

CYNGOR TREF MACHYNLLETH TOWN COUNCIL

ORDINARY MEETING of FULL COUNCIL

You are hereby summoned by the Chair/Mayor
to attend a meeting of the Machynlleth Town Council
in the Vane Tempest Room at Y Plas
on **Monday 29th June 2026** at 6:30pm.

or follow on zoom :

<https://us06web.zoom.us/j/83718878664?pwd=L3liK2w2cXVYOXhjU1R6M3Z6THZTZz09>

Meeting ID: 837 1887 8664

Passcode: 035458

AGENDA

1. **APOLOGIES** : To receive apologies as reported to the Clerk before the meeting.
2. **DECLARATION of INTEREST** : To receive any declaration of interest in the following matters to be discussed.
3. **PUBLIC PARTICIPATION** : None
4. **MAYOR's REPORT** : To receive a report from the Chair/Mayor Cllr J.Paige
5. **MINUTES to be agreed** :
 - 5.1 : Minutes of the Annual Meeting (AGM) held on 18th May 2026
 - 5.2 : Minutes of the ordinary Full Council meeting held on 18th May 2026
 - 5.3 : Minutes of the Climate Panel meeting held on 11th June 2026 for info.
6. **MOTIONS/Matters arising** :
 - 6.1 :
7. **COUNTY COUNCILLOR's REPORT** :

County Cllr A.Evans to report from his meetings with Powys County Council and his monthly surgery meeting held in the foyer at Y Plas every first Thursday of the month between 11am and 2pm.
8. **PLANNING** :
 - 8.1 : P/26/0272/FUL - Replacement of an existing wind turbine with all associated infrastructure works at Aberffrydian - Llanwrin. Whilst the application doesn't fall within MTC's community council area, it was issued as MTC is the neighbouring community council subject to the development.
9. **FINANCE : Items with * will need your attention and approving.**
 - 9.1* : to agree payment of invoices as per list presented.
 - 9.2* : to look at insurance quotes starting from 1st July 2026.
 - 9.3* : to approve the Internal Auditor's Report for the Financial Year ending on 31st March 2026.

10. REPORTS from NOMINATED REPRESENTATIVES on OUTSIDE BODIES :

- 10.1 : Patients Forum minutes from Cllr N.McCarten
- 10.2 : Day centre report from Cllr N.McCarten
- 10.3 : Surgery data for info

11. CLERK'S REPORT : Items with * will need your attention and approving.

- 11.1* : to take decision reference a request made by Heledd Wyn for an art installation by Unite Hope Project.
- 11.2* : to take decision reference a request made by Louise Halestrap for a community led project aimed to fill a local training gap and gain confidence in using tools.
- 11.3* : PiPIF grant bid awarded. To accept the grant offered and set up the working groups to carry out the projects listed on the bid.
- 11.4* : to approve the Standing Orders proposed
- 11.5* : to approve the new Allotment lease agreement
- 11.6* : to adopt the training plan proposed
- 11.7 : Hywel Dda Bronglais consultation Stroke Unit in Plas Hall on 30/6/2026 from 2pm
- 11.8 : Update progress on Gardd Lledfair project.
- 11.9 : From the Facilities Manager :
- 11.9.1* : to approve the quote given for works on trees in the park

12. MEMBERS ITEMS :

- 12.1 : Cllr A.Evans : Gŵyl Y Plas
- 12.2 : Cllr G.Phillips : concerns over 33 Maengwyn Street creating obstruction on the pavement with their barrels set-up to all pedestrians in that area of town.
- 12.3 : Cllr G.Phillips : concerns over bike racks creating obstruction for disabled members of the public to access the disabled toilet cubicle at the town public toilets.
- 12.4 : Cllr A.MacGarry : One Voice Wales conference

13. CORRESPONDENCE for Info :

- 13.1 : Letter to Ascona (ref. the lighting on their forecourt)
- 13.2 : Various emails from Cllr G.Jones and Cllr J.Charlton (ref. the town's Fflecsi bus service)
- 13.3 : Community Risk Register Engagement Exercise -
- 13.4 : Reply with ref. to the pedestrian crossing on Heol y Doll.

14. DATES of the NEXT MEETINGS : ALL meetings are held at Y Plas.

- 14.1 : Finance committee on 13/7/2026 at 6.30pm
- 14.2 : Facilities committee on 13/7/2026 immediately after the Finance committee
- 14.3 : Market committee on 15/7/2026 at 2pm.
- 14.4 : FULL Council meeting on 27/7/2026 at 6.30pm.
- 14.5 : Climate Panel meeting on 10/9/2026 at 5pm.

***Under the Public Bodies Admission to Meetings Act 1960, the Chairperson proposes that the press and public to be excluded from this meeting during the discussion of the following items as it is likely that exempt information, as defined in Part4 Schedule 12A Local Government Act 1972, will be revealed.**

15 : Trustees meeting on 27/7/2026 immediately after the Full Council meeting.

16 : Commercial contract matters

17 : Staffing matters



Item 5.1
4 pages



CYNGOR TREF MACHYNLLETH TOWN COUNCIL

MINUTES of the ANNUAL MEETING (AGM) of FULL COUNCIL

Machynlleth Town Council
in the Vane Tempest Room – Y Plas
on **Monday 18th May 2026 at 6.00pm.**

PRESENT: Cllr J. Paige (chair), Cllr R. Hughes, Cllr A. Evans, Cllr J. Honeybill, Cllr N. McCarten, Cllr K. Bryan, Cllr A. MacGarry, Cllr G. Philips, Cllr C. Elliott.

ALSO PRESENT: Nicole Beaumont (Clerk), Catrin Willetts (minute taker).

APOLOGIES: Cllr G. Jones, Cllr Ll. Griffith, Cllr P. Jones.

1. To ELECT OFFICERS to SERVE DURING 2026 UP TO the NEXT AGM in MAY 2027.

- 1.1 Election of Mayor. 4 nominations received for the same candidate. Cllr J. Paige accepted his nominations and was voted as Mayor to serve until May 2027. **Unanimous.**
- 1.2 Election of Deputy Mayor. No Deputy Mayor was elected as there were no nominations and no one coming forward.

2. DECLARATIONS of ACCEPTANCE of OFFICE

Cllr Paige signed the declaration of acceptance of office and members disclosure and registration of interest.

3. APOLOGIES

See list above.

4. To REVIEW the TERMS of REFERENCE to the COMMITTEES/PANELS

- 4.1 - Facilities Committee. Agreed. **Unanimous.**
- 4.2 - Finance Committee. Agreed. **Unanimous.**
- 4.3 - Market Committee. Agreed. **Unanimous.**
- 4.4 - Staffing Committee. Agreed. **Unanimous.**
- 4.5 - Climate Change Committee. Agreed. **Unanimous.**
- 4.6 - Working Groups. Agreed. **Unanimous.**

5. To RECEIVE NOMINATIONS to the above Committees

As above:

- 4.1 – All councillors.
- 4.2 – All councillors.
- 4.3 – Cllr J. Paige, Cllr J. Honeybill, Cllr R. Hughes.
- 4.4 – Cllr J. Paige, Cllr K. Bryan, Cllr N. McCarten, Cllr A. MacGarry, Cllr R. Hughes, Cllr G. Philips.
- 4.5 – Cllr A. MacGarry, Cllr N. McCarten.
- 4.6 – As and when needed.

6. To nominate MTC's Representatives to OUTSIDE Bodies:

To nominate council representatives to various outside bodies – list of representatives as follows:

Hen Stablau – Cllr R. Hughes, Cllr A. Evans.
Cambrian Transport – Cllr A. Evans.
One Voice Wales – Cllr A. MacGarry, Cllr A. Evans.
Powys County Council Forum – Cllr A. MacGarry, Cllr C. Elliott, Cllr K. Bryan.
Patients Forum – Cllr N. McCarten, Cllr A. Evans.
Owain Glyndwr – Cllr R. Hughes and Cllr J. Honeybill.

7. To REVIEW & ADOPT STANDING ORDERS & FINANCIAL Regulations:

Current financial regulations were agreed. **Unanimous.**

Current Standing Orders will be reviewed and agreed at the next Council meeting on 29th June 2026. **Unanimous.**

8. To APPROVE the Calendar of Dates for meetings to be held during 2026 up to the next Annual Meeting in May 2027.

It was agreed to add extra staff committee meetings on a quarterly basis. First meeting will be held on 01/06/2026.

9. To approve the Schedule of Councillors Attendance and Expenses during FY2025-26 :

Reviewed and agreed schedules. **Unanimous.**

**The next ANNUAL MEETING (AGM) will be held on
24th May 2027 at 6pm
in the Vane Tempest room at Y Plas.**



CYNGOR TREF MACHYNLLETH TOWN COUNCIL

COFNODION CYFARFOD BLYNYDDOL (CCB) Y CYNGOR LLAWN

**Cyngor Tref Machynlleth
yn Ystafell Vane Tempest – Y Plas
ar ddydd Llun 18fed Mai 2026 am 6.00pm.**

YN BRESENNOL: Y Cyngorydd J. Paige (cadeirydd), Y Cyngorydd R. Hughes, Y Cyngorydd A. Evans, Y Cyngorydd J. Honeybill, Y Cyngorydd N. McCarten, Y Cyngorydd K. Bryan, Y Cyngorydd A. MacGarry, Y Cyngorydd G. Philips, Y Cyngorydd C. Elliott.

HEFYD YN BRESENNOL: Nicole Beaumont (Clerc), Catrin Willetts (cofnodwr).

YMDDIHEURIADAU: Y Cyngorydd G. Jones, Y Cyngorydd Ll. Griffith, Y Cyngorydd P. Jones.

1. I ETHOL SWYDDOGION I WASANAETHU YN YSTOD 2026 HYD TAN Y CCB NESAF ym MAI 2027.

1.1 Ethol Maer. Derbyniwyd 4 enwebiad ar gyfer yr un ymgeisydd. Derbyniodd y Cyngorydd J. Paige ei enwebiadau a chafodd ei ethol yn Faer i wasanaethu tan fis Mai 2027. Yn unfrydol.

1.2 Ethol Dirprwy Faer. Ni etholwyd Dirprwy Faer gan nad oedd unrhyw enwebiadau ac ni ddaeth neb ymlaen.

2. DATGANIADAU DERBYN SWYDD

Llofnododd y Cyngorydd Paige y datganiad derbyn swydd a datgeliad a chofrestru buddiannau'r aelodau.

3. YMDDIHEURIADAU

Gweler y rhestr uchod.

4. ADOLYGU'R CYLCH CYFEIRIO i'r PWYLLGORAU/PANELI

4.1 - Pwyllgor Cyfleusterau. Cytunwyd. Unfrydol.

4.2 - Pwyllgor Cyllid. Cytunwyd. Unfrydol.

4.3 - Pwyllgor y Farchnad. Cytunwyd. Unfrydol.

4.4 - Pwyllgor Staffio. Cytunwyd. Unfrydol.

4.5 - Pwyllgor Newid Hinsawdd. Cytunwyd. Unfrydol.

4.6 - Grwpiau Gwaith. Cytunwyd. Unfrydol.

5. DERBYN ENWEBIADAU i'r Pwyllgorau uchod

Fel uchod:

4.1 – Pob cynghorydd.

4.2 – Pob cynghorydd.

4.3 – Y Cynghorydd J. Paige, Y Cynghorydd J. Honeybill, Y Cynghorydd R. Hughes.

4.4 – Y Cynghorydd J. Paige, Y Cynghorydd K. Bryan, Y Cynghorydd N. McCarten, Y Cynghorydd A. MacGarry, Y Cynghorydd R. Hughes, Y Cynghorydd G. Philips.

4.5 – Y Cynghorydd A. MacGarry, Y Cynghorydd N. McCarten.

4.6 – Yn ôl yr angen.

6. Enwebu Cynrychiolwyr CMT i Gyrff ALLANOL:

Enwebu cynrychiolwyr y cyngor i wahanol gyrff allanol – rhestr o gynrychiolwyr fel a ganlyn:

Hen Stablau – Y Cynghorydd R. Hughes, Y Cynghorydd A. Evans.

Cambrian Transport – Y Cynghorydd A. Evans.

Un Llais Cymru – Y Cynghorydd A. MacGarry, Y Cynghorydd A. Evans.

Fforwm Cyngor Sir Powys – Y Cynghorydd A. MacGarry, Y Cynghorydd C. Elliott, Y Cynghorydd K. Bryan.

Fforwm Cleifion – Y Cynghorydd N. McCarten, Y Cynghorydd A. Evans.

Owain Glyndŵr – Y Cynghorydd R. Hughes a'r Cynghorydd J. Honeybill.

7. ADOLYGU A MABWYSIADU'R RHEOLAU SEFYDL A'R RHEGOLION ARIANNOL:

Cytunwyd ar y rheoliadau ariannol cyfredol. Yn unfrydol.

Bydd y Rheolau Sefydlog cyfredol yn cael eu hadolygu a'u cytuno yng nghyfarfod nesaf y Cyngor ar 29 Mehefin 2026. Yn unfrydol.

8. CYMERADWYO'r Calendr Dyddiadau ar gyfer cyfarfodydd i'w cynnal yn ystod 2026 hyd at y Cyfarfod Blynyddol nesaf ym mis Mai 2027.

Cytunwyd ychwanegu cyfarfodydd pwyllgor staff ychwanegol bob chwarter. Cynhelir y cyfarfod cyntaf ar 01/06/2026.

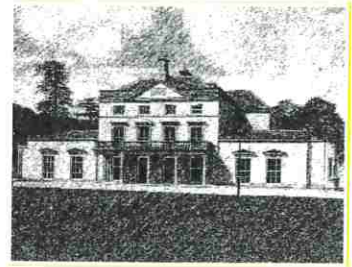
9. Cymeradwyo'r Amserlen Presenoldeb a Threuliau Cynghorwyr yn ystod Blwyddyn Ariannol 2025-26:

Adolygwyd a chytunwyd ar yr amserlenni. Yn unfrydol.

**Cynhelir y CYFARFOD BLYNYDDOL (CCB) nesaf
ar 24 Mai 2027 am 6pm
yn ystafell Vane Tempest yn Y Plas.**



Item 5.2
7 pages



CYNGOR TREF MACHYNLLETH TOWN COUNCIL

Y Plas, Heol Aberystwyth Road, Machynlleth, Powys, SY20 8ER

Telephone : 01654 702 571

E-mail : town-clerk@machynlleth-tc.gov.uk

MINUTES OF THE ORDINARY MEETING OF MACHYNLLETH TOWN COUNCIL on Monday 18th May 2026 at 6.30pm in the Vane Tempest room at the Plas

PRESENT :

Cllr J. Paige (Chair of the meeting), Cllr A. MacGarry, Cllr G. Phillips, Cllr K. Bryan, Cllr C. Elliott, Cllr J. Honeybill, Cllr N. McCarten, Cllr R. Hughes, Cllr A. Evans.

APOLOGIES : Cllr P. Jones, Cllr G. Jones, Cllr Ll. Griffith.

ALSO IN ATTENDANCE: Nicole Beaumont (Clerk) and Catrin Willetts (Minutes taker).

1 MoP online.

1. ATTENDANCE AND APOLOGIES : See list of apologies above.

2. DECLARATION of INTERESTS: None declared.

3. PUBLIC PARTICIPATION: None.

4. MAYOR'S REPORT:

Cllr Paige as Mayor of Machynlleth attended a photo session to support and promote Machynlleth's bid to become Town of Culture 2028.

He was also invited to Cartref Dyfi to celebrate Llinos Evans' 100th birthday who is looking forward to the upcoming party.

5. MINUTES OF LAST MEETING:

5.1: Minutes of the Ordinary Full council meeting held on 27/04/2026 were agreed with one minor adjustment on page 2 item 6.3: *'that was shown' to be changed to 'to be shown.'* **Unanimous.**

6. MOTIONS/MATTERS ARISING:

6.1: With reference to item 12.2 of the previous minutes of the Ordinary Full council there was recently a traffic collision at the discussed spot.

6.2: Cllr Honeybill has asked the Police for speed checks to be carried out in Machynlleth but has not had any response.

6.3: Cllr MacGarry had a response from Powys Heritage Officer saying she is too busy to attend at the moment so she has replied asking when will she have time.

6.4: Cllr Elliott has not been able to speak with anyone from Barcud regarding the parking as yet.

6.5: Powys County Council (PCC) have started on the weeds on the town's streets.

7: COUNTY COUNCILLOR'S REPORT:

Cllr Evans attended the Annual General Meeting of PCC last Thursday 14th May 2026.

He wanted to congratulate Cllr Elwyn Vaughan on his success as a new Assembly Member at the Senedd.

Cllr Evans also attended the proclamation of the Eisteddfod in Llanidloes on Saturday 9th May 2026, followed by participating in the Cymanfa Ganu to finish.

8: PLANNING:

8.1: P/26/0142/LBC - No objection. **Unanimous.**

8.2: P/26/0183/HH - Support. **Unanimous.**

8.3: P/26/0149/LBC - No objection. **Unanimous.**

9: FINANCE:

9.1: Councillors agreed to pay the invoices as per list presented to them. **Unanimous.**

10. REPORTS from NOMINATED REPRESENTATIVES on OUTSIDE BODIES:

Cllr McCarten reported how great the Twymyn ward is doing at Dyfi Valley Health centre.

A public meeting is still being organised to discuss the future of day services at Machynlleth. Firstly, the possible questions to ask the public in a survey are being considered by Nick from PAVO. PAVO will also be covering the cost of the printing.

Keith Jackson has finished his role in the Patients Forum but wanted to reiterate his continued support for Bronglais hospital.

11: Clerk's Report:

11.1: Facilities Manager report

11.1.1: The clerk will remind PCC of the remaining work to be done to the boundary wall and gate that are not fit for purpose at the Garswyn allotments.

11.1.2: Council were asked if they wanted to agree to a maintenance contract for the doors and payment facilities at the public toilets. They asked for confirmation of the length of the contract before agreeing to it.

11.1.3: A breakdown of running costs and income for the toilets was provided to council.

11.1.4: The parapets were discussed as there was no money budgeted for the required work. Possibilities discussed were using the budget for the allotment wall and some of the endowment fund. They asked to be presented with the structural report and will discuss it further at the Trustee meeting on 27/07/2026.

11.2: Council was presented with a letter from Machynlleth and Community Children Project (MCCP) asking permission to demolish the current structure on their ground lease site. It had been badly damaged during storm Daragh back in December 2024 and a report commissioned by MCCP confirmed that it was unsafe. All councillors agreed and were happy to grant permission for the demolition. **Unanimous.**

11.3: Council were presented with a letter from MCCP regarding concerns for safety with dogs off-lead in the Plas grounds. They agreed to try polite, bilingual signs asking for owners to keep their dogs on leads within the Plas grounds and to look into the possibility of a byelaw. **Unanimous.**

11.4: Council were presented with Section 85 of LGA 1972 and Cllrs long absence. Cllr P.Jones will be contacted to discuss his options.

11.5: Council were presented with a new risk policy register identifying strategies and controls for various risks identified. They agreed to adopt the new document. **Unanimous.**

11.6: Clerk informed council the purchase of a new (refurbished) laptop within the IT maintenance budget due to the camera not working on the old one.

11.7: Clerk has requested quotes for insurance on the Plas and all that MTC looks after is ongoing.

11.8: Clerk informed council that a public invitation had been published on MTC's website and in the front window of the Plas for anyone wishing to see the audited accounts FY2025-26.

12: Members items:

12.1: Cllr MacGarry suggested that council should engage more formally with the regeneration team. She will contact them to ask for more information on possible sites and to offer to walk around town with them to discuss possible ideas.

12.2: Cllr McCarten has heard of 6 parents having complained regarding the recent spraying of pesticide by the Brynygog Wildflower project. There are concerns of dangers with children and dogs playing there. The library has also experienced issues with pesticide spraying despite asking PCC not to use pesticides. Clerk will write to PCC and council to provide a map for clarity in future. Map to be discussed and highlighted at next council meeting.

13: Correspondence:

13.1: A response from Traffic Wales was presented to council.

13.2: A reminder was presented to council regarding the planned removal of a BT phone box. No councillors had received any interest from residents wanting to keep it for other uses.

13.3: Data from Dyfi Valley Health for April 2026 was presented to council.

13.4: An email of complaint was received regarding a market trader who is trading after 4pm and leaving rubbish on the street, which the complainant is having to clean up. Clerk to remind him of the rules.

13.5: Council was presented with a letter from Traws Link Cymru asking for support to develop a plan for a fully integrated public transport system, including the reopening of the railway corridor between Swansea and Bangor.

Council agreed to support their effort but could not offer any financial support. **Unanimous.**

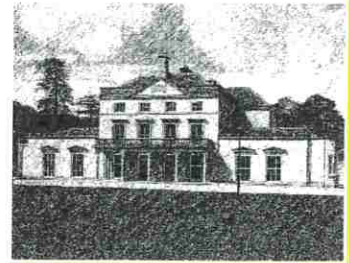
13.6: It was decided that Clerk would write to the police to thank them for attending Machynlleth throughout the Comedy Fest event. **Majority.**

A letter is also to be written to Mr Glyn Jones (Rocky) to thank him for his continued service to Machynlleth with his rubbish clearing throughout the town. **Unanimous.**

14: DATES of the Next Meeting:

14.1: Full Council meeting on 29/06/2026 in the Vane Tempest room at Y Plas.

***The Chairperson proposed that the press and public be excluded from the meeting during the discussion of the following items as it is likely exempt information, as defined in part 4, Schedule 12A, Local Government Act 1972, will be revealed.**



CYNGOR TREF MACHYNLLETH TOWN COUNCIL

Y Plas, Heol Aberystwyth Road, Machynlleth, Powys, SY20 8ER

Telephone : 01654 702 571

E-mail : town-clerk@machynlleth-tc.gov.uk

COFNODION CYFARFOD CYFFREDIN CYNGOR TREF MACHYNLLETH
ar ddydd Llun 18fed Mai 2026 am 6.30pm yn ystafell Vane Tempest yn y Plas

YN BRESENNOL:

Y Cynghorydd J. Paige (Cadeirydd y cyfarfod), y Cynghorydd A. MacGarry, y Cynghorydd G. Phillips, y Cynghorydd K. Bryan, y Cynghorydd C. Elliott, y Cynghorydd J. Honeybill, y Cynghorydd N. McCarten, y Cynghorydd R. Hughes, y Cynghorydd A. Evans.

YMDDIHEURIADAU: Y Cynghorydd P. Jones, y Cynghorydd G. Jones, y Cynghorydd Ll. Griffith.

HEFYD YN BRESENNOL: Nicole Beaumont (Clerc) a Catrin Willetts (Cofnodwr).
1 aelod o'r cyhoedd ar-lein.

