

CYFARFOD CYFFREDIN O GYNGOR TREF MACHYNLLETH **ORDINARY MEETING OF MACHYNLLETH TOWN COUNCIL**

Gwysir chi i fynychu cyfarfod o Cyngor Tref Machynlleth
yn ystafell Vane Tempest ar **Dydd Llun Mehefin 26ain 2023** am 6:30yh.

You are hereby summoned to attend a meeting of Machynlleth Town Council
In the Vane Tempest Room on **Monday 26th June 2023** at 6:30pm.

Agenda	
1.	<u>YMDDIHEURIADAU / APOLOGIES</u> To receive apologies as reported to the Clerk before the meeting.
2.	<u>DATGANIAD O FUDDIANT / DECLARATION OF INTEREST</u> To receive any declarations of interest.
3.	<u>CYFRANOGIAD Y CYHOEDD / PUBLIC PARTICIPATION</u> 20 minutes allowed There will be a brief presentation by Police Sergeant Dave Hawksworth and an opportunity to ask questions.
4.	<u>ADRODDIAD Y MAER / MAYOR'S REPORT</u> To receive a report from the Mayor
5.	<u>COFNODION / MINUTES (Part 1)</u> To agree the following minutes as a correct record 5.1 Council AGM 22/05/23 5.2 Full Council Meeting 22/05/23 5.3 Facilities Committee 12/06/23
6.	<u>MATERION YN DEILLIO / MATTERS ARISING</u>
7.	<u>ADRODDIAD Y CYNGHORYDD SIR / COUNTY COUNCILLOR REPORT</u> To receive a report from the County Councillor
8.	<u>CYNLLUNIO / PLANNING</u> 8.1 23/0765/FUL – Wynnstay House, 7&9 Penrallt Street, Machynlleth. Change of use of offices to residential accommodation together with repairs / renovation works, internal alterations to include demolition of flat roof extension to rear & installation of solar panels to roof. 8.2 23/0766/LBC – Wynnstay House, 7&9 Penrallt Street, Machynlleth. 8.3 23/0534/LBC – 8 Heol Pentrerhedyn, Machynlleth Installation of new signage including a projecting illuminated sign and painting the existing shopfront.
9.	<u>CYLLID / FINANCE</u> To approve invoices for payment.

10.	<u>ARCHWILIAD MEWNOL 2022-23 / INTERNAL AUDIT REPORT 2022-23</u>
	To receive and respond to the internal auditor report for 2022-23 (attached)
11.	<u>DATGANIAD FLYNYDDOL 2022-23 / ANNUAL RETURN 2022-23</u>
	To approve the accounting statements prepared by the Clerk and complete the governance statement section of the Annual Return.
12.	<u>ADNEWYDDU YSWIRIANT / INSURANCE RENEWAL</u>
	To accept one of the attached proposals for insurance renewal.
13.	<u>CYNLLUN BUDDSODDI MACHYNLLETH / TOWN INVESTMENT PLAN</u>
	To consider approving the Town Investment Plan produced for Powys County Council by Rose Regeneration.
14.	<u>B.O.B.B SCHEME</u>
	Placed on the Agenda by Councillor Jeremy Paige
	That MTC Consider adding their signature to B.O.B.B. notices to be displayed in premises. Example document attached, final text to be considered at next B.O.B.B. meeting.
15.	<u>YMGYRCH BACK YOUR BUS ROUTE CAMPAIGN</u>
	Placed on the Agenda by Councillor Michael Williams
	That Machynlleth Town Council write a letter to the Government expressing support for the "Back Your Bus Route" campaign organised by Unite.
16.	<u>ADRODDIADAU GAN GYNRYCHIOLWYR AR GYRFF ALLANOL / REPORTS FROM NOMINATED REPRESENTATIVES ON OUTSIDE BODIES</u>
	To receive report from members representing the Council on outside bodies.
17.	<u>GOHEBIAETH / CORRESPONDENCE.</u>
	17.1 Cat Edwards – Community Engagement Officer, Hope House.
	17.2 Councillor David Selby – Library Service in response to our correspondence.
	17.3 Daniel Baynham – Street trees in response to our correspondence.
	17.4 Consultation on the Local housing Market Assessment for Powys.
18.	<u>ADRODDIAD Y CLERC / CLERK REPORT</u>
	To update Councillors on work carried out and not specifically covered in the Agenda.
19.	<u>GWYBODAETH GAN AELODAU / INFORMATION FROM MEMBERS</u>
20.	<u>EITEMAU I'R RHAGLEN NESAF / ITEMS FOR THE NEXT AGENDA</u>
21.	<u>*MATERION STAFFIO / STAFFING MATTERS</u>
	To confirm a start date for transfer of RFO and Clerk responsibilities.

22.	<p><u>*COFNODION / MINUTES (Part 2)</u></p> <p>To agree the following minutes as a correct record</p> <p>22.1 Staffing Committee 17/05/23*</p> <p>22.2 Extra Ordinary Council Meeting 05/06/23*</p>
23.	<p><u>DYDDIAD Y CYFARFOD NESAF / DATE OF THE NEXT MEETING</u></p> <p>31/07/2023</p>

* The Chairperson shall propose that the press and public be excluded from the meeting during the discussion of these items as it is likely that exempt information, as defined in part 4, Schedule 12A, Local Government Act 1972

COFNODION CYFARFOD CYFFREDINOL BLYNYDDOL O GYNGOR TREF MACHYNLLETH

Nos Lun Mai 22ain 2023 am 6.30yh yn ystafell Vane Tempest yn y Plas

PRESENNOL:

J Paige, Cyng A MacGarry, Cyng R.Hughes, Cyng J Honeybill, Cyng K.Bryan, Cyng N.McCarten, Cyng M.Williams, Cyng A.Evans, Cyng M.Atkins, Cyng P.Jones, Cyng Ll. Griffith.

YMDDIHEURIADAU: Cyng G.Jones

HEFYD YN BRESENNOL:

Dewi Jones (Clerc y Dref)

Nicole Beaumont (Swyddog Gweinyddol a Chyllid - Cymerwr cofnodion)

1 aelod o'r cyhoedd.

1 / ETHOLIAD SWYDDOGION :

1.1 Maer : Ail-etholwyd y Cyng J. Paige yn unfrydol

1.2 Dirprwy Faer : Ail-etholwyd y Cyng A.MacGarry drwy bleidlais fwyafrifol

2 / DATGANIAD DERBYN SWYDDFA :

Arwyddodd y ddau eu bod yn derbyn y swydd.

3/ YMDDIHEURIADAU :

Fel y rhestr ar frig y ddogfen.

4/ ADOLYGU TREFNIADAU DIRPRWYO I BWYLLGORAU am y flwyddyn 2023-24 :

Pob pwyllgor i aros fel ag yr oeddent, ar wahân i'r Pwyllgor Prosiect Kennels sydd i'w ddiddymu yn sgil sefydlu CBC (Unfrydol).

5/ Derbyn enwebiadau i Bwyllgorau :

Ail-etholwyd y pwyllgorau yn unol â'r rhestr o aelodau presennol a ddarparwyd gan y Clerc ac ailadroddir isod (Unfrydol).

Pwyllgor Cyfleusterau : Mae pob cyngorydd yn aelod o'r pwyllgor hwn

Pwyllgor Pwrpas Cyffredinol : Mae pob cyngorydd yn aelod o'r pwyllgor hwn

Pwyllgor Cyllid : Maer (Ex officio), Dirprwy Faer (Ex officio), Cyng M.Atkins, Cyng M.Williams, Cyng K.Bryan, Cyng McCarten, Cyng J.Honeybill.

Pwyllgor Staffio : Maer (Ex officio), Dirprwy Faer (Ex officio), Cyng J. Honeybill, Cyng M.Atkins, Cyng A.Evans, Cyng R.Hughes.

Pwyllgor y Farchnad : Maer (Ex officio), Dirprwy Faer (Ex officio), Cyng M.Atkins, Cyng M.Williams, Cyng J. Honeybill, Cyng McCarten.

Pwyllgor Gweithredu Hinsawdd : Maer (Ex officio), Dirprwy Faer (Ex officio), Cyng K.Bryan, Cyng J. Honeybill, Cyng M.Williams, Cyng McCarten, Alice Read, John Cantor, Andy Rowlands

6/ Adolygu a Mabwysiadu Rheolau Sefydlog a Rheoliadau Ariannol :

Mabwysiadwyd rheolau sefydlog a Rheoliadau Ariannol yn unfrydol.

7/ Cynrychiolaeth ar Gyrff Allanol :

Etholwyd yr aelodau canlynol i gynrychioli'r Cyngor ar gyrff allanol (unfrydol).

Corff Allanol

Aelod

Hen Stablau CIC

Cyng R Hughes

Pwyllgor Cyswilt Trafnidiaeth y Cambrian

Cyng M Williams

Un Llais Cymru

Cyng A MacGarry

CSP a Fforwm Cyngorau Tref a Chymuned

Cyng K Bryan, Cyng A. MacGarry

Fforwm Cleifion

Cyng M Atkins, Cyng N. McCarten

Owain Glyndwr Centre Management Committee

Cyng J Honeybill

8/ Dyddiadau ac Amserau Cyfarfodydd 2023-24 :

Mabwysiadwyd calendr o ddyddiadau ac amserau ar gyfer yr holl bwyllgorau a chyfarfodydd fel y'u darparwyd gyda'r agenda ynghyd â chyfarfod ychwanegol o Bwyllgor y Farchnad ar 6.^{ed} o fis Medi am 2pm (unfrydol).

9/ Rhestr Presenoldeb Cynghorwyr a Threuliau ar gyfer Blwyddyn Ariannol 2022-23 :

Adolygodd a chymeradwyodd y cynghorwyr y dogfennau a ddarparwyd gyda'r agenda (yn unfrydol).

Bydd Cyfarfod Cyffredinol Blyneddol nesaf y cyngor ddydd Llun 20^{ed} Mai 2024 yn ystafell Vane Tempest yn Y Plas.

MINUTES OF THE AGM MEETING OF MACHYNLLETH TOWN COUNCIL
on Monday May 22nd 2023 at 6.30pm in the Vane Tempest room at the Plas

PRESENT:

Cllr J Paige, Cllr A MacGarry, Cllr R.Hughes, Cllr J Honeybill, Cllr K.Bryan, Cllr N.McCarten, Cllr M.Williams, Cllr A.Evans, Cllr M.Atkins, Cllr P.Jones, Cllr Ll.Griffith.

APOLOGIES : Cllr G.Jones

ALSO IN ATTENDANCE:

Dewi Jones (Town Clerk)

Nicole Beaumont (Admin & Finance Officer - Minutes taker)

1 member of the public.

1 / ELECTION of OFFICERS :

1.1 Mayor : Cllr J.Paige was re-elected unanimously

1.2 Deputy Mayor : Cllr A.MacGarry was re-elected by majority vote

2 / DECLARATION of ACCEPTANCE of OFFICE :

Both signed their acceptance of office.

3 / APOLOGIES :

As per list at top of the document.

4/ REVIEW the DELEGATION ARRANGMENTS to COMMITTEES for the year 2023-24 :

All committees to remain as they were, aside from the Kennels project Committee which is to be disbanded in light of the establishment of a CIC (Unanimous).

5/ Receive nominations to Committees :

Committees were re-elected as per the list of current members supplied by the Clerk and repeated below (Unanimous).

Facilities Committee : All councillors are members of this committee

General Purpose Committee : All councillors are members of this committee

Finance Committee : Mayor (Ex officio), Deputy Mayor (Ex officio), Cllr M.Atkins, Cllr M.Williams, Cllr K.Bryan, Cllr McCarten, Cllr J.Honeybill.

Staffing Committee : Mayor (Ex officio), Deputy Mayor (Ex officio), Cllr J.Honeybill, Cllr M.Atkins, Cllr A.Evans, Cllr R.Hughes.

Market Committee : Mayor (Ex officio), Deputy Mayor (Ex officio), Cllr M.Atkins, Cllr M.Williams, Cllr J.Honeybill, Cllr McCarten.

Climate Action committee : Mayor (Ex officio), Deputy Mayor (Ex officio), Cllr K.Bryan, Cllr J.Honeybill, Cllr M.Williams, Cllr McCarten, Alice Read, John Cantor, Andy Rowlands.

6/ Review and Adopt Standing Orders and Financial Regulations :

Standing orders and Financial Regulations were unanimously adopted.

7/ Representation on Outside Bodies :

The following members were elected to represent the Council on outside bodies (unanimous).

External Body	Member
Hen Stablau CIC	Cllr R Hughes
Cambrian Transport Liaison Committee	Cllr M Williams
One Voice Wales	Cllr A MacGarry
PCC and Town and Community Council Forum	Cllr K Bryan, Cllr A. MacGarry
Patient Forum	Cllr M Atkins, Cllr N. McCarten
Owain Glyndwr Centre Management Committee	Cllr J Honeybill

8/ Dates and Times of Meetings in 2023-24 :

Calendar of dates and times for all committees and meetings as supplied with the agenda was adopted with the addition of an extra Market Committee meeting on 6th of September at 2pm (unanimous).

9/ Schedule of Councillors Attendance and Expenses for FY2022-23 :

Councillors reviewed and approved the documents provided with the agenda (unanimous).

The next council AGM will be on Monday 20th May 2024 in the Vane Tempest room at Y Plas.

COFNODION CYFARFOD CYFFREDIN CYNGOR TREF MACHYNLLETH

Nos Lun Mai 22ain 2023 am 6.45pm yn ystafell Vane Tempest yn y Plas

PRESENNOL:

Cyng J Paige (Maer a Chadeirydd y cyfarfod), Cyng A MacGarry, Cyng R.Hughes, Cyng J Honeybill, Cyng K.Bryan, Cyng N.McCarten, Cyng M.Williams, Cyng A.Evans, Cyng M.Atkins, Cyng. Cyng P.Jones a Cyng Ll.Griffith.

YMDDIHEURIADAU:

Cyng G.Jones

HEFYD YN BRESENNOL:

Dewi Jones (Clerc y Dref)

Nicole Beaumont (Swyddog Gweinyddol a Chyllid - Cymerwr cofnodion)

1 aelod o'r cyhoedd.

1 / PRESENOLDEB AC YMDDIHEURIADAU :

Gweler y rhestr uchod.

2 / DATGAN CYSYLLTIAD :

Cyng Ll.Griffith mewn perthynas ag eitem 5.3 ar yr agenda

Cyng R.Hughes mewn perthynas ag eitem 8 ar yr agenda

Cyng N.McCarten mewn perthynas ag eitem 12 ar yr agenda.

3 / Cyfranogiad y Cyhoedd :

Dim

4/ Adroddiad y Maer:

Adroddodd y Cyng Paige ar gyfarfod BOBB (Bihafio Neu Cewch Eich Banio) a fynychodd a hefyd ar ddigwyddiad cyfeillgarwch Cymraeg-Hwngari.

5/ Cofnodion y cyfarfod diwethaf :

5.1/ Cytunwyd bod cofnodion cyfarfod y Cyngor Llawn a gynhaliwyd ar 24/4/2023 yn gywir (unfrydol).

5.2/ Cytunwyd bod cofnodion cyfarfod y Cyngor Llawn fel Ymddiriedolwyr a gynhaliwyd ar 24/4/2023 yn gofnod cywir (unfrydol).

5.3/ Cytunwyd bod cofnodion cyfarfod y Pwyllgor Gweithredu Hinsawdd a gynhaliwyd ar 3/5/2023 yn gofnod cywir a mabwysiadwyd yr holl argymhellion (yn unfrydol).

6/ Materion yn codi :

Diolchodd y Cyng. Rwth Hughes i'r Clerc am gysylltu ag Openreach ynglŷn â'r blychau ffôn a chadarnhaodd ei bod yn awr mewn trafodaethau i gael y caniatâd angenrheidiol.

7/ Adroddiad gan y Cyng M.Williams - Cynghorydd Sir :

Cyflwynodd y Cyng M.Williams ei adroddiad a gwahoddodd gwestiynau.

Mewn ymateb i eitem 3.1 Penderfynodd y Cyngor y dylai'r Clerc ysgrifennu at y deilydd portffolio yn pwysleisio pwysigrwydd cynnal y ddarpariaeth yn ei ffurf bresennol.

8/ Cynllunio :

Cyfeirnod y cais: 23/0682/FUL

Cyfeirnod y cais: 23/0774/CAC

Dim gwrthwynebiad i'r naill gais na'r llall (unfrydol).

9/ Cyllid :

Penderfynodd y Cyngor dalu rhestr anfonebau yn unol â'r rhestr a gyflwynwyd (Unfrydol).

10/ Rhodd gan W.I :

Penderfynodd y Cyngor dderbyn cynnig caredig SyM Machynlleth o ddeg coeden geirios nad ydynt yn ffrwytho. Eu bod yn cael eu storio dros dro yng nghwrt y stablau cyn plannu yn y tiroedd a bod y penderfyniad ar ble i'w plannu yn cael ei ddirprwyo i'r Clerc a'r Rheolwr Cyfleusterau mewn ymgynghoriad â'r Cynghorydd Peter Jones (unfrydol).

11/ Coed Stryd Machynlleth :

Penderfynodd y Cyngor y dylai'r Clerc ysgrifennu yn ôl at Mr Baynham yn gwrthwynebu gosod gardd law yn yr ardal y tynnwyd llun ohoni gan fod stondin marchnad wedi'i lleoli yn yr union fan fel arfer. Hefyd i gwestiynu pam, ar ôl proses ymgynghori drylwyr, roedd newidiadau'n cael eu gwneud yn ôl pob golwg yn gyflym. Er gwaethaf y gwrthwynebiadau hyn, roedd gan y cyngor ddiddordeb mewn clywed y cynnig cyfan ar gyfer yr ail ardal a awgrymwyd ond na chafodd ei dynnu gyda nodyn arbennig o sut y gellid cynnal yr ardal (unfrydol).

