOWN COUNCIL

Y Plas, Heol Aberystwyth Road, Machynlleth, Powys, SY20 8ER

Telephone : 01654 702 571

E-mail : town-clerk@machynlleth-tc.gov.uk

Machynlleth Town Council Publication Scheme

This publication scheme commits the Council to make information available to the public as part of its normal business activities. The information covered is included in the classes of information mentioned below and where this information is held by the Council.

The scheme commits the Council:

- To proactively publish or otherwise make available as a matter of routine, information including environmental information, which is held by the Council and falls within the classifications below.
- To specify the information which is held by the Council and falls within the classifications below.
- To proactively publish or otherwise make available as a matter of routine, information in line with the statements contained within this scheme.
- To produce and publish the methods by which the specific information is made routinely available so that it can be easily identified and accessed by members of the public.
- To review and update on a regular basis the information the Council makes available under this scheme.
- To produce a schedule of any fees charged for access to information which is made proactively available.
- To make this publication scheme available to the public.

Classes of Information obtainable from Machynlleth Town Council :

Unless otherwise specified ALL information listed below is available on the Machynlleth Town Council website. There will be no charge unless a paper copy of the document is required which will have a photocopying charge and if needed a postage charge to send it to the person requesting the document. Charges will be at the current tariff at the time of the request.

Who we are and what we do. Current information only :

Who is who on the Council committees
Contact details for Clerk and Councillors with phone number and email address
Location of the main Council office and accessibility details
Staffing structure.

What we spend and how we spend it. Current information and previous year only :

Annual return form
Finalised budget
Precept
Financial standing orders and regulations
Grants given and received
Members allowances and expenses

How we make decisions. Current information and previous year only :

- Timetable of meetings - Full Council monthly meeting and Committees meetings
- Agenda of meetings
- Minutes of the meetings - Excluding information that is properly regarded as private to the meeting.
- Responses to Planning Applications to be found within the minutes of each meeting.

Our policies and procedures. Current information only :

- Procedural standing orders
- Committees terms and references
- Delegated authority in respect of officers
- Code of Conduct
- Policy statements
- Data Protection policies

Lists and Registers. Current information only :

- Asset register
- Register of members interests
- Register of Gifts and hospitality

The facilities and structures we look after and services we offer at MTC :

- Y Plas - Home to the Council Offices
- Community Hall Hire at Y Plas
- Café-Tea room at Y Plas
- Trees within the Park at Y Plas
- Playground facilities at Y Plas
- Rental of offices at Y Plas
- Conference rooms hire at Y Plas
- Public Toilets adjacent to the main carpark on Maengwyn Street
- Weekly street Charter Market on Maengwyn, Penrallt and Pentrehedyn Streets
- Allotments at Y Plas and the Garsiwn
- Clock Tower and War Memorial

Anything not listed just above is available directly to Powys County Council such as :

- Registrar services
- Graveyards and burial grounds
- Housing
- Litter bins on the streets and Refuse collection from households and businesses
- Pavements in the town and the Main carpark on Maengwyn Street
- Leisure centre

The classes of information will not include:

- Information the disclosure of which is prevented by law, or exempt under the Freedom of Information Act, or is otherwise properly considered to be protected from disclosure.
- Information in draft form.
- Information that is no longer readily available as it is contained in files that have been placed in archive storage.

The method by which information published under this scheme will be made available :

The Council will indicate clearly to the public what information is covered by this scheme and how it can be obtained.

Where it is within the capability of the Council, information will be provided on its website.

Where it is impracticable to make information available on its website or when an individual does not wish to access the information by the website, the Council will indicate how information can be obtained by other means and provide it by those means.

In exceptional circumstances some information may be available only by viewing in person. Where this manner is specified, contact details will be provided. An appointment to view the information will be arranged within a reasonable timescale.

Information will be provided in the language in which it is held or in such other language that is legally required. Where the Council is legally required to translate any information, it will do so.

Obligations under disability and discrimination legislation and any other legislation to provide information in other forms and formats will be adhered to when providing information in accordance with this scheme.

Charges which may be made for Information published under this scheme :

The purpose of this scheme is to make the maximum amount of information readily available at minimum inconvenience and cost to the public. Charges made by the Council for routinely published material will be justified and transparent and kept to a minimum.

Material which is published and accessed on its website will be provided free of charge.

Charges will apply for actual disbursements incurred such as:

- photocopying
- postage and packaging
- the costs directly incurred to search for the documentation requested.

Charges may also be made for information provided under this scheme where they are legally authorised, they are in all circumstances, including the general principles of the right of access to information held by public authorities, justified and are in accordance with a published schedule or schedules of fees which is readily available to the public.

If a charge is to be made, confirmation of the payment due will be given before the information is provided. Payment may be requested prior to provision of the information.

Written Requests

Information held by a public authority that is not published under this scheme can be requested in writing, when its provision will be considered in accordance with the provisions of the Freedom of Information Act 200 and Data Protection Act 1998.