1. PRESENOLDEB AC YMDDIHEURIADAU: Gweler rhestr o ymddiheuriadau uchod.

2. DATGANIADAU O FUDDIANNAU: Dim wedi'u datgan.

3. CYFRANOGIAD Y CYHOEDD: Dim.

4. ADRODDIAD Y MAER:

Mynychodd y Cynghorydd Paige, fel Maer Machynlleth, sesiwn tynnu lluniau i gefnogi a hyrwyddo cais Machynlleth i ddod yn Dref Diwylliant 2028.

Cafodd ei wahodd hefyd i Gartref Dyfi i ddathlu pen-blwydd Llinos Evans yn 100 oed, ac mae'n edrych ymlaen at y parti sydd i ddod.

5. COFNODION Y CYFARFOD DIWETHAF:

5.1: Cytunwyd ar gofnodion cyfarfod cyffredin y cyngor llawn a gynhaliwyd ar 27/04/2026 gydag un addasiad bach ar dudalen 2 eitem 6.3: newid 'a ddangoswyd' i 'i'w ddangos'. Yn unfrydol.

6. CYNIGION/MATERION YN CODI:

6.1: Gan gyfeirio at eitem 12.2 o gofnodion blaenorol y cyngor llawn cyffredin, bu gwrthdrawiad traffig yn ddiweddar yn y fan a drafodwyd.

6.2: Mae'r Cynghorydd Honeybill wedi gofyn i'r Heddlu gynnal gwiriadau cyflymder ym Machynlleth ond nid yw wedi cael unrhyw ymateb.

6.3: Cafodd y Cynghorydd MacGarry ymateb gan Swyddog Treftadaeth Powys yn dweud ei bod hi'n rhy brysur i fynychu ar hyn o bryd felly mae hi wedi ateb yn gofyn pryd fydd ganddi amser.

6.4: Nid yw'r Cynghorydd Elliott wedi gallu siarad ag unrhyw un o Barcud ynglŷn â'r parcio eto.

6.5: Mae Cyngor Sir Powys (CSP) wedi dechrau ar y chwyn ar strydoedd y dref.

7: ADRODDIAD Y CYNGHORYDD SIR:

Mynychodd y Cynghorydd Evans Gyfarfod Cyffredinol Blyneddol CSP ddydd Iau diwethaf 14eg Mai 2026.

Roedd am longyfarch y Cynghorydd Elwyn Vaughan ar ei lwyddiant fel Aelod Cynulliad newydd yn y Senedd.

Mynychodd y Cynghorydd Evans hefyd gyhoeddiad yr eisteddfod yn Llanidloes ddydd Sadwrn 9fed Mai 2026, ac yna cymryd rhan yn y Gymanfa Ganu i orffen.

8: CYNLLUNIO:

8.1: P/26/0142/LBC - Dim gwrthwynebiad. Unfrydol.

8.2: P/26/0183/HH - Cefnogaeth. Unfrydol.

8.3: P/26/0149/LBC - Dim gwrthwynebiad. Unfrydol.

9: CYLLID:

9.1: Cytunodd y Cyngorwyr i dalu'r anfonebau yn unol â'r rhestr a gyflwynwyd iddynt. Unfrydol.

10. ADRODDIADAU gan GYNRYCHIOLWYR ENWEBEDIG ar GYRFF ALLANOL:

Adroddodd y Cynghorydd McCarten pa mor wych yw perfformiad ward Twymyn yng Nghanolfan Iechyd Dyffryn Dyfi.

Mae cyfarfod cyhoeddus yn dal i gael ei drefnu i drafod dyfodol gwasanaethau dydd ym Machynlleth. Yn gyntaf, mae Nick o PAVO yn ystyried y cwestiynau posibl i'w gofyn i'r cyhoedd mewn arolwg. Bydd PAVO hefyd yn talu cost yr argraffu.

Mae Keith Jackson wedi gorffen ei rôl yn y Fforwm Cleifion ond roedd am ailadrodd ei gefnogaeth barhaus i ysbyty Bronglais.

11: Adroddiad y Clerc:

11.1: Adroddiad y Rheolwr Cyfleusterau

11.1.1: Bydd y clerc yn atgoffa Cyngor Sir Powys o'r gwaith sy'n weddill i'w wneud i'r wal ffin a'r giât nad ydynt yn addas at y diben yn rhandiroedd Garsiwn.

11.1.2: Gofynnwyd i'r Cyngor a oeddent am gytuno i gontract cynnal a chadw ar gyfer y drysau a'r cyfleusterau talu yn y toiledau cyhoeddus. Gofynasant am gadarnhad o hyd y contract cyn cytuno iddo.

11.1.3: Darparwyd dadansoddiad o gostau rhedeg ac incwm y toiledau i'r cyngor.

11.1.4: Trafodwyd y parapetau gan nad oedd arian wedi'i gyllidebu ar gyfer y gwaith gofynnol. Y posibiladau a drafodwyd oedd defnyddio'r gyllideb ar gyfer wal y rhandiroedd a rhywfaint o'r gronfa waddol. Gofynasant am gael eu cyflwyno â'r adroddiad strwythurol a byddant yn ei drafod ymhellach yng nghyfarfod yr Ymddiriedolwyr ar 27/07/2026.

11.2: Cyflwynwyd llythyr i'r Cyngor gan Brosiect Plant Machynlleth a'r Gymuned (MCCP) yn gofyn am ganiatâd i ddymchwel y strwythur presennol ar eu safle prydles tir. Roedd wedi'i ddifrodi'n ddrwg yn ystod storm Daragh ym mis Rhagfyr 2024 a chadarnhaodd adroddiad a gomisiynwyd gan MCCP ei fod yn anniogel. Cytunodd yr holl gynghorwyr ac roeddent yn hapus i roi caniatâd i'r dymchwel. Unfrydol.

11.3: Cyflwynwyd llythyr i'r Cyngor gan MCCP ynghylch pryderon ynghylch diogelwch gyda chŵn oddi ar dennyn ar diroedd y Plas. Cytunasant i roi cynnig ar arwyddion cwrtais, dwyieithog yn gofyn i berchnogion gadw eu cŵn ar dennyn o fewn tiroedd y Plas ac i edrych ar y posibilrwydd o is-ddeddf. Unfrydol.

11.4: Cyflwynwyd Adran 85 o Ddeddf Llywodraeth Leol 1972 ac absenoldeb hir y Cynghorydd i'r Cyngor. Cysylltir â'r Cynghorydd P. Jones i drafod ei opsiynau.

11.5: Cyflwynwyd cofrestr polisi risg newydd i'r Cyngor yn nodi strategaethau a rheolaethau ar gyfer amrywiol risgiau a nodwyd. Cytunasant i fabwysiadu'r ddogfen newydd. Unfrydol.

11.6: Hysbysodd y clerc y cyngor fod gliniadur newydd (wedi'i adnewyddu) wedi'i brynu o fewn cyllideb cynnal a chadw TG oherwydd nad oedd y camera'n gwelthio ar yr hen un.

11.7: Mae'r clerc wedi gofyn am ddyfynbrisiau ar gyfer yswiriant ar y Plas ac mae popeth y mae MTC yn gofalu amdano yn parhau.

11.8: Hysbysodd y clerc y cyngor fod gwahoddiad cyhoeddus wedi'i gyhoeddi ar wefan CMT ac yn ffenestr flaen y Plas i unrhyw un sy'n dymuno gweld y cyfrifon wedi'u harchwilio ar gyfer blwyddyn ariannol 2025-26.

12: Eitemau'r aelodau:

12.1: Awgrymodd y Cynghorydd MacGarry y dylai'r cyngor ymgysylltu'n fwy ffurfiol â'r tîm adfywio. Bydd hi'n cysylltu â nhw i ofyn am ragor o wybodaeth am safleoedd posibl ac i gynnig cerdded o gwmpas y dref gyda nhw i drafod syniadau posibl.

12.2: Mae'r Cynghorydd McCarten wedi clywed am 6 rhiant wedi cwyno ynghylch y chwistrellu plaladdwyr diweddar gan brosiect Blodau Gwyllt Brynygog. Mae pryderon ynghylch peryglon gyda phlant a chŵn yn chwarae yno. Mae'r llyfrgell hefyd wedi cael problemau gyda chwistrellu plaladdwyr er gwaethaf gofyn i CSP beidio â defnyddio plaladdwyr.

Bydd y clerc yn ysgrifennu at CSP a'r cyngor i ddarparu map er mwyn eglurder yn y dyfodol. Map i'w drafod a'i amlygu yng nghyfarfod nesaf y cyngor.

13: Gohebiaeth:

13.1: Cyflwynwyd ymateb gan Draffig Cymru i'r cyngor.

13.2: Cyflwynwyd nodyn atgoffa i'r cyngor ynghylch y bwriad i gael gwared ar flwch ffôn BT. Nid oedd unrhyw gynghorwyr wedi derbyn unrhyw ddiddordeb gan drigolion a oedd am ei gadw at ddefnydd arall.

13.3: Cyflwynwyd data gan Iechyd Dyffryn Dyfi ar gyfer mis Ebrill 2026 i'r cyngor.

13.4: Derbyniwyd e-bost o gŵyn ynghylch masnachwr marchnad sy'n masnachu ar ôl 4pm ac yn gadael sbwriel ar y stryd, y mae'n rhaid i'r achwynydd ei lanhau. Y Clerc i'w atgoffa o'r rheolau.

13.5: Cyflwynwyd llythyr i'r Cyngor gan Traws Link Cymru yn gofyn am gefnogaeth i ddatblygu cynllun ar gyfer system drafnidiaeth gyhoeddus gwbl integredig, gan gynnwys ailagor y coridor rheilffordd rhwng Abertawe a Bangor.

Cytunodd y Cyngor i gefnogi eu hymdrech ond ni allai gynnig unrhyw gefnogaeth ariannol. Yn unfrydol.

13.6: Penderfynwyd y byddai'r Clerc yn ysgrifennu at yr heddlu i ddiolch iddynt am fynychu Machynlleth drwy gydol digwyddiad Gŵyl Gomedï. Mwyafrif.

Mae llythyr hefyd i'w ysgrifennu at Mr Glyn Jones (Rocky) i ddiolch iddo am ei wasanaeth parhaus i Fachynlleth gyda'i waith clirio sbwriel ledled y dref. Yn unfrydol.

14: DYDDIADAU'R Cyfarfod Nesaf:

Cyfarfod y Cyngor Llawn ar 29/06/2026 yn ystafell Vane Tempest yn Y Plas.

***Cynigiodd y Cadeirydd y dylid gwahardd y wasg a'r cyhoedd o'r cyfarfod yn ystod y drafodaeth ar yr eitemau canlynol gan ei bod yn debygol y bydd gwybodaeth eithriedig, fel y'i diffinnir yn rhan 4, Atodlen 12A, Deddf Llywodraeth Leol 1972, yn cael ei datgelu.**

Panel Gweithredu Hinsawdd Cyngor Tref Machynlleth

Climate Action Panel of Machynlleth Town Council

Cofnodion o gyfarfod o Banel Gweithredu Hinsawdd Cyngor Tref Machynlleth
yn y Plas ar Dydd Iau 11 mis Mehefin 2026 am 5:00pm.

Minutes of meeting of the Climate Action Panel of Machynlleth Town Council
in the Plas on Thursday 11th June 2026 at 5:00pm.

Present / yn bresenol:

Town council – Ann MacGarry, Norma McCarten

Residents – Andy Rowland, Chris Higgins

Ymddiheuriadau / Apologies - Vic Bamford, David Elias

Datganiadau o fuddiant / Declarations of interest – Chris for Gardd Lledfair

Item 5.3
1 page

Minutes of meeting 16.4.26 accurate

Materion yn deillio / Matters arising / Updates

Gwydr eilaidd yn y Plas / Secondary glazing in y Plas

Now finished – very successful

Street trees

Ann has written to say how pleased people are. There is not a display in the library but the website is up and running - <https://en.powys.gov.uk/machynllethstreettrees>.

Statws cyfeillgar i wenyn / Bee friendly status

Norma reported on the recent work on the bank by Bryn y Gog (primary school side).

The bee friendly status application stalled a year or so ago but more work has been done now. There are more 'It's for them' signs going up. Alice Read (Mach Maethlon) is helping with the application.

The PCC staff are still spraying, including places where it was thought that it had been agreed that they would not spray. Ben Mullen is producing a map to show where they are not supposed to spray.

It would be the town council who submit the Bee friendly status application.

St Peter's churchyard has an area that is being scythed at the appropriate time rather than trimmed.

Proposed market garden, Gardd Lledfair –

Due to adverse comments opposed to the proposed structures - the poly tunnel in particular - the planning application is being withdrawn and resubmitted taking on board the comments. Other locations for the polytunnel are being explored.

Gardd Lledfair is a social enterprise - a company limited by guarantee - which means that it aims to at least cover its costs and is not for private profit.

People's Emergency Briefing

The film had been shown at Sploj and Cwmlinau. Next showings at the Magic lantern on Sunday and the school hall on 23rd June. At the Cwmlinau showing there was discussion about the value of having a Wales specific version. It seemed most appropriate to suggest this to Climate Cymru although there might be a local group who would be keen.

All MPs and Senedd members have been invited.

Biodiversity Group

They are developing a project to encourage people in the town to garden for wildlife, initially working with the school.

AOBs

Regret was expressed that more town councillors do not attend this committee.

Dyddiad y cyfarfod nesaf / Date of next meeting

Thursday 10 September 2026 5pm in y Plas

From: Louise Williams <louise.williams@powys.gov.uk>
Sent: 09 June 2026 12:48
To: town-clerk@machynlleth-tc.gov.uk
Subject: Neighbouring Community Council / Ward Consultation - P/26/0272/FUL



Item 8.1
1 page

Cyfeirnod: P/26/0272/FUL

Cynnig: Erection of a replacement wind turbine (50m hub height, 76m blade tip height) in-place of existing turbine with all associated infrastructure and works

Cyfeiriad y Safle: Land at Aberffrydlan, Llanwrin, Machynlleth, SY20 8QQ

Swyddog Penodedig: Kate Bowen

Mae'r cais ar gael i'w weld ar wefan y Cyngor https://service.powys.gov.uk/pr/s/register-view?language=cy&c_r=Arcus_BE_Public_Register.

Rhoddir rhybudd drwy hyn fod rhaid gwneud unrhyw sylwadau yr ydych yn dymuno eu gwneud o fewn **21 diwrnod** o ddyddiad y llythyr hwn. Os na wneir hyn, fe dybir nad ydych yn dymuno gwneud sylwadau a bydd y cais yn mynd yn ei flaen tan dod i benderfyniad.

Cofiwch y dylid gwneud sylwadau'n ysgrifenedig, ac y bydd unrhyw sylwadau'n cael eu cadw ar ffeil i'w weld gan y cyhoedd.

Nid yw'r cais o fewn ardal eich Cyngor Cymuned neu Ward. Mae'r hysbysiad wedi'i anfon atoch gan eich bod yn gymydog i'r Cyngor Cymuned neu'r Ward a fydd yn ystyried y datblygiad.

Bydd yr holl ohebiaeth yn cael ei gyhoeddi ar-lein. Peidiwch â chynnwys eich llofnod nac unrhyw wybodaeth breifat arall megis cyfeiriadau e-bost na rhifau ffôn personol yn eich ymateb, gan y gall y rhain ymddangos ar ein gwefan. Gofynnir i chi sicrhau fod eich ymateb yn cydymffurfio â gofynion GDPR trwy beidio â chynnwys unrhyw ddata personol neu sensitif.

Cyfeiriwch yr holl ymatebion ymgynghori i Adran Gynllunio Cyngor Sir Powys at planning.consultations@powys.gov.uk yn hytrach nag at unigolion a enwir gan gynnwys y cyfeirnod cynllunio **P/26/0272/FUL**, o fewn testun yr e-bost.

Application Reference: P/26/0272/FUL

Proposal: Erection of a replacement wind turbine (50m hub height, 76m blade tip height) in-place of existing turbine with all associated infrastructure and works

Location: Land at Aberffrydlan, Llanwrin, Machynlleth, SY20 8QQ

Allocated Officer: Kate Bowen

The application is available to view on the Council's website: https://service.powys.gov.uk/pr/s/register-view?c_r=Arcus_BE_Public_Register.

Notice is hereby given that any observations you may wish to make must be returned to me within **21 days** of the date of this letter. If this is not done it will be assumed that you do not wish to comment and the application will proceed to determination.

Please note that comments must be made in writing and that such comments will be held on a file that will become open to public inspection.

The application does not fall within your Community Council or Ward area. The notification has been issued to you as you neighbour the Community Council or Ward subject to the development.

All correspondence will be published online. Please do not include your signature or any other private information such as personal email addresses or telephone numbers in your response, as these may appear on our website. Please ensure your response adheres to GDPR regulations by excluding any personal or sensitive data.

Please direct all consultation responses for Powys County Council's Planning Department to planning.consultations@powys.gov.uk rather than to named individuals, including the planning reference, **P/26/0272/FUL**, within the email subject.

Louise Williams

We value your feedback. How are we doing?

Item 9.1 2 pages

List of Invoices For Payment From 11th May to 17th June 2026

Payment Date	Name	Particulars	Amount	Observations
Paid by Direct Debit				
30/05/2026	YGP	Electricity - toilets 19/4>19/5/2026	£ 46.25	
11/06/2026	YGP	Electricity - Café 30/4-31/05/2026	£ 150.13	
11/06/2026	YGP	Electricity - Market feeder 30/04-31/05/2026	£ 95.75	
27/05/2026	SSE	Electricity - Plas April 2026	£ 2,521.70	
22/06/2026	SSE	Electricity - Plas May 2026	£ 2,683.21	
26/05/2026	Tower Leasing Ltd	Fracking machine (May>Aug.2026)	£ 137.34	
13/05/2026	Positive Energy	Electricity - Hen Stablau March to May 2026	£ 178.78	
01/06/2026	SEFE	Gas supply - Y Plas April 2026	£ 2,023.72	
18/05/2026	SAGE	Accounting software May & June 2026	£ 484.80	
21/05/2026	BNP Paribas	Coffee machine lease 21/5 > 20/6/26	£ 221.83	
25/06/2026	Castell Howell Foods Ltd	Café food and beverages supplies	£ 3,290.26	
05/06/2026	Barclays	Bank charges 13/4 > 12/5/2026	£ 35.49	
08/06/2026	Harlech	Café supplies	£ 378.40	
15/06/2026	Kane Mailing	Care plan renewal - fracking machine 13/07/26-12/07/27	£ 346.80	
Paid with Barclaycard				
27/04/2026	Amazon	Plas building - hoover bags	£ 12.98	
01/05/2026	Google	Workspace calendar Plas - May	£ 42.00	
01/05/2026	Loyverse	café till software	£ 30.00	
06/05/2026	Amazon	Plas building - bin bags	£ 39.88	
06/05/2026	Amazon	Plas building - green paper towels	£ 37.96	
07/05/2026	Amazon	Café supplies - Fryer cleaner	£ 50.52	
08/05/2026	Amazon	Café supplies - Plastic food containers	£ 32.99	
11/05/2026	Amazon	Café supplies - Chocolate bars	£ 33.49	
13/05/2026	Amazon	Café supplies - thermometer probes	£ 26.57	
20/05/2026	Post Office	Postage tracked items	£ 11.90	
Paid under delegated powers before council meeting				
30/03/2026	Youth Club Machynlleth	as per minutes of meeting 30/3/2026 - item 9.4	£ 210.00	
26/04/2026	Viking Raja	office stationery supplies	£ 236.19	
11/06/2026	Clir J Paige	as per minutes of meeting 18/5/2026 - item 9	£ 1,656.00	
22/05/2026	Storm Windows Ltd	Phase 3 - Plas secondary glazing	£ 5,679.29	grant funded
26/05/2026	BT	Phone & Internet services May + June 2026	£ 938.40	
27/05/2026	Sharp	Photocopier usage April + May 26	£ 188.23	
27/05/2026	Clwb Rygbi Machynlleth	Sponsor Sion Wyn Jones Memorial Event	£ 50.00	
27/05/2026	Nick Grinsell	Flowers for Plas grounds and Town Clock	£ 391.00	
31/05/2026	Squeaky Clean	Cleaning - Plas building May 26	£ 1,350.00	
31/05/2026	Squeaky Clean	Cleaning - Public toilets May 26	£ 960.00	
11/06/2026	Powys County Council	Solar panel planning application fee	£ 333.50	
Total C/F			£ 24,905.36	

To be authorised for payment

	11/05/2026	Wilson Tree Surveys	Tree safety & condition survey	Total B/F	£	24,905.36
	18/05/2026	Initial	Hygiene waste disposal - Y Plas 7/6 > 6/7/2026	£	1,260.00	
	27/05/2026	Gaskells	Plas waste disposal and recycling April-May 2026	£	159.32	
	18/05/2026	Initial	Hygiene waste disposal - Toilets 7/6 > 6/7/2026	£	1,075.97	
	31/05/2026	Dyfi Valley Web services	Laptop and IT support	£	95.49	
	31/05/2026	The Store	Plas - various for maintenance	£	349.50	
	02/06/2026	Record	Service, hall doors - Y Plas	£	6.34	
	03/06/2026	CPC Pest Control	Vermoin control - Plas grounds	£	288.00	
	17/06/2026	CPC Pest Control	Pest control - removal of 2 wasps nests-grounds	£	250.00	
	10/06/2026	Dragon Energy	Energy Performance Certificate	£	140.00	
	12/06/2026	Byrne Scaffolding Ltd	Scaffolding rental - allotments 26/03-11/06/2026	£	895.00	
	12/06/2026	Byrne Scaffolding Ltd	Scaffolding rental - Plas 28/03-11/06/2026	£	990.00	
	30/05/2026	Hafren Dyfrdwy	Water supply and usage - toilets 29/01-28/05/2026	£	1,056.00	
	31/05/2026	WR Partners	May 2026 payroll processing	£	630.82	
				£	190.80	
Other statutory authorised payments made						
Wages / Pensions / HMRC contributions / Deductions						
	29/05/2026	May payroll	Staff wages	£	12,112.95	
	05/06/2026	May payroll	PCC pensions	£	2,753.16	
	05/06/2026	May payroll	NI/PAYE HMRC Shipley	£	3,121.19	
	05/06/2026	May payroll	PCC (3rd party deductions from wages)	£	13.05	
			TOTAL	£	50,292.95	

INCOME / Incwm

	£	Sum / swm		Total B/F	£	
Equipment hire	£	25.00		£	30,220.35	
Bar hire	£	150.00	Car park loos - cash	£	735.00	
Worldpay & Amex cafe	£	9,598.84	Car park loos - Nayax card income	£	928.49	
Buffets	£	1,772.16	Car park loos - Welsh water compensation	£	653.00	
Café cash takings	£	3,772.36	Hall hires	£	1,750.00	
Market stall fees	£	1,990.00	Ground leases	£	980.00	
recharges to tenants	£	4,756.49	Carparking	£	260.00	
Allotments rentals	£	420.00	Grants	£	4,814.29	Last installment for secondary glazing
Office rentals	£	5,003.00	Post box service	£	125.00	
Room hires	£	2,732.50	VAT refund	£	3,195.50	
Total C/F	£	30,220.35		TOTAL	£	43,661.63
			total income	£	43,661.63	
			total expenditure	-£	50,292.95	
			var +/-	-£	6,631.32	

BK balance on 22/6/2026 £ 146,815.10

Item 9.2

1 page

Insurance quotes researched :

Present insurance arrangement is ending on 30/6/2026.