12/ Mynedfa'r Plas :

Penderfynodd y Cyngor fod yn rhaid rhoi'r cais a chynlluniau ar gyfer y prosiect gerbron y Cyngor Llawn cyn y gellir ei gyflwyno yn enw'r Cyngor.

Bydd MTC am gael sicrwydd y bydd materion llif arian sy'n deillio o TAW yn cael eu bodloni,

Bydd angen i gynghorwyr ystyried y capasiti ymhlith ei staff ei hun i redeg y prosiect

Bydd angen cais ffurfiol gan MTC gan y prosiect i ddefnyddio BK/AC y cyngor er mwyn talu'r biliau yn ystod y cam adeiladu.

Gwahodd yr ymgeiswyr i gyfarfod arbennig o'r Pwyllgor Cyfleusterau i'w gynnal cyn diwedd Mehefin ac mai Mynedfa'r Plas yw'r unig eitem ar raglen y cyfarfod hwnnw (unfrydol)

13/ Toiledau Maes Parcio, Heol Maengwyn:

Penderfynodd y Cyngor fod y rhybudd i drosglwyddo'r allwedd i yn ôl yn parhau mewn grym hyd nes y byddai cynnig wedi'i gostio a'i ariannu'n llawn ar gyfer y gwaith adnewyddu ynghyd â dogfen gyfreithiol megis prydles, yn amlinellu ymrwymadau'r Cyngor Tref a Chyngor Sir Powys. cael ei gyflwyno i'r Cyngor Tref i'w ystyried.

Fod y Clerc yn y cyfamser yn parhau i bwysleisio ar swyddogion y Cyngor Sir yr angenrheidrwydd o benderfyniad buan (unfrydol).

14/ Archwilio Allanol :

Derbyniodd y Cyngor y tystysgrifau archwilio ar gyfer BA2019-20 a BA2020-21 a BA 2021-22 yn unfrydol.

15/ Adroddiadau gan gynrychiolwyr enwebedig ar gyrff allanol :

Derbyniwyd adroddiadau gan gynrychiolwyr y Cyngor ar Fforwm Cyngor Sir Penfro / Cyngor Tref a Chymuned, y Fforwm Cleifion a Phwyllgor Cyswllt Trafnidiaeth y Cambrian.

16/Gohebiaeth :

16.1 : Swyddfa Comisiynydd y Gymraeg – derbyniwyd er gwybodaeth.

16.2 : Llythyr oddi wrth Uchel Siryf Powys – derbyn er gwybodaeth a gofyn i'r Clerc ei gylchredeg er mwyn i Gynghorwyr allu ymateb yn unigol

17/ Adroddiad y Clerc :

Derbyniodd y cyfarfod ddiweddariad byr gan y Clerc.

18/ gwybodaeth gan aelodau :

Adroddwyd faint oedd yn cael ei wneud i'r Clwb leuenctid ac y gellid ei argymhell i'r Uchel Siryf (Gweler eitem 16.2 uchod)

19/ Eitemau ar gyfer yr agenda nesaf :

Mae Heddlu Dyfed Powys i anfon cynrychiolydd i'r cyfarfod nesaf i roi sgwrs yng nghyfarfod y Cyngor.

Cynllun Buddsoddi tref Machynlleth

Penderfynodd y Cyngor y dylid gwahardd aelodau'r wasg a'r cyhoedd o'r cyfarfod yn ystod y drafodaeth ar yr eitemau a ganlyn gan ei bod yn debygol y byddai gwybodaeth eithriedig, fel y'i diffinnir yn rhan 4, Atodlen 12A, Deddf llywodraeth leol 1972, yn dod i'r amlwg (unfrydol) .

20/ Materion staffio :

Derbyniodd y Cyngor ddiweddariad gan y Clerc ar y broses recriwtio a chyfarfod y panel staffio.

Cynhelir cyfweiliadau ar gyfer swydd y Clerc ar 31/5/23.

Yn dilyn yr ail hysbysebu roedd ail gais wedi dod i law a phenderfynodd y Cyngor y dylid cyfweld yr ymgeisydd ar yr un dyddiad.

Bydd y Clerc yn cynhyrchu dogfen wiki o gwestiynau ar gyfer cyfweiliad ac yn gofyn i Gynghorwyr wneud newidiadau yn ôl yr angen.

21/ Cynhelir CYFARFOD NESAF Y CYNGOR LLAWN ar DDYDD LLUN 26^{ed} MEHEFIN 2023 am 6.30pm yn ystafell Vane Tempest yn y Plas.

MINUTES OF THE ORDINARY MEETING OF MACHYNLLETH TOWN COUNCIL
on Monday May 22nd 2023 at 6.45pm in the Vane Tempest room at the Plas

PRESENT:

Cllr J Paige (Mayor and Chair of the meeting), Cllr A MacGarry, Cllr R.Hughes, Cllr J Honeybill, Cllr K.Bryan, Cllr N.McCarten, Cllr M.Williams, Cllr A.Evans, Cllr M.Atkins, Cllr P.Jones and Cllr Ll.Griffith.

APOLOGIES : Cllr G.Jones

ALSO IN ATTENDANCE:

Dewi Jones (Town Clerk)

Nicole Beaumont (Admin & Finance Officer - Minutes taker)

1 member of the public.

1 / ATTENDANCE AND APOLOGIES :

See list above.

2 / DECLARATION of INTERESTS :

Cllr Ll.Griffith with reference to item 5.3 of the agenda

Cllr R.Hughes with reference to item 8 of the agenda

Cllr N.McCarten in reference to item 12 on the agenda.

3 / Public Participation :

None

4/ Mayor's report :

Cllr Paige reported on a BOBB (Behave Or Be Banned) meeting which he attended and also on a Welsh-Hungarian friendship event.

5/ Minutes of the last meeting :

5.1/ The minutes of the Full Council meeting held on 24/4/2023 were agreed as a true record (unanimous).

5.2/ The minutes of the Full Council as Trustee meeting held on 24/4/2023 were agreed as a true record (unanimous).

5.3/ The minutes of the Climate Action Committee meeting held on 3/5/2023 were agreed as a true record and all recommendations adopted (unanimous).

6/ Matters arising :

Cllr Rwth Hughes thanked the Clerk for contacting Openreach regarding the telephone boxes and confirmed that she was now in discussions to obtain the required permission.

7/ Report from Cllr M.Williams - County Councillor :

Cllr M.Williams presented his report and invited questions.

In response to item 3.1 **Council resolved that the Clerk should write to the portfolio holder impressing upon him the importance of maintaining the provision in its current form.**

8/ Planning :

Application reference : 23/0682/FUL

Application reference : 23/0774/CAC

No objection to either application (unanimous).

9/ Finance :

Council resolved to pay schedule of invoices as per list presented (Unanimous).

10/ Gift from W.I :

Council resolved to accept the kind offer from Machynlleth WI of ten non fruiting cherry trees. That they be stored temporarily in the courtyard of the stables prior to planting in the grounds and that the decision on where to plant them be delegated to the Clerk and Facilities Manager in consultation with Councillor Peter Jones (unanimous).

11/ Machynlleth Street trees :

Council resolved that the Clerk should write back to Mr Baynham objecting to the placing of a rain garden in the area photographed as there is usually a market stall located on the exact spot. Also to question why after a thorough consultation process changes were then being made seemingly on the fly. Despite these objections, council were interested to hear the whole proposal for the second area suggested but not photographed with special note of how the area might be maintained (unanimous).

12/ PLAS Entrance :

Council resolved that the application and plans for the project must be put before Full Council before it can be submitted in the name of the Council.

MTC will want to be assured that cash flow issues resulting from VAT will be met,

Councillors will need to consider the capacity among its own staff to run the project

MTC will need a formal request from the project to use the council BK/AC in order to pay the bills during the construction stage.

That the applicants be invited to a special meeting of the Facilities Committee to be held before end of June and that the Plas Entrance be the only item on the agenda for that meeting (unanimous)

13/ Heol Maengwyn Car Park Public conveniences :

Council resolved that the notice to hand back the keys remain in force until such a time as a fully costed and funded proposal for the renovation along with a legal document such as a lease, outlining the commitments of both the Town Council and Powys County Council can be presented to the Town Council for consideration.

That in the meantime, the Clerk continues to impress on officers of the County Council the necessity of a rapid resolution (unanimous).

14/ External Audit :

Council unanimously received the audit certificates for FY2019-20 and FY2020-21 and FY 2021-22.

15/ Reports from nominated representatives on outside bodies :

Reports were received from Council representatives on the PCC / Town and Community Council Forum, The Patient Forum and the Cambrian transport Liaison Committee.

16/ Correspondence :

16.1 : Office of the Welsh Language Commissioner – received for information.

16.2 : Letter from the High Sheriff for Powys – receive for info and ask the Clerk to circulate so Councillors can respond individually.

17/ Clerk report :

The meeting received a brief update from the Clerk.

18/ information from members :

Report was given as to how much was done for the Youth Club and could be recommended to the High Sheriff (See item 16.2 above)

19/ Items for the next agenda :

Dyfed Powys Police are to send a representative to the next meeting to give a talk at the Council meeting.

The Machynlleth town Investment Plan

Council resolved that members of the press and public be excluded from the meeting during discussion of the following items as it is likely that exempt information, as defined in part 4, Schedule 12A, local government Act 1972, be coming to the fore (unanimous).

20/ Staffing matters :

Council received an update from the Clerk on the recruitment process and the staffing panel meeting.

Interviews will be held for the post of Clerk on 31/5/23.

Following the re-advertising a second application had come to hand and Council resolved that candidate should be interviewed on the same date.

The Clerk will produce a wiki document of questions for interview and ask Councillors to make amendments as necessary.

21/ THE NEXT MEETING of the FULL COUNCIL will take place on MONDAY 26th JUNE 2023 at 6.30pm in the Vane Tempest room at the Plas.

COFNODION CYFARFOD PANEL CYFLEUSTERAU CYNGOR TREF MACHYNLLETH

Dydd Llun Mehefin 12fed 2023 am 6.30pm yn ystafell John Edwards

PRESENNOL:

Y Cyngorydd J Paige (Cadeirydd), y Cyngorydd A Evans, y Cyngorydd J Honeybill, y Cyngorydd M Williams, y Cyngorydd N McCarten.

YMDDIHEURIADAU:

Cyng A MacGarry, y Cyngorydd K Bryan, y Cyngorydd R.Hughes, y Cyngorydd M.Atkins.

HEFYD YN BRESENNOL:

Dewi Jones (Clerc y Dref a SAC), Mr Phil Wheeler (Gwyl Mach)

1/ PRESENOLDEB AC YMDDIHEURIADAU :

Gweler y rhestr uchod.

Etholwyd y Cyngorydd Jeremy Paige i gadeirio'r cyfarfod hwn gan fod y Clerc wedi hepgor cynnwys eitem agenda i ethol cadeirydd parhaol. Bydd cadeirydd parhaol yn cael ei ethol yng nghyfarfod nesaf y pwyllgor hwn (unfrydol).

2 / DATGAN BUDDIANT :

Dim

3/ MYNEDIAD Y PLAS

Amlinellodd y Cadeirydd sut mae'r Cyngor eisoes wedi mynegi cefnogaeth mewn egwyddor ar gyfer y syniadau ar gyfer mynedfa'r Plas.

Esboniodd y Cyngorydd Norma McCarten fethiant swyddogion Cyngor Sir Powys i fod yn bresennol.

Nododd y cyfarfod benderfyniad y Cyngor Llawn ar 22/5/23 – Eitem 12.

"Penderfynodd y Cyngor fod yn rhaid rhoi'r cais a chynlluniau ar gyfer y prosiect gerbron y Cyngor Llawn cyn y gellir ei gyflwyno yn enw'r Cyngor.

Bydd MTC am gael sicrwydd y bydd materion llif arian sy'n deillio o TAW yn cael eu bodloni,

Bydd angen i gynghorwyr ystyried y capasiti ymhlith ei staff ei hun i redeg y prosiect

Bydd angen cais ffurfiol gan MTC gan y prosiect i ddefnyddio BK/AC y cyngor er mwyn talu'r biliau yn ystod y cam adeiladu.

Gwahodd yr ymgeiswyr i gyfarfod arbennig o'r Pwyllgor Cyfleusterau i'w gynnal cyn diwedd Mehefin ac mai Mynedfa'r Plas yw'r unig eitem ar raglen y cyfarfod hwnnw (unfrydol)"

Cafwyd trafodaeth ynghylch y pryderon a fynegwyd ynghylch TAW a chapasiti staff ynghyd â'r angen i gynnwys cyn lleied o bethau annisgwyl â phosibl yn y cais. Bydd y cais grant llawn a gyflwynwyd gerbron y Cyngor i'w gymeradwyo cyn ei gyflwyno yn ystyried y pwyntiau hyn ac os bydd y Cyngor yn cymeradwyo cyflwyno'r cais, yna bydd Ymylol Mach yn gweithio gyda Chlerc y Dref newydd i gyd-fynd ag amserlen ac amserlen gwaith ac anfonebau i gapasiti.

MINUTES OF THE FACILITIES PANEL MEETING OF MACHYNLLETH TOWN COUNCIL

on Monday June 12th 2023 at 6.30pm in the John Edwards room

PRESENT:

Cllr J Paige (Chair), Cllr A Evans, Cllr J Honeybill, Cllr M Williams, Cllr N McCarten.

APOLOGIES :

Cllr A MacGarry, Cllr K Bryan, Cllr R.Hughes, Cllr M.Atkins.

ALSO IN ATTENDANCE:

Dewi Jones (Town Clerk and RFO), Mr Phil Wheeler (Mach Fringe)

1/ ATTENDANCE AND APOLOGIES :

See list above.

Councillor Jeremy Paige was elected to chair this meeting as the Clerk had omitted to include an agenda item to elect a permanent chair. A permanent chair will be elected at the next meeting of this committee (unanimous).

2 / DECLARATION of INTERESTS :

None declared

3/ PLAS ENTRANCE

The Chair outlined how the Council has already expressed support in principle for the ideas for the Plas entrance. Councillor Norma McCarten explained the failure of officers of Powys County Council to attend.

The meeting noted the resolution of Full Council on 22/5/23 – Item 12.

“Council resolved that the application and plans for the project must be put before Full Council before it can be submitted in the name of the Council.

MTC will want to be assured that cash flow issues resulting from VAT will be met,

Councillors will need to consider the capacity among its own staff to run the project

MTC will need a formal request from the project to use the council BK/AC in order to pay the bills during the construction stage.

That the applicants be invited to a special meeting of the Facilities Committee to be held before end of June and that the Plas Entrance be the only item on the agenda for that meeting (unanimous)“

There was a discussion regarding the concerns expressed relating to VAT and staff capacity along with a need to include as few surprises as possible in the application. The full grant application put before Council for approval before submission will take these points into consideration and should Council approve the submission of the application then Mach Fringe will work with the new Town Clerk to match schedule and timetable of works and invoices to capacity.

Machynlleth Town Council on Monday, 26th June 2023.

1. Purpose of this report:
To report on county council matters.
2. Press/Media Releases (15-5-23 to 20-6-23):
 - 2.1 Hundreds of businesses receive rate relief support (15th May):

Over 650 Powys businesses in the retail, hospitality sectors have had their business rates bills reduced after applying for a rate relief scheme, the county council has said.

The Business Rates Retail, Leisure and Hospitality Rates Relief scheme for financial year 2023/24, which is administered by Powys County Council, has seen 650 businesses in the county receive the 75% relief which has reduced their business rates bills by £3.4 million. Now the council is urging remaining eligible businesses to apply for the rate relief for this financial year.

The Welsh Government scheme, which supports Powys businesses in recovering from the impacts of the pandemic and the ongoing economic challenges including high inflation rates, offers eligible occupied businesses a discount of 75% on the business rates bill for a property. The scheme will apply to all eligible ratepayers with a relief cap for all business properties up to a maximum of £110,000.

The council has received funding of up to £4.9 million in the way of a Welsh Government grant for the scheme.

The business must be in the retail, leisure, hospitality or tourism sectors, for example, shops, pubs, restaurants, gyms, performance venues and hotels.

The rate relief scheme is available until 31st March 2024. Businesses who meet the eligibility criteria must apply for this rate relief.
 - 2.2 Adult Services moves out of business continuity (15th May):

A Powys County Council service has moved out of business continuity, almost five months after it was invoked as a preventative measure.

The council's Adult Services moved out of business continuity on 10th May, following a review by senior leaders.

In December 2022, the service invoked its business continuity plan, as high demand across the health and care sector, combined with recruitment and retention issues and increasing levels of sickness in key areas, was impacted on service delivery.

As a result, the service stood down non-critical work so that it could redeploy staff to meet business critical activities in a smooth and planned transition.

If anyone is concerned about an adult and think they are at risk, or if a person's situation is unsustainable, they should contact the council immediately on 0345 602 7050.

Ask SARA (<https://powys.livingmadeeasy.org.uk/language>) is an online self-help guide providing expert advice and information on products and equipment for older and disabled adults. Answer some questions about yourself and your environment and you'll receive a free personalised report, providing clear, tailored advice written by experts on ways to help with your daily activities.

If you want information or advice about your well-being – or want to know how you can help somebody else, visit Dewis Cymru's website <https://www.dewis.wales/>
 - 2.3 Audit Wales review – Planning Services (15th May):

The findings of an Audit Wales review will be used to improve the county's planning service, Powys County Council has said.

The report published today (15th May), follows a review of the service which took place in 2022 and contains a series of suggestions to help improve planning services.

The outcome of the review found that Audit Wales have concerns about the fundamental strategic, operational and cultural weaknesses of the council's planning service and that these weaknesses hindered the service's ability to consistently and sustainably support staff and members to deliver an effective service that helps the council to achieve its corporate objectives.

