**MINUTES OF THE ORDINARY MEETING OF MACHYNLLETH TOWN COUNCIL**

**on Monday Febuary 27th 2023 at 6.30pm in the Vane Tempest room at the Plas**

**PRESENT:**

Cllr J.Paige (Mayor and Chair of the meeting), Cllr A.Evans, Cllr J Honeybill, Cllr P.Jones, Cllr L.Griffith, Cllr K.Bryan, Cllr A.MacGarry, Cllr N.McCarten, Cllr M.Williams and Cllr R.Hughes.

**APOLOGIES :** Cllr M.Atkins, Cllr G.Jones

**ALSO IN ATTENDANCE:**

Dewi Jones (Town Clerk)

Nicole Beaumont (Admin & Finance Officer - Minutes taker)

9 members of the public, no member of the press.

**1 / ATTENDANCE AND APOLOGIES :**
See list above.

**2 / DECLARATION of INTERESTS** :

Cllr R.Hughes with reference to item 3 of the agenda

Cllr J.Paige with reference to item 16.4 of the agenda

Cllr A.MacGarry and Cllr M.Williams with reference to item 12 of the agenda

3 **/ Public Participation :**

Dr J.Shaw, Dr S.Bradbury-Willis, Dr F.Kurshid and Mrs L.Cockram (Practice Manager) of the Dyfi Valley Health Centre came at the invitation of Machynlleth Town Council to address concerns that had been previously raised by councillors and residents of the town.

**Dr J.Shaw urged councillors and residents to approach the surgery directly to raise these concern. The Dyfi Valley Health Centre website has its own “Complaint Procedure” where residents & patients can leave their concerns or any suggestion to best improve the services offered to the community.**

**4/ Mayor’s report :**

Cllr Paige had nothing to report.

**5/ Minutes of the last meeting :**

5.1/ **The minutes of the Full Council meeting held on 31/1/2023 were agreed as a true record (unanimous)**.

5.2/ **The minutes of the Full Council (as Trustees of the PEF) meeting held on 31/1/2023 were agreed by as a true record (unanimous).**

5.3/ **The minutes of the General Purpose panel held on 6/2/2023 were agreed by majority vote as a true record and all recommendations approved for action (unanimous).**

**6/ Matters arising** :

Item 17.1 within Item 5.1 above : MTC did not receive a reply from PCC to the matter of a Breakfast Club for school children – **Clerk will chase.**

**7/ Report from Cllr M.Williams - County Councillor**  :

Matter 2.18 of Cllr M.Williams report : **Council resolved that the Town Clerk should write a letter requesting further details of how to apply for funding (majority vote).**

After discussing his report, Cllr Williams left the meeting at 7.35pm

**8/ Planning :**

Planning Application 23/0169/REM : Variance of condition 2 on already approved application 21/172/FUL.

**Council support the application**. **(Unanimous)**

**9/ Finance :**

9.1 / **Council resolved to pay February invoices as per list presented. (Unanimous)**.

9.2 / **Council resolved that given the current low level of reserves and the fact that the only earmarked funds held by the Council will likely be spent by the end of the financial year, the Council carries no “designated reserves” into 2023-24 (Unanimous)**.

**10/ Machynlleth Town Council Publication Scheme** :

**Council resolved to adopt the policy as presented (Unanimous)**.

**11/ Asset Register :**

**Council adopted the MTC Fixed Asset register as presented by Town Clerk but with the amendment that following recent correspondence with Powys it has become clear that only two bus shelters are owned by Machynlleth Town Council, namely the shelter outside the White Lion (powgdpj) and the shelter by the Wynnstay Arms (powgdtg). (Unanimous)**.

**12/ Machynlleth Library and Ysgol Bro Hyddgen redevelopment :**

**Council asked Town Clerk to write to PCC in the strongest terms that the library must not move from its present site in the centre of town. (Unanimous – with one abstention due to a declaration of interest).**

**13/ Utilities contracts :**

**Council resolved that responsibility to select suppliers be delegated to the Clerk for the following utility contracts.**

* **Kennels Cottage**
* **Market Feed Pillar**
* **Public Conveniences (Rose garden)**
* **Town Clock.**

**(Unanimous)**

**14/** **Equality and Diversity policy :**

**Council adopted the policy on Equality and Diversity as presented by the Clerk (Unanimous)**.

**15/ Reports from nominated representatives on outside bodies :**

**16/ Correspondence :**

* 1. Dyfi Valley Health - Covered under item 3 of this agenda.
	2. **Machynlleth Street Trees – Council asked the Clerk to arrange a walk through of the scheme on Wednesday 8th of March**
	3. **Machynlleth Rugby Club – Council resolved that the Clerk should write to the Club explaining that we have to maximise bookings at the Plas to keep the precept down as low as possible and explaining that this booking is an indoor event and is expected to draw a different audience to the one who will attend the sevens (unanimous).**
	4. **Mr Charlie Falzon - Council resolved to agree to administer any grants for the time being and asked the Clerk to prepare a proposed MoU and Heads of Terms for a lease to a future Council meeting along with the governing documents of the CIC to allow Council to make an informed decision.**

Cllr K.Bryan and Cllr P.Jones left the meeting at 8pm.

**17/ THE HEN STABLAU PROJECT :**

The Clerk reported that the a contract to conduct emergency repair works to the Stablau fully funded by a grant from the Architectural Heritage Fund had been awarded in line with the grant conditions and following the tender process drawn up by our architect. The tender had been awarded to the lowest priced contractor.

**18/ CLERK REPORT :**

The Clerk updated the Council on matters which had arisen since the agenda was sent out.

It had been identified that the Allotments at the Plas had a tap fed off the water main to Cartref Dyfi. This would have to be removed to ensure that it was not possible for the water to Cartref Dyfi to become contaminated.

The Clerk and the Facilities Manager were preparing bids for grant funding to replace the boiler at the Plas as it was breaking down regularly and repair was becoming un economical. A new boiler would also be more efficient.

**19/ INFORMATION FROM MEMBERS** :

**20/ ITEMS FOR THE NEXT AGENDA :**

* An invitation will be sent to Mid Wales Tourism to attend the next Full Council Meeting and give a short presentation on their function and raise awareness of what they do.
* CIC and Hen Stablau as per item 16.4 of this agenda.

**The Chairperson proposed that members of the press and public be excluded from the meeting during discussion of the following items as it is likely that exempt information, as defined in part 4, Schedule 12A, local government Act 1972, be coming to the fore.**

**21/ STAFFING ISSUES :**

Town Clerk reported on staff annual appraisals and that a new member of staff has been recruited on a casual contract to work in the café.

**22/ DATE OF THE NEXT MEETING WILL BE ON MONDAY 27th MARCH 2023 at 6.30pm in the Vane Tempest room at the Plas.**