All prospective quoters had the same program for their quotations :

To insure Y Plas, its building and content.

To insure the Clock Tower & War Memorial

To insure the Public Toilets building

To have public liability

To have employers liability

** None were able to insure the Hen Stablau under their proposals as there is already a policy in place ending in October 2026.

Quote No 1 :	£17,339.99	on a 3 year basis with a possible 5% or less increase each year
Quote No 2 :	£17,390.54	on a 3 year basis with a possible 5% or less increase each year
Quote No 3 :	£18,280.63	on a 3 year basis
Quote No 4 :	£23,732.76	on a 1 year basis only

Annual Return for the Year Ended 31 March 2026

Accounting statement 2025-26 for:

Name of body: **Cyngor Tref Machynlleth**

	Year ending		Notes and guidance
	31 March 2025 (£)	31 March 2026 (£)	
Statement of income and expenditure/receipts and payments			
1. Balances brought forward	37,173	56,854	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	365,200	364,188	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	725,636	544,307	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	235,429	258,409	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, taxable allowances, PAYE and NI (employees and employers), pension contributions and termination costs. Exclude reimbursement of out-of-pocket expenses.
5. (-) Loan interest/capital repayments	-	-	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	835,726	587,604	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	56,854	119,336	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).
Statement of balances0			
8. (+) Debtors	95,978	32,034	Income and expenditure accounts only: Enter the value of debts owed to the body at the year-end.
9. (+) Total cash and investments	62,771	129,651	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	101,895	42,349	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward	56,854	119,336	Total balances should equal line 7 above: Enter the total of (8+9-10).
12. Total fixed assets and long-term assets	2,487,302	2,487,302	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing			The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

Annual Governance Statement

We acknowledge as the members of the Council, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, that for the year ended 31 March 2026:

	Agreed?		'YES' means that the Council:	Toolkit
	Yes	No*		
1. In consultation with the community, we have developed a vision and purpose for the Council and used this vision to inform the Council's plans, budget and activities.	✓		Has consulted with the community and focussed its activities to meet the community's needs	A, C
2. We have adopted a Code of Conduct for members and officers and implemented an appropriate training plan for members to ensure all councillors understand their role and responsibilities.	✓		Ensures that councillors understand and are equipped to deliver their roles and responsibilities.	B
3. We have ensured that we electronically publish the information the Council is required to publish by law, on its website at insert name of website <i>machynlleth-cc.gov.uk</i>	✓		Is transparent about its activities and provides the public with all information required by law	A, C, D, E
4. We have taken all reasonable steps to ensure that the Council complies with relevant laws and regulations when exercising its functions, including employment of staff and payment of allowances to members.	✓		Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it does so	
5. We have adopted standing orders, financial regulations and terms of reference and ensure that these are followed when conducting business including functions delegated to committees.	✓		Has adopted rules and procedures to govern how the Council conducts its business including procurement of goods and services.	B, E
6. We have put in place arrangements for: - Effective financial management including the setting and monitoring of the Council's budget and preparation and approval of the annual accounts - Maintenance and security of accurate and up to date accounting and other financial records - Identifying potential liabilities, commitments, events and transactions that may have a financial impact on the Council.	✓		Calculated its budget requirement in accordance with the law and properly monitors its financial position throughout the year and has prepared and approved its accounts in accordance with legislation	D
7. We have maintained an adequate system of internal control and management of risk, including: - measures designed to prevent and detect fraud and corruption including clearly documented procedures for authorising and making payments - assessment and management of risks facing the Council - an adequate and effective system of internal audit and reviewed the effectiveness of these arrangements.	✓		Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge including arranging for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	D, E
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.	✓		Considered and taken appropriate action to address weaknesses /issues brought to its attention by internal and external auditors.	D, E
9. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Public Audit (Wales) Act 2004 and the Accounts and Audit (Wales) Regulations 2014.	✓		Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit issued by the Auditor General.	E
10. General power of Competence – The Council has resolved to adopt the General Power of Competence set out in Local Government and Elections (Wales) Act 2021		✓	Meets the eligibility criteria to exercise the general Power of Competence	E

* Please include an explanation for any 'No' answers

Additional disclosure notes

Include here any additional disclosures the Council considers necessary to aid the reader's understanding of the accounting statement and/or the annual governance statement.

The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement

1. Expenditure under S137 Local Government Act 1972

Section 137(1) of the 1972 Act permits the Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Section 137(3) also permits the Council to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2025-26 was £11.10 per elector.

In 2025-26, the Council made payments totalling £ 0:00p under section 137. These payments are included within 'Other payments' in the Accounting Statement.

2.

Trust Funds

Trust funds – The Council acts as sole trustee for and is responsible for managing trust fund(s)/assets. We exclude transactions related to these trusts from the Accounting Statement. In our capacity as trustee, we have discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit.	Yes	No	N/A	Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.
			✓	

Council approval and certification

The Council is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014.

Certification by the RFO I certify that the accounting statements contained in this Annual Return present fairly the financial position of the Council, and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2026.	Approval by the Council I confirm that these accounting statements and Annual Governance Statement were approved by the Council under minute reference:
	Minute ref:
RFO signature:	Chair signature:
Name:	Name:
Date:	Date:

* Please include an explanation for any 'No' answers

Annual internal audit report to:

Name of body: **Cyngor Tref Machynlleth**

The Council's internal audit, acting independently and on the basis of an assessment of risk, has included carrying out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ending 31 March 2026.

The internal audit has been carried out in accordance with the Council's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and the internal audit conclusions on whether, in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council.

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
1. Appropriate books of account have been properly kept throughout the year.	Yes				Confirm that accounting records are appropriately maintained and presented to the Council as per the requirements of the financial regulations.
2. Financial regulations have been met, payments were supported by invoices, expenditure was approved and VAT was appropriately accounted for.		No			Please see the internal audit report.
3. The body assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.		No			Please see the internal audit report.
4. The annual precept/levy/resource demand requirement resulted from an adequate budgetary process, progress against the budget was regularly monitored, and reserves were appropriate.	Yes				Reviewed the budget process to determine the precept and confirm evidence of review and approval at the full council meeting.
5. Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for.	Yes				Reviewed the effectiveness of controls to ensure that other income is adequately recognised, recorded and that VAT is appropriately accounted for.
6. Petty cash payments were properly supported by receipts, expenditure was approved and VAT appropriately accounted for.	Yes				Cash payments are supported by receipts and VAT appropriately accounted.
7. Salaries to employees and allowances to members were paid in accordance with contracts/ minuted approvals, and PAYE and NI requirements were properly applied.	Yes				Confirmed that PAYE and NI are deducted appropriately. Please see the internal audit report regarding employment contracts.
8. Asset and investment registers were complete, accurate, and properly maintained.		No			Please see internal audit report.

* Please include an explanation for any 'No' answers

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
9. Periodic and year-end bank account reconciliations were properly carried out.		No			Please see the internal audit report
10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments/income and expenditure), agreed with the cashbook, were supported by an adequate audit trail from underlying records, and where appropriate, debtors and creditors were properly recorded.		No			Accounting statements have been prepared form Sage Line 50 which is used to record all transactions, with a debtors and creditors ledger maintained. Please see the internal audit report regarding regular reconciliations of balance sheet items.
11. Trust funds (including charitable trusts). The Council has met its responsibilities as a trustee.				Not covered	

For any risk areas identified by the Council (list any other risk areas below or on separate sheets if needed) adequate controls existed:					
	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
12.					
13.					
14.					

* If the response is 'no', please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

** If the response is 'not covered', please state when the most recent internal audit work was done in this area and when it is next planned, or if coverage is not required, internal audit must explain why not.

My detailed findings and recommendations which I draw to the attention of the Council are included in my detailed report to the Council dated 19 June 2026

Internal audit confirmation

I/we confirm that as the Council's internal auditor, I/we have not been involved in a management or administrative role within the body (including preparation of the accounts) or as a member of the body during the financial years 2025-25 and 2026-26. I also confirm that there are no conflicts of interest surrounding my appointment.

Name of person who carried out the internal audit:
Signature of person who carried out the internal audit:
Date:

* Please include an explanation for any 'No' answers



W.J. Matthews a'i Fab
Cyfrifwyr Siartredig
Ymgynghorwyr Treth Siartredig
Archwiliwr Cofrestredig

W.J. Matthews & Son
Chartered Accountants
Chartered Tax Advisers
Registered Auditor

Councillor Paige
The Mayor
Cyngor Tref Machynlleth
Y Plas
Plas Machynlleth
Machynlleth
SY20 8ER

19 June 2026

Dear Councillor Paige

We have concluded our work as Internal Auditors of Machynlleth Town Council for the year ended 31 March 2026. It is a requirement of Part 3 of the Accounts and Audit Regulations (Wales) 2014 that local councils "maintain an adequate and effective system of internal audit of their accounting records and control systems." During our review of the processes and procedures we have identified the following areas requiring attention:

1. Financial Regulations

The council's financial regulations set out the responsibilities of the Responsible Finance Office (RFO) and Council members in managing financial affairs. We recommend that a detailed review of the financials regulations is carried out to ensure that they remain up to date, relevant and reflective of the controls currently in operation.

Key findings:

Bank reconciliations – Section 2.2 requires quarterly verification of bank reconciliations by a council member other than the Chair, with the results reported to the council. The internal audit found that bank reconciliations are not routinely presented to the finance committee or the full council and are not verified on a regular basis by a council member. In addition, differences identified on the bank reconciliations are not investigated and resolved.

Approval of invoices – Section 5.2 requires the payment schedule to be initialled by the Chair of the meeting following Council approval. Although approval is recorded in the meeting minutes, the payment schedule itself is not being initialled, as required by the financial regulations.

2. Annual review of policies, procedures and registers

Key governance documents are not subject to regular review by the council.

Risk register - No formal review has been carried out between October 2023 and May 2026. Regular review is essential to ensure that identified risks remain relevant and that mitigations measures are in place and effective.

Fixed asset register – The RFO is currently updating the fixed asset register following recent insurance valuations. Once completed, the register should be approved by the council and subject to annual review.



ICAEW
CHARTERED
ACCOUNTANTS



11-15 Y Bont Bridd / 11-15 Bridge Street, Caernarfon, Gwynedd LL55 1AB

Ffôn / Tel: 01286 673555

e-bost / e-mail: gwybod@wjmf.co.uk info@wjmf.co.uk



**Chartered
Institute of
Taxation.**

Partneriaid / Partners: D.A. Chidley, B.Sc.(Econ), F.C.A., C.T.A. L.M. Adams, B.Sc., F.C.A.

Cofrestrwyd i ymgymryd â gwaith archwilio yn y Deyrnas Unedig a rheolwyd i rediad o weithgareddau busnes buddsoddi gan y Sefydliad Cyfrifwyr Siartredig yn Lloegr a Chymru. Cofrestrwyd gyda'r Sefydliad Trethiant Siartredig fel ffyrn o Ymgynghorwyr Treth Siartredig.

Registered to carry on audit work in the UK and regulated for a range of investment business activities by the Institute of Chartered Accountant in England and Wales. Registered with the Chartered Institute of Taxation as a firm of Chartered Tax Advisers.

3. Reconciliation of Balance Sheet items

The audit work identified that certain balance sheet accounts, including VAT, credit card and net wages, have not been fully reconciled. As a result, the delayed receipt of a VAT repayment due from July 2025 had not been identified.

We recommend that all balance sheet items are reconciled on a regular and timely basis to ensure the accuracy and completeness of the financial records maintained within Sage.

4. Cash income

It was noted that differences identified on the café daily cash sheets, between the expected cash balance and the actual cash counted, are not routinely investigated. In addition, no physical count of petty cash holdings was undertaken at the year end. We recommend that all cash discrepancies are promptly investigated and resolved, and that periodic independent cash counts, including a year-end count, are carried out and documented to ensure the accuracy and completeness of cash balances.

5. Allocation of expenses

We identified instances where expenditure relating to the 2026/27 financial year has been included in the 2025/26 accounts.

We recommend that such items are identified and treated as prepayments to ensure that income and expenditure are recorded in the correct accounting period.

6. Actions in progress from previous recommendations

We understand that work is currently underway to address the following areas, with completion expected by the end of the current financial year:

- A review of the employment contracts
- A review of the lease agreements
- Review of the bank mandate

We recommend that progress in these areas is reported to Council, so that any issues can be identified and addressed promptly, and completion achieved within the expected timeframe.

We would like to take this opportunity to thank you for the co-operation we received during the course of our audit.

Yours sincerely

↳ Mannen 84

POWYS TEACHING HEALTH BOARD**MACHYNLLETH PATIENT FORUM MEETING**
GIG
 CYMRU
NHS
 WALES

 Bwrdd Iechyd
 Addysgu Powys
 Powys Teaching
 Health Board

 Tuesday 19th May 2026

18.30 – 20.30

Board Room, Bro Ddyfi Community Hospital, Machynlleth

PRESENT

Fiona Cauley (FC) – Chair, Llanbrynmair Community Council
 Glenys Evans (GE) – Bro Ddyfi Hospital League of Friends
 Jonathan Shaw – (JS) – GP, Dyfi Valley Health
 Linzi Shone (LS) – Professional Head of Nursing, PTHB
 Norma McCarten (NM) – Machynlleth Town Council
 Sandra Bendelow (SB) – Coordinator, Taj Mahal Community Hub
 Sue Evans (SE) – Llanbrynmair Community Council

APOLOGIES

Berwyn Harding (BH) – Mawddwy Community Councils
 Carl Strack (CS) – Advice Mid Wales
 Carol Handcock (CH) – Dyfi U3A
 David Farnsworth (DF) – Assistant Director of Community Services, PTHB

IN ATTENDANCE

Laura Vernon (LV) – Minutes, Community Services Administration, PTHB

AGENDA ITEMS		LEAD/ ACTION
1.	Welcome and Apologies FC welcomed all to the meeting. Apologies listed above.	Chair
2.	Minutes of the Last Meeting Held 17th March 2026  Machynlleth%20Patient%20Forum%20Minutes.docx Minutes agreed to be an accurate record.	All
3.	Matters Arising Not Covered on The Agenda Matters arising were all covered on the agenda items below.	All
4.	Dyfi Valley Health Update	Dr Jonathan Shaw

	Dyfi Valley Health are moving to electronic prescribing within the next few weeks as part of a trial for Powys. Patients who go to Rowlands Pharmacy will no longer have paper slips and the prescription will be sent electronically. JS is optimistic that this will be a more efficient process. Stock issues at Rowlands Pharmacy were discussed. JS confirmed that the rules are that anyone who lives within a mile radius of a pharmacy e.g. within Machynlleth itself should go there, while Dyfi Valley Health will dispense for those who live outside this area. Medications cannot be dispensed if there is no pharmacist on site. CS has emailed the practice regarding comparison of appointment figures with other practices in north Powys. LS advised that this data may have to be obtained via a Freedom of Information enquiry. LS offered to follow up with Amanda Houghton in Primary Care. Previous discussion around availability of appointments with GPs revisited. FC cited a recent experience where she expected to see a doctor but had an appointment with the Urgent Care Practitioner instead. JS explained that over the past 10-15 years GPs have increasingly come to deal with complex conditions involving multiple systems, which used to be dealt with in hospitals. There are some advantages to this e.g. accessing diabetes care locally. However, the public's expectations have not shifted to reflect this change in the role of the GP. Urgent Care Practitioners and Advanced Nurse Practitioners can carry out many of the tasks traditionally done by a doctor, including diagnosing, prescribing medication and referring to specialists, and will consult the duty doctor if required. SB noted that the option to specify which doctor you would like to see on the online booking form could be misleading and suggested it needs to be clearer that the appointment could be with one of the Urgent Care Practitioners, Shane North or Hannah Meredith. SB, FC and NM all noted that some patients have found one of the Urgent Care Practitioners to be quite brusque. JS explained that any complaints need to go through the proper channels. SB asked about what advice to give to people in need of mental health support. JS confirmed that the best option is generally to call NHS 111 and then select option 2 to speak to a trained mental health professional.	
5.	Taj Mahal Hub Update <u>Community Bus</u> Social value funding has been secured, and interviews are taking place tomorrow for a coordinator role. The hub is also coordinating with CAMAD to find volunteer drivers. The aim is to cover gaps in the Fflecsi Bus service and get more people to events such as the walks and foraging/forest days held by Coed Lleol, the Christmas tree light switch on etc. An increasing number of people are struggling to access	Sandra Bendelow

	community events due to social anxiety so there will also be volunteer support for this. The funding is for 18 months. <u>Fflecsi Bus</u> The Fflecsi Bus was not stopping in town due to an admin error. NM reported that Lloyds Coaches have acknowledged that the Fflecsi Bus should be running in town as previously. <u>Mental Health</u> SB raised that people have to go to Pont Hafren in Newtown for counselling, which is a long journey, especially for patients who are struggling. LS offered to feedback regarding inequalities in access on the edge of the county and the difficulties of travelling. However, there are limits to how far the service can extend with current resources. Inreach to Bro Ddyfi Hospital discussed. There are rooms available; staffing is the potential issue. LS will make enquiries. <u>Menopause Clinic</u> No updates. SB will follow up with Dr Sara Bradbury-Willis.	
6.	Navigating the NHS Project Update No news from KJ on the Welsh Government Grant – FC will follow up.	Chair
7.	Bro Ddyfi Hospital Update <u>Electronic Prescribing</u> Electronic prescribing is also being implemented on inpatient wards – doctors will be able to log in to the system and prescribe from their offices. A team of senior nurses are visiting to make sure everything is working correctly. <u>Recumbent Immersive Therapy Units</u> Funding for a second recumbent immersive therapy unit has been received. These are used for people with dementia and can play music and show photos to help patients settle and ease agitation, anxiety and distress. <u>Call 4 Concern</u> LS explained that Call 4 Concern is a patient safety initiative, similar to Martha's Law, that allows hospital inpatients, their relatives, or carers to request an urgent clinical review if they feel a patient is getting worse and the ward team haven't recognized or acted on the concerns. The first step is to discuss concerns with the nurse in charge or the doctor responsible for the patient's care and then there is a 24-hour phone number to escalate concerns if not resolved, which will trigger another review.	Linzi Shone

	Some communication posters and action cards have been produced, which LS shared for feedback. FC noted that the wording in 'how you feel' is not clear and could be referring either to the patient or the relative/friend/carer visiting them. Call 4 Concern can also only be used while a patient is in hospital so there was some uncertainty around what would happen if someone happened to take one of the action cards home with them on discharge. <u>Patient Wellness Scoring</u> LS explained that this initiative has come from Performance and Improvement Cymru and involves three phases. The first was to change the way physiological observations are recorded – this has been done. The second step is implementing patient wellness scoring twice a day. Scores are compared to the previous result and if they are worse the observations will be repeated. People often feel worse before any physiological changes can be detected so this can help with earlier commencement of antibiotics etc. Twymyn Ward are trialling this for four weeks before it is rolled out to other wards in Powys. The process doesn't take any extra time.	
8.	PTHB Update No additional issues raised.	Linzi Shone
9.	Domiciliary Care & Day Centre Provision Llais are still progressing the complaint raised by NM. No further reply from Councillor Pete Roberts due to the election. Uncertain if he is still the relevant cabinet member. The last response from Councillor Robert's secretary repeated the option of Cyfle Newydd, which is for clients with learning disabilities and is not necessary for older people, and stated that the council were working on a business case for day opportunities. An online meeting is scheduled for tomorrow with Mid Wales Advice and CAMAD to talk about the planned questionnaire, funded by PAVO, which should evidence demand for the day centre and help to apply for funding. This will be publicised when ready. Machynlleth Town Council are also planning a public meeting.	Norma McCarten
10.	Bronglais Stroke Services Before the election Protect Bronglais Services arranged a hustings in Penparcau, Aberystwyth, for all candidates in the area. They all said that, if elected, they would press for the Welsh Minister of Health to intervene directly in securing the future of Bronglais. KJ has suggested assembling a small group of people from Tywyn/Fairborne, Llanidloes, Machynlleth, and surrounding areas, to support Protect Bronglais Services in holding the elected members to account after they all made this pledge. All agreed with holding the candidates to account and	Chair

	patient forum members will attend future Protect Bronglais Services meetings where possible.	
11.	SaTH Hospitals Transformation Programme (HTP) No updates – SB shared that she has received no invites to engagement events recently and questioned whether she had fallen off the mailing list.	Sandra Bendelow
12.	NHS Wales Dentist Reforms CH shared a newspaper article prior to the meeting on dental reforms, which raised concerns that the new contract could worsen access/waiting times and increase prices. MyDentist in Aberystwyth, Newtown, and Welshpool have also not renewed their NHS contract and all their dentists are now private. Patients have been told to register on the Dental Access Portal for routine treatment, however, there are already 3000 NHS patients waiting. These concerns were discussed and it was confirmed that emergency dental care is offered at Bro Ddyfi Hospital. Agreed to look for more information. SB will enquire about waiting lists.	Carol Handcock
13.	Any Other Business No other business raised.	All
14.	Date of the next meeting: Tuesday 21 st July 2026, 6.30pm – 8.30pm, Bro Ddyfi Hospital.	

From: Norma McCarten <normamccarten@hotmail.co.uk>
Sent: 17 June 2026 11:29
To: town-clerk@machynlleth-tc.gov.uk
Cc: Care Centre; Admin @ Camad; Michael Denton
Subject: FW: Day Centre Report

Item 10.2
2 pages

Dear Nicole,

I have an update on the Day Centre meeting proposed at our last MTC. Slowly but surely we are progressing I hope!

Cofion

Norma

From: Nick Venti <nick.venti@pavo.org.uk>

Sent: 16 June 2026 16:21

To: Norma McCarten <normamccarten@hotmail.co.uk>

Cc: Care Centre <carecentremach@gmail.com>; Admin @ Camad <admin@camad.org.uk>; Michael Denton <manager@advicemidwales.org.uk>

Subject: Re: Day Centre Report

Hello Norma,

Apologies for the delay in getting back to you - it has taken us a bit of time to consider ways and means in terms of the delivery of assistance to the proposed focus group process in Machynlleth. I can now confirm that PAVO can support the process, and that Barry is doing some initial scoping work that will outline the process to be followed - based upon what he has been able to learn from the extent materials at this time.

On the political side of the question, we are proposing to invite PCC to be a part of the process - basically reinforcing the approach that you have already made to Cllr Pete Roberts. PAVO have some dates in the diary with PCC at the end of this month in relation to Barry's work on the What Matter's Survey, which will be an ideal opportunity to press the Council to be involved in the further work in Machynlleth. Whether they will chose to take part or not is anyone's guess, but at least we will have asked and they cannot then pretend that they have no knowledge of what we are seeking to do.