Following interim feedback, the council immediately set up an improvement service board to consider the findings, propose detailed responses and put in place measures to ensure that they are followed through and implemented by the service.

The Audit Wales report can be found by visiting <https://www.audit.wales>

2.4 Environment and nature event to help communities deliver green visions (15th May):

Town and community councils across Powys are being offered help to create, expand and deliver climate and nature emergency action plans.

They have all been invited to send a representative to a free Powys Town and Community Council Environment and Nature Event at the Pavilion in Llandrindod Wells on 14th June.

The conference organised jointly by Powys County Council and Llandrindod Wells Town Council, will include speakers representing environmental organisations and question and answer sessions with panels of experts. There will also be workshops, information stands and opportunities for networking.

Television and radio presenter Chris Jones will be the conference host and the organisations in attendance will include Powys County Council's Waste and Recycling Service and its Biodiversity and Countryside Service, Severn Wye Energy Agency, One Voice Wales, Centre for Alternative Technology, Bannau Brycheiniog (Brecon Beacons) National Park Authority, Planning Aid Wales, Coed Cadw (Woodland Trust), Radnorshire Wildlife Trust, On the Verge and Keep Wales Tidy.

2.5 New easy to use online hub launched for food businesses (22nd May):

Powys food businesses can now find guidance and advice from the Food Standards Agency (FSA) in one easy to access business guidance hub on [food.gov.uk](https://www.food.gov.uk)

The new hub brings together guidance on how to set up a food business, how to achieve a good food hygiene rating and manage allergens to keep customers safe.

Businesses can also find new case studies on the SFA blog, telling real stories about how working with your local authority and FSA helps get your business off the ground and grow safely and successfully.

The FSA will also be publishing case studies from Environmental Health practitioners across England and Wales, sharing why they do their job and what they're looking for when they inspect businesses.

2.6 Gas cylinders and bottles no longer accepted at Household Waste Recycling Centres (24th May):

From 1st June 2023, Powys County Council Household Waste Recycling Centres will not accept gas cylinders and bottles.

There are many types of gas cylinders and bottles with the majority of the large ones designed to be used again and again. Once empty, or no longer needed, these large propane and butane cylinders and bottles can be returned to the manufacturer or retailer, where they can be checked over and reused for years to come. In some instances, you may be able to reclaim a deposit when returning these types of gas containers.

Check the cylinder or bottle for details of how to return and recycle, or visit:
www.calor.co.uk/gas-bottles/refills-and-returns/returns www.flogas.co.uk/gas-bottles/returns

Smaller camping gas style canisters are only designed for a single use, but sometimes can also be returned to suppliers (please check with your retailer first). If recycling, please ensure the canisters are completely empty before taking to your local Household Waste Recycling Centre.

2.7 Innovative Scan/Recycle/Reward trial to be held in Brecon (24th May):

Brecon residents workers and visitors will soon be invited to take part in an innovative Scan/Recycle/Reward recycling trial launching within the town this summer. Being led by the Digital Deposit Return Scheme Alliance, in partnership with Welsh Government, Powys County Council and local retailers, the 12-week trial will test how digital technology can be used to encourage more recycling in Brecon. The Scan/Recycle/Reward trial will test a new digital method of tracking recycling. Trial participants will be able to claim cash rewards by scanning the uniquely labelled drink labels with their mobile phones before recycling at home, through their normal kerbside recycling collection, or using various 'on the go' recycling points around the town. The uniquely labelled drinks containers will be available to buy from many of the shops within Brecon, and a full list of participating retailers, and locations of the 'on the go' recycling points, will be available online.

2.8 Powys becomes UK's first Endometriosis Friendly Council (25th May):

Powys County Council has signed up to become an Endometriosis Friendly Employer, the first local authority in the UK to do so. The scheme, led by Endometriosis UK, provides guidance on how to support employees with Endometriosis, with employers committing to provide those with the condition the necessary support to thrive at work. By becoming an Endometriosis Friendly Employer, Powys County Council is showing a commitment to support staff who have the condition and tackling stigma and changing culture surrounding Endometriosis in the workplace. For information and resources for employers dealing with staff suffering from Endometriosis, as well as details of the Mid Wales Support Group, visit the Endometriosis UK website: www.endometriosis-uk.org

2.9 Could you be the council's next apprentice (25th May)?

Are you graduating from university, finishing school this summer, or perhaps you fancy a career change? Powys County Council is offering people the chance to earn a salary while gaining the qualification without the university and college fees. The council is looking for a Programme Co-ordinator Apprentice, a Street Lighting Electrician Apprentice, and a Training Administrator Apprentice. Find out more at: <https://en.powys.gov.uk/jobs> Apprentices will receive the Real Living Wage of £10.90 per hour and our Career Graded Apprentices could receive even more, and a permanent position after successfully completing the training. Keep your eye out for more apprenticeship opportunities coming soon at <https://en.powys.gov.uk/jobs>

2.10 Food waste – recycle it, don't bin it (30th May):

The people of Powys are reminded to keep food waste out of their wheeled bin and instead, recycle any left over or unwanted food via the weekly recycling collections.

The council's waste awareness and enforcement team will be joining the recycling crews across the county to see how many of us are recycling our food waste correctly each week. While out on the collection rounds, the team will be reminding us to keep food waste out of the general rubbish bin and offering residents advice on how to make the most of the weekly food waste recycling collections.

Whilst most Powys households recycle everyday items such as paper and card, glass, cans, plastic bottles and cartons, many are still not recycling all their food waste. In fact, a quarter of what's in the general rubbish bin is still food, all of which could be recycled easily in the food waste caddies.

Research has suggested that some reluctant food recyclers are put off by the 'yuck factor'. However, separating left-over food, vegetable peelings eggshells, and all the other food waste items, from your normal rubbish bins reduces the risk of your bin getting yucky. There are other benefits to recycling food waste too, as it especially helps to tackle climate change. In Powys, we send our food waste to an anaerobic digestion facility, where it's turned into green energy.

- 32 recycled banana peels could create enough energy to power a typical home for an hour.
- 12 recycled teabags could create enough energy to fully charge a tablet.
- Recycling a caddy load of food waste could generate enough electricity to power a fridge for 18 hours.

2.11 Council is monitoring situation after broadband provider goes into administration (1st June):
Powys County Council is keeping a close eye on developments after Broadway Partners were placed in administration.

The broadband provider has been working on seven community schemes in the county with the aim of bringing ultrafast fibre connections to more homes in rural areas. It had also been expected to become the supplier for several others that were still at the stage of assessing demand.

There are hopes that a buyer may be found during the administration process, but, if necessary, the council will look to work with the affected communities to source an alternative provider.

The only community broadband scheme in the county where homes have been connected to ultrafast fibre so far, by Broadway Partners, is Aberedw and Glascwm. Customers in this area have been advised by the company and its administrators, at Teneo, that its network is still functioning and that its usual customer service channels remain open.

The other communities in Powys that Broadway Partners has been working with are Llanafon Fawr and Llanwrthwl, Dwyrw and Llanafon, Llangunllo and Whitton, Rhayader, and Painscastle.

Anyone in these communities who has questions about their community broadband should contact: broadband@powys.gov.uk

2.12 Resident fined for fly-tipping at community recycling site (5th June):

A South Powys resident has been issued with a £400 Fixed Penalty Notice after being caught dumping cardboard boxes on the ground at their local community recycling site.

Following concerns from the local councillors about residents abusing the community recycling site in Llangynidr's village hall car park, the council's Waste Awareness and Enforcement Team set up a temporary CCTV camera.

The fly-tipping suspect was then caught on camera leaving cardboard on the ground. Using their car number plate, the culprit was traced via the DVLA database and issued with a fine.

2.13 Borrow a balance bike (5th June):

Balance bikes are now available to borrow from select libraries across Powys, the county council has said.

Through a joint initiative between Powys County Council's Library Service and Sports Development Team (Sport Powys), library members now have the opportunity to borrow a balance bike for free.

The bikes, which include a helmet, are suitable for children from 2-6 years old and are available to loan for four weeks at a time from the following libraries: Brecon, Builth Wells, Hay-on-Wye, Knighton, Llandrindod Wells, Llanfyllin, Llanidloes, Newtown, Welshpool and Ystradgynlais.

The initiative is available thanks to funding from the Welsh Government, through Sport Wales.

For more information, please contact the Library Service via library@powys.gov.uk or 01874 612394.

2.14 Householder warned about traders offering to install home energy product (6th June):

Householders in Powys are being urged to be on their guard if they are approached by traders offering to install home energy products.

A number of companies are operating across the county to install measures to help make homes more energy efficient at reduced or no cost through the availability of funding or grants. These companies often send letters or call households and arrive at homes unannounced.

Now Powys County Council's Trading Standards Team is urging residents to ask questions, cheque if they qualify for funding before agreeing to have the work carried out and never sign an agreement without reading it.

The council does have a scheme to help tackle fuel poverty in Powys. The ECO4 Flex scheme will enable home energy improvements and is being delivered on behalf on the council by Warm Wales, a community interest company specialising in delivery of programmes designed to address fuel poverty in Wales.

Warm Wales will provide a fully managed scheme, field enquiries, undertake assessment of client eligibility and work directly with energy providers and agents obligated to deliver measures under the scheme.

To find out more about the Warm Wales Powys Energy Saving Scheme, visit www.warmwales.orh.uk/powys-energy-saving-scheme-2/ or call 01656 747 622.

To stop advertising material that's addressed to you personally, register with the Mailing Preference Service (MPS) at www.mpsonline.org.uk/

For further consumer advice, including if you think you are a victim of a rogue trader, contact Citizens Advice consumer helpline free on 0808 223 1133 or to contact a Welsh-speaking advisor call 0808 223 1144.

2.15 Council launches Welsh language introduction leaflet at Urdd Eisteddfod (9th June):

A Welsh language introduction leaflet aimed at people who move to Powys from outside of Wales has been launched at one of Europe's biggest youth festivals, the county council has announced.

Powys County Council has launched the leaflet at the Maldwyn stand during last week's Urdd Eisteddfod, which was held in Llandovery in Carmarthenshire.

The leaflet offers an introduction to the Welsh language including some simple phrases and a guide to understanding local place names. It also highlights the many benefits of Welsh medium education.

Produced as part of the council's Welsh in Education Strategy Plan, and in conjunction with council's Welsh Language Governance Panel, the leaflet will be shared for distribution by Powys-based estate agents and housing associations.

To find out more about Welsh-medium education in Powys, visit Destination Bilingual.

2.16 Town centres benefit from Transforming Towns programme (13th June):

Nine projects that will help revitalise town centres in mid Wales have received a boost thanks to Welsh Government funding, it has been announced.

Thanks to the Welsh Government Transforming Towns programme, five projects in Powys and four in Ceredigion have funding totalling just over £1.3 million, which is anticipated to trigger potential investment worth just over £3 million. These nine projects are part of the overarching Placemaking Grant scheme which sit under the Transforming Towns programme.

Projects that are benefiting from the placemaking Grant include former schools, banks, office buildings and iconic derelict buildings which will see commercial premises, residential units and small businesses being created and bring new life into town centres.

The town centres where the projects are taking place in are Llanidloes, Machynlleth, Welshpool, Ystradgynlais, Aberystwyth, Cardigan and Llandysul.

Transforming Towns is a Welsh Government programme providing a further £7 million to town centre regeneration in mid Wales over three years. In addition to the Placemaking Grant, a number of key strategic projects have also been funded in recent years, and the Welsh Government has also enabled projects worth £12 million with loan funding in the region.

2.17 Recruitment event to meet increasing pressures in social care (14th June):

Powys County Council is holding a recruitment event to boost the social care workforce ahead of winter pressures.

The council is looking for anyone interested in a job supporting people with their daily living needs. You could be starting out in your career, looking for a new job, or retired and wanting to get back into work.

A recruitment open day will take place on Wednesday 5th July to recruit care and support workers and help reduce pressures on the health and care sector.

If you're interested in finding out more about you can help, come along to the recruitment open day on Wednesday 5th July at Hafan Yr Afon, Newtown, 10am to 6.30pm. We're offering a unique opportunity to apply and interview on the day. You could walk away with a conditional job offer.

To find out more about the event visit: www.powys.gov.uk/RecruitmentOpenDay

2.18 Bus travel simplified across North Wales (14th June):

A single ticket scheme that aims to simplify bus travel has been introduced across North Wales.

The 1 Bws initiative allows passengers to travel throughout the north of Wales using a single ticket across multiple services and with no extra cost. Included in the 1 Bws scheme is the TrawsCymru T12, T2 and X28 services, which runs within Powys.

Powys passengers boarding the T12, T2 and X28 services will be able to benefit from the new 1 Bws scheme, if they wish to use a single one-day ticket for unlimited travel further afield across North Wales.

The existing Powys Day Rover Ticket is also still valid on most local bus services within the county.

Another Transport for Wales initiative known as 'Tap on, Tap off' allows adult passengers to use a contactless payment method to easily pay for their 1 Bws ticket. By tapping their contactless card or device on the ticket machine when they get on and off the bus, the single fare for the journey is calculated. As multiple journeys are made, the fare is capped, ensuring they will never pay more than the price of a 1 Bws ticket.

TrawsCymru service T12 is operated for Transport for Wales and Powys County Council by Lloyds Coaches and Tanat Valley Coaches. With the introduction of the 1 Bws scheme, the T12 fares are being co-ordinated to ensure both operators charge the same rates for the same journeys and that tickets are inter-available between them. This will mean that a small number of individual fares may increase slightly, while others may decrease, but fares for all journeys will be charged at the same rate per mile.

For more information on bus fares, the 1 Bws scheme and the 'Tap on, Tap off' payment method, please visit: <https://www.traveline.cymru/bus-fares/>

2.19 Powys Public Service Board Well-being Plan published (14th June):

The new Powys Well-being Plan has been published on the council's website today (Wednesday 14th June).

The Well-being of Future Generations (Wales) Act 2015 requires all Public Service Boards (PSBs) across Wales to prepare a local Well-being plan setting out plans to improve the social, economic, environmental, and cultural well-being of our communities.

Powys PSB is responsible for developing the local Well-being Plan for the area to help the residents of Powys to achieve their well-being goals. To achieve the ambition of a "Fair, Healthy and Sustainable Powys", the objectives below have been set as the core aims of the plan:

- People in Powys will live happy, healthy, and safe lives.
- Powys is a county of sustainable places and communities.
- An increasingly effective Public Service for the people of Powys.

The Well-being Plan is now available at <https://en.powys.gov.uk/sustainability>

2.20 Grants available for creating sanctuaries for nature in Powys (15th June):

Community groups, voluntary organisations, charities, schools and other organisations are invited to apply for grant funding to create places for nature in their local area.

The Powys Nature Partnership has once again been allocated Welsh Government funding through the Local Places for Nature (LPfN) scheme. This scheme aims to create Nature on Your Doorstep, where people live, work and access public services.

With the help of our communities Powys Nature Partnership seeks to restore and improve nature across the county. The Local Places for Nature scheme focuses on engaging communities to actively create and enhance places for nature and concentrates on bringing nature into urban and previously nature-deprived areas. Spending time in nature benefits our mental and physical wellbeing so as well as providing a more sustainable and ecologically friendly environment, the local communities will benefit in too.

The deadline for grant applications is 5pm, 21st July 2023. More information and an application form can be found online: Local Places for Nature.

3. Meeting of the Planning Committee on Thursday, 8th June 2023:

This meeting was cancelled.

.....
County/Town Councillor J. Michael Williams.
June 2023.



Mr Dewi Wyn Jones
Machynlleth Community
Y Plas
Aberystwyth Road
Machynlleth
Powys
SY20 8ER

town-clerk@machynlleth-tc.gov.uk

Gwilym Davies

Pennaeth Eiddo, Cynllunio a Gwarchod y
Cyhoedd
Head of Property, Planning and Public
Protection

Neuadd y Sir/County Hall
Spa Road East
Llandrindod
LD1 5LG

Ein Cyf/Our Ref: 23/0765/FUL
Dyddiad/Date: 8 June 2023
Llinell Uniongyrchol/Direct Line: 01597
827161

E-bost/Email:
planning.consultations@powys.gov.uk

Annwyl Syr/Madam,

**Ymgynghoriad Deddf Cynllunio Gwlad
a Thref 1990
Gorchymyn (Gweithdrefn Rheoli
Datblygu) (Cymru) 2012 (fel y'i
diwygiwyd)**

Cyfeirnod: 23/0765/FUL
Cyfeirnod Grid: **E:274531 N:300835**
Cynnig: Change of use of offices to
residential accommodation together with
repairs / renovation works, internal
alterations and external alterations to
include demolition of flat roof extension to
rear & installation of solar panels to roof
Cyfeiriad y Safle: Wynnstay House , 7 & 9
Penrallt Street, Machynlleth, SY20 8AG

Mae'r cais ar gael i'w weld ar wefan y
Cyngor (<http://pa.powys.gov.uk/online-applications/>). Wedi derbyn yr amodau a
thelerau, dilynwch y cyfarwyddiadau ar-
lein i weld yr achos.

Rhoddir rhybudd drwy hyn fod rhaid
gwneud unrhyw sylwadau yr ydych yn
dymuno eu gwneud o fewn 21 diwrnod o
ddyddiad y llythyr hwn. Os na wneir hyn,

Dear Sir/Madam,

**Town and Country Planning Act 1990
Town and Country Planning
(Development Management Procedure)
(Wales) Order 2012 (as amended)
Consultation**

Application Reference: 23/0765/FUL
Grid Reference: **E:274531 N: 300835**
Proposal: Change of use of offices to
residential accommodation together with
repairs / renovation works, internal
alterations and external alterations to
include demolition of flat roof extension to
rear & installation of solar panels to roof
Site Address: Wynnstay House , 7 & 9
Penrallt Street, Machynlleth, SY20 8AG

The application is available to view on the
Council's website
(<http://pa.powys.gov.uk/online-applications/>). After accepting the terms
and conditions please follow the online
instructions to view the case.