To be approved at April Council meeting 2026.

Next review April 2027

Item 11.6 - 2 pages - 1/2

From: town-clerk@machynlleth-tc.gov.uk
Sent: 13 April 2026 09:12
To: 'Toni Vitti'
Subject: RE: Belgian Refugees

Good morning,

Thank you for your email on tracing people from so far back, also to teach me a new chapter of this town's history. I had not heard of this episode yet I have lived here since 1979.

I will put it to the Councillors at their next meeting on 27th April 2026. They may have relatives or neighbours who would remember someone helping these refugees.

As to the flag that will be a more difficult project as the Council offices have moved several times since then and it may be that the flag has been lost in all the different moves.

I'll be in touch once I have spoken to the Councillors.

My regards,

Nicole Beaumont.



Town Clerk / RFO
town-clerk@machynlleth-tc.gov.uk

**Available from 9.30am to
12.30pm Mondays to Thursdays.**

Cyngor Tref Fachynlleth
Machynlleth Town Council
Y Plas, Aberystwyth Rd,
Machynlleth, Powys
SY20 8ER

Tel : 01654 702571

Mae'r e-bost ac unrhyw ffeiliau a drosglwyddir gydag efy'n breifat ac wedi'u bwriadu ar gyfer defnydd yr unigolyn neu'r endid y maent yn cael sylw. Gall gynnwys gwybodaeth freintiedig. Os yw wedi eich cyrraedd trwy gamgymeriad ni ellwch ei gopio, ei ddosbarthu na'i ddangos i unrhyw un arall a dylech gysylltu gyda Cyngor Tref Fachynlleth ar unwaith. Mae unrhyw gynnwys nad yw'n ymwneud gyda busnes swyddogol Cyngor Tref Fachynlleth yn bersonol i'r awdur ac nid yw'n awdurdodedig gan y Cyngor.

This email and any files transmitted with it are private and intended solely for the use of the individual or entity to which they are addressed. The content may contain privileged information. If it has reached you by mistake, you should not copy, distribute or show the content to anyone but should contact Machynlleth Town Council at once. Any content that is not pertinent to Machynlleth Town Council business is personal to the author, and is not necessarily the view of the Council.

From: Toni Vitti <tonivitti@hotmail.com>
Sent: 11 April 2026 11:41
To: town-clerk@machynlleth-tc.gov.uk
Subject: Belgian Refugees

Good morning,

I'm researching Belgian Refugee who came to Wales during the First World War.

It appears the Town Council were given a flag by the refugees in 1916. I wonder if you still have it, or know of it's whereabouts?

The Belgian newspapers L'Independance Belge reported on February 9th, 1916:

"From Machynlleth, we receive word that the J. D. X. family of Liège presented the town committee with a beautiful silk flag in the Belgian colours, bearing our motto "Unity makes strength," embroidered in gold, with a magnificent solid copper frame. Furthermore, this same family had made various other items, and, with the committee's permission and under its supervision, organized a raffle for the benefit of the Belgian and British Red Cross societies, which raised ten pounds sterling.

This is a kind act of gratitude worthy of emulation."

I'd love to know if this flag still exists. There is very little information about the Machynlleth Belgians, other than details of their arrival, the house on Poplar Row where they lived, and a letter from one couple who left in January 1915.

I look forward to hearing from you when you have time.

With all good wishes,

Toni Vitti

From: Melanie Hardwick <melanie.hardwick@powys.gov.uk>
Sent: 14 April 2026 16:13
To: MTC Clerk
Subject: Response from Cllr. Pete Roberts, Cabinet Member (Powys CC)

Importance: High

Our ref: MS3677-2026

Dear Nicole,

Thank you for your email regarding day opportunities in Machynlleth.

The implementation of the new model is being undertaken gradually to ensure that individuals can access the right provision for them. We have already implemented this in some areas of North Powys.

The new model has increased capacity in key areas and introduced a more flexible and sustainable way of working, helping people achieve the outcomes that matter most to them.

Our vision for Machynlleth continues to be an integrated day service model, supporting those with a Learning Disability who need a building-based service and Older Persons.

We are currently working on a business case for day opportunities in Machynlleth to ensure that we have provisions available to individuals outside of the traditional day service model that they can access. We need to ensure that individuals needs and outcomes can met and the capacity and resource is there to ensure a successful transition to alternative provisions.

We would like to give the Town Council an opportunity to meet with officers to discuss these plans in more detail and share the model and steps we are taking towards implementation. We would appreciate your feedback and views and work together effectively.

Yours sincerely,

Pete Roberts

County Councillor Pete Roberts
Cabinet Member for a Caring Powys



Croeso i chi gysylltu â ni yn Gymraeg. Byddwn yn ymateb yn Gymraeg, heb oedi. / You are welcome to contact us in Welsh. We will respond in Welsh, without delay.