I will send you Barry's scoping document just as soon as I have a copy of the finalised document.

Best Wishes

Nick

Nick Venti,

Swyddog Datblygiad Sir / County Development Officer

Ffôn/Phone: 01686 806325

Please note / Nodwch: I usually work Monday to Wednesday / Dw i fel arfer yn gweithio o ddydd Llun i ddydd Mercher.

Rhowch wybod i ni sut yr ydym yn gwneud / Let us know how we are doing: <https://bit.ly/ArolwgEffaith-ImpactSurvey>

On Tue, 26 May 2026 at 11:19, Norma McCarten <normamccarten@hotmail.co.uk> wrote:

Hi Nick,

Thanks for your message but no attachment? I have agreement from Rosie Strang of Awyr Iach/ Outdoor Health and Amanda Dean of CREDU that they would be happy to join a focus group as discussed, I think with ourselves we would number 6 which would be a good group I think.

Cofion

Norma

From: Nick Venti <nick.venti@pavo.org.uk>

Sent: 26 May 2026 10:32

To: Norma McCarten <normamccarten@hotmail.co.uk>

Cc: Care Centre <carecentremach@gmail.com>; Admin @ Camad <admin@camad.org.uk>; Michael Denton <manager@advicemidwales.org.uk>

Subject: Re: Day Centre Report

Thanks Norma,

I have forwarded on to Barry as requested - I have also sent him the attached risk assessment that was done on the change from day care to day services - which you may not have seen.

Will be in touch soon.

Best Wishes

Nick

Nick Venti,

Swyddog Datblygiad Sir / County Development Officer

Ffôn/Phone: 01686 806325

Please note / Nodwch: I usually work Monday to Wednesday / Dw i fel arfer yn gweithio o ddydd Llun i ddydd Mercher.

Rhowch wybod i ni sut yr ydym yn gwneud / Let us know how we are doing: <https://bit.ly/ArolwgEffaith-ImpactSurvey>

On Thu, 21 May 2026 at 15:46, Norma McCarten <normamccarten@hotmail.co.uk> wrote:

Dear Nick (and Barry),

I attach the report we received after many many months since 2023, of MTC contacts explanations and a visit from Cllr Sion Cox (previous Chair of Adult Services C'ttee)

There is no real analysis. MTC have written 3 times since this report asking for clarification and what we can provide to show demand with no success.

Thank you so much for your time.

Cofion

Norma

Mai 2026



Galwadau a dderbyniwyd gan y dderbynfâ **3,307**



Tystysgrifau meddygol/nodiadau salwch a gyhoeddwyd **80**



Negeseuon testun a anfonwyd/a dderbyniwyd **2,117**



Galwadau wedi'u hateb o fewn 2 funud **84%**



Amser ateb galwadau cyfartalog 1 munud 0 eiliad



Apwyntiadau a gollwyd gan nad iddynt gael eu canslo **116**

Apwyntiadau 15 munud y gellid bod wedi'u rhoi i gleifion eraill pe baent wedi'u canslo mewn pryd



Cyswllt clinigol **3,500 +**



Negeseuon e-bost a dderbyniwyd, MHOL ac ati **2,784**



Atgyfeiriadau cleifion i Ofal Eilaidd **633**



Eitemau meddyginiaeth a ddosbarthwyd **8,484**

Wardiau Rhithwir Dyddiol gyda Thîm Nyrsys yr Ardal **28**

awr Meddyg Teulu Rowndiau Ward Ysbyty Corfforol Dyddiol **136**

awr Meddyg Teulu

Cyswllt â ni trwy ein ffurflen gyswllt ar-lein newydd 24/7 **151 claf**

Defnydd o'n cyfleuster 'galwad yn ôl' i arbed ciwio **42**

Item 10.3

2 pages



Dyfi Valley Health
Iechyd Bro Ddyfi

Dyfi Valley Health Appointment and Telephone Lines

Data

May 2026



Incoming calls handled by reception

3,307



Medical certificates/sick notes issued

80



Texts sent/received

2,117



Calls answered within 2 mins

84%



Average call answer time

1m 0sec



Appointments missed as not cancelled

116

15 min appointments that could have been given to other patients if cancelled in time



Clinical contact

3,500 +



Emails received, MHOL etc

2,784



Patient referrals to Secondary care

277



Medication items dispensed

8,484



Daily Virtual Wards with the District nurse Team

28 GP hours



Daily Physical Hospital Ward Rounds

136 GP hours



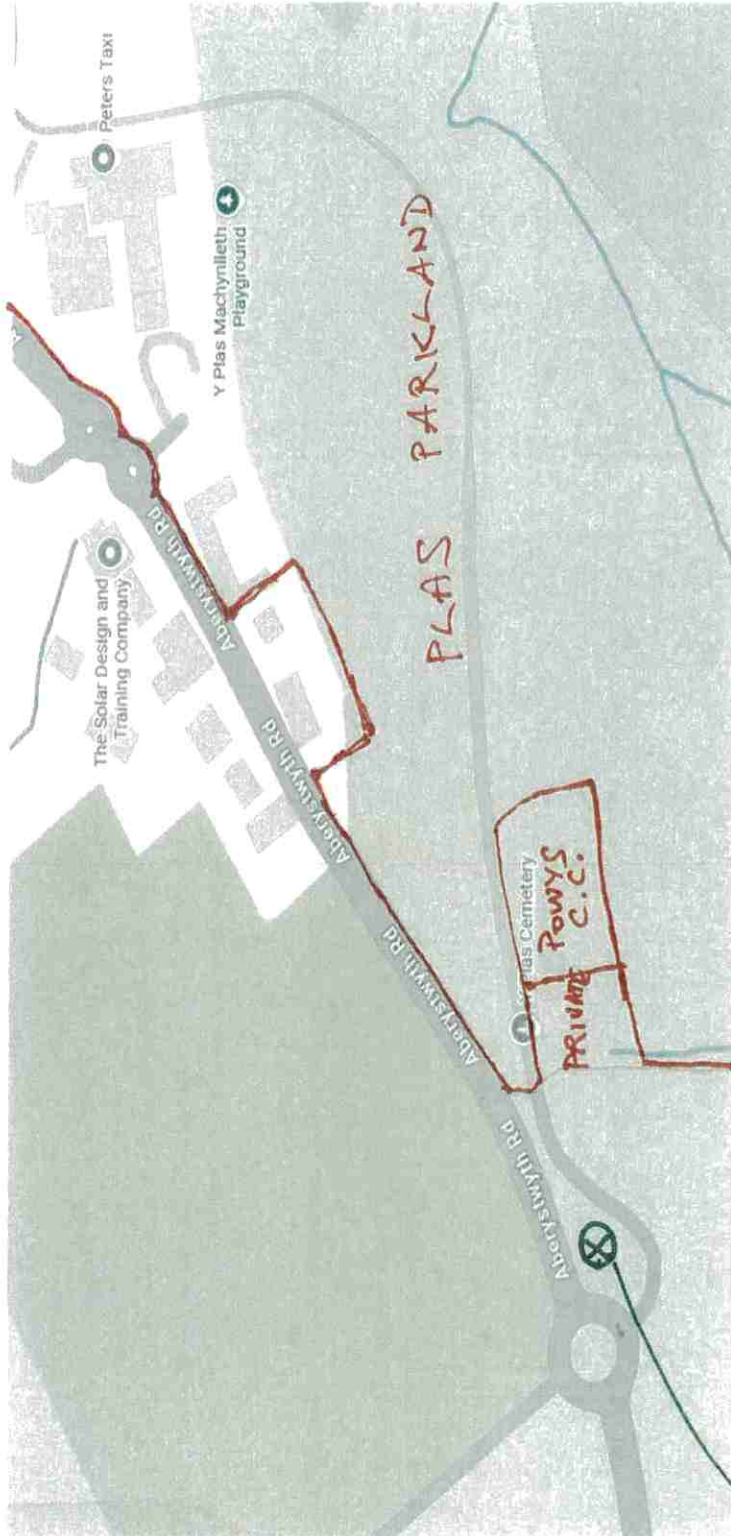
Contact with us via our new online contact form 24/7

154 patients

Call back to save queuing facility used

42

Item 11.1
1 page



From: Heledd Wyn <heledd@heleddwyn.co.uk>

Sent: 07 April 2026 17:18

To: town-clerk@machynlleth-tc.gov.uk

Subject: Re: Machynlleth_2028 - presentation for minutes

Dear Nicole

It would be fantastic if the Unite Angel of hope project would continue.

It would be such an attractive landmark for the community and visitors.

1) exact proposed location - A good place for the Untie hope angel is on grassy area on the West entrance of the Plas (road to the new cemetery) - left on the road out of town towards Aberystwyth.

2) total installation costs - This will be covered

3) exact size of the statue - as on website (link in presentation I sent) - 45 kg box included. (Box 40 x 40 x 80 cm)

Item 11.2
1 page

From: Louise Halestrap <louise.halestrap@ebuki.co>
Sent: 14 March 2026 13:15
To: town-clerk@machynlleth-tc.gov.uk
Cc: maria@ebuki.co
Subject: Request to present our initiative at council meeting

Flag Status: Flagged

Dear council team,

We are Louise Halestrap and Maria Sanchez,
We are delighted to share that we have received the £20k Awards for All grant from the Lottery Community Funding to design and build a community-led sculpture in Machynlleth. The project will bring together underrepresented people through a 6-week live training course focussed on community and sustainable building.

We identified the need and desire of people in the area to learn about natural and sustainable materials and this programme looks to both teach this and bring people together.

As part of the programme, participants will collaboratively design and construct a small sculpture representing synergies, culture, heritage, inclusivity and sustainability for the town of Machynlleth.

The project is planned to take place this summer.

We are keen to work closely with the council and local groups to identify a suitable public location where this artefact could add value to the community and bring a space to life.

We are looking to attend an upcoming council meeting to briefly present the project and discuss the process for gaining permission to build the artefact in a suitable public space. We would really appreciate the opportunity to share our plans and explore how this initiative could benefit Machynlleth.

Many thanks, and we look forward to hearing from you.

Best wishes,

Louise Halestrap and Maria Sanchez
Wales EBUKI Cymru
Pavo members



Item 11.3
24 pages

Daniel Burgess
Pennaeth yr Economi a Hinsawdd
/ Head of Economy and Climate

Atebwch os gwelwch yn dda / Please reply to:

Cyngor Sir Powys / Powys County Council
Neuadd y Sir / County Hall
Llandrindod Wells
Powys LD1 5LG

Nicole Beaumont
Machynlleth Town Council
Y Plas
Aberystwyth Road
Machynlleth
Powys
SY20 8ER

Ffôn / Tel: 01597 826 768
Ffacs / Fax:
Ffôn symudol / Mobile:
E-bost / Email: regeneration@powys.gov.uk
Eich cyf / Your ref:
Ein cyf / Our ref:
Dyddiad / Date:

Dear Nicole Beaumont,

Pride in Place Impact Fund (PiPIF): Grant Offer
Ref: Spruce Up - Machynlleth Town Enhancement Project

Your application for the above project has now been considered. I am pleased to inform you that approval has been given to award grant funding to your project under the Pride in Place Impact Fund (PiPIF).

Project Delivery and Timescales

The project must be delivered within the programme timescales.

All expenditure, grant claims, outputs, and supporting evidence must be submitted quarterly. A final report must be provided no later than 31 March 2027.

Any changes to the approved project scope, costs, delivery location or timescales must be agreed in advance and in writing by Powys County Council. Changes made without prior written approval may result in funding being withheld or reclaimed.

Grant Payments and Eligible Expenditure

The maximum funding available per town is £83,000.00 and this award is based on the estimates and/or quotations submitted with your application.

All payments relating to the project must be made by BACS, cheque, debit card or credit card.

The following methods of payment are ineligible and cannot be considered for grant funding:

www.powys.gov.uk

Croeso i chi gysylltu â ni yn Gymraeg. Byddwn yn ymateb yn Gymraeg, heb oedi.
You are welcome to contact us in Welsh. We will respond in Welsh, without delay.





- Cash payments
- Hire purchase or lease purchase
- Part exchange arrangements
- Contra invoices

Only eligible capital expenditure incurred in line with the approved project and funding agreement will be reimbursed.

Governance, Procurement and Compliance

The Town Council must:

- Comply with the Procurement Act 2023 (where applicable) and its own financial standing orders.
- Comply with all relevant data protection, equalities, and health and safety legislation.
- Obtain and maintain all necessary permissions, consents and approvals required to deliver the project.

Planning and/or highways approval must be secured and evidenced prior to submitting claims for any works requiring such approval.

Powys County Council reserves the right to carry out audits, monitoring visits, and to request additional information during and after project delivery.

Funding Agreement and Project Commencement

A formal Project Funding Agreement will be issued in due course. This agreement must be signed by both parties before the project can commence.

Yours faithfully,

Daniel Burgess
Pennaeth yr Economi a Hinsawdd
/ Head of Economy and Climate



PRIDE IN PLACE IMPACT FUND – (PiPIF)

General Terms and Conditions

1. The grant will be used solely for the purpose set out in the approved application form and must align with the objectives of the UK Government's Pride in Place Impact Fund, including improvements to community facilities, public spaces, or town centres/high streets.
2. The grant is capital funding only and must not be used for ongoing revenue or operational costs.
3. The project must be fully completed by **28 February 2027**. For the purposes of this condition, completion includes the delivery of all approved project activity, submission of all closure documentation, submission of final financial claims supported by appropriate evidence, and reporting against predicted outputs and outcomes. Where necessary, project activity must cease sufficiently in advance of this date to allow all closure requirements to be completed by the deadline.
4. The maximum grant amount is fixed and will not be increased under any circumstances. Any project cost overruns must be met by the recipient.
5. The grant must not be used to fund activities or costs that are also supported by other public funding, unless agreed in writing by the Council.
6. Recipients must comply with the procurement process of the relevant local authority and, where applicable, the Procurement Act 2023 for works connected with the grant.
7. Only eligible capital expenditure directly related to the approved project will be funded. VAT can only be claimed where it is irrecoverable by the recipient.
8. The following costs are not eligible for funding:
 - a) revenue or operational costs
 - b) cash payments
 - c) hire purchase or lease purchase
 - d) part exchange arrangements
 - e) contra invoices
9. A successful application for grant will not imply any continuation of funding for the project and will not automatically receive funding for any subsequent projects.

10. No costs incurred prior to formal approval and a signed funding agreement will be eligible unless agreed in writing by the Council.
11. The recipient will not make any major changes to the project, including scope, cost, location, or time scale without first receiving agreement in writing from the Council.
12. The recipient must deliver the agreed outputs and outcomes as set out in the approved application. Failure to do so may result in grant payments being withheld or funding being recovered.
13. The recipient will comply with any legislation and statutory approval relevant to the delivery project, including but not limited to:
 - Health and Safety legislation
 - Equality Act 2010
 - Data Protection legislation
14. All necessary permissions, consents, and approvals, including planning or highways where required, must be obtained before works commence.
15. Works must be completed within the agreed grant period. The funding period cannot be extended beyond **28 February 2027**, and no project activity, expenditure, claims, or closure requirements may be carried out or submitted after this date.
16. Powys County Council acts as the Accountable Body for the Fund and reserves the right to request any information necessary to meet its reporting obligations to the UK Government.
17. The grant is paid in arrears, and all original invoices, receipts, payroll, time sheets or other evidence of payment must be made available for all expenditure relating to the project, as well as defrayment evidence of all expenditure when the recipient is making a claim for the grant.
18. All recipients of grant must make their records and activities available for inspection audit, or monitoring visits by Officers of the Council, the UK Government, or their representatives. Records must be retained for a minimum period of 6 years.
19. The recipient must complete monitoring reports as required by the Council, including progress updates, expenditure, output, and outcomes.
20. Powys County Council will provide support to each project throughout the grant period. The Council has appointed Support Officers to assist grant recipients with the guidance needed to help achieve successful project completion, including advice on monitoring, claims, evidence requirements and project closure.
21. Support Officers will normally be available by phone or email during the working week. Grant recipients remain responsible for the delivery, management and completion of their own projects, including meeting all claim and submission deadlines.

22. In addition to this ongoing support, the following timetable sets out the planned monitoring meetings and financial claim deadlines:



23. The recipient shall cooperate with the Council in demonstrating appropriate engagement with local stakeholders, communities, and elected representatives where required.

24. The recipient must ensure compliance with the UK Subsidy Control Act 2022, confirm the subsidy status of the grant, and retain records of the subsidy received for a minimum of 6 years.

25. The recipient must ensure appropriate insurance is in place, including public liability insurance and cover for any grant-funded assets.

26. The recipient must take all reasonable steps to prevent fraud, bribery, and corruption and must notify the Council immediately of any suspected irregularity. Information provided may be shared with other bodies administering public funds for the purposes of fraud prevention.

27. The UK Government or the Council may include details about your organisation and projects, the funding and the purposes in promotional materials. You will also agree to cooperate with reasonable requests to achieve the production of such materials.
28. All successful recipients must acknowledge support from the UK Government Pride in Place Impact Fund in all publicity documents, media coverage, signage etc. More details on the specific branding and publicity requirements will be provided where applicable.
29. If the recipient's contact details as identified in the application changes, the recipient must notify the Council immediately and provide the new details.
30. The grant shall be repayable fully or in part, on demand, if:
- the recipient has made any misrepresentation;
 - there has been a breach of these terms and conditions;
 - the project is not completed or becomes unviable;
 - agreed outputs are not delivered.
31. If the recipient disposes of, transfers, or changes the use of any asset or property funded by the grant within 5 years of the final payment, the Council reserves the right to recover all or part of the grant funding.
32. The level of repayment will be determined by the Council, considering:
- the amount of grant awarded
 - the period of time elapsed since project completion
 - the extent to which the project has delivered its intended outcomes
33. The Council may require repayment of the full grant where:
- the asset is disposed of for private gain
 - the project ceases to operate for its intended purpose
 - there has been a breach of the grant terms and conditions
34. The recipient must notify the Council immediately of any proposed sale, transfer or change in use of the grant-funded asset or property.
35. The Council reserves the right to terminate the funding agreement at any time where:
- the recipient is in breach of these terms and conditions
 - the project becomes unviable
 - there is a risk to public funds
36. In such circumstances, the Council may seek repayment of any grant already paid.

Pride in Place Impact Fund

Capital Fund

Application Form

Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh

Section 1

Type of Project

Please indicate the main nature of your project:	
Main Objective of Project – Please refer to Annex 1 of the guidance for further information.	✓
Community spaces	x
Public spaces	x
High street and town centre revitalisation	x

Please provide the contact details of the applicant:	
Organisation: Machynlleth Town Council	
Name of Applicant: Nicole Beaumont - Town Clerk, Catherine Elliot / Kim Bryan	
Position: Town Clerk / Town Councillors	
Contact Address: Y Plas Machynlleth	
Postcode: SY20 8ER	
Tel: no: 01654 702571	
E-mail: town-clerk@machynlleth-tc.gov.uk	

Section 2

Project Name: Spruce Up – Machynlleth Town Enhancement Project
--

Project Description
The project is focused on key public spaces and community assets within Machynlleth town centre and adjoining community recreation areas, with

particular emphasis on the main town car park, pedestrian routes to historic buildings, town gateway signage points, community open space for the outdoor gym, and land allocated for a secure dog walking field.

Machynlleth is an important market town and visitor destination in Mid Wales, known for its heritage, independent businesses, and role as a gateway to the Dyfi Valley and surrounding countryside. Despite its strong identity, several town-centre public spaces and visitor facilities are now dated and no longer reflect the quality expected by residents, visitors, or businesses.

The current Plas car park surface is worn, signage is inconsistent, and wayfinding to heritage assets is limited. There is also a clear gap in modern visitor information through digital channels, and a shortage of accessible outdoor wellbeing facilities for adults and dog owners.

Background context of the existing premises/location:

- If you are working with partners on the project, please outline who they are and the role they play.
- What is the current condition of the building/ area and what are the existing issues?
- What work needs to be undertaken?
- How will it benefit the community?

The project will be delivered through collaboration between:

- Machynlleth Town Council / community lead body – project sponsor, oversight, maintenance coordination
- Powys County Council – highways/public realm liaison, permissions, technical advice
- Local heritage groups and historical societies – heritage signage content and interpretation, Owain Glyndwr Institute, Machynlleth Library and Dyfi Valley Place names
- Community volunteers and local user groups such as Taj Mahal Community Hwb and Sploj – consultation on gym and dog field design
- Web developer / local digital partner – delivery of the new town website
- Local contractors – tarmacking, lining, signage installation, landscaping, and equipment fitting

Project Description:

- Why - Aims and Objectives,
- What you propose to deliver,
- How it will be delivered,
- Who will deliver
- a precise location of the property or area to be covered
- a map as an attachment if helpful

Why – Aims and Objectives

The core aim is to improve Machynlleth's public spaces, visitor experience, and community wellbeing infrastructure through visible, practical town-centre enhancements.

Objectives

- improve town-centre public realm quality
- strengthen local heritage interpretation
- support local tourism and economy
- improve accessibility and navigation
- promote active lifestyles
- improve digital engagement
- create inclusive recreational spaces

Machynlleth is a key market town and visitor destination, and also is host to key annual events but several important public spaces and community facilities no longer meet the standard expected by residents, businesses, and visitors. The town car park, public signage, heritage interpretation, digital visitor information, and recreational spaces all require coordinated capital investment that is beyond the capacity of the Town Council's existing maintenance and revenue budgets.

This project brings together a number of linked improvements that will have a direct and visible impact on the town's appearance, accessibility, community wellbeing, and visitor economy. Without external funding support, these works would need to be delivered only in small phases over many years, if at all, resulting in higher long-term costs and continued deterioration of key infrastructure.