Notice is hereby given that any
observations you may wish to make must
be returned to me within 21 days of the

fe dybir nad ydych yn dymuno gwneud sylwadau a bydd y cais yn mynd yn ei flaen tan dod i benderfyniad.

Cofiwch y dylid gwneud sylwadau'n ysgrifenedig, ac y bydd unrhyw sylwadau'n cael eu cadw ar ffeil i'w weld gan y cyhoedd.

Os ydych yn credu nad yw'r cais hwn yn dod o fewn ardal eich Cyngor Cymuned, a allwch dynnu fy sylw at hyn ar unwaith.

Bydd yr holl ohebiaeth yn cael ei gyhoeddi ar-lein. Peidiwch â chynnwys eich llofnod nac unrhyw wybodaeth breifat arall megis cyfeiriadau e-bost na rhifau ffôn personol yn eich ymateb, gan y gall y rhain ymddangos ar ein gwefan.

Croeso i chi gysylltu â ni yn Gymraeg. Byddwn yn ymateb yn Gymraeg, heb oedi.

Cyfeiriwch yr holl ymatebion ymgynghori i Adran Gynllunio Cyngor Sir Powys at planning.consultations@powys.gov.uk yn hytrach nag at unigolion a enwir gan gynnwys y cyfeirnod cynllunio 23/0765/FUL, o fewn testun yr e-bost.

Yn gywir,

Natalie Hinds
Planner

date of this letter. If this is not done it will be assumed that you do not wish to comment and the application will proceed to determination.

Please note that comments must be made in writing and that such comments will be held on a file that will become open to public inspection.

If you believe this application does not fall within your Community Council area can you please bring this to my attention immediately.

All correspondence will be published online. Please do not include your signature or any other private information such as personal email addresses or telephone numbers in your response, as these may appear on our website.

You are welcome to contact us in Welsh. We will respond in Welsh, without delay.

Please direct all consultation responses for Powys County Council's Planning Department to planning.consultations@powys.gov.uk rather than to named individuals, including the planning reference, 23/0765/FUL, within the email subject.

Yours faithfully,

Natalie Hinds
Planner



Machynlleth Community
Mr Dewi Wyn Jones
Y Plas
Aberystwyth Road
Machynllth
Powys
SY20 8ER

Gwilym Davies

Pennaeth Eiddo, Cynllunio a Gwarchod y
Cyhoedd
Head of Property, Planning and Public
Protection

Neuadd y Sir/County Hall
Spa Road East
Llandrindod
LD1 5LG

Ein Cyf/Our Ref: 23/0766/LBC
Dyddiad/Date: 8 June 2023
Llinell Uniongyrchol/Direct Line: 01597
827161
E-bost/Email:
planning.consultations@powys.gov.uk

Annwyl Syr/Madam,

**Ymgynghoriad
Deddf Cynllunio (Adeiladau Rhestredig
ac Ardaloedd Cadwraeth) 1990**

Cyfeirnod: 23/0766/LBC
Cyfeirnod Grid: **E:274531 N:300835**
Cynnig: Listed building consent for repairs
/ renovation works, internal alterations and
external alterations to include demolition of
flat roof extension to rear & installation of
solar panels to roof
Cyfeiriad y Safle: Wynnstay House , 7
Penrallt Street, Machynlleth, SY20 8AG

Gallwch weld y cais uchod ar wefan y
Cyngor (<http://pa.powys.gov.uk/online-applications/>). Ar ôl derbyn yr amodau a'r
telerau, dilynwch y cyfarwyddiadau ar-lein i
weld yr achos.

Rhoddir rhybudd bod rhaid i unrhyw
sylwadau y dymunwch eu gwneud gael eu
dychwelyd i mi **o fewn 21 diwrnod** o
ddyddiad y llythyr hwn. Os na fydd hyn yn
cael ei wneud, byddwn yn tybio nad ydych
am wneud sylw a bydd y cais yn mynd yn

Dear Sir/Madam,

**Planning (Listed Buildings and
Conservation Areas) Act 1990
Consultation**

Application Reference: 23/0766/LBC
Grid Reference: **E:274531 N: 300835**
Proposal: Listed building consent for
repairs / renovation works, internal
alterations and external alterations to
include demolition of flat roof extension to
rear & installation of solar panels to roof
Site Address: Wynnstay House , 7 Penrallt
Street, Machynlleth, SY20 8AG

The application is available to view on the
Council's website
(<http://pa.powys.gov.uk/online-applications/http://planning.powys.gov.uk/port>
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date of this letter. If this is not done it will be

ei flaen tan dod i benderfyniad.

Cofiwch y dylid gwneud sylwadau'n ysgrifenedig ac y bydd unrhyw sylwadau'n cael eu cadw ar ffeil i'w weld gan y cyhoedd.

Os ydych yn credu nad yw'r cais hwn yn dod o fewn ardal eich Cyngor Cymuned, a fyddwch gystal â thynnu fy sylw at hyn ar unwaith.

Bydd yr holl ohebiaeth yn cael ei gyhoeddi ar-lein. Peidiwch â chynnwys eich llofnod na gwybodaeth breifat atal megis cyfeiriadau e-bost neu rifau ffôn personol yn eich ymateb, gan y gall y rhain ymddangos ar ein gwefan.

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Cyfeiriwch yr holl ymatebion ymgynghori i Adran Gynllunio Cyngor Sir Powys at planning.consultations@powys.gov.uk yn hytrach nag at unigolion a enwir gan gynnwys y cyfeirnod cynllunio 23/0766/LBC, o fewn testun yr e-bost.

Yn gywir,

Natalie Hinds
Planner

assumed that you do not wish to comment and the application will proceed to determination.

Please note that comments must be made in writing and that such comments will be held on a file that will become open to public inspection.

If you believe this application does not fall within your Community Council area can you please bring this to my attention immediately.

All correspondence will be published online. Please do not include your signature or any other private information such as personal email addresses or telephone numbers in your response, as these may appear on our website.

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Yours faithfully,

Natalie Hinds
Planner



Machynlleth Community
Mr Dewi Wyn Jones
Y Plas
Aberystwyth Road
Machynlleth
Powys
SY20 8ER

Gwilym Davies

Pennaeth Eiddo, Cynllunio a Gwarchod y
Cyhoedd
Head of Property, Planning and Public
Protection

Neuadd y Sir/County Hall
Spa Road East
Llandrindod
LD1 5LG

Ein Cyf/Our Ref: 23/0534/LBC
Dyddiad/Date: 22 May 2023
Llinell Uniongyrchol/Direct Line: 01597
827161

E-bost/Email:
planning.consultations@powys.gov.uk

Annwyl Syr/Madam,

Ymgynghoriad Deddf Cynllunio (Adeiladau Rhestredig ac Ardaloedd Cadwraeth) 1990

Cyfeirnod: 23/0534/LBC
Cyfeirnod Grid: **E:274531 N:300780**
Cynnig: Installation of new signage
including a projecting illuminated sign and
painting the existing shopfront
Cyfeiriad y Safle: 8 Heol Pentrerhedyn,
Machynlleth, Powys, SY20 8DN

Gallwch weld y cais uchod ar wefan y
Cyngor (<http://pa.powys.gov.uk/online-applications/>). Ar ôl derbyn yr amodau a'r
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cael ei wneud, byddwn yn tybio nad ydych
am wneud sylw a bydd y cais yn mynd yn
ei flaen tan dod i benderfyniad.

Dear Sir/Madam,

Planning (Listed Buildings and Conservation Areas) Act 1990 Consultation

Application Reference: 23/0534/LBC
Grid Reference: **E:274531 N: 300780**
Proposal: Installation of new signage
including a projecting illuminated sign and
painting the existing shopfront
Site Address: 8 Heol Pentrerhedyn,
Machynlleth, Powys, SY20 8DN

The application is available to view on the
Council's website
(<http://pa.powys.gov.uk/online-applications/http://planning.powys.gov.uk/port>
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Yn gywir,

Natalie Hinds
Planner

determination.

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Planner

83



Machynlleth Community
Mr Dewi Wyn Jones
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Machynlleth
Powys
SY20 8ER

Gwilym Davies

Pennaeth Eiddo, Cynllunio a Gwarchod y
Cyhoedd
Head of Property, Planning and Public
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Deddf Cynllunio (Adeiladau Rhestredig
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Natalie Hinds
Planner

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Yours faithfully,

Natalie Hinds
Planner

6

List of Invoices For Payment
12th May to 13th June 2023
Correct to end of day on 13/6/2023.

Dyddiad Tali / Payment Date	Enw / Name	Rhif TAW / VAT Number	Llinell Gyllidol / Budget Line	Manylion / Particulars	Swm /Amount	Sylwadau / Observations	O dan pa rym y gwnaethpwyd y gwariant / spent under which local government power.
Paid by Direct Debit							
17/05/2023	Sage			software/technical support	£ 108.60		
17/05/2023	cred card			patrol for mower	£ 30.20		
19/05/2023	workpay			deb/cred card fees in café	£ 154.06		
22/05/2023	LAS recycling			waste/refuse collecting (April)	£ 427.80		
24/05/2023	Rio+2			coffee/milk/chocolate for coffee machine in café	£ 1,096.44		
26/05/2023	Tower Leasing			franking machine leasing (26/5 to 25/8/23)	£ 137.34		
30/05/2023	PEAC			photocopier leasing	£ 478.80		
17/06/2023	Sage			software/technical support	£ 108.60		
17/06/2023	Xero			software/technical support	£ 39.60		
22/06/2023	BNPparibas			coffee machine monthly leasing (21/6 to 20/7/23)	£ 221.83		
22/06/2023	LAS recycling			waste/refuse collecting (May)	£ 434.52		
23/06/2023	Total Energies			electricity Hen Stabiau (May)	£ 7.16		
23/06/2023	Total Energies			electricity Market feeder (May)	£ 46.94		
23/06/2023	Total Energies			electricity Clock tower (May)	£ 34.81		
23/06/2023	SSE Southern Electric			electricity Plas (May)	£ 1,144.15		
25/06/2023	Castell Howells Ltd			food & beverages supplies for café	£ 2,567.77		
26/06/2023	Total Energies			electricity loos by Remembrance Garden (May)	£ 7.49		
26/06/2023	Total Energies			electricity Main car park loos (May)	£ 495.74		
Paid under delegated powers before council meeting on 26/6/2023							
24/5/2023	Viking Raja			stationery items/janitorial products	£ 182.34		
2/6/2023	Haften Dyfrdwy			water supplies to Carpark loos	£ 552.84		
19/06/2023	BT			telephone/internet services	£ 304.80		
To be authorised for payment on 26/6/2023							
26/6/2023	The Store			gardening items for planters/tools for maintenance	£ 66.80		
26/06/2023	Amazon			items for Hen Stabiau carpark	£ 53.99		
26/6/2023	Amazon			laminator	£ 127.81		
26/6/2023	Amazon			stationery/secure key boxes	£ 58.21		
26/6/2023	WR Partners			May payroll processing	£ 162.00		
26/6/2023	WR Partners			Audit reports to YE31/3/2023	£ 1,440.00		
26/6/2023	JWA/SKS Ltd			smart lock/padlock	£ 302.96		
26/6/2023	Wilson Tree Surveys			annual tree safety inspection	£ 1,140.00		
26/6/2023	Geraint Roberts Associates			Grant application maintenance/repairs to Clock Tower	£ 1,489.00		
26/6/2023	Cymen			translation service for public meeting	£ 235.20		
26/6/2023	Initial			janitorial supplies	£ 217.85		
26/6/2023	AC Signs			Signage for Hen Stabiau carpark	£ 65.00		
26/6/2023	Powys county council			Rates for Office room 205	£ 1,578.25		
26/6/2023	Charles Stores (AG & Turf)			service to mower	£ 308.71		
26/6/2023	Kerimed Nurseries			Flowers for railings by the Clock and planters near Plas	£ 363.00		
26/6/2023	Spick & Span Aberystwyth			repairs to toilets at back of reception in Plas	£ 150.00		
TOTAL					£ 16,340.61		

Cyflogau / Wages		
Mis / Month	Enw / Name	Swm / Sum
	May wages	£ 12,642.50
Cyfraniadau Pensiwn / Pension Contributions		
	May payroll PCC Pensions	£ 2,787.08
		£ -
Cyfraniadau HMRC / HMRC Contributions		
	May payroll PAYE-HMRC	£ 2,412.73
		£ -
	total income	£ 22,230.37
	total expenditure	-£ 34,182.92
	var +/-	-£ 11,952.55

Gan Bwy / From	Incwm / Income
allocments	
buffets & functions	
café cash takings	
Wordpay & Anex café credcard takings	
bar bookings in hall	
Barclays Loyalty rewards	
carpark permits	
equipment hire	
Hall hires	
room hires	
market stall fees	
Office rentals	
printing/postage/photocopying service	
recharges to tenants	
Venue hire (Comedy fest)	

Swm / Sum (£)	
£ 75.00	
£ 1,676.22	
£ 2,875.60	
£ 6,542.40	
£ 90.00	
£ 30.03	
£ 900.00	
£ 65.00	
£ 798.75	
£ 1,086.00	
£ 1,970.00	
£ 4,053.00	
£ 87.72	
£ 105.65	
£ 1,875.00	
TOTAL £ 22,230.37	ALL income correct as at end of day on 13/6/17

10

WJMJ

W.J. Matthews a'i Fab
Cyfrifwyr Siartredig
Ymgynghorwyr Treth Siartredig
Archwiliwr Cofrestredig

W.J. Matthews & Son
Chartered Accountants
Chartered Tax Advisers
Registered Auditor

Councillor Paige
The Mayor
Cyngor Tref Machynlleth
Y Plas
Plas Machynlleth
Machynlleth
SY20 8ER

09 June 2023

Dear Councillor Paige

We have reviewed our procedures for ensuring independence from clients with regard to audit assignments.

In our opinion there are no matters or interests which conflict with our carrying out our function as Internal Auditor objectively and independently of the Cyngor Tref Machynlleth.

Yours sincerely



ICAEW
CHARTERED
ACCOUNTANTS

11-15 Y Bont Bridd / 11-15 Bridge Street, Caernarfon, Gwynedd LL55 1AB



Ffôn / Tel: 01286 673555

e-bost / e-mail: gwybod@wjmf.co.uk info@wjmf.co.uk



THE
CHARTERED
INSTITUTE OF
TAXATION

Partneriaid / Partners: D.A. Chidley, B.Sc.(Econ), F.C.A., C.T.A. L.M. Adams, B.Sc., A.C.A.

Cofrestrwyd i ymgymryd â gwaith archwilio a rheolwyd i reidiad o weithgareddau busnes buddsoddi yn y Deyrnas Unedig gan y Sefydliad Cyfrifwyr Siartredig yn Lloegr a Chymru. Cofrestrwyd gyda'r Sefydliad Trethiant Siartredig fel ffyrn o Ymgynghorwyr Treth Siartredig.
Registered to carry on audit work and regulated for a range of investment business activities in the UK by the Institute of Chartered Accountant in England and Wales. Registered with the Chartered Institute of Taxation as a firm of Chartered Tax Advisers.



W.J. Matthews a'i Fab
Cyfrifwyr Siartredig
Ymgynghorwyr Treth Siartredig
Archwiliwr Cofrestredig

W.J. Matthews & Son
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Registered Auditor

Councillor Paige
The Mayor
Cyngor Tref Machynlleth
Y Plas
Plas Machynlleth
Machynlleth
SY20 8ER

09 June 2023

Dear Councillor Paige

We have concluded our work as Internal Auditors of Machynlleth Town Council for the year ended 31 March 2023. It is a requirement of Part 3 of the Accounts and Audit Regulations (Wales) 2014 that local councils "maintain an adequate and effective system of internal audit of their accounting records and control systems." During our review of the processes and procedures we have identified the following:

1. Bank reconciliations

Section 2.2 of the Financial Regulations state the following in relation to bank reconciliations:

On a regular basis and at least one in each quarter, and at each financial year end, a member other than the Chair shall be appointed to verify bank reconciliations produced by the RFO. The member shall sign the reconciliations and the original bank statement as evidence of verification. This activity shall on conclusion be reported, including any exceptions, to and noted by the council.

Our audit work identified that the bank reconciliations were not prepared every quarter. The last reconciliation prepared was dated 30 November 2022 which was presented at the January Finance Panel. A bank reconciliation was not presented at the April 2023 finance panel. We also note that there is no evidence of verification by the Chair for the reconciliations prepared. We recommend that verification is evidenced or that the financial regulations are updated if this is no longer considered to be relevant.

2. Petty Cash

The audit work identified that on some occasions cash income received was paid into the petty cash float and not separately banked as required by the financial regulations. We also note that the petty cash was not physically counted at the year end and therefore we are unable to verify that the petty cash figure is correct at the year end.

We recommend that controls in relation to petty cash are strengthened to ensure that cash income is banked separately and that the cash balance is counted on a regular basis and reconciled to Sage.

We understand that the council have made a decision to use a credit card in order to minimise the number of cash transactions. We recommend that the controls in relation to approval of credit card payments and processing are reviewed to ensure they are adequate.



11-15 Y Bont Bridd / 11-15 Bridge Street, Caernarfon, Gwynedd LL55 1AB



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Partneriaid / Partners: D.A. Chidley, B.Sc.(Econ), F.C.A., C.T.A. L.M. Adams, B.Sc., A.C.A.

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3. Change of RFO

The controls in relation to the approval and authorisation improved during the year. There was lack of evidence of review and approval of purchase invoices for the first few months of the financial year. This improved significantly during the second quarter of the financial year with evidence of review and approval on all invoices sampled and tested.

