**MINUTES FOR EXTRA ORDINARY MEETING 18/10/21**

**Present**

Cllr T Jones

Cllr Griffiths

Cllr MacGarry

Cllr Williams

Cllr Paige

Cllr Gaskill

Cllr Honeybill

Cllr Elliott

Cllr Davies

**Apologies**

Cllr Atkins

Cllr G Jones

**Not Present**

Cllr Rowlands

Cllr Paige introduced a letter from the Architectural Heritage Fund explaining the deadline for acceptance of the grant of £20,000 to progress the Kennels project.

**Motion**

*To agree to accept the offer and receive a written report from the lead member/chair of the Kennels Panel.*

Proposed Cllr Williams

Seconded Cllr Gaskill

All agreed

**Motion**

*For the interview panel for Project Manager to be the members of the Kennel Panel*

Propose Cllr MacGarry

Seconded Cllr Honeybill

Due to the confidential nature of the business of this agenda item, under the Public Bodies (Admission to Meetings) Act 1960 (3) it is proposed to put forward a motion to exclude members of the public during discussion of this agenda item.

All agreed

**Motion**

*To accept resignation letter from Town Clerk*

Proposed Cllr Williams

Seconded Cllr Davies

All agreed

**Motion**

*To outsource payroll to Whittingham & Riddell subject to sight of contract*

Proposed Cllr Gaskill

Seconded Cllr Davies

All agreed

**Motion**

*For Cllr Paige to take on role of Proper Officer*

Proposed Cllr Elliott

Seconded Cllr Gaskill

All agreed

**Motion**

*For Cllr Paige to take on role of Responsible Finance Officer*

Proposed Cllr Williams

Seconded Cllr Elliott

All agreed