Current condition and existing issues

The existing issues include:

- Poor-quality car park surfacing with visible deterioration and uneven finish
- Faded line markings reducing parking efficiency and accessibility
- Inadequate directional and welcome signage
- Lack of coherent interpretation for Machynlleth's historic buildings and heritage trail
- Outdated or fragmented online visitor information
- Limited outdoor health and recreation infrastructure for adults
- No dedicated enclosed dog walking space for local residents and visitors
- Missed opportunities to increase visitor dwell time and local spend

What work needs to be undertaken

The project includes six integrated capital improvements:

1. Town car park improvement works
 - resurfacing/tarmacking
 - drainage adjustments if required
 - repainting parking bays, disabled spaces, and directional arrows
 - improved entrance and tariff/information signage
2. Town-wide wayfinding and heritage signage
 - directional signage to key landmarks
 - interpretation boards for historic buildings and heritage points
3. New Machynlleth town website
 - modern bilingual resident and visitor website
 - local services, events, walking routes, heritage information, parking, businesses
4. Outdoor adult gym installation
 - weatherproof fitness equipment in accessible public green space
 - inclusive equipment suitable for a range of ages and abilities
5. Secure dog walking field
 - fenced recreational field
 - gated entry, bins, seating, and basic path surfacing
6. Associated public realm enhancements
 - benches, bins, landscaping touch-ups, and improved pedestrian flow between assets

How it will benefit the community

The project will:

- improve the first impression of Machynlleth for visitors
- support local businesses by encouraging longer stays
- strengthen town identity and heritage appreciation

- improve health and wellbeing through free outdoor exercise
- provide a safe dog walking facility
- improve digital communication for residents
- support tourism and town-centre footfall
- create a cleaner, safer and more welcoming public realm

What is proposed / how it will be delivered

The project will be delivered through:

- detailed design and specification
- community consultation on signage, website and gym
- procurement of local contractors
- phased installation works
- testing and handover
- maintenance agreements with relevant partners

Who will deliver

Lead delivery: Town Council through a project steering group

Operational delivery:

- civils contractor
- signage specialist
- heritage interpretation designer
- website developer
- fitness equipment installer
- fencing and landscaping contractor

Precise location

The project covers:

- Y Plas car park
- pedestrian routes linking car park to historic core
- selected heritage buildings in the town centre
- public green space for gym installation
- identified land parcel for enclosed dog walking field

A location plan and marked map are attached.

The need for funding support and expected project outcomes

Funding is required because these are capital improvements beyond the available annual maintenance budget, yet they are essential to improving Machynlleth's vitality, community wellbeing, and visitor economy.

Without support, the deterioration of the public realm will continue, reducing visitor satisfaction and weakening the town's competitiveness.

Expected Outputs

(Use estimated figures and replace once measured)

Cod e	Metric	Unit	Expected Outcome
PIPI F1	Facilities and premises created or improved	Num ber	6
PIPI F2	Commercial space improved	M ²	0
PIPI F3	Community / culture / sports / heritage space improved	M ²	600 M ²
PIPI F4	Green space improved	M ²	2,000 M ²
PIPI F5	Public realm improved	M ²	1,200 M ²

- Car park: 1,000–1,200m² public realm
- Gym zone: 150–200m²
- Heritage interpretation points: 50–100m² equivalent
- Dog field: 1,000m²+ green space
- Website

Section 3

a. Strategic Fit:

Guidance: Please refer to your Town Plan, Place Plan, Placemaking Plan or Town Centre Investment Plan.

Refer to the activities within the guidance notes – how it fits with your relevant plan, identifying specific areas within the town where your project is mentioned.

The project strongly aligns with:

- Transforming Towns / Placemaking objectives
- Machynlleth Town Investment Plan
- Powys town-centre regeneration priorities
- visitor economy growth
- active travel and walkability
- public realm quality
- health and wellbeing infrastructure
- heritage-led placemaking

It directly supports ambitions around:

- stronger sense of place
- improved town centre arrival points
- better visitor navigation
- enhanced local identity
- greener healthier communities

This is consistent with the wider investment approach already being delivered in Powys town centres including Machynlleth

The scope of the proposed works/ renovation:

- What improvements/ alterations required?
- What are the timescales for delivery if approved?
- Are the necessary statutory permissions in place for the proposed work?

Improvements required

- resurfacing
- line painting
- wayfinding
- heritage signage
- digital platform
- outdoor gym
- fenced dog field

- bins / benches / minor landscaping

Timescales

If approved:

- design and permissions: **Summer–Autumn 2026**
- Work begins **Autumn 2026**
- delivery: **Winter 2026–February 2027**
- completion: **March 2027**

Permissions

Permissions likely required:

- Agreement with leaseholders
- Highways/public realm approvals
- Planning permission for signage/gym/fencing if required
- Heritage consultation for listed buildings
- Website procurement compliance

Section 4

a. Risks

Guidance: Outline your main project risks and mitigating actions. What skills, experience and capacity do you have available to deliver the project?

- Have cost increases and inflation been considered in the project budget?
- How confident is the applicant that the project can be delivered within the proposed timescales (March 2027)?

Main project risks and mitigation

1) Cost inflation

Mitigation:

- 10–15% contingency
- fixed quotes where possible
- phased procurement

2) Delays in permissions

Mitigation:

- early engagement with Powys planning/highways
- heritage consultation upfront

3) Contractor availability

Mitigation:

- early tendering
- framework/local suppliers

4) Community objections to dog field/gym location

Mitigation:

- local consultation
- final layout review

Skills and capacity

The delivery partners have:

- capital project management experience
- contractor procurement experience
- public realm maintenance capacity
- local volunteer support
- heritage content expertise

Confidence in March 2027 delivery

High confidence, as works are straightforward, modular, and can be delivered in parallel.

a. Value for Money:

- Please explain why this project represents good value for money public funding, detailing how long will the benefits of this capital investment will last.
- What would happen if the project does not receive funding?
- How will the benefits of this project be sustained over time? (i.e. ongoing revenue impact, maintenance etc)

This project represents strong value because it combines multiple visible town improvements under one coordinated capital scheme, maximising impact from one funding stream.

Long-term benefits (10–15+ years):

- resurfaced car park
- permanent heritage signage
- long-life gym equipment
- durable fencing
- reusable digital platform
- stronger tourism economy
- healthier residents
- increased town-centre dwell time

If not funded

Without funding:

- car park condition will worsen
- visitor experience will remain poor
- heritage assets remain under-promoted
- no new health infrastructure
- tourism and resident engagement opportunities lost

Sustainability and maintenance

Benefits will be sustained through:

- Town Council maintenance budget
- routine grounds maintenance
- annual website updates
- volunteer heritage input
- gym safety inspections
- dog field grass cutting and fencing checks

What is the anticipated start date of the works?

June 2026

What is the anticipated end date of the works?

February 2027

Section 5

Revised Cost Breakdown (Total £85,000)

Type of Work	Cost (£)	Quote / Estimate / QS
Town car park resurfacing / tarmacking	20,000	Estimate
Car park line painting and bay markings	3,000	Estimate
New directional and welcome signage	4,500	Estimate
Heritage interpretation signs for historic buildings	3,000	Estimate
New Machynlleth town website (resident + visitor use)	15,500	Estimate
Outdoor adult gym equipment and installation	10,000	Estimate
Dog walking field fencing, gates, bins and seating	2,000	Estimate
Minor landscaping, benches and bins and lights	7,000	Estimate
Professional fees / design / permissions	3,000	QS Estimate
Project contingency	7,000	QS
TOTAL PROJECT COST	75000	

How will the project be funded?

Source	Amount (£)	Confirmed / Pending Determination
1 Pride in Place Impact Fund	65,000	Pending
2 Match-Funding – Machynlleth Town Council reserves	10,000	Confirmed
3 Match-Funding – local partner contribution	2,500	Pending
4 Match-Funding – Community fundraising / local sponsorship	2,500	Pending
TOTAL PROJECT FINANCE	75,000	

The project budget has been carefully developed using supplier estimates, benchmark costs from comparable public realm schemes, and quantity surveyor allowances where appropriate. The £105,000 budget reflects a practical and deliverable package of improvements that maximises impact while remaining proportionate to the scale of the funding request.

Section 4

List of Attachments	
	Yes/ No
Location Map	x
Photos of site or property	
Plans and drawings	x
Evidence of Match Funding	
QS cost estimates or quotes	

Note: No application will automatically qualify for funding. Further information and facts about the Proud in Place Fund is available in Appendix 1
I declare that to the best of my knowledge the information given in this form is correct:
yes

Signature: C Elliott

Date: 11/4/26

Please return completed form to Reneneration@powys.gov.uk

Please ensure that applications are submitted not later than close of play on the 10th April 2026

Minutes of the informal meeting held on 18th June at 5pm in the foyer of Y Plas.

Present at the meeting : Cllr K.Bryan, Cllr C.Elliott, Cllr A.MacGarry, Clerk and Jacinta MacDermot

Purpose of the meeting was to set up several working committees on the various aspects of the grant which has to be all done by 31st March 2027.

If an item on the program has an overlap into April 2027, all associated costs and claims will not be considered within the grant.

Several areas in this bid to be worked on at the same time :

Each group will welcome more help from other Cllrs, Please do come forward.

Town carpark resurfacing/line painting :

Cllr C.Elliott, Facilities Manager,

New directional signage and heritage interpretation signs :

Cllr A.MacGarry, Cllr K.Bryan,

New Machynlleth town website (to have multiple usage for residents, visitors and council) :

Cllr K.Bryan, Clerk, Jacinta MacDermot,

Outdoor gym :

Cllr K.Bryan, Clerk, Facilities Manager,

Dog walking facilities :

Cllr C.Elliott, Cllr K.Bryan, Clerk,

Minor landscaping, benches bins (Plas Parapets ??) :

Cllr Elliott, Facilities Manager, Clerk,

ALL Quotes for each of these areas will be co-ordinated via Clerk's Office.

Machynlleth Town Website – Project Plan

Purpose & Objectives

The website will serve two core functions:

Town Council Hub (Governance & Transparency)

- Publish agendas, minutes, and reports
- Share decisions, policies, and consultations
- Provide contact details and meeting info
- Ensure compliance with transparency requirements

Visit Machynlleth (Tourism & Community)

- Promote the town as a destination
- Showcase local businesses, culture, and heritage
- Provide practical visitor info (transport, parking, facilities)
- Publicise local events This will link through to the community hwb page

Bilingual (Welsh & English)

- Full parity between languages
- Easy toggle between **Cymraeg / English**
- Compliant with Welsh language standards (good practice even if not mandatory)

Site Structure

Homepage

- Clear split:
 - “Council Services”
 - “Visit Machynlleth”
- Language toggle

Council Section - this is an active page with the town clerk responsible for uploading and maintaining

Pages:

- About the Council
- Councillors & Committees
- Meetings
 - Agendas

- Minutes
- Calendar
- Policies & Documents
- Finance & Transparency
- Contact

Key Features:

- Document library (PDF uploads)
- Searchable archive
- Meeting calendar
- Simple CMS for clerk updates

Visit Machynlleth Section - this is a static page with minimal updating requirements once the initial page is produced

Pages:

- Welcome / Discover Machynlleth
- History of the town, including the town trail
- Eat & Drink
- Shops & Local Businesses
- Stay (accommodation listings)
- Events & Festivals This will link through to the community hwb
- Arts, Culture & Heritage
- Practical Info
 - Transport
 - Parking
 - Public toilets
 - Accessibility

Places to visit nearby (link through)

- Interactive map (same as map that is produced for car parks but digital)

Design Principles

- Clean, modern, accessible (WCAG 2.1 AA standard)
- Using Machynlleth Town of Culture Branding
- Mobile-first design
- Strong imagery (landscape, town life, culture)
- Easy navigation for:
 - Residents
 - Visitors

- Council staff

Technical Approach

Platform Options

Recommended: WordPress (with bilingual plugin like WPML or Polylang)

Why:

- Cost-effective
- Easy for council staff to update
- Widely supported
- Scalable

Bilingual

- All pages duplicated in Welsh & English
- Language toggle visible at all times

Content Plan

- Core council pages + last 12 months of minutes/agendas
- Visitor basics (top attractions, key info)
- Business listings
- **Events calendar.** This will link through to the community hwb

Governance & Maintenance

- Assigned **website** aid comms support till March 2027 to help update content
- Town Clerk is the website manager, agreed by council types of content to include
- Explore opportunities for additional funding

Additional Funding Opportunities Beyond Pride and Place

- Welsh Government digital grants
- Arts Council Wales (for cultural content)
- Tourism partnerships/ Mid Wales Tourism
- Heritage Lottery Fund
- Local sponsorship from businesses (for visitor pages)

Identity elements

Logos



MACHYNLLETH LOGO

The primary logo – use where simplicity and visual impact is key



MACHYNLLETH ROUNDEL -

Use where context of TOC message is key



MACHYNLLETH - WHITE WORDMARK

Custom wordmark – use white on black for merch and branding, to appeal to Mach's alternative side



2028 ROUNDEL

Use alongside the Machynlleth logo to give relevance to TOC and bid year. Mixed colours link clearly to brand identity



2028 ROUNDEL - GREEN

Ideal for smaller or more pared back use alongside logo



2028

Use alongside the Machynlleth logo to simply communicate bid/event year

Colours (HEX codes given)



MACH GREEN

Secondary colour for headlines, for a calm, natural yet punchy colour to compliment the logo radial colours (as used in green 2028)



#86a228



#a5b5de



#97d1cb



#f8ea19



#4b7636



#879dd1



#6eb3bb



#dcc314



#29411d



#49556f



#4d4d4e



#e3ce9b

Fonts

Go!

Headlines

Sen Bold

SUB-HEADING

Sen Bold

All-caps +50 spacing

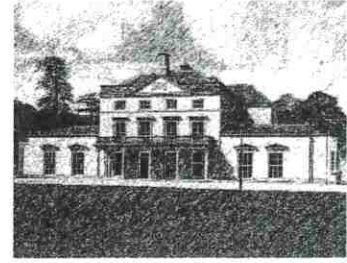
Body copy

Sen, is a modern, clean and easy reading font with **multiple weights**.

Cohesive style with elements of the custom -drawn Machynlleth logotype.

Sen is freely available from Google Fonts.

Item 11.4
22 pages



CYNGOR TREF MACHYNLLETH TOWN COUNCIL

Y Plas, Heol Aberystwyth Road, Machynlleth, Powys, SY20 8ER

Telephone : 01654 702 571

E-mail : town-clerk@machynlleth-tc.gov.uk

MACHYNLLETH TOWN COUNCIL STANDING ORDERS

This set of Standing Orders is based on a NALC (National Association of Local Councils) and OVW (One Voice Wales) model published in 2023.

It has been approved by Council on 2026 and will be reviewed at the Annual Meeting in May 2027.

1 - Rules for debate at meetings
2 - Disorderly conduct at meetings
3 - Meetings generally
4 - Committees and sub-committees
5 - Ordinary council meetings
6 - Extraordinary meetings of the council, committees and sub-committees
7 - Previous resolutions
8 - Voting on appointments
9 - Motions for a meeting that requires written notice to be given to the proper officer
10 - Motions at a meeting that do not require written notice
11 - Management of information
12 - Draft minutes
13 - Code of conduct and dispensations
14 - Code of conduct complaints
15 - Proper officer
16 - Responsible financial Officer
17 - Accounts and accounting statements
18 - Financial controls and procurement
19 - Handling staff matters
20 - Responsibilities to provide information
21 - Responsibilities under data protection legislation
22 - Relations with the press/media
23 - Execution and sealing of legal deeds
24 - Communicating with county borough or county council Councillors
25 - Restrictions on Councillor activities
26 - Standing Orders generally

1. RULES OF DEBATE AT MEETINGS

- a Motions on the agenda shall be considered in the order that they appear unless the order is changed at the discretion of the chair of the meeting.
- b A motion (including an amendment) shall not be progressed unless it has been moved and seconded.
- c A motion on the agenda that is not moved by its proposer may be treated by the chair of the meeting as withdrawn.
- d If a motion (including an amendment) has been seconded, it may be withdrawn by the proposer only with the consent of the seconder and the meeting.
- e An amendment is a proposal to remove or add words to a motion. It shall not negate the motion.
- f If an amendment to the original motion is carried, the original motion (as amended) becomes the substantive motion upon which further amendment(s) may be moved.
- g An amendment shall not be considered unless early verbal notice of it is given at the meeting and, if requested by the chair of the meeting, is expressed in writing to the chair.
- h A Councillor may move an amendment to their own motion if agreed by the meeting. If a motion has already been seconded, the amendment shall be with the consent of the seconder and the meeting.
- i If there is more than one amendment to an original or substantive motion, the amendments shall be moved in the order directed by the chair of the meeting.
- j Subject to Standing Order 1(k), only one amendment shall be moved and debated at a time, the order of which shall be directed by the chair of the meeting.
- k One or more amendments may be discussed together if the chair of the meeting considers this expedient but each amendment shall be voted upon separately.
- l A Councillor may not move more than one amendment to an original or substantive motion.
- m The mover of an amendment has no right of reply at the end of debate on it.
- n Where a series of amendments to an original motion are carried, the mover of the original motion shall have a right of reply either at the end of debate on the first amendment or at the very end of debate on the final substantive motion immediately before it is put to the vote.
- o Unless permitted by the chair of the meeting, a Councillor may speak once in the debate on a motion except:
 - i. to speak on an amendment moved by another Councillor;
 - ii. to move or speak on another amendment if the motion has been amended since they last spoke;

- i. to make a point of order;
 - ii. to give a personal explanation; or
 - iii. to exercise a right of reply.
- p During the debate on a motion, a Councillor may interrupt only on a point of order or a personal explanation and the Councillor who was interrupted shall stop speaking. A Councillor raising a point of order shall identify the Standing Order which they consider has been breached or specify the other irregularity in the proceedings of the meeting they are concerned by.
- q A point of order shall be decided by the chair of the meeting and their decision shall be final.
- r When a motion is under debate, no other motion shall be moved except:
- i. to amend the motion;
 - ii. to proceed to the next business;
 - iii. to adjourn the debate;
 - iv. to put the motion to a vote;
 - v. to ask a person to be no longer heard or to leave the meeting;
 - vi. to refer a motion to a committee or sub-committee for consideration;
 - vii. to exclude the public and press;
 - viii. to adjourn the meeting; or
 - ix. to suspend particular Standing Order(s) excepting those which reflect mandatory statutory or legal requirements.
- s Before an original or substantive motion is put to the vote, the chair of the meeting shall be satisfied that the motion has been sufficiently debated and that the mover of the motion under debate has exercised or waived their right of reply.
- t Excluding motions moved under Standing Order 1(r), the contributions or speeches by a Councillor shall relate only to the motion under discussion and shall not exceed 5 minutes without the consent of the chair of the meeting.

2. DISORDERLY CONDUCT AT MEETINGS

- a No person shall obstruct the transaction of business at a meeting or behave offensively or improperly. If this Standing Order is ignored, the chair of the meeting shall request such person(s) to moderate or improve their conduct.
- b If person(s) disregard the request of the chair of the meeting to moderate or improve their conduct, any Councillor or the chair of the meeting may move that the person

be no longer heard or be excluded from the meeting. The motion, if seconded, shall be put to the vote without discussion.

- c If a resolution made under Standing Order 2(b) is ignored, the chair of the meeting may take further reasonable steps to restore order or to progress the meeting. This may include temporarily suspending or closing the meeting.

3. MEETINGS GENERALLY

Full Council meetings ●

Committee meetings ●

Sub-committee meetings ●

a Notices of meetings

- i. The notice (including how the meeting may be accessed virtually, if applicable) must be published electronically and in a conspicuous place in the community at least three clear days before the meeting, or if the meeting is convened at shorter notice, at the time it is convened.
- ii. If a member wants to receive the summons in writing rather than electronically to the address allocated to them or notified as their address to the clerk, they must give notice in writing to the clerk and specify the postal address to which the summons should be sent.
- iii. The notice must provide details about how to access the meeting remotely, and the time and place of the meeting. The place may be omitted if the meeting is held by remote means only.
- iv. In exceptional circumstances, a meeting of a committee or sub-committee of the council may be called at shorter notice. In which case, notices should be published with at least 24 hours of notice.

These notice requirements also apply where a formal meeting is taking place which is not open to the public.

b Multi-location meetings

- i. All community councils must make and publish arrangements for its meetings to enable people who are not in the same place to meet. Under the arrangements, councils will need to take reasonable steps to allow meetings to be held from multiple locations. If the arrangements are revised or replaced the new arrangements must also be published.

- ii. The minimum requirement is that members are able to hear and be heard by others.

Meetings Generally – Other.

- a **The minimum three clear days for notice of a meeting does not include the day on which the notice was issued, the day of the meeting, a Sunday, a day of the Christmas break, a day of the Easter break or of a bank holiday day or a day appointed for public thanksgiving or mourning.**
- b **The minimum three clear days public notice for a meeting does not include the day on which the notice was issued or the day of the meeting unless the meeting is convened at shorter notice.**
- c **Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public and the press's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public and the press to be excluded.**
- d The person presiding over the meeting must give members of the public in attendance a reasonable opportunity to make representations about any business to be discussed at the meeting, unless doing so is likely to prejudice the effective conduct of the meeting. This does not mean that members of the public can take part in debate, but they must be given a reasonable opportunity to make representations about business to be discussed.
- e The period of time designated for public participation at a meeting in accordance with Standing Order 3(d) shall not exceed **15** minutes unless directed otherwise by the chair of the meeting.
- f Subject to Standing Order 3(e), a member of the public shall not speak for more than **10** minutes.
- g In accordance with Standing Order 3(d), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given.
- h A person shall raise their hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chair of the meeting may at any time permit a person to be seated when speaking.
- i A person who speaks at a meeting shall direct their comments to the chair of the meeting.

j Only one person is permitted to speak at a time. If more than one person wants to speak, the chair of the meeting shall direct the order of speaking.

 k **Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is not permitted without the expressed consent of the whole Council.**


 l **The press shall be provided with reasonable facilities for the taking of their report of all or part of a meeting at which they are entitled to be present.**


 m **Subject to Standing Orders which indicate otherwise, anything authorised or required to be done by, to or before the Chair of the Council may in their absence be done by, to or before the Vice-Chair of the Council (if there is one).**

 n **The Chair of the Council, if present, shall preside at a meeting. If the Chair is absent from a meeting, the Vice-Chair of the Council (if there is one), if present, shall preside. If both the Chair and the Vice-Chair are absent from a meeting, a Councillor as chosen by the Councillors present at the meeting shall preside at the meeting.**

 o **Subject to a meeting being quorate, all questions at a meeting shall be decided by a majority of the Councillors and non-Councillors with voting rights present and voting.**



 p **The chair of a meeting may give an original vote on any matter put to the vote, and in the case of an equality of votes may exercise their casting vote whether or not they gave an original vote.**



See Standing Orders 5(h) and (i) for the different rules that apply in the election of the Chair of the Council at the annual meeting of the Council.

 q **Unless Standing Orders provide otherwise, voting on a question shall be by a show of hands. At the request of a Councillor, the voting on any question shall be recorded so as to show whether each Councillor present and voting gave their vote for or against that question.** Such a request shall be made before moving on to the next item of business on the agenda.

r The minutes of a meeting shall include an accurate record of the following:

i. the time and place of the meeting;

- ii. the names of the Councillors who are present and the names of the Councillors who are absent;
- iii. interests that have been declared by Councillors and non-Councillors with voting rights;
- iv. the grant of dispensations (if any) to Councillors and non-Councillors with voting rights;
- v. whether a Councillor or non-Councillor with voting rights left the meeting when matters that they held interests in were being considered;
- vi. if there was a public participation session; and
- vii. the resolutions made.

 s **A Councillor or a non-Councillor with voting rights who has a personal or prejudicial interest in a matter being considered at a meeting which limits or restricts their right to participate in a discussion or vote on that matter is subject to obligations in the code of conduct adopted by the Council.**

 t **No business may be transacted at a meeting unless at least one- third of the whole number of members of the Council are present and in no case shall the quorum of a meeting be less than three.**

See Standing Order 4(d)(viii) for the quorum of a committee or sub-committee meeting.

 u **If a meeting is or becomes inquorate no business shall be transacted** and the meeting shall be closed. The business on the agenda for the meeting shall be adjourned to another meeting.

 v A meeting shall not exceed a period of **2** hours.