It is our recommendation that these established controls are continued and prioritised during the handover period to the newly appointed town clerk. This will ensure that the audit trail remains throughout this period of change.

We would like to take this opportunity to thank you for the co-operation we received during the course of our audit.

Yours sincerely

LT Marum dc

Community and Town Councils in Wales

Annual Return for the Year Ended 31 March 2023

11

Accounting statements 2022-23 for:

Name of body: **Cyngor Tref Machynlleth**

	Year ending		Notes and guidance for compilers
	31 March 2022 (£)	31 March 2023 (£)	Please round all figures to nearest £. Do not leave any boxes blank and report £0 or nil balances. All figures must agree to the underlying financial records for the relevant year.
Statement of income and expenditure/receipts and payments			
1. Balances brought forward	48,692	97,529	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	191,475	217,707	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	182,483	261,788	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	167,500	228,284	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, taxable allowances, PAYE and NI (employees and employers), pension contributions and termination costs. Exclude reimbursement of out-of-pocket expenses.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	157,621	312,801	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	97,529	35,939	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).
Statement of balances			
8. (+) Debtors	23,578	26,542	Income and expenditure accounts only: Enter the value of debts owed to the body at the year-end.
9. (+) Total cash and investments	94,632	71,447	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	20,681	62,050	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward	97,529	35,939	Total balances should equal line 7 above: Enter the total of (8+9-10).
12. Total fixed assets and long-term assets	570,887	2,487,302	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

Annual Governance Statement

We acknowledge as the members of the Council/Board/Committee, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2023, that:

	Agreed?		'YES' means that the Council/Board/Committee:	PG Ref	
	Yes	No*			
1. We have put in place arrangements for: <ul style="list-style-type: none">effective financial management during the year; andthe preparation and approval of the accounting statements.			Properly sets its budget and manages its money and prepares and approves its accounting statements as prescribed by law.	6, 12	
2. We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption, and reviewed its effectiveness.			Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.	6, 7	
3. We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice that could have a significant financial effect on the ability of the Council/Board/ Committee to conduct its business or on its finances.			Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it has done so.	6	
4. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2014.			Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit.	6, 23	
5. We have carried out an assessment of the risks facing the Council/Board/Committee and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.			Considered the financial and other risks it faces in the operation of the body and has dealt with them properly.	6, 9	
6. We have maintained an adequate and effective system of internal audit of the accounting records and control systems throughout the year and have received a report from the internal auditor.			Arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	6, 8	
7. We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the Council/Board/Committee and, where appropriate, have included them on the accounting statements.			Disclosed everything it should have about its business during the year including events taking place after the year-end if relevant.	6	
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.			Considered and taken appropriate action to address issues/weaknesses brought to its attention by both the internal and external auditors.	6, 8, 23	
9. Trust funds – The body acts as sole trustee for and is responsible for managing trust fund(s)/assets. We exclude transactions related to these trusts from the Accounting Statement. In our capacity as trustee, we have discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit.	Yes	No	N/A	Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.	3, 6

* Please provide explanations to the external auditor on a separate sheet for each 'no' response given; and describe what action is being taken to address the weaknesses identified.

Additional disclosure notes*

The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement

1. Expenditure under S137 Local Government Act 1972 and S2 Local Government Act 2000

Section 137(1) of the 1972 Act permits the Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Section 137(3) also permits the Council to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2022-23 was £8.82 per elector.

In 2022-23, the Council made payments totalling £__NIL__ under section 137. These payments are included within 'Other payments' in the Accounting Statement.

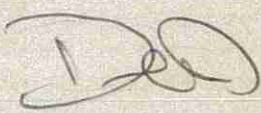
2.

3.

* Include here any additional disclosures the Council considers necessary to aid the reader's understanding of the accounting statement and/or the annual governance statement.

Council/Committee approval and certification

The Council/Committee is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014.

Certification by the RFO I certify that the accounting statements contained in this Annual Return present fairly the financial position of the Council/Board/Committee, and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2023.	Approval by the Council/Board/Committee I confirm that these accounting statements and Annual Governance Statement were approved by the Council/Board/Committee under minute reference:
RFO signature: 	Minute ref:
Name: Dewi Wyn Jones	Chair signature:
Date: 09/06/23	Name:
	Date:

Annual internal audit report to:

Name of body: **Cyngor Tref Machynlleth**

The Council/Board/Committee's internal audit, acting independently and on the basis of an assessment of risk, has included carrying out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ending 31 March 2023.

The internal audit has been carried out in accordance with the Council/Board/Committee's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and the internal audit conclusions on whether, in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council/Board/Committee.

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
1. Appropriate books of account have been properly kept throughout the year.	Yes				Confirm that accounting records are appropriately maintained and presented to the council as per the requirements of the financial regulations.
2. Financial regulations have been met, payments were supported by invoices, expenditure was approved and VAT was appropriately accounted for.	Yes				For a sample of payments confirm that invoices have been correctly authorised, approved, VAT claimed correctly and that the information has been presented correctly to the Council. Invoices for the first 3 months of the year lacked sufficient evidence of approval however no issues found for the last 9 months of the financial year.
3. The body assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	Yes				Reviewed the Council risk assessment and confirm that a risk register is maintained.
4. The annual precept/levy/resource demand requirement resulted from an adequate budgetary process, progress against the budget was regularly monitored, and reserves were appropriate.	Yes				Reviewed the budget process to determine the precept and confirm that there is adequate monitoring of the budget against actual expenditure.
5. Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for.	Yes				Reviewed the effectiveness of controls in order to ensure that other income is adequately recognised, recorded and that VAT is appropriately accounted for.
6. Petty cash payments were properly supported by receipts, expenditure was approved and VAT appropriately accounted for.	Yes				For a sample of petty cash payments ensured that there was a supporting receipt and that VAT had been appropriately accounted for. However, the audit work identified that there was no physical count of petty cash at the year end and therefore we were unable to verify that the balance was correct at the year end. Audit work also identified that other income was recognised in Petty Cash

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
					which is not in accordance with the requirements of the financial regulations.
7. Salaries to employees and allowances to members were paid in accordance with minuted approvals, and PAYE and NI requirements were properly applied.	Yes				Confirmed that the correct pay scale rates are applied as per the minuted approvals and that PAYE and NI are deducted appropriately.
8. Asset and investment registers were complete, accurate, and properly maintained.	Yes				Reviewed the fixed asset register to ensure that it is up to date and subject to a regular review.

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
9. Periodic and year-end bank account reconciliations were properly carried out.	Yes				Confirmed that periodic bank reconciliations are prepared and presented at the finance panel. Audit work identified that bank reconciliations were not always performed as stated in the financial regulations.
10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments/income and expenditure), agreed with the cashbook, were supported by an adequate audit trail from underlying records, and where appropriate, debtors and creditors were properly recorded.	Yes				The accounting statements have been prepared from Sage Line 50 which is used to record all transactions on the income and expenditure basis with a debtors and creditors ledger maintained.
11. Trust funds (including charitable trusts). The Council/Board/Committee has met its responsibilities as a trustee.				Not covered	

For any risk areas identified by the Council/Board/Committee (list any other risk areas below or on separate sheets if needed) adequate controls existed:

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
12.					
13.					
14.					

* If the response is 'no', please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

** If the response is 'not covered', please state when the most recent internal audit work was done in this area and when it is next planned, or if coverage is not required, internal audit must explain why not.

[My detailed findings and recommendations which I draw to the attention of the Council/Board/Committee are included in my detailed report to the Council/Board/Committee dated _____.] * Delete if no report prepared.

Internal audit confirmation

I/we confirm that as the Council's internal auditor, I/we have not been involved in a management or administrative role within the body (including preparation of the accounts) or as a member of the body during the financial years 2021-22 and 2022-23. I also confirm that there are no conflicts of interest surrounding my appointment.

Name of person who carried out the internal audit:

Signature of person who carried out the internal audit:

Date:

MTC Town Clerk

From: Briony Worth <briony.worth@uk.zurich.com>
Sent: 14 June 2023 16:00
To: Town-clerk@machynlleth-tc.gov.uk
Cc: James Stephens
Subject: Zurich Insurance Quote - Machynlleth Town Council
Attachments: (#1575383327) Select for Local Councils Policy Wording - MLAACF07.pdf; Machynlleth Town Council - Policy Schedule.pdf; Machynlleth Town Council - Proposal.pdf

Importance: High

Dear Dewi,

Please find enclosed your 2023 quote with Zurich Insurance, which we hope will offer you a competitive premium and some significant increases in cover, as well as other benefits.

Our understanding of your organisation:

- The organisation is a local government council.
- You require cover for a 12-month period.
- The wages and salaries you have declared are per annum.
- No significant claims have been made in the last 3 years other than those disclosed.
- You are not currently in a Long-Term Agreement with your current insurance supplier, and as such are happy to change to Zurich, if the proposal is financially compelling.
- You wish to compare insurance quotations fairly and with a level of transparency; the best combination of price and cover will be chosen.

The quote includes the following lines of cover (specific details listed in the attached schedule):

Cover Levels	Limit of Indemnity / Sum Insured
Public Liability	£15m
Employers Liability	£10m
Fidelity Guarantee	£250k
Officials Indemnity	£15m
Libel and Slander	£250k
Legal Expenses	£200k
Hirers Liability	£2m
Money	£250k
Personal Accident	£100k/£500 pw
Personal Accident – Key Worker Cover	£100k/£500 -£100pw
Personal Accident – Travel Cover	Included
Material Damage Cover (All Risks)	See Schedule Attached

Pricing:

The annual cost for your policy with Zurich Insurance is detailed below, including the price for a 3-year Long Term Agreement (LTA), which offers a further saving.

Policy Term	Annual Premium including Insurance Premium Tax @ 12% (VAT @ 20% on Engineering Inspection if applicable)
1 Year	£19,196.23
3 Year LTA	£17,308.32

Why Zurich?

- We are extremely experienced with over 25 years in the Local Council sector.
- We are the largest insurer of Public Services in the UK.
- We offer Feefo Platinum Trusted Service.
- We offer a dedicated Cert CII qualified team of Town and Parish Council insurance experts, and a named contact personally assigned to you.
- We respond to any query or request within 24 working hours.
- We do not charge any administration fees.
- We also offer a risk management service through our Local Community Advisory Service ([LCAS](#)).

We believe we have offered a competitive price. As such, in order to maintain a fair tender process, we politely request that you do not share these figures with other insurers.

Please check through attached the proposed schedule carefully and let me know me if you require any changes. Alternatively, if you are happy with the proposed quote, and would like to accept, all you need do is respond to this email confirming your required start date and which option you would like to go for.

I look forward to hearing from you and hope to be working with you in the future.

Yours sincerely

Briony

Briony Worth (Cert CII)

Senior Customer Account Manager

Direct: 01243 832 116 or Mobile: 07501 951277

Sales Team: 0800 917 9420

Email: briony.worth@uk.zurich.com

Follow us:    



Read [Feefo Reviews](#) from our town, parish and community council customers

***** PLEASE NOTE ***** This message, along with any attachments, may be confidential or legally privileged. It is intended only for the named person(s), who is/are the only authorized recipients. If this message has reached you in error, kindly destroy it without review and notify the sender immediately. Thank you for your help.

All of the companies listed below are part of a group of companies of which the ultimate parent company is Zurich Insurance Group Ltd, a company registered in Switzerland No. CH-020.3.023.083-6/a. Zurich is a trading name of this group of companies.

INSURANCE PROPOSAL

FOR

Machynlleth Town Council

Prepared by

Mr James Stephens

14th June 2023

1. Introduction

We aim to bring you high quality insurance and excellent service at a good price.

- **High quality insurance**

Our policy has been designed for Councils such as yours. We have over 20 years of experience working with Town, Parish and Community Councils and are the largest insurer of public services in the UK.

We are proposing Public Liability cover of £12 million for you.

Zurich are pleased to announce that **Key Personnel cover** is available as a paid for option to all Town, Parish and Community Council policies. Key Personnel insurance is designed to protect councils 24 hours a day, 7 days a week, in the event that an accident or assault renders a member of your team unable to work to their normal capacity. Your council could claim weekly benefits of up to £500 to assist with replacing staff or volunteers specified by you.

- **Excellent service**

We pride ourselves on providing swift, friendly service. Highlights of this service include: a dedicated Account Manager; no admin fees when you make a change to your policy; and free access to legal and counselling helplines. Our customer service currently scores 4.7 out of 5 on the independent rating site Feefo.

Should you need to make a claim, it will be managed by our dedicated team of claims specialists. They will work with you to settle the claim quickly and minimise disruption in the meantime. They manage claims ranging from the simplest accidental damage to the most complex legal cases, so whatever may happen, you will have experts on your side.

- **A good price**

We are proposing premiums shown in the table below

LTA Term*	Price proposed (including all applicable taxes)
1 Year	£19,196.23
3 Year	£17,308.32

* You may choose to enter a Long Term Agreement with us, this would reduce the price of your policy over the life of the agreement in return for your commitment to stay with us. See Section 4 for details.

You will judge whether this is a good price. We hope that we will save you money, and that you can invest this saving into your core activities.

In addition to these benefits, if you buy this policy you will have bought from a company that makes a significant contribution to society: The Zurich Community Trust, a registered charity that is funded by corporate and employee donations, has given support to over 600 UK and overseas charities through grants and volunteering programmes.

2. Next steps

It is important that **you carefully read the attached document your “Local Council Policy Schedule”** and check that the facts we have about you are correct and that we have included all the covers that you want.

Please call us if you have any questions or need to make changes.

Once you are happy with the Schedule, all your organisation needs to do to purchase your policy is send us an acceptance email.

3. The cost of this policy

The cost of this policy is **£19,196.23** (including taxes, based on a 1 year agreement).

This is made up of £17,139.49 for your policy, £2,056.74 Insurance Premium Tax (at the prevailing rate, which is levied on insurance policies) and £0.00 VAT.

This quotation is valid for 90 days from the quotation date shown on the front cover of this proposal.

4. Long Term Agreement

You may choose to set up a Long Term Agreement (LTA) with us. This means that you commit to keep your policy with us for the period of the LTA and in return you receive the discount detailed in the pricing table.

An LTA will also freeze the rates which we apply to your sums insured or indemnity levels in order to calculate your annual premium. So, if we raise rates during your LTA, the rise won't apply to your premium.

Please note, this doesn't mean that your premium will not rise over the period of the LTA. It would rise if:

- a) Your sums insured increase
We will index-link your sums insured.
- b) Your levels of indemnity increase
Again, this may be necessary to ensure that your policy is giving you the appropriate level of protection.
- c) Your claims history is poor
If this did occur, you would have the option to exit the LTA.

The following lines of cover are not subject to LTA rate freezes: Engineering, Legal Expenses and Terrorism.

Do please contact us if you have any questions or would like to set up an LTA.

5. How we will support you

We will be available to support you throughout the year with activities such as:

- Insuring new projects and events which you may be considering
- Making changes to your policy
- De-mystifying the sometimes complicated language used in insurance documents

Our approach to fees:

- We do not charge administrative fees or for providing duplicate documents.
- We will make no charge if you request changes or amendments to your policy that would cost less than £50.

6. How to purchase this policy

If you would like to buy this policy, all you need to do is call or send us an email confirming that you wish to go ahead.

We will then email you electronic copies of your policy documents, along with an invoice. Payment is due before your cover starts, or immediately if your cover is already in place. Failure to do so could result in your insurance being cancelled.

7. Conclusion

This proposal and the attached 'Local Council Policy Schedule' should clearly describe your insurance requirements and how we plan to meet them. If they do not, or if you have any questions, please contact me on or at james.stephens2@uk.zurich.com

We hope that a combination of our council expertise, the price offered, and the service we provide will convince you to place your insurance with us.

Zurich Municipal is a trading name of Zurich Insurance Company Ltd. A public limited company incorporated in Switzerland. Registered in the Canton of Zurich, No. CHE-105.833.114, registered offices at Mythenquai 2, 8002 Zurich. UK Branch registered in England and Wales no BR000105. UK Branch Head Office: The Zurich Centre, 3000 Parkway, Whiteley, Fareham, Hampshire PO15 7JZ.

Zurich Insurance Company Ltd is authorised and regulated in Switzerland by the Swiss Financial Market Supervisory Authority FINMA. Authorised by the Prudential Regulation Authority. Subject to regulation by the Financial Conduct Authority and limited regulation by the Prudential Regulation Authority. Details about the extent of our regulation by the Prudential Regulation Authority are available from us on request. Our firm reference number is 959113.

Communications may be monitored or recorded to improve our service and for security and regulatory purposes.

Mr Dewi Wyn Jones
Machynlleth Town Council
Cyngor Tref Machynlleth
Y Plas
Plas Machynlleth
Machynlleth
Powys
SY20 8ER

Select for Local Councils Policy Schedule (Quote)

This insurance policy, which meets your demands and needs, has been based on the latest information obtained from you. The Policy, the Policy Schedule, any Certificates of Insurance and Endorsements form one document and should be read together. This Schedule replaces any previous Schedule.

Policy Number	TBC
Insured	Machynlleth Town Council
Business	Parish / Town Council
Period of Insurance	
From	01 st July 2023
To	30 th June 2024
and any other period for which cover has been agreed.	

Annual Premium

Premiums are inclusive of Insurance Premium Tax and/or VAT as appropriate.

Long Term Agreement:	Not Applicable
Preparation Date	14 th June 2023
Prepared by	Mr James Stephens
Policy Form Reference	MLAACF07

Policy Cover Declaration:

You, the Insured, are not aware of any known losses or events that could give rise to a claim, or circumstances that would be prejudicial to us, the Insurer, should the basis of cover on the below given insurance product (s) be changed.

This is important information, please read it carefully and check that the facts given about you are correct and that we have included all the covers that you require. We are unable to give you advice so it is your responsibility to check the cover is correct for your organisation.

Lines of Cover applying

Part A – Material Damage

Table Headings

Contents (a)	Furniture, fixtures, fittings and tenants improvements
Contents (b)	Other contents and consumable stock not specified below including printed books and unused stationery
Contents (c)	Computer equipment, other office equipment and sports equipment
Contents (d)	Televisions, audio-visual and photographic equipment (excluding videos), beer, wine, spirits, tools and gardening equipment
Contents (e)	Tobacco
Contents (f)	Camcorders, videos and gaming machines
Contents (g)	Civic Regalia

Sums Insured

Premises Address	Buildings Sum Insured	Loss of Rent	Contents (a)	Contents (b)	Contents (c)	Contents (d)	Contents (e)	Contents (f)	Contents (g)
1. Y Plas and outbuildings, Address, Y Plas, Aberystwyth Road, Machynlleth, Powys, SY20 8ER	£13,880,093.00	£100,000.00	£915,554.00	£0.00	£8,262.00	£0.00	£0.00	£0.00	£0.00
2. Car park Toilets, Address, Heol Maengwyn, Machynlleth, Powys, SY20 8DT	£157,453.00	N/A	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00

For Premises: 1, 2

Insured Perils applicable to Material Damage: 1-16

Excesses Applicable to Premises 1 & 2

The following Excesses apply to each and every loss arising in respect of each and every separate premises:

Accidental Damage	£100
Theft	£100
Riot civil commotion and Malicious Persons	£250
Storm or Flood	£250
Escape of Water	£250
Falling Trees or Branches	£250
Subsidence	£1,000

Operative Endorsements: 1, 2, 3, 5, 6, 7, 8 & 9 (please refer to the Endorsement section of the policy wording)

Part C – All Risks

Table Headings

Contents (a)	Furniture, fixtures, fittings and tenants improvements
Contents (b)	Other Contents and consumable stock not specified below including printed books and unused stationery
Contents (c)	Computer Equipment, other office equipment and sports equipment
Contents (d)	Televisions, audio-visual and photographic equipment (excluding videos), beer, wine, spirits, tools and gardening equipment
Contents (e)	Tobacco
Contents (f)	Camcorders, videos and gaming machines
Contents (g)	Civic Regalia

Additional Items:

Where no premises address is shown, the item is not based at one location and cover is provided anywhere within the territorial limits.

Item Description	Sum Insured	Excess
Playground Equipment	£180,000.00	£250
Street Furniture	£16,380.00	£250
War Memorial	£43,832.00	£250
Town Clock	£651,858.00	£250
Regalia	£5,736.00	£250

The excess stated applies to each and every loss.

Operative Endorsements: 1, 2, 3 & 7 (please refer to the Endorsement section of the policy wording)

Part E – Public Liability

Limit of Indemnity:

£15,000,000

Excess: £100 each and every claim in respect of Section 2(d)(ii)

Operative Endorsements:

1. Environmental Clean Up Costs. The following Special Definitions are added to Section 1:

Clean Up Costs

- a) Testing for or monitoring of Pollution or Contamination
- b) the costs of Remediation required by any Enforcing Authority to a standard reasonably achievable by the methods available at the time that such Remediation commences.

Remediation

Remedying the effects of Pollution or Contamination including primary, complementary and compensatory actions as specified in the Environmental Damage (Prevention and Remediation) Regulations 2009.

Enforcing Authority

Any government or statutory authority or body implementing or enforcing environmental protection legislation within the territorial limits.

Cover

With effect from 01 July 2009 or the inception of the policy if later, the **insurer** will indemnify the **insured** in respect of all sums including statutory debts that the **insured** is legally liable to pay in respect of Clean Up Costs arising from environmental damage caused by Pollution or Contamination where such liability arises under an environmental directive, statute or statutory instrument.

Provided always that:

- a) liability arises from Pollution or Contamination caused by a sudden, identifiable, unintended and unexpected incident which takes place in its entirety at a specific time and place during the Period of Insurance. All Pollution or Contamination which arises out of one incident shall be deemed to have occurred at the same time such incident takes place
- b) the **insurer's** liability under this Extension shall not exceed £1,000,000 for any one occurrence and in the aggregate in any one Period of Insurance and will be the maximum the insurer will pay inclusive all costs and expenses. This limit will form part of and not be in addition to the Limit of Indemnity stated in the Schedule
- c) immediate loss prevention or salvage action is taken and the appropriate authorities are notified

2. The following definitions are added to Section 1 - Special Definitions:

Abuse

Any actual or threatened single act or repeated acts of maltreatment that inflict harm or fail to prevent harm including:

- a) physical abuse
- b) sexual abuse, including sexual exploitation
- c) neglect and/or acts of omission
- d) psychological abuse
- e) contemptuous, coarse or insulting behaviour.

Abuse Event

One occurrence or all occurrences of a series of Abuse to any one person.

3. The following is added to Section 16 – Special Provisions:

4. Abuse

All claims arising from an Abuse Event:

- a) constitute one claim; and
- b) will be deemed to have occurred on the date the first claim was made in writing against the **insured**; and
- c) will be subject to the **excess** stated in the schedule. Such **excess** will be deemed to apply per Abuse Event.

4. Confirmation of other terms and conditions that apply

Except as varied above, the terms and conditions of this policy apply to this endorsement.

Part H – Libel and Slander

Sum Insured

£1,000,000

Excess: 10% each and every claim or £1,000 whichever is the lower

Operative Endorsements

None

- b) deliberate exposure to unnecessary danger (except in an attempt to save human life)
- c) racing of any kind other than on foot
- d) air travel other than as a passenger in a licensed passenger carrying aircraft
- e) with effect from the 2004 renewal date the **insurer** will not be liable for any actual loss directly or indirectly arising out of, contributed to by, or resulting from actual, threatened, feared or perceived use of biological, chemical, radioactive or nuclear agent, material, device or weapon.
- f) motor cycling, winter sports other than skiing or snowboarding in the United Kingdom or on a dry ski slope or within a snow dome, skating or curling, aerial pursuits including but not limited to ballooning, bungee jumping, gliding, hang-gliding, micro lighting, parachuting, paragliding or parascending, jet skiing or white water rafting, mountaineering or rock climbing using guides or ropes, hiking, trekking or mountaineering above 3,000 metres, caving, and diving using external breathing apparatus

General Notes

1. Fair presentation of the risk

You must make a fair presentation of the risk to us at inception, renewal and variation of your policy. This means that we must be told about all facts and circumstances which may be material to the risks covered by the policy and that you must not make a misrepresentation to us about any material facts. As part of your duty of fair presentation, you must ensure that the information detailed within the schedule is correct and complete. A material fact is one which would influence the acceptance or assessment of the risk. If you have any doubt about facts considered material, it is in your interests to disclose them to us.

Failure to make a fair presentation of the risk could result in the policy either being avoided, written on different terms or a higher premium being charged, depending on the circumstances surrounding the failure to present the risk fairly.

This policy is compliant with the principles of the Insurance Act 2015 law reforms. It also incorporates an 'opt out' which has the aim to promote good customer outcomes. We have opted-out of the 'proportionate reduction of claim remedy' available to insurers under the Insurance Act 2015. This means that in cases of non-disclosure or misrepresentation which are neither deliberate nor reckless, if we would have charged an additional premium had we known the relevant facts, we will charge that premium and pay any claims in full rather than reducing claims payments in proportion to the amount of premium that would have been charged.

We believe that our 'additional premium approach' should, in most situations, be more favourable to our customers when compared to the proportionate reduction of claim remedy. Our additional premium approach does not affect our right to apply the other remedies available under the Act for non-disclosure or misrepresentation.

2. Cancellation

All insurance policies run for a fixed period of time. The Insured can terminate an insurance contract verbally or in writing at any time by calling 0800 917 9531 or emailing Customers.team@uk.zurich.com. Zurich may cancel the policy by giving 30 days' notice in writing. In such an event the insured will be entitled to a return of premium in respect of the unexpired portion of the period of insurance.

If you cancel your policy before the start date, you will be entitled to a full refund of premium. If you cancel within 14 days of the start date, you will be entitled to a full refund of premium, providing no claim has been made. After 14 days, if no claim has been made, we may offer a full or partial refund, depending on the time the policy was on risk and the circumstances at the time of the cancellation request. Please note, a cancellation charge of £50 may be applied.

3. Bonus and fee structure

Employees and businesses who carry out work for ZIC UK are remunerated in various different ways for selling insurance contracts. Employees receive a basic salary and also receive a bonus based on a number of factors, including the achievement of sales and quality targets. Businesses which work for the insurer on an outsourced basis receive a fee and also additional payments based on a number of factors, including the achievement of sales and quality targets.

DAS Head and Registered Office:

DAS Legal Expenses Insurance Company Limited | DAS House | Quay Side | Temple Back | Bristol | BS1 6NH
Registered in England and Wales | Company Number 103274 Website: www.das.co.uk
DAS Legal Expenses Insurance Company Limited is authorised by the Prudential Regulation Authority
and regulated by the Financial Conduct Authority (FRN202106) and the Prudential Regulation Authority.

DAS Law Limited Head and Registered Office:

DAS Law Limited | North Quay | Temple Back | Bristol | BS1 6FL
Registered in England and Wales | Company Number 5417859 Website: www.daslaw.co.uk
DAS Law Limited is authorised and regulated by the Solicitors Regulation Authority (registered number 423113).

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MTC Town Clerk

From: Stephen Packer <Stephen.Packer@jameshallam.co.uk>
Sent: 14 June 2023 16:43
To: town-clerk@machynlleth-tc.gov.uk
Subject: FW: Machynlleth Town Council - 2023 Renewal Report - All Policies - Due 1.7.23
Attachments: Statement of Fact.pdf; Schedule - Group Personal Accident Renewal Quote from Aviva.pdf; Aviva PA PW.pdf; Statement of Fact - Group Personal Accident Renewal Quote from Aviva.pdf; Policy Wordings.pdf; Schedule.pdf; Insurance Renewal Review.pdf; LTU Wording.docx

Good Afternoon Dewi

We now have pleasure in attaching our report in respect of this years insurance portfolio. (Now that our scheme provider, Aviva has been providing cover for in excess of 12 months now and following a review for those councils which are claim free we have been able to obtain a reduction in the overall rating. The policy schedule attached reflects the initial premium, the renewal review report does show the correct reduced premium. Once the policy has been renewed the schedule will be reissued.)

This covers the following policies

Commercial Combined

Personal Accident

In addition would comment as follows

Report -

Page 13 contains premium details , Commercial Combined outlines changes agreed at pre renewal and confirmation of index linked figures used.

This also contains the premium splits requested.

This includes a three year Long term Agreement, terms as per above attachment. At the moment no one knows when the uncertainty in the world will have settled down , indeed still having a massive effect on supply of raw materials which impacts on Business Interruption claims. We do not know also how premium rates will go over the next few years and so a rating increase of 5 % does at least make planning ahead easier. This is in addition to any separate increases in cover requested by you.

Look forward to receiving your renewal instructions in due course.

Kind Regards

Stephen

james hallam

Council Guard

Insurance Renewal Review

**Machynlleth Town Council including
Plas Endowment Fund (Charity Reg
No. 217714-1)**



James Hallam Council Guard is a trading name of James Hallam Limited who are authorised and regulated by the Financial Conduct Authority. Registered Number 134435

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Introduction

As it is approaching your renewal date, we are delighted to present in this report our recommendations around your renewal portfolio which falls due for renewal on 1st July 2023.

This report is a summary and is intended as a guide to the scope and extent of cover in force for your various policies arranged with insurers. It does not, however, override or supersede the terms, conditions or limits contained in the policy or other documents issued by your insurer.

Our objective when commencing an exercise like this is to ensure that we yet again put forward for your consideration the most cost-effective and appropriate insurance programme.

Our recommendations provided within the following pages are made based upon a range of factors including;

- Pricing/Competitiveness
- Insurer Service
- Ability of Insurer to meet your requirements
- Scope of cover provided
- Insurer's financial stability
- Fair and Efficient Claims Settlement

From our discussions with you we believe that we possess a good knowledge of your business and its requirements in terms of your insurance and risk management needs, this is a factor you also need to consider in terms of the relationship with your existing insurers and the renewal terms that they are offering. Your current insurers were selected 12 months ago as they were the most appropriate at that time, and there is every chance that this could still be the case now.

However, the market and your situation can change over a 12-month period, where terms are provided by alternative insurers these also need to be considered carefully.

In this way, you are able to consider all the options available in the market, and we look forward to continuing to work with you to ensure that your business is adequately, and cost effectively covered going forward.

James Hallam Credentials



James Hallam – Proud to be Chartered Insurance Brokers

We have been awarded the prestigious Chartered Insurance Brokers designation by the Chartered Insurance Institute (CII).

This is the industry's gold standard for firms of insurance brokers. It confirms that we have satisfied rigorous qualification criteria by retaining highly qualified staff who subscribe to the membership conditions of the CII. It also involves a commitment to continuing professional development and adherence to an industry standard Code of Ethics. You can view the Code at www.cii.co.uk/code.

When you use a Chartered firm, you are dealing with proven professionals. The CII is empowered by the Privy Council to award Chartered status and the award is only made in deserving cases. Chartered titles are steeped in history and they remain the benchmark of professional excellence and integrity. Only the UK's premier insurance broking firms qualify for Chartered status.

As Chartered Insurance Brokers you can be sure of a professional service & expert advice.



Founded in 1982 we are one of the UK's leading, fully independent, brokers and have a reputation for providing superior risk advice and insurance management programmes.

We are a family business, and our family heritage lies at the heart of how we work. Our high client retention is testament to our personal approach, and we have worked closely with some of our clients for over 35 years.

We act for a variety of clients, including: large AIM Listed firms, boutique businesses and private clients, across a broad range of business sectors. The size and complexity of our clients' businesses differ, and our expert teams clearly understand this with a tailored and consistent service. We seek to partner with clients and to protect and guide them through a dynamic and changing insurance market.

Our independent status provides impartial access to the market, 99% of our work is executed with Standard and Poor A rated insurers and our minimum criteria is BBB+, and we deliver cost-effective insurance programmes of the highest standard. We are a Lloyds broker and provide clients with the widest access to the market and as a Chartered Insurance Broker we are committed to industry best practice.

We are a national business operating out of regional offices across the United Kingdom. We act internationally with global specialists.



James Hallam is a member of the UNA alliance (www.una-alliance.com)

UNA is an alliance of Broker members across the UK who are all fervently independent but believe there are significant benefits to their own organisations and their clients by being part of an alliance.

James Hallam deliver a personal service to our clients but in addition we believe our membership of UNA brings additional benefits for our clients including:

- Increased market standing for WPS and its clients with Insurers.
- Access to specialists in placement of international risks.
- Increased negotiating power with market.
- Schemes and facilities available for some classes of insurance with enhanced cover.
- Competitive Premium instalment facility.
- Greater negotiating power and expertise on claims matters.
- Access to schemes for specific trades and sectors managed by other members.

The Insurance Landscape

When considering your arrangements, we feel it is important to understand the current landscape of the insurance market.

As you may already appreciate, insurance works by spreading risk across many individuals or businesses, the fundamental assumption being that only a few will suffer insured loss such as a fire, at any given time. Insurance can also cover natural catastrophes such as storms in which many policyholders are making claims at once, but these events are limited both in geography and duration, allowing the same pooling of risk.

Historically, the insurance market has always been subject to cyclical changes that broadly follow global financial cycles and global catastrophe events. Whilst the market has previously been in a 'soft' cycle for many years, the current 'hard' cycle is compounded by insurers facing the likelihood of prolonged financial turmoil and at the same time, dealing with the costs of ever more frequent extreme weather events.

In practical terms we are starting to see climate issues and other global events force insurers to look at the breadth of cover that they offer and begin to be more specific about the risks that they are prepared to insure and the premium terms that they can offer.

Impact of Inflation on Insurance

Russia's invasion of Ukraine has significantly disrupted global supply chains, impacting the production of semi-conductors, cars, as well as the price of food and building materials. This, combined with the China-US trade war, the pandemic, labour shortages, energy shortages and climate related events is accelerating the rate of inflation. There are several insurance considerations resulting from these wider issues;

- Supply chain disruption could impact a business's ability to trade normally and result in longer reconstruction or recovery times, leading to prolonged revenue loss.

- This, combined with a shortage of skilled labour, drives up repair and reinstatement costs and, if left unchecked, could mean that actual costs exceed the insured values, leading to potential under insurance and significant shortfalls in claim payments.
- The industrywide repair backlog means customers may have to wait longer before the damage to vehicles is repaired.
- The surge in gas and oil prices has put increasing pressure on energy intensive industries, leading some manufacturers of raw materials to scale back production, further inflating the cost of end goods.
- Businesses may struggle to source some items and so be forced to pay inflated prices for them. This could potentially lead to prolonged business interruption, fluctuations in stock values and again the potential for insured values to become insufficient, again resulting in under insurance and shortfalls in claim payments.

Cyber Risk

The recent “Hard Reset” annual report on the cyber insurance market reveals that higher loss frequency and severity from ransomware have caused the average cost of cover to more than double since 2021.

According to the report, the annualised number of global ransomware incidents was up 235% in 2021 compared to 2019, with average US ransom payments rising by 370% over the same timeframe.

There is some good news though. After almost three years of hardening conditions, the cyber insurance market is showing signs of stabilising, as businesses begin to become more alert to the risks they face and take steps to reduce them. Insurers are also taking more of a lead in setting minimum standards for cyber security and loss prevention.

Nevertheless, there are clear signs that we won't be reverting to the soft market conditions we saw a few years ago and insurers will continue to focus on rewarding businesses with good cyber risk management practices.