4. COMMITTEES AND SUB-COMMITTEES

- a **Unless the Council determines otherwise, a committee may appoint a sub-committee whose terms of reference and members shall be determined by the committee.**
- b **The members of a committee may include non-Councillors unless it is a committee which regulates and controls the finances of the Council.**

- c **Unless the Council determines otherwise, all the members of an advisory committee and a sub-committee of the advisory committee may be non-Councillors.**
- d The Council may appoint standing committees or other committees as may be necessary, and:
 - i. shall determine their terms of reference;
 - ii. shall determine the number and time of the ordinary meetings of a standing committee up until the date of the next annual meeting of the Council;
 - iii. shall permit a committee, other than in respect of the ordinary meetings of a committee, to determine the number and time of its meetings;
 - iv. shall, subject to Standing Orders 4(b) and (c), appoint and determine the terms of office of members of such a committee;
 - v. may, subject to Standing Orders 4(b) and (c), appoint and determine the terms of office of the substitute members to a committee whose role is to replace the ordinary members at a meeting of a committee if the ordinary members of the committee confirm to the Proper Officer 7 days before the meeting that they are unable to attend;
 - vi. shall, after it has appointed the members of a standing committee, appoint the chair of the standing committee;
 - vii. shall permit a committee other than a standing committee, to appoint its own chair at the first meeting of the committee;
 - viii. shall determine the place, notice requirements and quorum for a meeting of a committee and a sub-committee which, in both cases, shall be no less than three;
 - ix. shall determine if the public may participate at a meeting of a committee;
 - x. shall determine if the public and press are permitted to attend the meetings of a sub-committee and also the advance public notice requirements, if any, required for the meetings of a sub-committee;
 - xi. shall determine if the public may participate at a meeting of a sub-committee that they are permitted to attend; and
 - xii. may dissolve a committee or a sub-committee.

5. ORDINARY COUNCIL MEETINGS

- a **In an election year, the annual meeting of the Council shall be held on or within 14 days following the day on which the Councillors elected take office.**
- b **In a year which is not an election year, the annual meeting of the Council shall be held on such day in May as the Council decides.**
- c **If no other time is fixed, the annual meeting of the Council shall take place at 6pm.**

- d **In addition to the annual meeting of the Council, any number of other ordinary meetings may be held in each year on such dates and times as the Council decides.**
- e **The first business conducted at the annual meeting of the Council shall be the election of the Chair and Vice-Chair (if there is one) of the Council.**
- f **The Chair of the Council, unless they have resigned or become disqualified, shall continue in office and preside at the annual meeting until their successor is elected at the next annual meeting of the Council.**
- g **The Vice-Chair of the Council if there is one, unless they resign or become disqualified, shall hold office until immediately after the election of the Chair of the Council at the next annual meeting of the Council.**
- h **In an election year, if the current Chair of the Council has not been re- elected as a member of the Council, they shall preside at the annual meeting until a successor Chair of the Council has been elected. The current Chair of the Council shall not have an original vote in respect of the election of the new Chair of the Council but shall give a casting vote in the case of an equality of votes.**
- i **In an election year, if the current Chair of the Council has been re-elected as a member of the Council, they shall preside at the annual meeting until a new Chair of the Council has been elected. They may exercise an original vote in respect of the election of the new Chair of the Council and shall give a casting vote in the case of an equality of votes.**
- j **Following the election of the Chair of the Council and Vice-Chair (if there is one) of the Council at the annual meeting, the business shall include:**
 - i. **In an election year, delivery by the Chair of the Council and Councillors of their acceptance of office forms unless the Council resolves for this to be done at a later date. In a year which is not an election year, delivery by the Chair of the Council of their acceptance of office form unless the Council resolves for this to be done at a later date;**
 - ii. **Confirmation of the accuracy of the minutes of the last meeting of the Council;**
 - iii. **Receipt of the minutes of the last meeting of a committee;**
 - iv. **Consideration of the recommendations made by a committee;**
 - v. **Review of delegation arrangements to committees, sub-committees, staff and other local authorities;**
 - vi. **Review of the terms of reference for committees;**
 - vii. **Appointment of members to existing committees;**
 - viii. **Appointment of any new committees in accordance with Standing Order 4;**

- ix. Review and adoption of appropriate Standing Orders and financial regulations;
- x. Review of the eligibility criteria for the use of the general power of competence
- xi. Review and adoption of the council's annual report
- xii. Review and adoption of the council's training plan
- xiii. Review of arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses;
- xiv. Review of representation on or work with external bodies and arrangements for reporting back;
- xv. Review of inventory of land and other assets including buildings and office equipment;
- xvi. Confirmation of arrangements for insurance cover in respect of all insurable risks;
- xvii. Review of the Council's and/or staff subscriptions to other bodies;
- xviii. Review of the Council's complaints procedure;
- xix. Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (see also Standing Orders 11, 20 and 21);
- xx. Review of the Council's policy for dealing with the press/media;
- xxi. Review of the Council's employment policies and procedures;
- xxii. Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972
- xxiii. Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.

6. EXTRAORDINARY MEETINGS OF THE COUNCIL, COMMITTEES AND SUB-COMMITTEES

- a **The Chair of the Council may convene an extraordinary meeting of the Council at any time.**
- b **If the Chair of the Council does not call an extraordinary meeting of the Council within seven days of having been requested in writing to do so by two Councillors, any two Councillors may convene an extraordinary meeting of the Council. The public notice giving the time, place and agenda for such a meeting shall be signed by the two Councillors.**

- c The chair of a committee or a sub-committee may convene an extraordinary meeting of the committee or the sub-committee at any time.
- d If the chair of a committee or a sub-committee does not call an extraordinary meeting within **7** days of having been requested to do so by **2** members of the committee or the sub-committee, any **2** members of the committee or the sub-committee may convene an extraordinary meeting of the committee or the sub-committee.

7. PREVIOUS RESOLUTIONS

- a A resolution shall not be reversed within six months except either by a special motion, which requires written notice by at least **2** Councillors to be given to the Proper Officer in accordance with Standing Order 9, or by a motion moved in pursuance of the recommendation of a committee or a sub-committee.
- b When a motion moved pursuant to Standing Order 7(a) has been disposed of, no similar motion may be moved for a further six months.

8. VOTING ON APPOINTMENTS

- a Where more than two persons have been nominated for a position to be filled by the Council and none of those persons has received an absolute majority of votes in their favour, the name of the person having the least number of votes shall be struck off the list and a fresh vote taken. This process shall continue until a majority of votes is given in favour of one person. A tie in votes may be settled by the casting vote exercisable by the chair of the meeting.

9. MOTIONS FOR A MEETING THAT REQUIRES WRITTEN NOTICE TO BE GIVEN TO THE PROPER OFFICER

- a A motion shall relate to the responsibilities of the meeting for which it is tabled and in any event shall relate to the performance of the Council's statutory functions, powers and obligations or an issue which specifically affects the Council's area or its residents.
- b No motion may be moved at a meeting unless it is on the agenda and the mover has given written notice of its wording to the Proper Officer at least **7** clear days before the meeting. Clear days do not include the day of the notice or the day of the meeting.
- c The Proper Officer may, before including a motion on the agenda, received in accordance with Standing Order 9(b), correct obvious grammatical or typographical errors in the wording of the motion.
- d If the Proper Officer considers the wording of a motion received in accordance with Standing Order 9(b) is not clear in meaning, the motion shall be rejected until the mover of the motion re-submits it in writing, so that it can be understood, to the Proper Officer at least **7** clear days before the meeting.
- e If the wording or subject of a proposed motion is considered improper, the Proper Officer shall consult with the chair of the forthcoming meeting or, as the case may be, the

Councillors who have convened the meeting, to consider whether the motion shall be included in the agenda or rejected.

- f The decision of the Proper Officer as to whether or not to include the motion on the agenda shall be final.
- g Motions received shall be recorded and numbered in the order that they are received.
- h Motions rejected shall be recorded with an explanation by the Proper Officer of the reason for rejection.

10. MOTIONS AT A MEETING THAT DO NOT REQUIRE WRITTEN NOTICE

- a The following motions may be moved at a meeting without written notice to the Proper Officer:
 - i. to correct an inaccuracy in the draft minutes of a meeting;
 - ii. to move to a vote;
 - iii. to defer consideration of a motion;
 - iv. to refer a motion to a particular committee or sub-committee;
 - v. to appoint a person to preside at a meeting;
 - vi. to change the order of business on the agenda;
 - vii. to proceed to the next business on the agenda;
 - viii. to require a written report;
 - ix. to appoint a committee or sub-committee and their members;
 - x. to extend the time limits for speaking;
 - xi. to exclude the press and public from a meeting in respect of confidential or other information which is prejudicial to the public interest;
 - xii. to not hear further from a Councillor or a member of the public;
 - xiii. to exclude a Councillor or member of the public for disorderly conduct;
 - xiv. to temporarily suspend the meeting;
 - xv. to suspend a particular Standing Order (unless it reflects mandatory statutory or legal requirements);
 - xvi. to adjourn the meeting; or
 - xvii. to close the meeting.

11. MANAGEMENT OF INFORMATION

See also Standing Order 20.

- a **The Council shall have in place and keep under review, technical and organisational measures to keep secure information (including personal data) which it holds in paper and electronic form. Such arrangements shall include deciding who has access to personal data and encryption of personal data. Such data will include recordings of meetings held by the Council.**
- b **The Council shall have in place, and keep under review, policies for the retention and safe destruction of all information (including personal data) which it holds in paper, recorded and electronic form. The Council's retention policy shall confirm the period for which information (including personal data) shall be retained or if this is not possible the criteria used to determine that period (e.g., the Limitation Act 1980).**
- c **The agenda, papers that support the agenda and the minutes of a meeting shall not disclose or otherwise undermine confidential information or personal data without legal justification.**
- d **Councillors, staff, the Council's contractors and agents shall not disclose confidential information or personal data without legal justification.**

12. DRAFT MINUTES

- a If the draft minutes of a preceding meeting have been served on Councillors with the agenda to attend the meeting at which they are due to be approved for accuracy, they shall be taken as read.
- b There shall be no discussion about the draft minutes of a preceding meeting except in relation to their accuracy. A motion to correct an inaccuracy in the draft minutes shall be moved in accordance with Standing Order **10(a)(i)**.
- c The accuracy of draft minutes, including any amendment(s) made to them, shall be confirmed by resolution and shall be signed by the chair of the meeting and stand as an accurate record of the meeting to which the minutes relate.
- d If the chair of the meeting does not consider the minutes to be an accurate record of the meeting to which they relate, they shall sign the minutes and include a paragraph in the following terms or to the same effect:

"The chair of this meeting does not believe that the minutes of the meeting of the (insert the name of meeting being contested) held on (insert the date that the meeting took place) in respect of (insert the correct item as per the agenda that is being contested) were a correct record but their view was not upheld by the meeting and the minutes are confirmed as an accurate record of the proceedings."

e Subject to Standing Order **20**(a) and following a resolution which confirms the accuracy of the minutes of a meeting, the draft minutes or recordings of the meeting for which approved minutes exist shall be destroyed.

f) **no later than seven working days following a council meeting, the council must publish electronically a note setting out:**

- **The names of the members who attended the meeting, and any apologies for absence;**
- **Any declarations of interest; and**
- **Any decisions taken at the meeting, including the outcomes of any votes.**

The requirements regarding the note to be published after a council meeting do not apply for private business or where disclosure would be detrimental to acting on those decisions.

13. CODE OF CONDUCT AND DISPENSATIONS

See also Standing Order 3(s).

- a **Councillors and non-Councillors with voting rights shall observe the code of conduct adopted by the Council.**
- b All Councillors and non-Councillors with voting rights shall undertake training in the code of conduct within six months of the delivery of their acceptance of office form.
- c **Dispensation requests shall be in writing and submitted to the standards committee of the [County Borough] OR [County Council] as soon as possible before the meeting that the dispensation is required for.**

14. CODE OF CONDUCT COMPLAINTS

- a Upon notification by the Public Services Ombudsman for Wales that it is dealing with a complaint that a Councillor or non-Councillor with voting rights has breached the Council's code of conduct, the Proper Officer shall, subject to Standing Order **13**, report this to the Council.
- b Where the notification in Standing Order **14**(a) relates to a complaint made by the Proper Officer, the Proper Officer shall notify the Chair of Council of this fact, and the Chair shall nominate another staff member to assume the duties of the Proper Officer in relation to the complaint until it has been determined.
- c The Council may:

- i. provide information or evidence where such disclosure is necessary to investigate the complaint or is a legal requirement;
- ii. seek information relevant to the complaint from the person or body with statutory responsibility for investigation of the matter;
- iii. indemnify the Councillor or non-Councillor with voting rights in respect of their related legal costs and any such indemnity is subject to approval by a meeting of the Council.

15. PROPER OFFICER

- a The Proper Officer shall be either (i) the clerk or (ii) other staff member(s) nominated by the Council to undertake the work of the Proper Officer when the Proper Officer is absent.
 - i. The Proper Officer shall **at least three clear days before a meeting of the council, a committee** or a sub-committee:
 - a) Arrange for the serving of the notice (including how the meeting may be accessed virtually, (if applicable) which must be published electronically and in a conspicuous place in the community at least three clear days before the meeting, or if the meeting is convened at shorter notice, at the time it is convened.
 - b) If a member wants to receive the summons in writing rather than electronically, they must give notice in writing to the clerk and specify the postal address to which the summons should be sent.
 - c) The notice must provide details about how to access the meeting remotely , and the time and place of the meeting. The place may be omitted if the meeting is held by remote means only.
 - d) The notice must be available in a conspicuous place giving notice of the time, place and agenda (provided that the public notice with agenda of an extraordinary meeting of the Council convened by Councillors is signed by them) and published electronically with notice of the time and place and, as far as reasonably practicable, any documents relating to the business to be transacted at the meeting unless they relate to business which is likely to be considered in private or if their disclosure would be contrary to any enactment.

See Standing Order **3 (a) and (b) (Meetings Generally – Other)** for the meaning of clear days for a meeting of a full council and for a meeting of a committee;
 - ii. subject to Standing Order 9, include on the agenda all motions in the order received unless a Councillor has given written notice at least 7 days before the meeting confirming their withdrawal of it;

- iii. **convene a meeting of Council for the election of a new Chair of the Council, occasioned by a casual vacancy in their office;**
- iv. **facilitate inspection of the minute book by local government electors;**
- v. **receive and retain copies of byelaws made by other local authorities;**
- vi. hold acceptance of office forms from Councillors;
- vii. hold a copy of every Councillor's register of interests where the Council has resolved to require Councillors to declare interests upfront;
- viii. assist with responding to requests made under freedom of information legislation and rights exercisable under data protection legislation, in accordance with the Council's relevant policies and procedures;
- ix. liaise, as appropriate, with the Council's Data Protection Officer (if there is one);
- x. receive and send general correspondence and notices on behalf of the Council except where there is a resolution to the contrary;
- xi. assist in the organisation of, storage of, access to, security of and destruction of information held by the Council in paper and electronic form subject to the requirements of freedom of information and data protection legislation and other legitimate requirements (e.g., the Limitation Act 1980);
- xii. arrange for legal deeds to be executed;
See also Standing Order **23**;
- xiii. arrange or manage the prompt authorisation, approval, and instruction regarding any payments to be made by the Council in accordance with its financial regulations;
- xiv. record every planning application notified to the Council and the Council's response to the local planning authority in a book or file for such purpose;
- xv. refer a planning application received by the Council to the Chair or in their absence the Vice-Chair (if there is one) of the Council within two working days of receipt to facilitate an extraordinary meeting if the nature of a planning application requires consideration before the next ordinary meeting of the Council;
- xvi. manage access to information about the Council via the publication scheme;
and
- xvii. retain custody of the seal of the Council (if there is one) which shall not be used without a resolution to that effect.
See also Standing Order **23**.

RESPONSIBLE FINANCIAL OFFICER

- a The Council shall appoint appropriate staff member(s) to undertake the work of the Responsible Financial Officer when the Responsible Financial Officer is absent.

17. ACCOUNTS AND ACCOUNTING STATEMENTS

- a "Proper practices" in Standing Orders refer to the most recent version of "Governance and Accountability for Local Councils in Wales – A Practitioners' Guide."
- b All payments by the Council shall be authorised, approved and paid in accordance with the law, proper practices and the Council's financial regulations.
- c The Responsible Financial Officer shall supply to each Councillor as soon as practicable after 30 June, 30 September and 31 December in each year a statement to summarise:
 - i. the Council's receipts and payments (or income and expenditure) for each quarter;
 - ii. the Council's aggregate receipts and payments (or income and expenditure) for the year to date;
 - iii. the balances held at the end of the quarter being reported andwhich includes a comparison with the budget for the financial year and highlights any actual or potential overspends.
- d As soon as possible after the financial year end on 31st March, the Responsible Financial Officer shall provide:
 - i. each Councillor with a statement summarising the Council's receipts and payments (or income and expenditure) for the last quarter and the year to date for information; and
 - ii. to the Council the accounting statements for the year in the form of Section 2 of the annual governance and accountability return, as required by proper practices, for consideration and approval.
- e The year-end accounting statements shall be prepared in accordance with proper practices and apply the form of accounts determined by the Council (receipts and payments or income and expenditure) for the year to 31 March. A completed draft annual governance and accountability return shall be presented to all Councillors at least 14 days prior to anticipated approval by the Council. The annual governance and accountability return of the Council, which is subject to external audit, including the annual governance statement, shall be presented to the Council for consideration and formal approval before 30th June.

18. FINANCIAL CONTROLS AND PROCUREMENT

- a The Council shall consider and approve financial regulations drawn up by the Responsible Financial Officer, which shall include detailed arrangements in respect of the following:
 - i. the keeping of accounting records and systems of internal controls;
 - ii. the assessment and management of financial risks faced by the Council;
 - iii. the work of the independent internal auditor in accordance with proper practices and the receipt of regular reports from the internal auditor, which shall be required at least annually;
 - iv. the inspection and copying by Councillors and local electors of the Council's accounts and/or orders of payments; and
 - v. whether contracts with an estimated value below **£25,000** due to special circumstances are exempt from a tendering process or procurement exercise.
- b Financial regulations shall be reviewed regularly and at least annually for fitness of purpose.
- c **A public contract regulated by the Public Contracts Regulations 2015 with an estimated value in excess of £25,000 but less than the relevant thresholds referred to in Standing Order 18(f) is subject to the "light touch" arrangements under Regulations 109-114 of the Public Contracts Regulations 2015 unless it proposes to use an existing list of approved suppliers (framework agreement).**
- d Subject to additional requirements in the financial regulations of the Council, the tender process for contracts for the supply of goods, materials, services or the execution of works shall include, as a minimum, the following steps:
 - i. a specification for the goods, materials, services or the execution of works shall be drawn up;
 - ii. an invitation to tender shall be drawn up to confirm (i) the Council's specification (ii) the time, date and address for the submission of tenders (iii) the date of the Council's written response to the tender and (iv) the prohibition on prospective contractors contacting Councillors or staff to encourage or support their tender outside the prescribed process;
 - iii. the invitation to tender shall be advertised in a local newspaper and in any other manner that is appropriate;
 - iv. tenders are to be submitted in writing in a sealed marked envelope addressed to the Proper Officer;
 - v. tenders shall be opened by the Proper Officer in the presence of at least one Councillor after the deadline for submission of tenders has passed;
 - vi. tenders are to be reported to and considered by the appropriate meeting of the Council or a committee or sub-committee with delegated responsibility.

- e Neither the Council, nor a committee or a sub-committee with delegated responsibility for considering tenders, is bound to accept the lowest value tender.
- f **Where the value of a contract is likely to exceed the threshold specified by the Office of Government Commerce from time to time, the Council must consider whether the Public Contracts Regulations 2015 or the Utilities Contracts Regulations 2016 apply to the contract and, if either of those Regulations apply, the Council must comply with procurement rules. OVV (One Voice Wales) can supply the Council's with further information in this regard.**

19. HANDLING STAFF MATTERS

- a A matter personal to a member of staff that is being considered by a meeting of Council or the Staffing committee is subject to Standing Order **11**.
- b Subject to the Council's policy regarding absences from work, the Council Director shall notify the chair of the Staffing Committee or, if they are not available the vice-chair (if there is one) of the Staffing Committee or the Chair of the Council, of absence occasioned by illness or other reason and that person shall report such absence to the Staffing Committee at its next meeting.
- c The chair of Staffing Committee or in their absence, the vice-chair shall upon a resolution conduct a review of the performance and annual appraisal of the work of Council Director. The reviews and appraisal shall be reported in writing and are subject to approval by resolution of the Staffing Committee
- d Subject to the Council's policy regarding the handling of grievance matters, the Council's most senior member of staff (or other members of staff) shall contact the chair of the Staffing Committee or in their absence, the vice-chair of the Staffing Committee in respect of an informal or formal grievance matter. This matter shall be reported back and progressed by resolution of the Staffing Committee
- e Subject to the Council's policy regarding the handling of grievance matters, if an informal or formal grievance matter raised by the Council Director relates to the chair or vice-chair of the Staffing Committee, this shall be communicated to another member of the Staffing Committee, which shall be reported back and progressed by resolution of the Staffing Committee.
- f Any persons responsible for all or part of the management of staff shall treat as confidential the written records of all meetings relating to their performance, capabilities, grievance or disciplinary matters.
- g In accordance with Standing Order **11(a)**, persons with line management responsibilities shall have access to staff records referred to in Standing Order **19(f)**.

20. RESPONSIBILITIES TO PROVIDE INFORMATION

See also Standing Order **21**.

- a **In accordance with freedom of information legislation, the Council shall publish information in accordance with its publication scheme and respond to requests for information held by the Council.**

21. RESPONSIBILITIES UNDER DATA PROTECTION LEGISLATION

(Below is not an exclusive list).

See also Standing Order **11**.

- a The Council may appoint a Data Protection Officer.
- b **The Council shall have policies and procedures in place to respond to an individual exercising statutory rights concerning their personal data.**
- c **The Council shall have a written policy in place for responding to and managing a personal data breach.**
- d **The Council shall keep a record of all personal data breaches comprising the facts relating to the personal data breach, its effects and the remedial action taken.**
- e **The Council shall ensure that information communicated in its privacy notice(s) is in an easily accessible and available form and kept up to date.**
- f **The Council shall maintain a written record of its processing activities.**

22. RELATIONS WITH THE PRESS/MEDIA

- a Requests from the press or other media for an oral or written comment or statement from the Council, its Councillors or staff shall be handled in accordance with the Council's policy in respect of dealing with the press and/or other media.