The way forward

Businesses should consider how they react to these challenges and ensure that their insurance arrangements and sums insured continue to keep in step with any changes in a very challenging market. The required approach will of course vary from business to business and could involve:

- A renewed focus on the management and reduction of business risk and supply chain risk
- A more frequent reassessment of insurance values
- Extending business interruption values and indemnity periods
- Transferring risk through contracts or outsourcing
- Self-insuring certain risks
- Long-term insurance agreements at fixed rates, where available.

As a leading independent insurance broker, we are committed to working in partnership with our clients and insurers to design practical solutions which address current and emerging challenges.

We have access to all leading rated insurers and direct access to Lloyd's of London. As such, we are well placed to seek out the best options for our clients, in terms of insurer, cover and premium.

Our capabilities also include on-site and off-site Risk Management and Loss Prevention advice, from our highly qualified risk managers. They can help identify and mitigate risks to the business and so reduce the potential for losses that can interrupt the business and add to the costs of insurance cover.

We are committed to guiding you and your business through these challenging times.

Insurance Programme Your Needs

During our discussions with you, we have endeavoured to identify the demands and needs of your business and herewith present an overview of the cover suggested and whether or not this has been put in place. Fuller information is given in the Policy Summaries contained in this report, for complete terms and conditions we must refer you to the policy documents issued by your insurers. If, at any time, you require an updated or duplicate policy wording, we will be pleased to supply this for you. If you require an explanation on any aspect of the covers reviewed or require any alterations please contact your dedicated team.

Risk	Cover Available	Cover Placed
Material Damage	Physical loss or damage to the insured property from any of the perils stated at any of the insured premises.	Yes
Contract Works	Contractors' All Risks (CAR) insurance provides coverage for loss or damage to construction works in progress for which you are responsible. This can be extended to include cover for your own tools & equipment, plant hired in as well as employees tools.	No
Business Interruption	Loss of profit &/or increased cost of working resulting from an unforeseen interruption to business activities caused by an insured peril.	Yes
Loss of Money	Losses of money and transferable or negotiable orders, whilst on the premises, in a safe overnight, in transit or bank night safe.	Yes/
Computer	All risks of physical loss or damage to the business equipment specified, including consequential losses.	No
Deterioration of Stock	Loss or damage to stock stored under temperature-controlled conditions as a result of breakdown of the plant or machinery maintaining those conditions.	No
Loss of Licence	Reduction in the value of premises, including costs and expenses in appeals, following suspension, or forfeiture under the provision of the licensing acts.	No
Employers Liability	Legal liability to pay damages to any employee arising out of bodily injury, disease, illness or death received in the course of their employment.	Yes
Public Liability	Legal liability to third parties for accidental loss or damage to property, or death, disease, illness or injury as a result of the business activities.	Yes

Product Liability	Legal liability for third party bodily injury or property damage caused by products, goods or services sold or supplied.	Yes
Product Guarantee	Indemnifies the insured against legal liability for claims arising out of a failure of a product to fulfil its intended purpose.	No
Product Recall	Indemnifies the insured against the financial costs involved in recalling or withdrawing a defective product, where its continued use may create a legal liability for product liability or product guarantee.	No
Product Contamination	Indemnifies the insured against recall costs incurred by the insured following accidental contamination or malicious tampering of a product.	No
Hired-in-Plant	Loss or damage to items of plant hired for the purposes of the business, from any accidental extraneous cause, whilst at the premises of the insured, whilst on site anywhere in the United Kingdom, and whilst in transit.	No
Motor Vehicle Fleet	Fleet insurance is designed for businesses with multiple vehicles and allows for them all to be insured under one easy to administer policy. Whether they're cars, vans, minibuses, trucks, taxis or HGV's, there are 3 levels of cover to choose from – Comprehensive, Third Party, Fire & Theft and Third Party only. You can also choose to have a policy covering Any Driver to drive any vehicle or fixed to Named Drivers for specific vehicles.	No
Road Risks	Loss or damage to motor vehicles, owned, hired or borrowed by the business, used in carrying out the business activities.	No
Guaranteed Asset Protection (GAP)	<p><u>Finance Gap</u></p> <p>In the event of your vehicle being declared a Total Loss, the insurance will pay the difference between the Market Value of your vehicle at the point of the Total Loss and the Purchase Price paid for your vehicle.</p> <p>If you purchased your vehicle under a finance agreement and the outstanding finance balance at the point of the Total Loss is greater than the Original Purchase Price, the insurance will pay the difference between the market value of your vehicle at the point of the total loss and the Outstanding Finance Balance.</p> <p><u>Contract Hire/Lease Gap</u></p> <p>Where your vehicle is purchased under a contract hire/leasing agreement, the insurance will pay the difference between the Market value of your vehicle at the point of Total loss and the Outstanding contract hire/leasing balance.</p>	No

Engineering Inspection	Inspection of plant at varying intervals to comply with the statutory requirements.	No
Engineering Insurance	Loss or damage to insured plant & machinery caused by or arising from explosion, breakdown or accidental damage.	No
Goods in Transit	Loss or damage to any goods whilst in transit to or from the United Kingdom.	No
Marine Cargo	Loss or damage to any goods whilst in transit to or from the United Kingdom.	No
Personal Accident	Provides for pre-defined payments to the policyholder in the event of accidental death or bodily injury of an insured person.	Yes
Business Travel	Losses sustained through medical expenses, cancellation expenses, personal effects including money whilst travelling on business.	No
Motor Legal Expenses	Legal protection and assistance in the pursuit of uninsured loss and personal injury claims arising out of an incident with a vehicle insured under the motor vehicle fleet policy.	No
Commercial Legal Expenses	Legal protection and assistance in the pursuit and defence of actions brought by or against you during the course of your business activities, including tax investigations and employment disputes.	Yes
Loss Recovery	Loss Recovery Insurance covers the cost of preparing and negotiating material damage and business interruption claims by a Chartered Loss Adjuster. Benefits include telephone advice and assistance, on site attendance for all claims above £5,000, professional representations in all dealings with insurers, preparation of fully itemised valuations for items lost or damaged, co-ordination of approved Surveyors. Builders, Decorators etc. as required, arrangement of interim payments from insurers when necessary and regular dedicated claims supervision until full settlement is achieved.	No
Directors' and Officers' Liability	Indemnity for actions brought against directors or officers for "wrongful acts" committed in the performance of their duties to ensure that their personal wealth is protected.	Yes
Professional Indemnity	If you are alleged to have provided inadequate advice, services or designs to a client, professional indemnity insurance provides cover for the legal costs and expenses in defending the claim, as well as compensation payable to your client to rectify the mistake.	No
Trustees Liability	For damages plus legal costs arising out of a breach of duty, neglect, error or omission during the course of	Yes

	performing in the role of trustee of an employee company, plan or corporate trust.	
Environmental Liability	Legal liabilities to third parties, including local authorities, for pollution and/or clean-up costs for premises owned or previously owned.	Yes
Cyber Liability	Legal Liability and costs in defending actions brought by third parties for financial losses whilst the business is active in internet, emails, website and cyberspace.	No
Crime	Covers against Financial Loss resulting from the criminal or fraudulent taking, obtaining or appropriation by any person of Money, Securities or Property to the deprivation of you. The physical destruction or disappearance of Money or Securities caused by a criminal act of any person.	No
Fidelity Guarantee	Protection against a financial loss arising from an employees' fraudulent disloyal or dishonest conduct resulting in the loss of stock or money.	Yes
Aviation Insurance	Covers against loss or damage to aircraft, its engines, and its equipment, including passengers liabilities, product liabilities, and third-party liabilities, to previously agreed values and limits.	No
Medical Malpractice	Liability against claims arising from substandard, improper or negligent care.	No
Livestock	Protection for loss of livestock arising from accidental death, disease, theft or unexpected disappearance.	No
Glass	Damage to or destruction of all fixed glass at the insured premises.	Yes

Companies and Activities

The quotations covered by this Report have been sought from various insurers in the name of the companies detailed below and based on the business activities stated.

Employers' Liability insurers require all subsidiary companies to be listed by name and shown on the policy schedule (or by endorsement). The reason for this is that a Code of Practice has been agreed between the UK Government and the Association of British Insurers (ABI). This requires EL insurers to maintain permanent records for identifying, by individual company name, all the employing companies they insure.

It is therefore, essential we maintain a full list of the entities insured. Currently these are:-

Companies Insured	Machynlleth Town Council including Plas Endowment Fund (Charity Reg No. 217714-1)
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Business Description	Town Council
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IMPORTANT NOTICE REGARDING BUSINESS DESCRIPTION & COMPANIES INSURED

It is important that you advise any alterations to the preceding description of business, or indeed of any aspect which may increase the original risk including acquisitions or disposals, adoption or cessation of processes or systems.

Insurers have assessed and accepted the risks at the quoted premium on the basis of information given. Any variations of those details, if not advised to them, could result in an uninsured loss.

Proposed Strategy

Policy Type	Notes
Commercial Combined	Remain with Aviva
Aviva GPA/Sickness/Business Travel	Remain with Aviva

Renewal Premium Summary

The table below represents our recommendations in relation to your requested covers.

Policy Type	Insurer	Effective Date	Quoted / Renewal	Premium (GBP)	Premium Tax (GBP)	Admin Fee (GBP)	Total (GBP)
Commercial Combined	Aviva Insurance Limited	01/07/23	Renewal	16,000.00	1,920.00	25.00	17,945.00
Aviva GPA/Sickness/Business Travel	Aviva Insurance Limited	01/07/23	Renewal	368.47	44.22	25.00	437.69
Total				16,368.47	1,964.22	50.00	18,382.69

Note

Renewal invited with Index Linking applied @ 8.8% Buildings & 11.3% Contents ^ on basis on 3 year LTA

Playground Equipment revised to £180k & Fidelity cover to £200k

Indicative individual premiums – This is based on pre discounted quote and excluding IPT @12%. However, will enable proportionate calculation

Location	Premium
1: Y Plas, Plas Machynlleth, Machynlleth	£15,682.12
2: Maengwyn Street Car Park Toilets, Machynlleth	£286.88
3: Anywhere in Machynlleth, Machynlleth	£1,364.36

Anywhere in further split down as follows:

War Memorials 8	£65.64
Town Clock 9	£976.25
Playground Equipment 6	£297.94
Street Furniture 7	£24.53

Upon confirmation renewal we will be able to provide actual figures based on discounted premium

Please find details of the recommended cover overleaf.

RENEWAL COMPARISON

For your reference, we have summarised below the cost of your renewal for last year. All amounts in the below table include tax and fees where applicable.

	Cover at Start of Last Year (GBP)	Renewal Quote (GBP)
Commercial Combined	20,839.68	17,945.00
Aviva GPA/Sickness/Business Travel	437.66	437.69
Total (GBP)	21,277.34	18,382.69

Page 14 was blank.

Commercial Combined Renewal Quotation

We are pleased to offer you the following renewal terms.

Your needs and requirements for insurance cover have been assessed as undernoted:

A Combined policy designed to provide cover for the general insurance needs of a business. Cover may include a combination of material damage to property i.e. buildings, contents and stock, plus business interruption, money, goods in transit, personal accident, professional indemnity, legal expenses, products liability and legal liabilities to the public and employees

Insurance designed to provide cover in respect of the main insurable risks faced by the business including

- ~ Loss or damage to the business assets
- ~ Liabilities to others as a result of the business activities
- ~ The effects of loss or claims to the business

With terms which reflect the business's ability to absorb or transfer these risks.

Insurance with Insurers who are financially stable or strong.

Based on the information provided in:

- ~ Our previous telephone conversation(s)
- ~ Subsequent correspondence.

and nothing has changed since our last communication.

Recommended Quote

As a result of our market activity, we recommend the following quote which we have obtained for you:

Policy	Commercial Combined
Insurer	Aviva Insurance Limited
Premium (Including Tax) (GBP)	17,945.00
Cover Period	01/07/2023 to 30/06/2024

The basis of our recommendation is:

We are providing a Personal Recommendation in relation to the suitability of this product to meet your needs.

Insurer Selection

Following a review of your requirements and based upon our knowledge of insurance markets we have not sought alternatives and have only considered your current insurer.

We believe that the terms presented provide a scope of cover and premium that is appropriate to satisfy your insurance requirements having taken into account the specific nature of your own risk profile.

The credit rating for Aviva Insurance Ltd from Standard and Poor's is 'A+'

Standard and Poor's Ratings

Standard & Poor's Insurer Financial Strength Rating guideline is an opinion of the financial security characteristics of an insurance organisation with respect to its ability to pay under its insurance policies in accordance with their terms. The classifications are:

AAA	Extremely Strong
AA	Very Strong
A	Strong
BBB	Adequate

A + or - reflects the respective standing in the rating shown - we try to use only those Insurers with an "A" rating or higher. Additional information is available on Standard and Poor's website www.standardandpoors.com

Whilst we make every endeavour to use Insurers who are financially sound, you will appreciate that we cannot guarantee or otherwise warrant the solvency of any Insurer. If for some reason a prospective insurer does not meet our criteria, we will inform you and seek your specific approval before we place insurance with that insurer.

Attached please find a summary of the main terms of the recommended quote.

Commercial Combined Cover Summary

POLICYHOLDER	Machynlleth Town Council including Plas Endowment Fund (Charity Reg No. 217714-1)
INSURER	Aviva Insurance Limited
POLICY NUMBER	100762150CCI
PERIOD OF INSURANCE	01/07/2023 to 30/06/2024

SCOPE OF COVER

Material Damage

Business Interruption

Money & Assault

Employers Liability

Public Liability

Products Liability

Fidelity Guarantee

Legal Expenses

Directors & Officers

MATERIAL DAMAGE

Cover

Loss of or damage to the insured property arising out of the Insured Risks as defined below.

PREMISES: Y PLAS, PLAS MACHYNLLETH, MACHYNLLETH, POWYS, SY20 8ER

Insured Risks

All Risks
Subsidence Ground Heave Landslip
Theft or Attempted Theft

Excesses

GBP500

Excesses (subsidence)

GBP1,000

Buildings

Description	Cover Basis	Declared / (Full) Value (GBP)
Council Offices, Hiring of Rooms, Café & Shows	Reinstatement	12,558,912

Contents

Description	Cover Basis	Declared / (Full) Value (GBP)
General Contents	Reinstatement	848,888
Miscellaneous Contents – Electronic Office Equipment	Reinstatement	7,660

Conditions Precedent

Intruder Alarm

If in relation to any claim in respect of covers specified below You have failed to fulfil any of the Intruder Alarm Conditions (1) to (7), We will not pay that claim.

- Property Damage - for Damage to the Property Insured caused by fire, explosion, riot, civil commotion, strikers, locked out workers or persons taking part in labour disturbances, malicious persons other than thieves, theft or attempted theft at The Premises
- Money and Assault - for loss of Money caused by theft or attempted theft at The Premises where these Sections are insured by this policy.

If in relation to any claim for Damage to the Property Insured at The Premises caused by fire, explosion, riot, civil commotion, strikers, locked out workers or persons taking part in labour disturbances, malicious persons or theft and/or attempted theft, if insured by this Section, You have failed to fulfil any of the following conditions, We will not pay that claim.

- (1) While The Premises are unattended they must be protected by an Intruder Alarm System maintained in full and efficient working order under an ongoing maintenance contract provided by an Alarm Company, registered with an Alarm Receiving Centre and eligible for police response, via the issue and retention of a valid police unique reference number (URN), which is set in its entirety, with all means of communication used to transmit Activations to an Alarm Receiving Centre in full operation
- (2) If requested, You must supply Us with a copy of the Intruder Alarm System specification
- (3) The Protected Premises must not be left without at least one Responsible Person in attendance where the

Intruder Alarm System is not set in its entirety or the police have withdrawn their response to Activations unless We agree otherwise

(4) During any period that the Intruder Alarm System is set, a Key Holder must, following notification of Activations or interruption of any of the means of communication used to transmit Activations to an Alarm Receiving Centre attend The Premises as soon as reasonably possible in order to confirm the security of The Premises and reset the Intruder Alarm System in its entirety with all means of communication used to transmit Activations to an Alarm Receiving Centre in full operation

If the Intruder Alarm System cannot be reset in its entirety or all the means of communication used to transmit Activations to an Alarm Receiving Centre are not in full operation, a Key Holder must remain at The Premises unless We agree otherwise.

(5) You must advise Us as soon as possible and, in any event, not later than 10:00am on Our next working day of notice from the police giving warning of withdrawal of their services, or a reduction or delay in the level of their response to Activations or a local authority or magistrate imposing any requirement for abatement of nuisance caused by the Intruder Alarm System or when the Intruder Alarm System and the means of communication used to transmit Activations to an Alarm Receiving Centre cannot be returned to or maintained in full working order. You must comply with Our subsequent requirements

(6) Any alteration or substitution of any part of the Intruder Alarm System, the structure of The Premises or changes to the layout of The Premises which would reduce the effectiveness of the Intruder Alarm System, the means of communication used to transmit Activations to an Alarm Receiving Centre, the procedures agreed with Us for police or any other response to any Activations or the Intruder Alarm System maintenance contract, must not be made without Our written agreement

(7) You and each Key Holder must maintain the secrecy of all codes and the security of all keys and other setting devices for the operation of the Intruder Alarm System. In addition You must appoint at least two Key Holders and lodge their current details with the Alarm Company, Alarm Receiving Centre and, if required, the police or local authority. All keys and setting devices must be removed from The Premises when they are left unattended

The following definitions apply to this condition.

Alarm Company

An organisation recognised as an 'approved company' by the National Security Inspectorate (NSI) or as a 'registered firm' by the Security Systems and Alarm Inspection Board (SSAIB).