23. EXECUTION AND SEALING OF LEGAL DEEDS

See also Standing Orders **15(a)(xii) and 15(a)(xvii)**

- a A legal deed shall not be executed on behalf of the Council unless authorised by a resolution.
- b **Subject to Standing Order 23(a), the Council's common seal shall alone be used for sealing a deed required by law. It shall be applied by the Proper Officer in the presence of two Councillors who shall sign the deed as witnesses.**

24. COMMUNICATING WITH COUNTY BOROUGH OR COUNTY COUNCILLORS

- a An invitation to attend a meeting of the Council shall be sent, together with the agenda, to the ward Councillor(s) of the County Council representing the area of the Council.
- b Unless the Council determines otherwise, a copy of each letter sent to County Council shall be sent to the ward Councillor(s) representing the area of the Council.

25. RESTRICTIONS ON COUNCILLOR ACTIVITIES

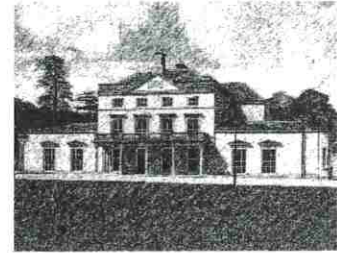
- a. Unless duly authorised no Councillor shall:
 - i. inspect any land and/or premises which the Council has a right or duty to inspect; or
 - ii. issue orders, instructions or directions.

26. STANDING ORDERS GENERALLY

- a All or part of a Standing Order, except one that incorporates mandatory statutory or legal requirements, may be suspended by resolution in relation to the consideration of an item on the agenda for a meeting.
- b A motion to add to or vary or revoke one or more of the Council's Standing Orders, except one that incorporates mandatory statutory or legal requirements, shall be proposed by a special motion, the written notice by at least 2 Councillors to be given to the Proper Officer in accordance with Standing Order 9.
- c The Proper Officer shall provide a copy of the Council's Standing Orders to a Councillor as soon as possible.
- d The decision of the chair of a meeting as to the application of Standing Orders at the meeting shall be final.

Item 11.5

3 pages



CYNGOR TREF MACHYNLLETH TOWN COUNCIL

TENANCY AGREEMENT FOR AN ALLOTMENT GARDEN

THIS AGREEMENT made on the **[insert date in full]**

between Machynlleth Town Council (the Council)
at Y Plas, Aberystwyth Road, Machynlleth SY20 8ER

and **[insert full name of tenant]**

of **[insert tenant's address]** (the tenant) by which it is agreed that :

1. The Council shall let to the tenant the Allotment Garden situated at **[insert the allotment where the plot is]** in Machynlleth and referenced as **[insert the plot number]** in the Council's Allotment Register ('the Allotment Garden') outlined in red for identification purposes only on the plan attached.
2. The Council shall let the Allotment Garden to the tenant for a term of one year commencing on the **[insert date in full]** and thereafter from year to year, unless determined in accordance with the terms of this tenancy.
3. The tenant shall pay a yearly rent of **[insert the amount]** whether demanded or not which shall be payable in full on the first day of April 20xx and for every year after the first year of the tenancy on the first day of each April.
4. The tenant shall use the Allotment Garden only for the cultivation of fruit, vegetable and flowers for use and consumption by him/herself and his/her family.
5. The tenant shall not sell or undertake a business in respect of the cultivation and production of fruit, vegetable and flowers in the Allotment Garden.
6. The tenant shall reside within the town of Machynlleth during the tenancy of this allotment plot.
7. During the tenancy, the tenant shall :
 - a) keep the Allotment Garden clean and in a good state of fertility and cultivation;
 - b) not cause a nuisance or annoyance to the owners or occupiers of land adjoining the Allotment Garden;

c) not keep livestock or poultry in the Allotment Garden;

d) not bring to or keep animals in the Allotment Garden;

e) not assign the tenancy nor sub-let or part with the possession of any part of the Allotment Garden;

f) the tenant shall not erect a shed, greenhouse or other building or structure on the Allotment Garden without first obtaining the Council's written consent and if appropriate planning permission; except for small structures which are reasonably necessary for the keeping of tools, seeds/seedlings or pots.

g) not fence the Allotment Garden without first obtaining the Council's written consent;

h) maintain and keep in repair the fences and gates forming part of the Allotment Garden;

i) trim and keep in decent order all hedges forming part of the Allotment Garden;

j) not plant any tree, shrub, hedge or bush without first obtaining the Council's written permission;

k) not cut, lop or fell any tree growing on the Allotment Garden without first obtaining the Council's written consent and if appropriate planning permission;

l) be responsible for ensuring that any person present in the Allotment Garden with or without the tenant's permission does not suffer personal injury or damage to his property;

m) permit an inspection of the Allotment Garden at all reasonable times by the Council's employees or agents;

n) not obstruct or permit the obstruction of any of the paths or roads which provide a means of access to and from the Allotment Garden or the Allotment Garden of another tenant shaded brown for identification purposes only on the plan attached;

8. The tenant shall observe additional rules that the Council may make or revise for the regulation and management of the Allotment Garden and other allotment gardens let by the Council.

9. The Council shall pay all rates, taxes, dues or other assessments which may at any time be levied or charged upon the Allotment Garden.

10. The tenancy may be terminated by the Council serving on the tenant not less than twelve months' written notice to quit expiring on or before the 31st day of the next March in any year.

11. The tenancy may be terminated by the Council by service of one month's written notice on the tenant if:

a) the rent is in arrears for 40 days or;

b) three months after the commencement of the tenancy the tenant has not observed the rules referred to in clause 8;

or c) the tenant lives outside of the boundary of electoral ward of Machynlleth.

12. If the tenant shall have been in breach of any of the foregoing clauses or on account of the tenant becoming bankrupt, the Council may re-enter the Allotment Garden and the tenancy shall thereupon

terminate but without prejudice to any right of the Council to claim damages for any such breach or to recover any rent already due before the time of such re-entry but remaining unpaid.

13.The termination of the tenancy by the Council in accordance with clause 12 or after re-entry by the Council in pursuance of its statutory rights, shall not prejudice the tenant's statutory rights to compensation.

14.The tenancy may be terminated by the tenant by serving on the Council not less than two months' written notice to quit.

15.On the termination of the tenancy, the tenant shall remove any shed, greenhouse or other building or structure erected during the time of the tenancy in the Allotment Garden unless the Council agrees otherwise which shall be confirmed in writing to tenant.

16.Any written notice required by the tenancy shall be sufficiently served if sent by registered post to or left at the parties' address. Any notice to be served by the tenant shall be addressed to the Council's Clerk.

Signed by the Tenant :

.....

Print name of the tenant :

Dated :

and

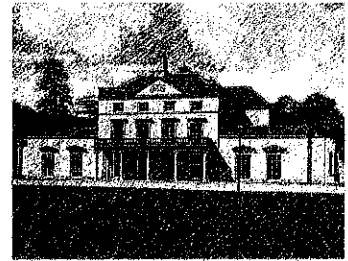
Signed for and on behalf of the Council by the Clerk or Council Proper Officer :

.....

Print name of the Clerk/Proper Officer :

Date:

Item 11.6
3 pages



CYNGOR TREF MACHYNLLETH TOWN COUNCIL

Training Policy and Training Plan

Section 67 of the Local Government and Elections (Wales) Act 2021 places a statutory duty upon town and community councils to make and publish a plan setting out how it proposes to address the training needs of both Councillors and staff.

The Council is committed to the training and development of its Councillors and staff to ensure that it possesses a wide range of skills to achieve its aims and objectives.

The Council will have set sufficient budget for the training of its staff and Councillors during the coming year as well as being able to use the information and training from sector specific associations such as One Voice Wales (OVW), National Association of Local Councils (NALC) or the Society of Local Council Clerks (SLCC)

The purpose of the plan is to ensure that collectively the Council possesses the knowledge and awareness needed to operate effectively. It is not necessary for all councillors and staff to have received the same training and develop the same expertise.

A new training plan must be put in place after each ordinary election of Community Councillors to reflect the training needs resulting from changes to the Council's membership and to provide for the election of new Councillors. The plan for both Councillors and staff will be reviewed annually.

The Council will have a team of experienced and qualified staff. It is confident that staff knowledge and expertise will help guide and support new members during the first 6 to 12 months of their terms of office.

An assessment of Councillors training needs will be conducted during the financial year when new Councillors have had more time to settle in and have become fully accustomed with their roles and responsibilities.

An assessment of training needs will be an important part of staff appraisals. Notwithstanding this, there are core areas to address to ensure the Council has sufficient skills across all its staff.

In addition to these areas, the Council will want to consider if there are new challenges and opportunities it may wish to explore, for example those offered by the General Power of Competence. In which case it may decide there are new skills for Councillors and staff to attain going forward from the publication of this training plan as set out in the following table.

To be adopted by Council at the June 2026 meeting. To be reviewed at the Annual Meeting 2027.

Appendix to Machynlleth Town Council Training Development Plan Policy

Training available for	What is on offer	How	When	Notes
All Councillors	Basic Induction Training	From OVW* webinars	Periodic calendar of webinars sent by OVW* to Clerk to distribute to Councillors	Basic induction to include a governance presentation and a member's information pack which provides an understanding of how council should operate
All Councillors	Training session on the Code of Conduct	From OVW* webinars	Periodic calendar of webinars sent by OVW* to Clerk to distribute to Councillors	Offered on a monthly training circular
Chair of the Finance Committee	Training on Local Government Finance	From OVW* webinars	as and when advertised by OVW* - NALC* - SLCC*	Offered on a monthly training circular
Clerk of the Council	Continuous Professional Development	Attendance at sector specific local council conferences, training seminars/webinars/courses thorough out the year	as and when advertised by OVW* - NALC* - SLCC*	Clerk must hold a recognised sector specific qualification such as CILCA (Certificate in Local Council Administration) or above such as : Level 4 Certificate of Higher Education in Community Governance or : Level 5 Foundation Degree in Community Governance.

Administrative Finance Officer	Continuous Professional Development	Encouraged to widen knowledge of the sector by attendance on training webinars/courses provided by OVW*	as and when advertised by OVW* - NALC*	Offered on a monthly training circular
Facilities Manager	Continuous Professional Development	Encouraged to widen knowledge of the sector by attendance on training webinars/courses provided by OVW*	as and when advertised by OVW* - NALC*	Offered on a monthly training circular
Ancillary staffs	Continuous Professional Development	Online & attending workshops specific to the staff function.	on a rolling program of updates in each specific area of staffing	
			* OVW = One Voice Wales / Un Llais Cymru * NALC = National Association of Local Councils * SLCC = Society of Local Council Clerks	

From: Julie King <julie.king@pavo.org.uk>
Sent: 01 June 2026 11:30
To: undisclosed-recipients:
Subject: Bwrdd Iechyd Prifysgol Hywel Dda yn cymeradwyo cam nesaf yr ymgynghoriad ar wasanaethau strôc / Hywel Dda University Health Board approves next phase of consultation on stroke services

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3 pages

Bore da Pawb

Please see below information that we have been asked to share on behalf of PtHB:

Mae Bwrdd Iechyd Prifysgol Hywel Dda heddiw (28 Mai 2026) wedi cymeradwyo [lansio ail gam o ymgynghoriad cyhoeddus](#) ar ddyfodol gwasanaethau strôc ar draws ei bedwar prif ysbyty.

Maen nhw'n cynnal [digwyddiad](#) ddydd Mawrth 30 Mehefin 2026 o 2yp i 7yh yn Y Plas ym Machynlleth,

Mae Bwrdd Iechyd Prifysgol Hywel Dda heddiw (28 Mai 2026) wedi cymeradwyo lansio ail gam ei ymgynghoriad cyhoeddus ar ddyfodol gwasanaethau strôc ar draws ei bedwar prif ysbyty.

Mae hyn yn rhan o'r Cynllun Gwasanaethau Clinigol ehangach y mae'r Bwrdd Iechyd wedi ymgysylltu arno yn ystod haf 2025, sy'n anelu at fynd i'r afael â gwendidau mewn naw gwasanaeth ysbyty allweddol a sicrhau bod gofal yn ddiogel, cynaliadwy, hygyrch a charedig.

Mewn cyfarfod Bwrdd Eithriadol ym mis Chwefror 2026, gwnaeth y Bwrdd Iechyd benderfyniadau am wyth o'r gwasanaethau. Fodd bynnag, ni wnaed unrhyw benderfyniad terfynol ynglŷn â gwasanaethau strôc. Nid yw gwasanaethau strôc yn Hywel Dda yn bodloni safonau clinigol cenedlaethol yn gyson ac maent wedi'u gwasgaru ar draws pedwar safle ysbyty heb unrhyw staffio strôc arbenigol ar gael saith diwrnod yr wythnos. Gall hyn effeithio ar ganlyniadau ac adferiad i gleifion strôc.

Cytunodd aelodau'r bwrdd fod angen rhagor o waith ac ymgysylltu cyn penderfynu ar fodel i'r dyfodol. Ers hynny, mae gwaith ychwanegol wedi'i wneud i ddatblygu a phrofi opsiwn a ffefrir ar gyfer gwasanaethau strôc.

Mae'r opsiwn a ffefrir yn dwyn ynghyd elfennau o ddau gynnig amgen (Opsion 106 ac Opsion 210) a gyflwynwyd gan gymunedau yn ystod cam cyntaf yr ymgynghoriad yn haf 2025.

Mae'r opsiwn a ffefrir yn cynnwys:

- *Uned strôc aciwt ac adsefydlu 24 awr yn Ysbyty Glangwili*
- *Uned adsefydlu strôc yn Ysbyty Bronglais*
- *Gwasanaethau trin a throsglwyddo yn ysbytai Bronglais, Tywysog Philip a Llwynhelyg, gyda chleifion yn cael eu trosglwyddo i Ysbyty Glangwili neu ganolfan thrombectomi arbenigol lle bo'n briodol*

Clywodd y Bwrdd fod y cynnig wedi'i asesu i'r un lefel o fanylder â'r opsiynau a ystyriwyd yn flaenorol, yn bodloni'r meini prawf gofynnol, ac wedi derbyn cefnogaeth gan gynrychiolwyr clinigol a gweithredol. O ganlyniad, cytunodd y Bwrdd i symud ymlaen i ail gam ymgynghori, yn benodol ar wasanaethau strôc.

Bydd ail gam yr ymgynghoriad yn rhedeg am wyth wythnos o heddiw (28 Mai) tan 26 Gorffennaf 2026.

Yn ystod y cyfnod hwn, gofynnir i bobl a ydynt yn cefnogi'r opsiwn a ffefrir a pham. Byddant hefyd yn gallu gwneud sylwadau ar yr opsiynau eraill a ystyriwyd yn flaenorol gan y Bwrdd, Opsiwn A ac Opsiwn B a'r ddau opsiwn amgen - Opsiwn 106 ac Opsiwn 210 a gyflwynwyd gan gymunedau. Bydd yr ail gam hwn o'r ymgynghoriad hefyd yn ceisio adborth ar unrhyw beth arall y dylid ei ystyried, gan gynnwys unrhyw effeithiau posibl ar gydraddoldeb neu ar y Gymraeg.

<https://biap.gig.cymru/newyddion/newyddion-y-bwrdd-iechyd/bwrdd-iechyd-prifysgol-hywel-dda-yn-cymeradwyo-cam-nesaf-yr-ymgyngoriad-ar-wasanaethau-stroc/>

Hywel Dda University Health Board has today (28 May 2026) endorsed the launch of a second phase of public consultation on the future of stroke services across its four main hospitals.

They are holding an event on Tuesday 30 June 2026 from 2pm to 7pm at Y Plas in Machynlleth,

Hywel Dda University Health Board has today (28 May 2026) endorsed the launch of a second phase of public consultation on the future of stroke services across its four main hospitals.

This forms part of the wider Clinical Services Plan that the Health Board engaged upon in summer 2025, which aims to address fragilities in nine key hospital services and ensure care is safe, sustainable, accessible, and kind.

At an Extraordinary Board meeting in February 2026, the Health Board made decisions about eight of the services. However, no final decision was made about stroke services. Stroke services in Hywel Dda do not consistently meet national clinical standards and are spread across four hospital sites with no specialist stroke cover available seven days a week. This can impact outcomes and recovery for stroke patients.

Board members agreed that further work and engagement was needed before deciding on a future model. Since then, additional work has been undertaken to develop and test a preferred option for stroke services.

The preferred option brings together elements of two alternative proposals (Option 106 and Option 210) that were put forward by communities during the first phase of consultation in summer 2025.

The preferred option includes:

- A 24-hour acute stroke and rehabilitation unit at Glangwili Hospital
- A stroke rehabilitation unit at Bronglais Hospital
- Treat and transfer services at Bronglais, Prince Philip and Withybush hospitals, with patients transferred to Glangwili Hospital or a specialist thrombectomy centre where appropriate

The Board heard that the proposal has been assessed to the same level of detail as the previously considered options, meets the required criteria, and has received support from clinical and operational representatives. As a result, the Board agreed to proceed to a second phase of consultation, specifically on stroke services.

The second phase of consultation will run for eight weeks from today (28 May) until 26 July 2026.

During this time, people will be asked whether they support the preferred option and why. They will also be able to comment on the other options previously considered by Board, Option A and Option B and the two alternative options - Option 106 and Option 210 put forward by communities. This second phase of consultation will also seek feedback on anything else that should be considered, including any potential impacts on equality or the Welsh language.

<https://pthb.nhs.wales/news/health-board-news/hywel-dda-university-health-board-approves-next-phase-of-consultation-on-stroke-services/>

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Julie King

Cysylltydd Cymunedol Swyddog Dyletswydd | Community Connector Duty Officer

Tîm Lles Cymunedol | Community Wellbeing Team

(Dydd Llun a Dydd Mawrth | Monday & Tuesday)

Administration Support Officer - Locality Networks

Swyddog Cymorth Gweinyddol - Rhwydweithiau Ardal

(Dydd Mercher - Dydd Gwener | Wednesday - Friday)

Tîm Lles Cymunedol | Community Wellbeing Team

Ffôn/Tel: 01597 828649



Powys Association of Voluntary Organisations

Cymdeithas Mudiadau Gwirfoddol Powys

Ffôn/Phone: 01597 822191

Swyddfa Gofrestredig - Registered Office

Unit 30, Ddole Rd. Llandrindod Wells, Powys. LD1 6DF

Rhif Elusen Gofrestredig - Registered Charity No 1069557

Cwmni Cyfyngedig drwy warant. Wedi ei gofrestru yng Nghymru

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Click [here](#) for Disclaimer and Confidentiality Statement.



1 Page

From: Chris Higgins <chris@higgins.myzen.co.uk>
Sent: 22 June 2026 22:38
To: MTC Town Clerk
Cc: ann.macgarry@machynlleth-tc.gov.uk; jeremy.paige@machynlleth-tc.gov.uk
Subject: Garddd Lledfair agenda item June 2026 MTC meeting

Hi Nicole,

As discussed this morning in Y Plas, please could you add the following item to the agenda for next weeks Machynlleth Town Council meeting:

Gardd Lledfair planning application update

The status update is as follows:

- The planning application has now had comments back from all the statutory consultees
- Some are positive, some neutral and some negative. In particular, the feedback from Cadw and The PCC Built Heritage Officer is negative: the most significant comments relate to the 3 proposed structures (polytunnel, packing shed and secure metal shed) having a perceived adverse impact on the aesthetic value of the registered historic park and garden
- My Case/Planning Officer recommended I withdraw the application and resubmit taking on board the comments received
- The application was withdrawn on the 10th of June and I plan to resubmit over the next few weeks
- I am going to contact Cadw and the Built Heritage Officer and invite dialogue and a site visit - I don't know if they will engage
- [REDACTED]
- [REDACTED]
- [REDACTED]
 - [REDACTED]
- [REDACTED]
- The Dyfi Biosphere is currently putting together an Expression of Interest into the current *Climate Action Fund - Food Systems* call for proposals
- The plan is to include funding for the Gardd Lledfair development
- [REDACTED] With MTC cooperation, we can start to be more explicit in conceiving of the Gardd Lledfair development as part of **local resilience planning** - improving the capacity to grow, store and process food locally in the event of disruption to food supply. Located optimally for community involvement, we could plan for a food hub and a significant contribution towards strengthening the local food system in anticipation of future food system shocks resulting from climate change, epidemics, geopolitical instability, etc.
- Please note that as written, the current planning application already explicitly mentions food security and community resilience as an aim - the idea is to be more explicit about this, more ambitious and possibly work more closely with MTC. The latter comment also applies to addressing climate change, biodiversity loss and improving community well-being.

I will be available should any councillors have any questions in respect of Gardd Lledfair developments.

Regards

Chris

— —

Item 11.9.1
1 page

FACILITIES REPORT JUNE 2026

Tree Survey *

Annual Tree survey was carried out on 8th May 2026. (report attached)

Quotes have been sourced based on the summary of actions (page 38)

Sonic Tomography investigations of oak tree 799.

quotes sourced 4 responses

Quote 1 £750.00 + VAT

Quote 2 £775.00 + VAT

Quote 3 £750.00 + VAT

Quote 4 £650.00 + VAT

Machynlleth Town Council have received Sonic Tomography investigations and full reports and recommendations from Quote 1 previously so therefore is a trusted contractor in Sonic Tomography.

Quote 2 & 3 have outsourced this quote and both have gone to the contractor that is Quote 1.

Arboricultural works

quotes sourced 3 responses

Quote 1 £1600.00 + VAT

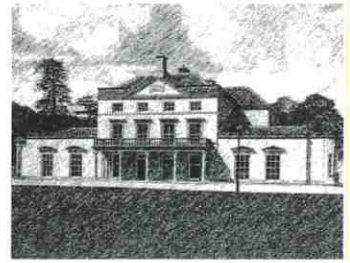
Quote 2 £1950.00 + VAT

Quote 3 £1670.00 + VAT

Quotes 1 and 3 have previously done arboricultural works at Y Plas. Quote 3 is a trusted contractor.



Item 13.1
1 page



CYNGOR TREF MACHYNLLETH TOWN COUNCIL

Y Plas, Heol Aberystwyth Road, Machynlleth, Powys, SY20 8ER

Telephone : 01654 702 571

E-mail : town-clerk@machynlleth-tc.gov.uk

3 June 2026,

Ascona
Heol y Doll Street
Machynlleth
SY20 8BH

Dear Sir, Madam,

At a recent meeting of the Council's climate Panel and Biodiversity Group, members of the Council and of the group were concerned about the impact of lighting in Machynlleth on the wildlife such as bats, moths and mammals, also on the Dark Skies status of the adjacent Eryri National Park.

The group would be very interested to know what the approach has been to lighting design on your site. We are aware that it is important to have a good level of lighting all over the forecourt and realise that it may have been designed to be as low impact as possible.