Alarm Receiving Centre

An organisation recognised as an 'approved company' by the NSI or as a 'registered firm' by the SSAIB and which agrees to receive Activations from the Intruder Alarm System and make arrangements for notifying them to a Key Holder and/or the police.

Activations

Signals or other information generated by the Intruder Alarm System which indicate a suspected or confirmed intrusion into the Protected Premises, a fault or tamper event may have occurred or an incorrect or unexpected setting or unsetting of the Intruder Alarm System.

Intruder Alarm System

An electrical installation to detect and indicate the presence, entry or attempted entry of an intruder into the Protected Premises, including all devices used to transmit Activations to an Alarm Receiving Centre.

Key Holder

You, or any person or key holding company authorised by You, who must be available at all times to accept notification of Activations, attend and allow access to The Premises and fully trained in the operation of the Intruder Alarm System.

Protected Premises

The Premises, or those portions of The Premises, protected by the Intruder Alarm System.

Responsible Person

You or any person authorised by You to be responsible for the security of The Premises.



The Skinners Arms Machynlleth
is a member of the above scheme

**and considered a safe
pub environment**

where Drugs, threatening behaviour and
racial abuse will not be tolerated

BOBB chairman

Town Council

15



BACK YOUR BUS ROUTE

**JOIN THE CAMPAIGN CALLING FOR
THE WELSH GOVERNMENT TO
SAFEGUARD AGAINST THE CUTTING
OF BUS ROUTES IN WALES**

**UNITE WALES ARE CALLING ON THE
WELSH GOVERNMENT TO TAKE ACTION IN
ORDER TO ENSURE THAT BUS ROUTES IN
WALES ARE PROTECTED.**

**WE ESTIMATE THAT THE WELSH
GOVERNMENT'S UPCOMING
WITHDRAWAL OF BES (BUS EMERGENCY
SCHEME) FUNDING TO BUS OPERATORS
WILL RESULT IN THE CANCELLATION OF
BETWEEN 35% - 45% OF WELSH BUS
ROUTES AND HUNDREDS OF JOB LOSSES
ACROSS THE SECTOR.**

**WE WILL NOT SIT BACK AND WATCH THE
BUS SERVICES THAT COMMUNITIES
ACROSS WALES RELY UPON BE SLASHED,
LEAVING WORKERS, FAMILIES AND
VULNERABLE PEOPLE ISOLATED AND
WITHOUT ACCESS TO PUBLIC TRANSPORT**



MTC Town Clerk

From: Cat Edwards <Cat.Edwards@hopehouse.org.uk>
Sent: 05 June 2023 16:44
To: town-clerk@machynlleth-tc.gov.uk
Subject: Hope House talks with Machynlleth Town Council

Hi,

My name is Cat and I have recently joined Hope House as their Community Engagement Officer for Powys. At the moment, I'm trying to raise awareness of the work Hope House does and I was wondering if I could deliver a talk about what we do to support families and children with life limiting conditions.

If this is of interest, please let me know and we can pop something in the diary. I'm happy to arrange a meeting if you'd like to discuss this further.

Best wishes,

Cat Edwards

Community Engagement Officer

 07795 428716

 Cat.Edwards@hopehouse.org.uk

 www.hopehouse.org.uk

 Hope House, Nant Lane, Morda,
Oswestry, Shropshire, SY10 9BX



Because no one should face the death of

Hope House and Tŷ Gobaith Children's Hospices are committed to equality of opportunity and me and the environment we create to deliver care reflects our ongoing commitment to respecting the emotional needs of each person and their loved ones.

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MTC Town Clerk

From: Councillor David Selby <cllr.david.selby@powys.gov.uk>
Sent: 01 June 2023 15:05
To: town-clerk@machynlleth-tc.gov.uk
Cc: Jenny Ashton
Subject: LETTER REGARDING LIBRARY SERVICE IN MACHYNLLETH

Dear Dewi Jones

Thank you for your letter regarding the provision of a Library Service in Machynlleth. We are aware of our responsibilities for library provision in the County and within budget constraints we are working to broaden and upgrade the services that our libraries offer as appropriate.

Best Wishes

David

Cyng/Councillor. David Selby

Aelod Cabinet ar gyfer Powys Fwy Llewyrchus / Cabinet Member for a More Prosperous Powys
Cyngorydd – De a Chanol Y Drenewydd / Councillor – Newtown South and Central
Rhif ffôn / Phone



Mae'r e bost hwn ac unrhyw atodiad iddo yn gyfrinachol ac fe'i bwriedir ar gyfer y sawl a enwir arno yn unig. Gall gynnwys gwybodaeth freintiedig. Os yw wedi eich cyrraedd trwy gamgymeriad ni ellwch ei gopïo, ei ddosbarthu na'i ddangos i unrhyw un arall a dylech gysylltu gyda Cyngor Sir Powys ar unwaith. Mae unrhyw gynnwys nad yw'n ymwneud gyda busnes swyddogol Cyngor Sir Powys yn bersonol i'r awdur ac nid yw'n awdurdodedig gan y Cyngor.

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MTC Town Clerk

From: Daniel Baynham <daniel.baynham@powys.gov.uk>
Sent: 26 May 2023 15:53
To: MTC Town Clerk
Subject: RE: FW: Machynlleth Street Trees

Thanks Dewi

I've passed the letter on to our client in NMWTRA, maintenance has been discussed as it was expected that would be a sticking point and they have some thoughts but it very much depends what type of 'landscaping' was acceptable. The points regarding the market traders are valid and we don't want to do anything to detriment that but depending on how open to suggestion they are we would still like to put forward some suggestions to 'better' this area like the use of permeable paving of some type which would give green credentials while also providing a practical hard surface solution

If you could make it clear to them that this is not aimed at undermining the consultation process which focussed largely on the tree planting more a chance to look at opportunities to enhance the scheme as they arise that would be appreciated – it can always go back as slabs but most of the current policies on development encourage the use of permeable surfacing and green elements wherever possible and this looks an ideal area for it

Thanks

Regards,

Daniel Baynham
BSc(Hon) / MSc CEng NECA Reg MICE

Principal Engineer
Peiranneg Dylunio | Engineering Design

Priffyrdd, Cludiant ac Ailgylchu | Highways, Transport & Recycling
Cyngor Sir Powys | Powys County Council
Powys County Hall, Spa Road East, Llandrindod Wells, Powys, LD1 5LG
Mob: 01597 826792
Tel: 01597 826792

From: MTC Town Clerk <town-clerk@machynlleth-tc.gov.uk>
Sent: Friday, May 26, 2023 9:35 AM
To: Daniel Baynham <daniel.baynham@powys.gov.uk>
Subject: RE: FW: Machynlleth Street Trees

Hi Daniel,

Please find attached the letter discussed in our telephone conversation.
Thank you for the email below – I will pass it on. Do you have any other information that you would like to share – such as regarding maintenance – before Council consider the matter again?

Cofion

Dewi Jones

MTC Town Clerk

From: Henk Kuipers <henk.jan.kuipers@powys.gov.uk>
Sent: 12 June 2023 16:16
Subject: Ymgynghoriad ar yr Asesiad o'r Farchnad Dai Leol ar gyfer Powys / Consultation on the Local Housing Market Assessment for Powys



Ymgynghoriad ar yr Asesiad o'r Farchnad Dai Leol ar gyfer Powys

Mae Cyngor Sir Powys wedi dechrau paratoi ei asesiad o'r farchnad dai leol, ac mae'n ceisio adborth bellach. Mae'r asesiad yn cynnwys tystiolaeth am anghenion tai cyfredol ym Mhowys ac amcangyfrif o'r anghenion tai fydd yn ymddangos dros y pymtheng mlynedd nesaf.

Dyma'r ddolen i'r ymgynghoriad ar-lein
<https://www.dweudeichdweudpowys.cymru/asesiad-o-r-farchnad-dai-leol>

Mae gennyn ni bedwar cwestiwn i chi eu hateb.

1. Ydych chi'n cytuno neu'n anghytuno gyda'r ardaloedd marchnad dai a gynigir, a pham?
 2. Yn eich barn chi, pa amrywiolyn o ran anghenion tai yw'r mwyaf realistig a pham? Yr enwau ar y pedwar amrywiolyn yw "is", "prif", "uwch" a "chyfartaledd mudo 15 mlynedd".
 3. Ydych chi'n ymwybodol o unrhyw anghenion tai penodol ym Mhowys? Os felly, rhowch dystiolaeth fel arolwg angen tai cymunedol, neu dywedwch sut ydych chi'n gwybod?
 4. Oes yna unrhyw beth penodol yr hoffech iddo gael ei gynnwys yn yr asesiad?
- Diolch yn fawr am eich ymdrech i roi adborth. Mae hon yn rhan bwysig o'r broses i ddod â'r asesiad i

Consultation on the Local Housing Market Assessment for Powys

Powys County Council has started to prepare its local housing market assessment and are now seeking feedback. The assessment includes evidence of existing housing needs in Powys and an estimate of new housing needs arising in the next fifteen years.

This is the link to the online consultation
<https://www.haveyoursaypowys.wales/local-housing-market-assessment>

We have four questions we would like you to answer.

1. Do you agree or not agree with the proposed housing market areas, and why?
2. Which housing need variant is the most realistic in your view, and why? The four variants are called "lower", "principal", "higher" and "15-year average migration".
3. Are you aware of any specific housing needs in Powys? If so, could you please provide evidence, such as community housing needs survey, or tell us how you know?

ben. Mae'r ymgynghoriad yn cau ar 10 Gorffennaf 2023.

Os oes unrhyw ymholiadau gennych neu os hoffech siarad â rhywun, cysylltwch
henk.jan.kuipers@powys.gov.uk / 01938 551025.

4. Is there anything that you would like particularly to be included in the assessment?

Many thanks for taking the effort to provide feedback. This is an important part of the process to finalise the assessment. The consultation closes on 10 July 2023.

If you have any queries or would like to speak to a person, please contact
henk.jan.kuipers@powys.gov.uk / 01938 551025.

Cofion cynnes, Kind regards,
Henk Jan Kuipers

Swyddog Polisi a Pherfformiad, Cyngor Sir Powys
Policy and Performance Officer, Powys County Council
01938 551025
[Gwasanaethau Tai](#) / [Housing Services](#): 01597 827464
[Cyngor Sir Powys](#) / [Powys County Council](#): 01597 827460

Croeso i chi gysylltu â ni yn Gymraeg. Byddwn yn ymateb yn Gymraeg, heb oedi.
You are welcome to contact us in Welsh. We will respond in Welsh, without delay.



Mae'r e bost hwn ac unrhyw atodiad iddo yn gyfrinachol ac fe'i bwriedir ar gyfer y sawl a enwir arno yn unig. Gall gynnwys gwybodaeth freintiedig. Os yw wedi eich cyrraedd trwy gamgymeriad ni ellwch ei gopio, ei ddosbarthu na'i ddangos i unrhyw un arall a dylech gysylltu gyda Cyngor Sir Powys ar unwaith. Mae unrhyw gynnwys nad yw'n ymwneud gyda busnes swyddogol Cyngor Sir Powys yn bersonol i'r awdur ac nid yw'n awdurdodedig gan y Cyngor.

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Committee	Full Council
Subject	Clerk Report
Date	26/06/23
Author	Town Clerk

This is my final Clerk Report to a meeting of Full Council, and I'm very pleased that it should be able to hit a very upbeat tone.

Town Clock

Works are scheduled to start on 20/06/23, it is expected that the project will take 8 weeks. CADW had initially offered up to £20,000 towards the anticipated £40,600 cost of repairs. Councillors will know the costs having gone to tender increased to £54,837. CADW have very generously offered to increase their funding to up to £27,754, to cover 50% of actual cost rather than 50% of anticipated costs.

New Boiler at y Plas

Likewise, the National Lottery Community Fund have agreed to contribute up to £50,400 for a new boiler and energy saving improvements to the Plas. Along with the promise of £4,000 from Bro Ddyfi Community renewables, this means the project is 100% grant funded. It is intended that the work will take place over the summer and be completed before September – subject to discussions with the boiler company.

The impetus for the Lottery Application came from the Facilities Manager, and much of the thanks for the massively improved auditors report discussed earlier in the agenda is down to the diligent work of the Administrative Finance Officer. The Council have an excellent and motivated team of staff, combined with the support I have received from Councillors it has been a real privilege to work with you all.

COFNODION PWYLLGOR STAFFIO CYNGOR TREF MACHYNLLETH
ar ddydd Mercher Mai 17eg 2023 am 5.30pm yn ystafell John Edwards yn y Plas

PRESENNOL:

Cyng A MacGarry[1], Cyng R.Hughes, Cyng J Honeybill, Cyng N.McCarten..

YMDDIHEURIADAU: Cyng M.Williams,Cyng J.Paige.

HEFYD YN BRESENNOL:

Dewi Jones (Clerc y Dref)

1 / PRESENOLDEB AC YMDDIHEURIADAU :

Gweler y rhestr uchod.

2 / DATGAN CYSYLLTIAD :

Dim

3 GWAHARDD Y WASG A'R CYHOEDD :

Cynigiodd y Cadeirydd y dylid gwahardd y wasg a'r cyhoedd o'r cyfarfod gan ei bod yn debygol y byddai gwybodaeth eithriedig fel y'i diffinnir yn rhan 4, atodlen 12A o Ddeddf Llywodraeth Leol 1972 yn cael ei thrafod.

4/ RECRIWTIO CLERC NEWYDD :

O dan awdurdod a ddirprwywyd gan y Cyngor Llawn (FC 24/4/23, Eitem 19) penderfynodd y pwyllgor i

Gwahodd un ymgeisydd am gyfweiliad a gwrthod yr ymgeiswyr eraill ar y seiliau canlynol.

B- Dim profiad na chymwysterau perthnasol

C- Dim digon o brofiad neu gymwysterau perthnasol

D- Dim digon o brofiad neu gymwysterau perthnasol

E- Dim profiad perthnasol a dim sgiliau Cymraeg.

Ail-hysbysebu'r swydd yn y gobaith y bydd mwy o ymgeiswyr yn dod ymlaen.

Gofyn i'r Clerc ddod o hyd i wybodaeth am wasanaethau locwm fel cynllun wrth gefn.

Y dylai'r panel cyfweld gynnwys y Cyng Jim Griffiths, y Cyng Ann MacGarry, y Cyng Rwth Hughes, Y Maer.

Y dylid gofyn dau gwestiwn a awgrymwyd gan y Clerc, a'u hanfon ymlaen gyda'r gwahoddiad i gyfweiliad i ganiatáu i'r ymgeiswyr baratoi.

Y dylai'r Clerc gylchredeg i'r holl Gynghorwyr y cwestiynau a ofynnwyd yn ei gyfweiliad, gan ofyn i Gynghorwyr am sylwadau neu awgrymiadau ar gwestiynau eraill ac y dylai'r Panel Cyfweld a'r Cynghorydd McCarten gyfarfod i ddewis y cwestiynau ychwanegol a fyddai'n cael eu gofyn.

[1] Mae'r rhai mewn print trwm yn aelodau pleidleisio o'r pwyllgor.

MINUTES OF THE STAFFING COMMITTEE OF MACHYNLLETH TOWN COUNCIL
on Wednesday May 17th 2023 at 5.30pm in the John Edwards room at the Plas

PRESENT:

Cllr A MacGarry¹, Cllr R.Hughes, Cllr J Honeybill, Cllr N.McCarten..

APOLOGIES : Cllr M.Williams, Cllr J.Paige.

ALSO IN ATTENDANCE:

Dewi Jones (Town Clerk)

1 / ATTENDANCE AND APOLOGIES :

See list above.

2 / DECLARATION of INTERESTS :

None

3 EXCLUSION OF PRESS AND PUBLIC :

The Chairperson proposed that the press and public be excluded from the meeting as it was likely that exempt information as defined in part 4, schedule 12A of the Local Government Act 1972 would be discussed.

4/ NEW CLERK RECRUITMENT :

Under authority delegated by Full Council (FC 24/4/23, Item 19) the committee resolved to

Invite one candidate for interview and to decline the other candidates on the following grounds.

B- No relevant experience or qualifications

C- Not enough relevant experience or qualifications

D- Not enough relevant experience or qualifications

E- No relevant experience and no Welsh language skills.

Re-Advertise the post in the hope that more candidates would come forward.

Ask the Clerk to find information on locum services as a back up plan.

That the interview panel should consist of Cllr Jim Griffiths, Cllr Ann MacGarry, Cllr Rwth Hughes, The Mayor.

That two questions suggested by the Clerk should be asked, and forwarded with the invitation to interview to allow the candidates to prepare.

That the Clerk should circulate to all Councillors the questions asked at his interview, asking Councillors for comments or suggestions on other questions and that the Interview Panel and Cllr McCarten should meet to select the extra questions that would be asked.

¹ Those in bold are voting members of the committee.

MINUTES OF THE EXTRA ORDINARY MEETING OF MACHYNLLETH TOWN COUNCIL
on Monday June 5th 2023 at 6.30pm in the John Edwards room at the Plas

PRESENT:

Cllr J Paige (Mayor and Chair of the meeting), Cllr A MacGarry, Cllr J Honeybill, Cllr N.McCarten, Cllr M.Williams.

APOLOGIES : Cllr M.Atkins, Cllr L.Griffith.

ALSO IN ATTENDANCE:

Dewi Jones (Town Clerk)

1 / ATTENDANCE AND APOLOGIES : See list above.

2 / DECLARATION of INTERESTS :

None

Council resolved that members of the press and public be excluded from the meeting during discussion of the following items as it is likely that exempt information, as defined in part 4, Schedule 12A, local government Act 1972, be coming to the fore.

3 / STAFFING MATTERS.

Council resolved to accept the recommendation of the interview panel and appoint Sian Teleri Butler to the post of Clerk and RFO. An offer will be made to start employment on 1st of July 2023 at NALC SCP35. (unanimous).