The group noted that the lights are not kept on all night but only when necessary.

Nevertheless there may be scope to reduce up-lighting and perhaps the intensity or colour spectrum of some lights, as has been done recently and very successfully by Transport for Wales at the nearby train station site.

Any information or improvements would be much appreciated.

Please note a copy of this letter has been sent to the head office of the Ascona Group.

Yours faithfully,

Nicole Beaumont
Town Clerk.

From: Melanie Hardwick <melanie.hardwick@powys.gov.uk> on behalf of Cabinet
<cabinet@powys.gov.uk>
Sent: 18 May 2026 16:00
To: town-clerk
Subject: Task MS-3797-2026 has been logged

Item 13.2
7 pages

Task Ref: MS-3797-2026

On behalf of the Cabinet Portfolio Holder, we write to acknowledge receipt of your e-mail regarding Update on meeting held regarding the Fflecsi services in and around Machynlleth.

We aim to respond to contacts within 10 working days of acknowledgement.

Yours sincerely,

Powys County Council - Member Support Team



Mae'r e-bost hwn ac unrhyw atodiad iddo yn gyfrinachol ac fe'i bwriedir ar gyfer y sawl a enwir arno yn unig. Gall gynnwys gwybodaeth freintiedig. Os yw wedi eich cyrraedd trwy gamgymeriad ni ellwch ei gopio, ei ddosbarthu na'i ddangos i unrhyw un arall a dylech gysylltu gyda Cyngor Sir Powys ar unwaith. Mae unrhyw gynnwys nad yw'n ymwneud gyda busnes swyddogol Cyngor Sir Powys yn bersonol i'r awdur ac nid yw'n awdurdodedig gan y Cyngor.

This e-mail and any attachments are confidential and intended for the named recipient only. The content may contain privileged information. If it has reached you by mistake, you should not copy, distribute or show the content to anyone but should contact Powys County Council at once. Any content that is not pertinent to Powys County Council business is personal to the author, and is not necessarily the view of the Council.

From: gareth.jones@machynlleth-tc.gov.uk
Sent: 26 May 2026 15:25
To: cllr.jackie.charlton@powys.gov.uk
Cc: Town Clerk; Jeremy Paige; Melanie.hardwick@powys.gov.uk
Subject: Fflecsi Bws - request for urgent update

Dear Cllr Charlton

I am writing to you in my capacity as a Machynlleth Town Councillor regarding a matter I raised at a Council meeting on behalf of concerned residents on 26th January and is still awaiting a response despite the Town Clerk's repeated attempts to obtain one.

The Clerk is copied in to this email as is the current Mayor and Machynlleth's County Councillor. Also copied in is Melanie Hardwick because she is mentioned briefly in what follows. I have informed the Clerk that I intended writing to you directly owing to the unacceptable delay in obtaining a response or resolution. I will outline the timelines below

Monday 26th January - at a Council meeting, on behalf of Machynlleth residents, I raised their concerns regarding the inflexibility of the Dyffryn Dulas Fflecsi Bws service in that it does not extend to the outlying areas of Machynlleth. The town has not had a service to these areas since its removal in 2018 owing to a "technical error" by Powys County Council. Since then, elderly and disabled people in those areas not served by Fflecsi Bws have great difficulty accessing important appointments, collecting prescriptions and getting essential shopping. Furthermore, parents from the further reaches of town no longer have a means of ensuring their children get to Primary school in assured safety.

At that meeting it was passed unanimously by councillors to request that the Fflecsi Bws service be extended to all areas within Machynlleth's town boundary.

2nd February 2026 - the Town Clerk wrote to Powys County Council, Fflecsi Cymru and Lloyd's Coaches to outline these concerns and request an expansion of the service.

13th March 2026 (almost six weeks later) - having received no response, the Town Clerk requested an update. One was received from Melanie Hardwick (Members Officer) which apologised for the delay and advised the matter was with the Cabinet Office "for approval" and once approved it will be sent to Machynlleth Town Council. An assurance was given it would be "looked at urgently".

17th March - email received directly from Cllr Jackie Charlton to advised of a meeting on 23rd March with TFW to consider the request.

We are now nine weeks since 23rd March and there has still been no response received despite the Town Clerk's attempts to obtain one. By anybody's standards this would at the very least be considered lamentable. Indeed if a bus service (Fflecsi or otherwise) was so inefficient at meeting deadlines it would have ceased existing long ago.

I am sure all Powys residents are aware by now, Cllr Charlton, that you have recently been relieved of certain duties from your portfolio.

Surely that now frees up more time to respond in a timely manner to this long overdue matter. When doing so I think Machynlleth residents deserve an explanation for the outrageous delay.

May I point out, whilst Town Clerks have strict protocols to adhere to, not all those restrictions apply to Town and Community Councillors.

If no reply is received within the next week I will make your inefficiency and complete disrespect for Machynlleth people publicly known, and if the decision is not to the satisfaction of Machynlleth residents that too will be made public.

Regards

Cllr Gareth Jones
Machynlleth Town Councillor

From: gareth.jones@machynlleth-tc.gov.uk
Sent: 27 May 2026 13:16
To: Councillor Jackie Charlton
Cc: town-clerk; Jeremy Paige; Melanie Hardwick; Alwyn Evans
Subject: Re: Fflecsi Bws - request for urgent update

Dear Cllr Charlton

Thank you for your reply. I look forward to your further update.

Just to repeat what was included in my previous email, on 17th March you emailed Machynlleth Town Council to advise you would be meeting TFW on the 23rd at which the matter would be discussed. No further correspondence was received from PCC to advise on the outcome of that meeting, not even to say whether a decision had (or had not) been reached at that stage.

I think most people would regard it as common courtesy to have updated the Town Council following that meeting on 23rd March. Did nobody think it would be interested in the outcome of a matter it had instigated on behalf of concerned residents?

Regards

Cllr Gareth Jones

On 2026-05-27 10:30, Councillor Jackie Charlton wrote:

Thank you for your email.

I will ask for an update. As you will appreciate I receive many emails. This is the first indication that I have received that you or your Town Council Clerk have not had a response. I do not know where the delay lies and can see that we are reliant on two other organisations to respond as well.

Yours sincerely
Cllr Charlton

Cllr Jackie Charlton
Cabinet Member for a Greener Powys

Welsh Liberal
Democrats
Democratiaid
Rhyddfrydol Cymru



From: gareth.jones@machynlleth-tc.gov.uk <gareth.jones@machynlleth-tc.gov.uk>
Sent: Tuesday, May 26, 2026 15:25
To: Councillor Jackie Charlton <cllr.jackie.charlton@powys.gov.uk>
Cc: town-clerk <town-clerk@machynlleth-tc.gov.uk>; Jeremy Paige <Jeremy.paige@machynlleth-tc.gov.uk>; Melanie Hardwick <melanie.hardwick@powys.gov.uk>
Subject: Fflecsi Bws - request for urgent update

Dear Cllr Charlton I am writing to you in my capacity as a Machynlleth Town Councillor regarding a matter I raised at a Council meeting on behalf of concerned residents on 26th January and is still awaiting a response despite the Town Clerk's repeated attempts to obtain one. The Clerk is copied in to this email as is the current Mayor and Machynlleth's County Councillor. Also copied in is Melanie Hardwick because she is mentioned briefly in what follows. I have informed the Clerk that I intended writing to you directly owing to the unacceptable delay in obtaining a response or resolution. I will outline the timelines below Monday 26th January - at a Council meeting, on behalf of Machynlleth residents, I raised their concerns regarding the inflexibility of the Dyffryn Dulas Fflecsi Bws service in that it does not extend to the outlying areas of Machynlleth. The town has not had a service to these areas since its removal in 2018 owing to a "technical error" by Powys County Council. Since then, elderly and disabled people in those areas not served by Fflecsi Bws have great difficulty accessing important appointments, collecting prescriptions and getting essential shopping. Furthermore, parents from the further reaches of town no longer have a means of ensuring their children get to Primary school in assured safety. At that meeting it was passed unanimously by councillors to request that the Fflecsi Bws service be extended to all areas within Machynlleth's town boundary. 2nd February 2026 - the Town Clerk wrote to Powys County Council, Fflecsi Cymru and Lloyd's Coaches to outline these concerns and request an expansion of the service. 13th March 2026 (almost six weeks later) - having received no response, the Town Clerk requested an update. One was received from Melanie Hardwick (Members Officer) which apologised for the delay and advised the matter was with the Cabinet Office "for approval" and once approved it will be sent to Machynlleth Town Council. An assurance was given it would be "looked at urgently". 17th March - email received directly from Cllr Jackie Charlton to advise of a meeting on 23rd March with TfW to consider the request. We are now nine weeks since 23rd March and there has still been no response received despite the Town Clerk's attempts to obtain one. By anybody's standards this would at the very least be considered lamentable. Indeed if a bus service (Fflecsi or otherwise) was so inefficient at meeting deadlines it would have ceased existing long ago. I am sure all Powys residents are aware by now, Cllr Charlton, that you have recently been relieved of certain duties from your portfolio. Surely that now frees up more time to respond in a timely manner to this long overdue matter. When doing so I think Machynlleth residents deserve an explanation for the outrageous delay. May I point out, whilst Town Clerks have strict protocols to adhere to, not all those restrictions apply to Town and Community Councillors. If no reply is received within the next week I will make your inefficiency and complete disrespect for Machynlleth people publicly known, and if the decision is not to the satisfaction of Machynlleth residents that too will be made public. Regards Cllr Gareth Jones Machynlleth Town Councillor

Mae'r e-bost hwn ac unrhyw atodiad iddo yn gyfrinachol ac fe'i bwriedir ar gyfer y sawl a enwir arno yn unig. Gall gynnwys gwybodaeth freintiedig. Os yw wedi eich cyrraedd trwy gamgymeriad ni ellwch ei gopio, ei ddosbarthu na'i ddangos i unrhyw un arall a dylech gysylltu gyda Cyngor Sir Powys ar unwaith. Mae unrhyw gynnwys nad yw'n ymwneud gyda busnes swyddogol Cyngor Sir Powys yn bersonol i'r awdur ac nid yw'n awdurdodedig gan y Cyngor. This e-mail and any attachments are confidential and intended for the named recipient only. The content may contain privileged information. If it has reached you by mistake, you should not copy, distribute or show the content to anyone but should contact Powys County Council at once. Any content that is not pertinent to Powys County Council business is personal to the author, and is not necessarily the view of the Council.

From: Melanie Hardwick <melanie.hardwick@powys.gov.uk> on behalf of Cabinet <cabinet@powys.gov.uk>
Sent: 27 May 2026 15:32
To: gareth.jones@machynlleth-tc.gov.uk; town-clerk
Subject: Task MS-3815-2026 has been logged

Task Ref: MS-3815-2026

On behalf of the Cabinet Portfolio Holder, we write to acknowledge receipt of your e-mail regarding Fflecsi Bws - request for urgent update.

We aim to respond to contacts within 10 working days of acknowledgement.

Yours sincerely,

Powys County Council - Member Support Team



Mae'r e-bost hwn ac unrhyw atodiad iddo yn gyfrinachol ac fe'i bwriedir ar gyfer y sawl a enwir arno yn unig. Gall gynnwys gwybodaeth freintiedig. Os yw wedi eich cyrraedd trwy gamgymeriad ni ellwch ei gopïo, ei ddosbarthu na'i ddangos i unrhyw un arall a dylech gysylltu gyda Cyngor Sir Powys ar unwaith. Mae unrhyw gynnwys nad yw'n ymwneud gyda busnes swyddogol Cyngor Sir Powys yn bersonol i'r awdur ac nid yw'n awdurdodedig gan y Cyngor.

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From: Melanie Hardwick <melanie.hardwick@powys.gov.uk>
Sent: 16 June 2026 16:47
To: gareth.jones@machynlleth-tc.gov.uk
Cc: town-clerk
Subject: Response from Cllr Jackie Charlton, Cabinet Member (Powys CC)
Attachments: Response from Cllr. Jackie Charlton, Cabinet Member (Powys CC) (51.4 KB)

Importance: High

Our ref: MS3815-2026

Dear Cllr Jones,

Thank you for your email. Whilst I note your frustrations with the perceived delay in a response, I did in fact respond to the Machynlleth Town Council (addressed to the Town Clerk) on the 17th March 2026. I have attached a further copy for your consideration.

However, I would like to clarify an earlier point. If my previous communication stated that I would be meeting with Transport for Wales (TfW) on 23rd March, I apologise for that wording. It should have referred to relevant officers meeting with TfW on 23rd March to discuss the Fflecsi service and to work towards agreeing the final service coverage. This was confirmed in my correspondence dated the 17th March 2026, which you do not appear to have received previously.

The Fflecsi service operating in the Machynlleth area is more complex than many other areas, as it operates across two local authority boundaries. This has required detailed joint working to review and refine the service offer. I can confirm that work to finalise the Fflecsi operation has now been completed and was agreed last week, however it is currently awaiting final sign-off by the Professional Lead. I apologise that you were not updated following the March meeting, and I recognise this has contributed to understandable frustration.

In terms of the service itself, it is important to clarify that Fflecsi is not designed to operate as a town-wide fixed service covering all parts of Machynlleth, nor can it replicate previously withdrawn conventional bus routes. The service has, however, been extended to incorporate a wider rural catchment, including communities such as *Corris*, *Minffordd*, *Garneddwen*, *Aberllefenni*, and those located along the A487 corridor between Machynlleth and Corris.

I do recognise the impact that the loss of Mach Taxis has had on the community. However, it is important to be clear that Fflecsi is not a taxi service and cannot duplicate or replace the function of a private taxi operation. It is a demand responsive bus service that must operate within defined financial and operational constraints.

For residents seeking a more direct, door-to-door offer, I would reiterate that the community car scheme operated by CAMAD remains available locally and is designed specifically to support those who need that level of personalised transport.

It is also worth noting that, aside from specific school transport journeys, Fflecsi does not operate to a fixed timetable. Journeys are determined through a booking system which uses an algorithm to optimise routes based on passenger demand within the defined operating zone. As such, it cannot be configured in the same way as a traditional fixed bus service.

While we will continue to review and refine provision where possible, I must also be clear that the Council is not in a position to commit to providing a service that fully satisfies all expectations or replicates historic provision, as this may not be operationally or financially achievable.

That said, we are very keen to ensure that communities fully understand what the Fflecsi service can and cannot provide. To support this, I would be happy to arrange for an officer to attend a

meeting of Machynlleth Town Council to give a detailed overview of the service, explain how it operates, and answer any questions from Members and residents.

Thank you again for raising these concerns, and I hope this provides some clarity on the position.

Yours sincerely,



County Councillor Jackie Charlton
Cabinet Member for a Greener Powys

Cc to Town Clerk, Machynlleth TC



Croeso i chi gysylltu â ni yn Gymraeg. Byddwn yn ymateb yn Gymraeg, heb oedi. / You are welcome to contact us in Welsh. We will respond in Welsh, without delay.



Mae'r e bost hwn ac unrhyw atodiad iddo yn gyfrinachol ac fe'i bwriedir ar gyfer y sawl a enwir arno yn unig. Gall gynnwys gwybodaeth freintiedig. Os yw wedi eich cyrraedd trwy gamgymeriad ni ellwch ei gopio, ei ddosbarthu na'i ddangos i unrhyw un arall a dylech gysylltu gyda Cyngor Sir Powys ar unwaith. Mae unrhyw gynnwys nad yw'n ymwneud gyda busnes swyddogol Cyngor Sir Powys yn bersonol i'r awdur ac nid yw'n awdurdodedig gan y Cyngor.

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From: Stuart Eckley <stuart.eckley@powys.gov.uk>
Sent: 08 June 2026 15:28
Subject: Community Risk Register Engagement Exercise
Attachments: CRR (CYM).pdf; CRR Engagement Exercise (ENG).pdf

Item 13.3
3 pages

Good afternoon,

The Dyfed-Powys Local Resilience Forum is in the process of reviewing the Community Risk Register.

A Community Risk Register helps inform people about risks that could occur where they live so they can be better prepared in their homes, communities, and businesses. The Dyfed Powys Community Risk Register identifies risks that may cause emergencies in the region.

As part of that review the DPLRF would like to engage with communities across Powys for their views, via the attached link/QR Code.

If you would like any further information please let me know.



Swyddog Argyfyngau Sifil Posibl / Civil Contingencies Officer
Cyngor Sir Powys / Powys County Council

Neuadd y Sir Powys / Powys County Hall
Spa Road East
Llandrindod Wells
Powys
LD1 5LG

Croeso i chi gysylltu â ni yn Gymraeg. Byddwn yn ymateb yn Gymraeg, heb oedi.
You are welcome to contact us in Welsh. We will respond in Welsh, without delay.

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Fforwm Cydnerth Lleol | Local Resilience Forum

Dyfed Powys

POWYS | CARMARTHENSHIRE | PEMBROKESHIRE | CEREDIGION

Cydweithio ar gyfer Dyfed Powys Wydn
Working Together for a Resilient Dyfed Powys

Help Build a Safer, More Prepared Community

What is a Community Risk Register?

A Community Risk Register helps inform people about risks that could occur where they live so they can be better prepared in their homes, communities, and businesses.

The Dyfed Powys Community Risk Register identifies risks that may cause emergencies in the region.

What is an Emergency?

Defined by the Civil Contingencies Act 2004 as:

- Threat to human welfare
- Threat to the environment
- War or terrorism affecting security

What Does It Mean?

Inclusion does not mean it will happen – it means organisations recognise the risk and plan to reduce its impact.

Working Together

Local Authorities, Emergency Services, and partners work together through the Local Resilience Forum to plan, respond, and recover from emergencies.

Update in Progress

We are updating the register to provide clear information on risks, actions being taken, and guidance for the public, communities, and businesses.

We Want Your Views!

Help shape the register by telling us what matters to you and how we can support stronger, more resilient communities.

GET INVOLVED TODAY
Scan the QR code or click the below link

<https://forms.office.com/Pages/ResponsePage.aspx?id=nhFWTjDyzkiRDQ0k7bXnHAfQrAxMmCZGuAkoaoYG0X1UN1pLT0VDRE1NNkFLUzhFVDdNTENQODY1WC4u>

**Public Engagement Exercise:
Community Risk Register**



Item 13.4
2 pages

From: EST-NMDMailbox@gov.wales
Sent: 28 May 2026 10:40
To: town-clerk@machynlleth-tc.gov.uk
Cc: EST-NMDMailbox@gov.wales
Subject: Gohebiaeth Llywodraeth Cymru / Welsh Government Correspondence - OC-00427-26

Yr Economi, Ynni a Thrafnidiaeth
Economy, Energy and Transport



Llywodraeth Cymru
Welsh Government

Ein cyf / Our ref: OC-00427-26

Dear Nicole,

Thank you for your query on behalf of Machynlleth Town Council. We have asked our Trunk Road Agent to inspect the zebra crossing and associated road markings, signage and lighting to ensure that the facility is as visible to drivers as possible. Where any defects or areas requiring improvement are identified, appropriate maintenance or renewal works will be programmed accordingly.

Regarding drivers failing to stop at the zebra crossing; these are traffic offences which should be reported to the police in accordance with the Highway Code. Members of the public may also submit footage of dangerous driving via Operation Snap, which is managed by GoSafe, the Wales Road Casualty Reduction Partnership, on behalf of the police forces in Wales. [Operation SNAP](#).

The Welsh Government routinely reviews speed data across its Trunk Road Network to understand the need for engineering measures to improve compliance. When we receive the speed data for the A487 at this location, we will share it with GoSafe. We do not provide raised traffic calming features such as speed humps on the Trunk Road Network in Wales.

I hope this information was useful. Please contact us for any further issues.

Yours sincerely

Tim Gohebiaeth Rhwydwaith Ffyrdd Strategol / Strategic Road Network Correspondence Team

Economi, Ynni a Thrafnidiaeth / Economy, Energy and Transport
Llywodraeth Cymru / Welsh Government

Rydym yn croesawu derbyn gohebiaeth yn Gymraeg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.

We welcome receiving correspondence in Welsh. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.

Parc Cathays • Cathays Park
Caerdydd • Cardiff
CF10 3NQ

Canolfan Cyswllt Cyntaf / First Point of Contact Centre:
0300 0604400

From: TLS Helpdesk <tls.helpdesk@powys.gov.uk>
Sent: 11 May 2026 14:28
To: Enquiries <enquiries@nmwtra.org.uk>
Subject: FW: Call for traffic calming measures on A470 in Machynlleth

Hello
Can you look into and respond to Nicole Beaumont please.
Thank you
Ann
Helpdesk

From: town-clerk@machynlleth-tc.gov.uk <town-clerk@machynlleth-tc.gov.uk>
Sent: 11 May 2026 13:43
To: TLS Helpdesk <tls.helpdesk@powys.gov.uk>; contact@traffic.wales; adamchristierees <adamchristierees@nmwtra.org.uk>; Chris Lloyd <chris.lloyd@powys.gov.uk>
Cc: gareth.jones@machynlleth-tc.gov.uk; jeremy.paige@machynlleth-tc.gov.uk
Subject: Call for traffic calming measures on A470 in Machynlleth

Good afternoon,

At their last council meeting, Cllr G.Jones raised the matter of an unsafe pedestrian crossing astride the A470 on Heol y Doll in Machynlleth (see map attached)

Cllr G.Jones mentioned that residents in this area of town, have for some time been deeply concerned about the speed of cars, HGV lorries and buses, on this portion of the A470 from the War Memorial all the way to the railway bridge. Vehicles have a tendency to not stop at the zebra crossing even though there are pedestrians waiting to walk across. This street is a busy street leading to a railway station, a petrol station/food store and a bus stop/depot, all of which are in constant busy use any day of the week.

Indeed on Friday 1st May a severe road traffic accident occurred involving multiple vehicles of which one HGV.

Machynlleth Councillors with Cllr G.Jones are calling for traffic calming measures on this street and for the zebra crossing to be repainted as the markings are quite faded.

With our regards,
Nicole Beaumont.



Town Clerk / RFO
town-clerk@machynlleth-tc.gov.uk

**Available from 9.30am to 12.30pm
Mondays to Thursdays.**

Cyngor Tref Fachynlleth
Machynlleth Town Council
Y Plas, Aberystwyth Rd,
Machynlleth, Powys
SY20 8ER

Tel : 01654 702571

Mae'r e-bost ac unrhyw ffeiliau a drosglwyddir gydag ef yn breifat ac wedi'u bwriadu ar gyfer defnydd yr unigolyn neu'r endid y maent yn cael sylw. Gall gynnwys gwybodaeth freintiedig. Os yw wedi eich cyrraedd trwy gamgymeriad ni ellwch ei gopio, ei ddosbarthu na'i ddangos i unrhyw un arall a dylech gysylltu gyda Cyngor Tref Fachynlleth ar unwaith. Mae unrhyw gynnwys nad yw'n ymwneud gyda busnes